

ST. MARY CATHOLIC SCHOOL 2019 AUCTION DONATION FORM



CONTACT INFORMATION

Contact Person: _____
 (Contact for questions regarding the donation, program ad or sponsorship)

Phone: _____

Email: _____

Donor: _____
 (Name of individual, company or organization as it should appear in the program)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Website: _____

ITEM OR SERVICE DONATION

Description of donated item or service (include any restrictions)

Fair Market Value of Gift: \$ _____

- Donated item attached Contact me to arrange pick-up
- I will drop off/mail donated item on _____

AUCTION PROGRAM ADVERTISING

All Ads Are Black and White

Ad Size: Full 4.5" x 7.5" **\$120**

Half 4.5" x 3.5" **\$70**

Third or Business Card 4.5" x 2.5" **\$40**

Total Amount: \$ _____ Type of Payment: Cash Check

Ad: Enclosed E-mailed separately (preferred)

Artwork: Please email a high-res (300 dpi) PDF or Tiff file to :
auction@st-mary.org . If no artwork is submitted, the editor will create an ad.

Non-electronic ads: deliver with payment to St. Mary School office

AUCTION CASH DONATION

Total Amount: \$ _____ Type of Payment: Cash Check

Please use my cash donation:

- as a donation to the auction as needed to purchase an auction lot in my name

AUCTION SPONSORSHIP

Sponsorship Levels

(Contact Mary Anne Busse for benefit details)

- Gold **\$1,000** (\$825.00 is tax deductible)
- Silver **\$ 500** (\$385.00 is tax deductible)
- Bronze **\$ 250** (\$235.00 is tax deductible)

Total Amount: \$ _____ Type of Payment: Cash Check

PLEASE RETURN COMPLETED FORM BY JANUARY 31, 2019 – Auction Date March 9, 2019

Questions?

Jackie Conlin
 248.545.2140
jconlin@st-mary.org

St. Mary Catholic School Federal Tax ID# 38-1358226
 Make checks payable to St. Mary School – Auction

www.stmaryroyaloak.org
 Thank you for supporting the students of St. Mary Catholic School!

Return Form By:

Email: auction@st-mary.org
 Fax: 248.545.2303
 Mail: St. Mary Catholic School
 628 S. Lafayette
 Royal Oak, Michigan 48067-2530

FOR OFFICE USE ONLY:

ITEM NO. _____ ENTERED BY _____ LOT NO. _____ ENTERED BY _____