



# COMPUTER LAB

## EXPECTATIONS

### BE SAFE

- Walk into Computer Lab, sit quietly and be ready to learn.
- Stay in your seat during lab time and raise your hand for help.
- Keep passwords and personal information private.
- Ask permission to “allow” or “download.”

### BE RESPONSIBLE

- Use school accounts and computers for school assignments only.
- Ask permission to print and print one time only.
- Sign out of online accounts, quit apps and log out when finished.
- Straighten up workspace and push chair in before lining up.

### BE RESPECTFUL

- Eyes watching and ears listening when teacher is giving directions.
- Quiet voices in the Computer Lab (Shh! Library is next door).
- Respect other’s passwords and private information (no peeking)!
- Be gentle with computer equipment.