

**Riverside Drive Charter School
Governance Council Meeting Minutes 2/27/19**

Attendance

Present: Erin Haynes, Nicole Harris-Johnson, Kris Nevills, Sybil Azur, Caryn Burkhart, Heather MacLeod, Julia Olsson, Robin Lamel-Adler, Jenifer Roosevelt, Teresa May, Pearl Brinkley

Absent: Barbara King-Wilson, Jennifer Sawin-Gerdes

Reading and Approval of Minutes of the Last Meeting

Everyone reviewed the minutes from the January 2019 meeting. There was a correction to the new LAUSD volunteer policy. Tier 3 volunteers do not need fingerprints. There was a motion to approve the corrected minutes by Ms. Burkhart, seconded by Ms. Brinkley.

All in favor: 10

All opposed: 0

Motion approved.

Closed Campus

Ms. Brinkley gave an example of a closed campus. They are in year three of implementation.

SEE CLOSED CAMPUS SCHEDULE DOC (SEE ATTACHED) from Ms. Brinkley.

Governance discussed logistics about how function of drop off would work. Ms. Haynes discussed details of attempting Year 1 at a future date.

Kiss and Go

Ms. Haynes reported that only one parent has volunteered. Stated that Ms. Wiesbrook will make a new flyer informing of the new volunteer rules— no longer need to be fingerprinted for this task. We need at least four parents to make it work. Ms. Brinkley said that the example school rotated classes so that all parents could help. Ms. Haynes stated that she will send out info to room parents at beginning of 2019-2020 school year.

Tuesday Committee Meetings

Ms. Haynes suggested that we start at the beginning of the 2019-2020 school year. Codify from the beginning and let new Governance members know.

There was a motion to approve to defer starting Tuesday Committee meetings until 2019-2020 school year. by Ms. Brinkley, seconded by Ms. Lamel-Adler.

All in favor: 10

All opposed: 0

Motion approved.

Budget Survey

Ms. Nevills reviewed the RDCS Needs Assessment Survey 2019-2010 document that she created (SEE ATTACHED).

Ms. Haynes explained what the Needs Assessment does (basics the school needs to function). She went over the document and let Governance know what options are. Ms. Nevills stated she wants to focus on RDCS's Mission and Vision as a means of deciding what gets funded. Ms. Haynes and Governance discussed specific positions, how they are funded, and the function/ viability of each. Ms. Harris-Johnson suggested an adjustment to the document in a way that's most beneficial for parents to understand. Governance inquired about the technicalities of the

Assistant Principal positions. Ms. May asked if PTA could help fund some of the positions. Ms. Haynes responded in the affirmative, but stated that positions have to be fully funded at the end of the closing school year. Governance discussed when the document needed to be finalized to get it out to stakeholders by March 15th to get it back by March 22nd. Ms. Nevills said she would send an updated draft to members via email in before March 15th.

Governance Election

Ms. Haynes stated that changes were made to the election. Last year nomination period was April 16-27th, and bios were posted from April 30-May 4th. Could run nominations this year from April 8-22nd, 2019? Parents could prepare bios, and bios would be posted April 23-May 3. Voting would be May 3rd on iPads. Ms. Brinkley asked about classified member requirements/needs. Parent Orientation on April 5th. Teachers would be nominated and voted on at a faculty meeting, potentially March 19th. Ms. Brinkley asked about classified. She and Ms. Haynes discussed how it would happen. Parent elections will be in the Literacy Garden. Ms. Azur asked if alternates become full members in the coming year. Ms. Haynes will look up and get back to Governance.

LCAP and Data

Ms. Haynes stated that they have not released the LCAP. We are in a holding pattern until document is distributed. Unfinished business.

State Intervention Funds

Ms. Haynes stated that each school gets a certain amount of money to intervene with low-performing, potentially low-income students. RDCS has been allocated \$33,592. Used for intervention only. The Governance council has to vote on how to spend the money. Last year Governance voted to fund. Ms. Harris-Johnson asked exactly what is being funded. Ms. Haynes said we have to identify who and what the need is. Math is our target. She discussed the logistics of how it would work. Governance discussed costs and benefits of implementing. We will get list of eligible kids. Working from 2016-2017 data. State stipulates.

There was a motion to approve State Intervention Funds by Ms. Lamel-Adler, seconded by Ms. May.

All in favor: 10
All opposed: 0
Motion approved.

Literacy Night

Ms. Haynes stated that it will be on March 7th. NBC teachers are preparing.

Social Studies Night

Ms. Nevills said they are moving forward with it, and are meeting Friday. The event will be some time in April, potentially April 10th.

Committee Reports

Art Committee- Ms. Haynes stated that PTA is taking on Art Night. Will do an online auction.

Budget- already visited.

Curriculum/Strategic Planning/Technology- No report.

Beautification- Mrs. Macleod stated that there was no new info. Will be painting Rocky on Campus Beautification on April 27th.

ELAC- ms. Haynes said that they are moving along, and the next meeting is March 15th.

Grant Writing- Ms. May stated there is no report.

Positive Behavior/Attendance- Ms. Haynes stated they have met every month. Discussing the need to codify what a Referral to the Office should be. Working on the ROI. Rubric of Implementation. She will bring copy for next meeting. Attendance was improving up until the strike. Going to have an Atten-Dance party. Come to school and get to come to a dance party (April and June).

Safety- Ms. Brinkley talked about the Restorative Justice program. Student play buddies are being implemented. April 2019 alternate emergency test and exercise programs were reviewed. March meeting rescheduled to March 6th. Squirrel issues. Discussed hole where tree stub is by Room 23. Needs to be fixed. Ms. Haynes said that it will be removed by LAUSD. Trainings for STEP and FEMA classes for next year.

There was a motion to remove the bench and stump by Ms. Harris-Johnson, seconded by Ms. Brinkley.

All in favor: 10

All opposed: 0

Motion approved.

Science- Ms. Roosevelt will be presenting a request for two donations— 1) curriculum supplement, which is Mystery Science. It is an online learning platform. NGSS aligned. Free for the first year. Fee per year is \$499 for the whole school. Ms. Roosevelt has been using it this school year when she teaches science to the different classes. 2) Enrich L.A. to be extended for all grade levels at \$9,175 for (2 half days or 1 full day) for the coming school year. Alicia is our new ranger. Applied for Green Apple Day grant for \$500. Could be in two more garden bed or an orchard. Both options would come with irrigation. Would be through Enrich L.A.. Ms. May asked which was a better teaching tool. Ms. Roosevelt stated that they work with what is there. We won't know until the grant until next year. PTA funds the rest.

Strategic planning/technology- Ms. Nevills stated they met and talked about the calendar. Discussing what to do with the Promethium boards once they stop working. Ms. Haynes said new options are about \$3,500 each. Governance discussed how Apple TV might be an option in the future. Ms. Haynes will bring quotes for having LCD projectors in each classroom. She stated that lightbulbs are expensive.

Public Comments

Ms. Azur asked if it was possible to focus on getting Title I money for next year. Ms. Haynes stated that we have to come up with a campaign to approach. Need a specific number of meal applications. Ms. Harris-Johnson presented a potential option for getting responses. Ms. Haynes asked if we want to consider a Meet and Greet for returning students. Unfinished business.

Ms. Azur asked if the concrete slab where the bungalow is available for beautification. Ms. Haynes said that we are on hold for repaving for LAUSD. Unfinished business.

The meeting was adjourned by Ms. Harris-Johnson at 5pm.