

**LIVINGSTON UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 13, 2019**

Minutes

- I. Public session was called to order at 5:03 p.m. in the District Board Room and immediately adjourned into closed session.

Members Present:, Boyd, Land, Espinoza, Bains
Members Absent: Correia

- II. Closed session adjourned at 5:56 p.m.

- III. The meeting reconvened to open session at 6:00 p.m. in the District Board Room.

- IV. Pledge of Allegiance

Members Present: Vernon Boyd, Rigo Espinoza, Anne Land, Kanwaldeep Bains

Members Absent: Yolanda Correia

Staff Present: Andrés Zamora, Superintendent
Maria Torres-Perez, Director, Categorical & Special Projects
Sara Crawley, Director, Fiscal Services
Nick Jones, Director, Maintenance/Operations/Transportation
Lupe Maldonado, Recording Secretary

Visitors: Jose Moran, Martha Nateras and Young Women's Committee

- V. Report and/or Action of Closed Session Items

The Board reported out the following:

The Board completed the Superintendent's Evaluation for 2018-2019 and was given an overall satisfactory evaluation. In accordance with the terms of his contract, Superintendent Zamora receives a two (2%) salary increase for the 2019-2020 fiscal year making his base salary \$195,725. Furthermore, the term of his contract is extended by one additional year extending it through June 30, 2023.

- VI. Public Comments

There were no public comments.

- VII. Corrections to and Approval of Agenda

MOTION MADE BY/SECOND: Land/Espinoza

Motion to approve agenda.

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSENT: Correia

APPROVAL OF AGENDA

VIII. Reports, Special Presentations, Showcases, and Recognitions

- A. Recognition: DLA Spelling Bee Winner – LMS student was recognized for receiving 1st place in the 6-8 category in this year’s DLA Spelling Bee.
- B. Showcase: Young Women’s Conference - Martha Nateras and committee members presented on this year’s 10th anniversary of the Young Women’s Conference.
- C. Superintendent’s Reports and Updates – No reports or updates.

IX. Consent Agenda

MOTION MADE BY/SECOND: Land/Espinoza

APPROVAL OF CONSENT AGENDA

Motion to approve the consent agenda.

Motion carried by a vote of 4-0.

- AYES: Bains, Land, Espinoza, Boyd
- NOES: none
- ABSENT: Correia

- A. Minutes of Regular Board Meeting: May 9, 2019
- B. Encumbered Purchase Orders
- C. Designated Personnel Items: Attachment A
- D. Sale/Disposal of District Property Surplus: non-operational 1984 Chevrolet S-10 truck, estimated value \$250
- E. Disposal of Obsolete Instructional Materials:

Grade	2006 McDougal Littell Instructional Book Title	# of English books discarded	# of Spanish books discarded
8	Creating America: Beginnings through WWI	238	74
7	World History-Medieval & Early Modern Times	287	10
6	World History-Ancient Civilizations	320	83

- F. 2019/2020 Property and Liability Insurance: \$196,725 General Fund
- G. Contract(s): California Dept. of Education, Child Development Preschool Program, 2019/20 Contract #CSPP-9298, Project No. 24-6574-00-9, \$1,703,660: Resolution No. 16

X. New Business

- A. Public Hearing: Local Control and Accountability Plan Annual Update
Director, Maria Torres-Perez, summarized the LCAP draft and highlighted some of the changes in services for 2019-20. Public hearing opened at 6:34 pm and immediately closed due to no public comments.

X. New Business, Continued

B. Public Hearing: 2019-2020 District Budget

Fiscal Director, Sara Crawley, reported on the district's 2019-2020 proposed budget. Mrs. Crawley reviewed 2018-19 end of year budget changes and highlighted the expected revenues and expenditures for 2019-2020. Public hearing began at 6:59 p.m. with Mr. Jose Moran inquiring how the district's high percentage of unrestricted budget tied to salary/benefits compares to past years and other districts and how long it can be sustained. Staff explained the average state percentage of approximately 87%, the declining enrollment factor, cost saving measures for 2019-20 and other areas to reduce cost. Public hearing closed at 7:03 pm.

C. Livingston USD Governance Handbook

MOTION MADE BY/SECOND: Land/Bains

Motion to approve the revised LUSD Governance Handbook.

LUSD GOVERNANCE HANDBOOK

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSENT: Correia

D. Ratification of Amendments to Superintendent's Contract

The Board and Superintendent reviewed the proposed changes to the Superintendent's contract due to changes in law and clarity.

MOTION MADE BY/SECOND: Land/Espinoza

Motion to approve the amendments to the Superintendent's Contract as proposed.

**AMENDMENTS TO
SUPERINTENDENT'S CONTRACT**

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSENT: Correia

E. Merit-Based Discretionary Salary Increase for Superintendent

MOTION MADE BY/SECOND: Land/Espinoza

Motion to approve the Superintendent's, merit-based discretionary salary increase of 1% in lieu of the 3% given to certificated nonrepresented management effective July 1, 2019 and \$500 increase to the District health cap for 2019-20 (\$15,185) and for 2020-21 (\$15,685).

**MERIT-BASED DISCRETIONARY
SALARY INCREASE FOR
SUPERINTENDENT**

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSENT: Correia

X. New Business, Continued

F. Cancellation of July 11, 2019 Regular Board Meeting

MOTION MADE BY/SECOND: Bains/Espinoza

To cancel the regular July 11, 2019 board meeting.

**CANCELLATION OF JULY 11, 2019
REGULAR BOARD MEETING**

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSENT: Correia

G. Supporting Student Safety And A School Environment That Protects All Students From Discrimination, Bullying Or Harassment Of Any Kind: Resolution No. 17—2018/19

MOTION MADE BY/SECOND: Bains/Espinoza

To adopt Resolution No. 17 in support of student safety and protecting students from discrimination, bullying or harassment.

**RESOLUTION NO. 17—2018/2019
"Supporting Student Safety &
School Environment that
Protects all Students from
Discrimination, Bullying or
Harassment of any Kind"**

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSTAIN: Correia

H. First Read, Board Policy: BP/AR 3515 "Campus Security"

First read presented for review and discussion.

I. Board Policy Annual Review: "Extracurricular and Cocurricular Activities" BP/AR 6145

MOTION MADE BY/SECOND: Bains/Land

To adopt revised BP/AR 6145.

**BP/AR 6145
"Extracurricular and
Cocurricular Activities"**

Motion carried by a vote of 4-0.

AYES: Bains, Land, Espinoza, Boyd
NOES: none
ABSTAIN: Correia

J. Communication, Information, and Future Agenda Items

The next board meeting is set for Thursday, June 20, 2019 at 6:00 p.m. President Boyd suggested the possibility of absorbing positions due to the ongoing declining enrollment.

- XI. Adjournment
The meeting adjourned at 7:12 p.m.

Vernon Boyd, Board President

Anne Land, Board Clerk

Andrés Zamora, Board Secretary

ATTACHMENT A
Consent Agenda – Personnel Items

Public Employees: Classified

A. Employment Approval:

Jasmine Renteria, Yard Duty, Livingston Middle School, Employment, effective 5/6/19.

B. Resignation/Release/Retirement:

1. Kristi Gong, Health Aide, Yamato Colony, Resignation, effective 6/12/19.
2. Employee #1055, Livingston Middle School, Release, effective 6/6/19.
3. Employee #1071, Selma Herndon, Release, effective 6/5/19.