

HIGHLAND HIGH SCHOOL



"The mission of Highland High School is to graduate every student with the knowledge and skills necessary to be competitively successful in post-secondary education, military or workforce pursuits."

SCOTSMEN INFORMATION GUIDE 2018 - 2019

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Cultivating Students, Harvesting Success.

PRINCIPAL'S MESSAGE

Greetings Students and Parents,

Welcome to a **new** school year at Highland High School, Home of the Scots! We welcome over 625 9th grade students to Highland. In 2018, US News and World Report awarded Highland High School a bronze medal for college and career readiness, and we were named California Honor Roll School for the 2017-2018 school year by Educational Results Partnership (ERP) and the Campaign for Business and Education Excellence (CBEE). California Honor Roll recognizes public elementary, middle, and high schools that demonstrate consistently high levels of student academic achievement, improvement in achievement over time, and reduction in achievement gaps. For high schools, Honor Roll recognition includes high college readiness in students. Beyond the classroom, Highland offers abundant opportunities for students to explore – and excel – in visual & performing arts, career technical education, academics, athletics, and other activities. So students, show your “**Pride in the Plaid**” and get involved!

STUDENTS, Highland High School is dedicated to building a tradition of pride and excellence, and fundamental to this is an academic emphasis. Mastery of course content is the goal, so students, please remember that daily, on-time attendance is necessary – and required – as is completion of in-class assignments and homework. Arrive at each class prepared with your textbook, binder, pens/pencils, and effort. Ask questions when you don't understand, and seek tutoring when you need help. We rejoice in your accomplishments, so keep these “keys to success” in mind as you make your way through school: **PLAN... PARTICIPATE... PRACTICE.**

PARENTS, you are a vital link to your student's success, and we need your help. We recognize that student success and academic achievement depend upon a shared effort among staff, students and parents, so we appeal for your support in ensuring student punctuality, attendance and academic effort. We also need parents to participate in organizations such as School Site Council, English Language advisory group (ELAC) and booster groups for agriculture, athletics, and instrumental programs as well as attend events such as “Back to School” and “Coffee with the Principal.” Parent-school organizations significantly contribute to Highland's programs through fundraising, scholarships, assistance in chaperoning events – and they provide an important way for you to remain connected with your student and the school. Working together, we can foster a successful high school experience for your student as well as preparation for post-high school educational and career endeavors. We look forward to an exciting year!

IMPORTANT DATES: We look forward to meeting 9th graders and their parents on **Tuesday, August 7th** at 6:00 p.m. in Wesley Anderson Hall (the “WAH”) for “Freshman Family Survival Night”; we welcome students to the first day of the school year on **Wednesday, August 15th**, and “Back to School Night” is **Monday, August 27th** with an introduction to Highland administration and counselors in Wesley Anderson Hall at 6:00 p.m.

Sincerely,

Debra Vigstrom, Principal

Cultivating Students, Harvesting Success

ADMINISTRATION

Debra Vigstrom	Principal
Melissa Donez	Assistant Principal, Instruction
Brad Hull	Assistant Principal, Administration
Dr. Tsoguik Broutian	Dean of Students
Jennifer Maddern	Dean of Intervention and Support
Justin Finch	Athletic Director
Meaghan Barber-Smith	Activities Director
Steve Montanio	Program Specialist

IMPORTANT UPCOMING DATES

August 6 - 9, 2018 New Student Registration: 7:30 a.m. – 3:00 p.m.

Please call Lisa McKernan, Registrar, at 872-2777 for an appointment beginning July 30th.

August 15, 2018 FIRST DAY OF SCHOOL

10th-12th grade students: official schedules & ID cards are distributed in first period class beginning at 8:23 a.m. The list of 10th - 12th students and their first period classes is posted on the gym and cafeteria windows on Monday morning at 7:30 a.m. Zero period classes do not meet on the first day-- ROP classes DO MEET on the first day.

9th grade students: **1st - 3rd periods in the Highland Gym - Freshman Orientation**

Freshmen meet their LINK CREW mentor and pick up their schedules in the gym.

Monday, August 27, 2018

Back to School Night, 6:00 p.m. – 7:00 p.m.

Monday, Sept. 10, 2018

**Kern County College Night,
Rabobank Convention Center, 5:00 p.m. – 8:00 p.m.**

Link Crew welcomes the **Class of 2022 to **FRESHMAN ORIENTATION****

Wednesday August 15, 2018 1st - 3rd periods Highland Gym

W.O.W. Week (Week of Welcome) - August 15-17, 2018

Day 1 - Ready for a Great Year

Be ready to have a great 1st day!

Day 2 - PLAID

Learn what it means to "Plaid Up"

Day 3 - Green & Blue Day

Wear your HHS colors and celebrate attending the World's Greatest High School!

Highland High School's Schoolwide Learner Outcomes:

All students at Highland High School will be globally aware 21st Century learners who demonstrate knowledge and skills as:

- Academic, complex thinkers
- Technology literate individuals
- Responsible, productive self-directed learners
- Socially empathetic individuals who demonstrate PLAID
- Collaborative workers

2018-2019 BELL SCHEDULE

Details for all bell schedules can be found on our website at <http://highland.kernhigh.org>

NEW STUDENT ENROLLMENT

Parents may begin calling for new student enrollment appointments beginning July 31, 2018. Please plan to arrive at least 30 minutes early for your appointment to complete the required paperwork. Counselors will be available to meet August 6th - 9th to assist parents of new enrollees.

When registering students for high school, parents are asked to provide verification of residence, which includes an electric, gas or water bill. DMV vehicle registration may serve as a means to ensure attendance within the Highland attendance boundary. Parents are also required to provide a copy of a student's immunization records.

SCHEDULE QUESTIONS?

Schedule changes for current students requesting a different course may be directed to counselors via email. Phone calls will be returned within 72 hours. Students who have questions about their schedules after school begins may email or ask any teacher for a **Request to See Counselor form**. Students shall submit the form to their teacher, and counselors will contact students as they are available.

COMMUNICATION WITH THE SCHOOL

Parents may telephone the school or email the counselor or teachers at any time during the school year to discuss achievement, behavior, future goals, career preparation, courses of study and/or personal problems. Call the Counselors' Secretary, extension 74042, for an appointment or email the counselor or Program Specialist if your student has an IEP. When a parent has a concern about a student's progress after viewing course marks in Synergy or receiving a progress or report card, please contact the teacher first. Most concerns can be remedied with teachers, parents, and students working together.

Please be aware that teachers are not always available for phone calls during class time, but you may leave a message for a return call with 48 hours. Email typically serves as the most expedient means of communication with teachers. Teacher emails are found on the Faculty page on the school website. [Click on "Faculty" tab at Highland's Home page on the Internet at <http://highland.kernhigh.org>.]

If there is a problem that is not resolved through this line of communication, the Counselor can help facilitate communication. If a problem still remains unresolved, you may first contact the Assistant Principal and then the Principal. Finally, parents who wish to seek resolution beyond site administration may contact the Kern High School District. The district has established procedures to address allegations of unlawful discrimination and complaints alleging violation of state or federal laws governing educational programs.

Contact the **teacher** if you have questions about:

- Your student's progress
- Problems with homework
- Classroom instruction
- Classroom discipline

Contact a **counselor** if you have questions about:

- Classroom placement information
- Special program placement
- Request for assessment or special services
- Your student's social / emotional adjustment to school

Contact the **Dean of Students** if you have questions about:

- School safety issues or bullying
- School behavioral policies
- Problems at the bus stop

SYNERGY: ONLINE PARENT ACCESS TO STUDENT PROGRESS AND GRADES

To enhance communication between parents and school, Kern High School District offers an online parent portal. Once registered, parents/guardians may access student's grades, attendance, and other information by logging onto the website. To activate an account, please visit <http://parents.kernhigh.org/> or see Antonio Vargas in the Parent Center.

PARENT COMMUNICATION VIA BLACKBOARD

The Kern High School District has partnered with Blackboard, a company that provides notification services for parental outreach, emergency broadcasts, and student attendance communications for K-12 Education. Now parents can receive phone calls, text alerts, and emails about a range of important issues affecting their students' safety and academic performance. Please see your counselor to sign up for text messaging alerts (fees may apply.)

STUDENT SUPPORT SERVICES

COUNSELORS

Our counselors are primarily responsible for four year plans, class schedules, and monitoring academic and personal progress. Counselors host a variety of college and career readiness seminars, including UC/CSU application evenings and Federal Financial Aid night (FAFSA). They support students and families through the use of **Naviance** to link students to potential colleges and careers.

Freshman & Head Counselor, Joseph Sweet
Senior Counselor, Kim Hobbs
Junior Counselor, Miguel Ramirez
Sophomore Counselor, Joanne Barrick
ELD / Intervention Counselor, Saul Ramirez
Freshman Intervention Counselor, Jennifer Jenkins

joseph_sweet@kernhigh.org
kim_hobbs@kernhigh.org
miguel_ramirez@kernhigh.org
joanne_barrick@kernhigh.org
saul_ramirez@kernhigh.org
jennifer_jenkins@kernhigh.org

NAVIANCE

- **Who am I?**
- **What do I want?**
- **How do I get it?**

Counselors facilitate in-depth exploration of these three fundamental questions. Sign-in: 6-digit@kernhigh.org >>
Password: 8-digit Date of Birth (ex. 08062000) See school website under COUNSELING/Naviance.

REGISTRAR - The registrar manages all aspects of formal student records, including enrollment, transcripts, and cum files.

COMMUNITY SPECIALIST - The Community Specialist works with staff and students, acting as liaison between administration, students, parents and the community. Home visits are made regarding truancy, school policies and student academic progress. The Community Specialist also works closely with agencies to provide medical and financial assistance to students in need.

GUIDANCE TECHNICIAN - The Guidance Tech assists counselors and administration with student academic requirements, college scholarship assistance, career planning, test preparation and assistance, senior awards, and senior status.

INTERVENTION SPECIALIST - Highland's Intervention Specialist works with students needing social, emotional, and behavioral intervention beyond what a teacher can provide in the classroom. The Intervention Specialist is located in RC12.

SCHOOL SOCIAL WORKER - The School Social Worker (SSW) is a trained mental health professional with a master's degree in social work who provides services related to the student's social-emotional adjustment to school, family, community and society. The SSW is our link between home, school and community. The SSW can provide direct and indirect services to students, families and school personnel to promote and support the academic and social success of students.

BEHAVIORAL HEALTH SERVICES - The services of a School Psychologist, Mental Health Clinician, and Behaviorist are available to students in need of psychological and educational support services. Students with learning problems or other mental health concerns may contact the Program Specialist at extension 74050 for assistance.

PARENT CENTER LIAISON - Mr. Vargas, the Parent Center Liaison, works with parents and students to increase family and community involvement and collaborates with outside agencies to provide information, training, and resources to support families and promote student success.

TRUANCY TECHNICIAN- The Truancy Technician, Ms. Leopold, works with staff, parents and students to reduce absenteeism and tardiness. When a student has excessive absences, Ms. Leopold coordinates home visits and works with the Truancy Resource Officer to comply with compulsory attendance laws.

ON CAMPUS INTERVENTION - On Campus Intervention (OCI) is designed to be an intervention for students in response to challenging behavior, using an evidence based curriculum and staffed by a credentialed teacher. On Campus Intervention is neither designed nor intended for use as an on-campus suspension room in which students are simply supervised by a staff member for a specified period of time. This intervention strategy is described in Education Code 48900.5(b) as a "program for teaching prosocial behavior or anger management," a "restorative justice program," and a "positive behavior support approach with tiered interventions that occur during the school day on campus."

SCHOOL EXPECTATIONS AND GUIDELINES

Highland High School has established expectations for behavior to help students understand what is expected of them in and outside the classroom.

CELL PHONES AND ELECTRONICS- Students are permitted to use cell phones and electronics before and after school, during passing periods, and while at lunch. Highlands asks that students only use one earbud for safety purposes. Within the classroom, the teachers establishes when electronics are acceptable to use and when they are prohibited. Violation of electronic policies may result in the item being confiscated and held for parent pick-up.

CLEAN CAMPUS - Highland maintains a clean and inviting campus environment. All trash must be put into trash cans. Take pride in your school and keep it clean.

CLOSED CAMPUS - Students cannot leave campus during the school day. ***Parents, we do not accept food deliveries during the lunch period.*** This includes "Uber Eats."

DRESS - Highland High school believes that appropriate attire contributes to a productive learning environment. Dress guidelines are applicable at all school-sponsored activities. *Ed Code 48906, CCR Title V, Sec. 302*

- **DISRUPTIVE CLOTHING/ADORNMENTS** – Any clothing or adornment which causes reactions by other students causing the teacher to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.
- **SLOGANS/ILLUSTRATIONS** – Slogans or illustrations which promote the use and/or glorification of drugs, weapons, alcohol or tobacco are not acceptable. Profane, vulgar, racial, ethnic or sexist slogans or illustrations on articles of clothing also are not acceptable.
- **"COLORS" or SYMBOLS** – The presence of any apparel, jewelry, accessory, notebook, or manner of grooming which, by virtue of its color, arrangement, trademark or any other attribute, denotes or advocates membership in a group or gang which advocates drug use, racial or ethnic disharmony, or which advocates violence or other disruptive behavior, is prohibited.
- **HEADGEAR** – Students may wear appropriate headgear with the expectation that hats and hoods are to be off in the office and classroom.

FOOD SERVICES - We participate in the *National School Meal Program*. Nutritious meals are offered breakfast, lunch, after school (snacks) and dinner. Students may also purchase a la carte items from the snack bar. The student store is open 30 minutes before and after school and during lunch by the cafeteria.

HALL PASSES - During class time students are not allowed out of class unless they have a pass. Backpacks must remain in the classroom. Because instructional time is valuable, we do not utilize hall or bathroom passes during the first and last 10 minutes of each period. Students are advised to visit the restroom during passing periods.

LOCKERS - Gym lockers are available to students enrolled in PE and sports lockers are available during the season of sport.. Students are assigned a combination lock/locker . Highland High is not responsible for lost or stolen property.

LOST AND FOUND - All lost or found items are maintained in the Dean's Office.

SATURDAY SCHOOL - Saturday School serves as an alternative means of correction for behavior, academic recovery, or attendance.

SKATEBOARDS, SCOOTERS AND BICYCLES - If students skateboard to school, then they must lock it up in the skateboard locker located next to the administration office. Students must provide their own locks. Students may not walk around campus with a skateboard or scooter. Bicycles should be locked up in the bike racks located on the north side of campus, next to the library. Bicycles and skateboards should never be ridden on campus.

STUDENT DROP OFF/PICK UP - Before and after school, students can enter and exit the campus through the south parking lot (by the gym) or the bus loading zone gate. The bus loading zone gate is open when buses are present and closes after they depart. The south gate opens at 7:00 a.m., before the start of school, and remains open after school as the main exit point for students who stay for activities. The east parking lot by the administration building is for visitors and staff only. Bus loading zones are off limits for vehicles, and personal vehicles are subject to citation. **Please be advised that the bus loading zone and student parking lot entry gates to Highland High School are locked after the tardy bell rings (8:23 A.M).** Students who are habitually tardy to first period are subject to disciplinary interventions including, but not limited to, lunch detention, after school detention, on campus intervention, Saturday School, and loss of school privileges.

TEXTBOOKS - All students are responsible for their own textbooks at all times. Textbooks are checked out to students by barcode. Lost, damaged, or stolen books are the sole responsibility of the student. **Students will be charged for lost or damaged books.** Students may be excluded from participation in school activities until debts have been reconciled with the finance office. Please contact the Librarian, Darla Brown, for related questions.

TRANSPORTATION - Transportation by school buses is provided for high school students who live over two miles from the school of attendance. Students may board buses at stops established by the District Supervisor of Transportation. The **Bus Schedule** will be posted on the Kern High School District Website and copies will be available in the Administration Office lobby prior to the first day of school. For information call 827-3199.

VISITORS TO CAMPUS - All visitors to the campus must check in and check out at the front administration office and sign in using the **Raptor Visitor Management System**. In order to better protect our students, visitors, and staff, all visitors are required to show a valid government-issued ID. After checking in, all visitors are issued an ID badge which must be visible while on campus. Anyone visiting campus without a badge will be referred to the campus Police Officer.

- Any parents wishing to attend classes with their student may do so by contacting the teacher for approval 48 hours prior to the visit.
- Alumni: to visit a teacher or coach, please make arrangements outside of the school day.
- Staff members may request visitor permission through administration.

PLAID UP

Highland High School believes in creating a positive school climate where all students can reach their highest potential which is why at Highland High School we all "PLAID UP".

Plaid stands for: **PRIDE LEADERSHIP ATTITUDE INTEGRITY DETERMINATION**

Every Highland student is expected to display these positive behavior characteristics at all times:

HIGHLAND HIGH SCHOOL BEHAVIOR EXPECTATIONS

	Expectations	Examples in the classroom...	Examples outside the classroom...
P PRIDE Giving your best to be your best	<ul style="list-style-type: none"> Have pride in your school Treat everyone with respect Make smart choices Actively participate 	<ul style="list-style-type: none"> Turn in your best work on time Keep your classroom clean Be on time ready to learn everyday Stand for the pledge/flag salute 	<ul style="list-style-type: none"> Keep your campus clean Use appropriate language Display affection appropriately Have pride in your appearance Proudly represent Highland in the community
L LEADERSHIP Inspiring others to know, to do, or to be	<ul style="list-style-type: none"> Model respect Encourage others to make good decisions Recognize the good in your community Put others before yourself 	<ul style="list-style-type: none"> Listen before speaking Be organized to help others Lead by example Complete high quality work Be a classroom leader 	<ul style="list-style-type: none"> Report bullying Resolve conflicts Accept others Encourage others to throw away their trash Use passing time wisely Be involved in Highland activities or join a club
A ATTITUDE Positive mindset that guides how you think, feel and behave	<ul style="list-style-type: none"> Treat others how you want to be treated Display self control Be accepting of new people and ideas Have fun 	<ul style="list-style-type: none"> Smile Respect teachers and each other Learn from your mistakes Use positive language Be willing to learn 	<ul style="list-style-type: none"> Compliment or say something nice to someone every day Respect yourself Handle conflict respectfully Smile
I INTEGRITY Do the right thing, even when no one is looking	<ul style="list-style-type: none"> Do your own work Have respect for school property Be yourself instead of trying to fit in Stand up for others /speak up for what is right Show kindness 	<ul style="list-style-type: none"> Always cite sources Do good deeds Tell the truth Study and complete assignments to the best of your ability 	<ul style="list-style-type: none"> Return items that don't belong to you Report suspicious behavior Do good deeds Lend a helping hand to those in need
D DETERMINATION Persevering towards a difficult goal in spite of obstacles	<ul style="list-style-type: none"> Challenge yourself by taking new risks Ask for help when life gets hard Plan ahead for success Commit to giving your best effort 	<ul style="list-style-type: none"> Follow through with obligations Attend tutoring Don't give up Challenge yourself by taking the most rigorous courses you can 	<ul style="list-style-type: none"> Do your homework even when your friends say, "let's hang out" Never give up on your work/assignments Study for tests Honor your commitments

ATTENDANCE AND TRUANCY

Highland High School, in conjunction with the Kern High School District, is committed to keeping students in school. Regular school attendance and punctuality is essential to the academic success of our students.

CALIFORNIA LAW

California State Law requires that a students attend school EVERY day, ALL day. 48200 from the Education Code of the State of California states the following: *"Each person between the ages of 6 and 18 years is subject to compulsory full-time education.....and shall attend the public full-time day school or continuation school for the full school day."*

CLEARING ABSENCES

Please remember...Highland is a closed campus, including lunch breaks. Daily, on-time attendance in every class is very important. **Because we value students' instructional time we cannot interrupt classes or lunch time with messages about school work, books, lunch money, balloon bouquets, flowers, outside food deliveries, etc.** In case of an emergency, be assured that your student will be contacted immediately.

Attendance Hotline

661-833-7305

How can I clear an absence for my student?

- If a student is ill or has an excused or warranted reason for his/her absence, a parent may call the school within 72 hours (3 school days) to clear the absence.
- Highland High School REGULAR HOURS (7:30 AM – 4:00 PM): **(661) 872-2777**
- Highland High School AFTER HOURS: **(661) 833-7305**

Clear Absences within Three Days

What happens if I don't clear my student's absence?

- If the parent/guardian fails to clear a student's absence within the 72-hour period (3 school days), the absence will automatically turn into a cut, or an unexcused absence. Three cuts will result in truancy, and the student will automatically be placed on the next STEP of the KHSD Truancy Program.

ARRIVING LATE TO SCHOOL - Students should only enter the campus through the administration office when they arrive late to campus, checking in with the attendance clerk. It is a reasonable expectation that in order for a learning environment to thrive, students must arrive to class on time.

TARDY POLICY - It is a reasonable expectation that in order for a learning environment to thrive, students must arrive to class on time. Each teacher maintains his/her own tardy policy. Teachers may refer students who accrue excessive tardies to administration for progressive discipline, including but not limited to lunch detention, after school detention, on-campus intervention, Saturday School, and a loss of school privileges.

EXCUSED ABSENCES - Only absences due to illness, medical appointment, court appearance and death of an immediate family member are considered "Excused." All other absences are considered "Unexcused." Excessive "Excused" absences may also result in loss of school privileges, and parents will be notified.

UNEXCUSED ABSENCES - The only way to make up "Unexcused" absences is by voluntarily attending Attendance Make-up Saturday School.

ILLNESS DURING THE SCHOOL DAY - Any student who becomes ill during the school day should report to the Health Office. Only the student's parent, guardian or other responsible adult listed on the emergency screen may be contacted to pick up the student.

TRUANCY

Who is a truant?

- A truant is a student who is absent from school 3 times in a school year without having a good reason (an excused absence) or permission from home or school. (Education Code 48260)

Who is considered a habitual truant?

- A habitual truant is a student who is absent from school 5 times in a school year without having a good reason (an excused absence) or permission from home or school (Education Codes 48260, 48261, and 48262).

KHSD TRUANCY PROGRAM

The following STEPS are a series of progressive measures and interventions set by the KHSD to improve student attendance. Though each student will be held accountable for his/her actions and each parent held responsible for his/her student's truancy, it is an overall goal of each school to increase daily attendance for the purpose of ensuring student achievement and success.

- Step 1 Student is contacted. Parent is notified. Student is labeled as a Truant (CA Ed. Code Section 48260.5)
- Step 2 Student is contacted. Parent is notified. Intervention strategies may be implemented. Student may be placed on school probation. Student is labeled as Habitually Truant (CA Ed. Code Section 48262).
- Step 3 Parent is required to meet with School Site Truancy Administrator. Intervention strategies may be implemented.
- Step 4 Student and parent required to meet with Student Attendance Review Team (SART). Community and/or school service may be assigned.
- Step 5 Student and parent are required to meet with the School Attendance Review Board (SARB) at the KHSD District Office. Student and/or parent may be issued a citation to appear in court.
- Step 6 Citation of student and/or parent is filed in court by Deputy District Attorney. Student and parent will be required to appear in court. Fines and community service may be imposed.

SENIOR ATTENDANCE

Senior Attendance Levels are determined by the number of class periods a student misses. Senior Attendance is comprised of four (4) Levels:

Level 1: 10 period cuts-- Student and parent notification.

Level 2: 20 period cuts-- Student/parent notification and disciplinary interventions such as, but not limited to lunch detention, after school detention, Saturday School, on-campus intervention, and loss of school privileges.

Level 3: 30 period cuts-- Student/parent notification and a parent/student meeting with the Assistant Principal of Administration and counselor to inform them that with additional cuts the student will not be permitted to participate in the Commencement ceremony.

Level 4: 30+ period cuts-- Student and parent will receive a letter stating that the Principal has removed the student's name from the Commencement ceremony.

PARENT INVOLVEMENT

Studies show that parental involvement in a student's education is one of the most important factors in raising student self-esteem and academic achievement. Moreover, most experts agree that parental involvement should go beyond attendance at teacher conferences and Back to School Night. We realize, however, that each of our families is unique – with its own priorities, needs, talents, and time constraints -- and so we try to provide as many different kinds of opportunities for parental involvement as possible.

PARENT CENTER - Contact: Antonio Vargas

Mr. Vargas, the Parent Center Liaison, works with parents and students to increase family and community involvement, and collaborates with outside agencies to provide information, training, and resources to support families and promote student success.

APS BOOSTER CLUB (Alumni, Parents, Staff) - Contact: Debra Vigstrom, Principal

Last year we formed the APS Booster club to strengthen the connection between school and our community and "Celebrate Scots" with our inaugural Hall of Fame event. We look for a diverse, passionate group that works to make sure our students have the opportunity to be successful, our teachers and staff feel supported, and our parents and alumni stay connected. Please email Debra Vigstrom, Principal, and learn how you can make a difference at HHS.

ATHLETIC BOOSTERS - Contact: Justin Finch, Athletic Director

The Athletic Boosters is an organization of parents and supporters of Highland High School Athletics. The Athletic Boosters assist in financially supporting ALL sports at Highland and exhibit pride in our school. We would like every family of a Highland athlete and athletic supporter to join the Athletic Boosters.

Some of the annual fundraisers include:

1. Highland Fireworks Booth - July
2. Concession Stand - Home football games and tournaments
3. T-shirt sales – fall, winter, and spring
4. Hot Stove Dinner – spring
5. Banner Sales - Seasonal or Yearly

Become a member of the Athletic Boosters and volunteer at events or simply provide financial support. Membership runs from August 1–July 30, and is open to all parents and supporters of Highland High School. A yearly membership costs **\$25** and a lifetime membership is **\$100**.

Meetings are held on the first Monday of the month at 6:00 p.m. at Rusty's Pizza on Auburn. Refer to the Highland High School website <http://highland.kernhigh.org> for up-to-date information.

FFA ALUMNI ASSOCIATION - Contact: Craig Davidson, Advisor

The purpose of the Highland High School FFA Alumni Association is to support the FFA program. Support can be in the form of organizing parent volunteers or raising funds for farm improvements, scholarships, mentorship programs and advanced leadership development. Email Craig Davidson (instructor) for more information.

INSTRUMENTAL BOOSTERS - Contact: Geoff Ruud, Advisor

The purpose of the Highland High School Music Boosters is to support the instrumental music program. Support provided can be in the form of organizing parent volunteers or raising funds for competitions, events, and additional program needs. Please email Geoff Ruud at geoffrey_ruud@kernhigh.org for more information.

SCHOOL SITE COUNCIL - Contact: Aaron Whitfield, President

We need two parents who are willing to serve a two-year term on School Site Council starting this fall. If you are interested, please contact the School Office Supervisor during normal office hours, or come into the Principal's Office on or before August 24, 2018 to leave your name and a brief bio. Voting will take place at Back to School Night on August 27, 2018 at 6 p.m.

English Language Advisory Committee (ELAC)- Contact: Ilka Ramos, Coordinator

The ELAC is comprised of parents of English Learners. The committee meets 6 times per year, and translation and child care are provided. Any parent is welcome to join the ELAC.

PARENT COMPACT

At Highland, we view parents as partners in their student's education. We share responsibility in ensuring a supportive learning environment in which each student can reach his or her maximum potential. We are committed to offering a high-quality curriculum that meets the Common Core State Standards. We PLAID UP in what we do, believing that, together, students, staff, and parents can demonstrate Pride, Leadership, Attitude, Integrity, and Determination.

TEACHER

I know the importance of the school experience to every student and my role as a teacher and model. In order to encourage learning at home, in school, and in the community, I will carry out the following responsibilities to the best of my ability. I agree to:

1. Provide high-quality instruction that integrates SDAIE strategies, within a supportive and effective learning environment that enables each student to meet the state standards.
2. Be aware of each child's needs and have high expectations of success.
3. Teach reading and/or math concepts to each student to improve his/her performance.
4. Communicate and cooperate with parents/guardian to ensure the best education possible.
5. Help parents to support learning and positive behavior at home.

PARENT/CAREGIVER

I know that my child's years in school are very important. I understand that my participation in my child's education will help his/her achievement and attitude. Therefore, I will carry out the following responsibilities to the best of my ability. I agree to:

1. Provide my child with a healthy home environment.
2. Give my child a quiet place to study and encourage good study habits. This includes limiting distractions, such as television and electronic usage.
3. Make sure my child attends school on a regular basis and arrives on time.
4. Attend back to school night and school events.
5. Encourage my child's learning at school, at home, and in the community.

STUDENT

I know my education is important. It will help me become a better person. I know my parents want to help me, but I am the one who has to do the work. Therefore, I will carry out the following responsibilities to the best of my ability:

1. Attend school on time every day with the willingness to participate and actively learn.
2. Do my best on class assignments and homework, recognizing the need to be timely and organized.
3. Be responsible for my own behavior and treat my teachers and classmates with respect.
4. Communicate class grades and progress regularly with my parents/guardian.

ACADEMIC EXPECTATIONS

GRADUATION REQUIREMENTS

Kern High School District's graduation requirements include completing 220 credits and passing an Algebra class. Students are required to complete 30 of their **220 credits** (3 full-year courses) in either a college or career preparatory pathway.

ACADEMIC PROGRESS

To complete graduation requirements, students must earn 220 credits. A student shall have earned no fewer than 60 credits per year in each of the first three years of high school in order to be considered as progressing satisfactorily toward meeting the minimum competency requirements for high school graduation. To be considered "on-track" the following credits are necessary at the **start of the school year**:

10th grade: 60

11th grade: 120

12th grade: 180

Credit recovery can be obtained through one of the following options: summer school, 8th period, online class in lieu of an elective (Apex), WorkForce (evening classes) and credit recovery alternative campus (TDS). Please see counselors or Assistant Principal of Administration for options.

Are YOU Prepared for College?

To be considered for admission to a UC or CSU, you must complete 15 year-long high school courses with a **grade of C or better** – with at least 11 of them prior to senior year. We call this meeting the 'A-G' requirements. Taking approved high school ("a-g") courses isn't the only way to satisfy these requirements. You also may meet them by completing college courses, dual enrollment courses, or earning certain scores on SAT or Advanced Placement exams.

All Courses MUST be College Prep level or higher:

- A. **History/Social Studies** – 2 years required
- B. **English** – 4 years required
- C. **Mathematics** – 3 years required, 4 years recommended
- D. **Laboratory Science** – 2 years required, 4 years recommended
- E. **Language other than English** – 2 years required, 3 years recommended
- F. **Visual & Performing Arts** – 1 year required
- G. **College Prep Electives*** - 1 year required

ONLINE COURSE & "A-G" RECOVERY

Are you behind in credits? Do you need to improve a low grade? If so, APEX may be an option.

- Rigorous online courses monitored by HHS teachers
- Offered multiple periods a day
- See your counselor for more information.

COURSE PLACEMENT

Course programs are created for the year. Students are expected to remain in the course selected and assigned. Changes to course programs within the first three weeks will be processed **ONLY** in the following cases: 1) school error; 2) coursework completed in summer; 3) misplacement/lack of prerequisites; 4) mutual agreement between parent/teacher/counselor.

GATE, HONORS, ADVANCED PLACEMENT

Students enrolling in GATE, Honors, or AP classes should expect a significant increase in workload and cognitive demands. Students enrolling in an AP course are expected to take the exam in May, and students should plan in advance to cover the fee for the exam (approximately \$95 per exam or \$20 if students meet the eligibility guidelines.) Dropping and AP or Honors course requires prior parent and teacher approval.

DUAL ENROLLMENT AND CONCURRENT ENROLLMENT

Highland offers 11 Dual Enrollment courses that earn both high school credit and college credit. The course are: Pre-Calculus, Career Choices, French 3P/3H, Environmental Horticulture, Ag Mechanics 1 and 2, Graphic Arts, Geology, Veterinary Science, Sustainable Agriculture, and Ag Communications.

Highland students have the opportunity to concurrently enroll in courses at Bakersfield College and/or CSUB. Concurrent Enrollment courses are taken at the college and some offer both high school credit and college credit. See your counselor for more information.

EXTENDED SCHOOL DAY/8th PERIOD

Highland offers 8th period classes for credit recovery. Classes generally meet Monday through Thursday from 3:30 - 5:30 P.M., and we provide bus transportation. See your counselor for more information.

HOMEWORK POLICY

Students who will be out of school for 3 or more days may request homework by emailing teachers or calling Antonio Vargas, Parent Liaison, who will reach out to teachers. Homework for students on extended school suspension will be requested by the Dean of Students.

ACADEMIC HONESTY

Highland High School is committed to maintaining the highest standards and expectations for academic integrity among all students. Academic dishonesty is using a person's work, designs, data, ideas, or research without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files.

CALIFORNIA SCHOLARSHIP FEDERATION MEMBERSHIP - Contact: Mr. Sweet

CSF exists to promote and recognize high standards of scholarship, service and citizenship on the part of students in California schools. Applications for membership are accepted at the beginning of each semester and are based on grades attained the previous semester. A point system specified in the CSF State By-Laws establishes the membership requirements. To secure eligibility, a student must earn sufficient points from a pre-approved course list.

NATIONAL HONOR SOCIETY (NHS) - Contact: TBD

The National Honor Society (NHS) is established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of scholarship, leadership, service, and character. These characteristics have been associated with membership in the organization since its beginning in 1921.

TESTING INFORMATION

PRE-ACT - The Pre-ACT will be given to **all sophomores** during the fall. More information to follow.

PSAT - The PSAT measures critical reading skills, math problem-solving skills, and writing skills. **Juniors will take the test on October 24, 2018.**

SAT - The SAT is a nationally recognized indicator of college readiness. This year we will administer the SAT **during the school day on October 10, 2018.** Saturday testing dates are also available. Please see the guidance tech for additional information.

ACT - The ACT, also a nationally recognized college readiness test, is based on what is taught in high school: English, math, and science. We administer the test twice a year on Saturdays. Please see the guidance tech for information.

CAASPP (California Assessment of Student Performance and Progress) - A math and English exam to assess college and career readiness will be administered annually to **all juniors** during the spring.

ASVAB - The ASVAB is a timed multi-aptitude test, which is given at over 14,000 schools and Military Entrance Processing Stations (MEPS) nationwide and is developed and maintained by the Department of Defense.

WHY READ FOR 20 MINUTES A DAY?

Highland has a 20 minute period (SSR) EVERY SINGLE DAY for your student to read at school. Ask your student about the book they are reading for SSR.

STUDENT A	STUDENT B	STUDENT C
20 Minutes Per Day	5 Minutes per Day	1 Minute Per Day
1,800,000 Words Per Year	282,000 Words Per Year	8,000 Words Per Year
Scores in the 90 th Percentile on Standardized Tests	Scores in the 50 th Percentile on Standardized Tests	Scores in the 10 th Percentile on Standardized Tests

2018-2019 Progress Reports

FIRST QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 9/18/18	Friday – 9/21/18
SECOND QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 11/27/18	Friday – 11/30/18
THIRD QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 2/12/19	Friday – 2/15/19

2018-2019 Grading Period Schedule

GRADING WINDOW	GRADING PERIOD ENDS	GRADES MAILED TO PARENTS	STUDENTS BECOME ELIGIBLE/INELIGIBLE
1st (9 weeks)	October 12, 2018 (Friday)	October 19, 2018 (Friday)	October 22, 2018 (Monday)
2nd (9 Weeks – 1 st Semester)	December 21, 2018 (Friday)	January 11, 2019 (Friday)	January 14, 2019 (Monday)
3rd (10 Weeks)	March 15, 2019 (Friday)	March 22, 2019 (Friday)	March 25, 2019 (Monday)
4th (10 Weeks – 2 nd Semester)	May 31, 2019 (Friday)	June 7, 2019 (Friday)	June 10, 2019 (Monday)
13 WEEK DEADLINE:		12 WEEK MINIMUM:	
FALL – NOVEMBER 14, 2018		FALL – SEPTEMBER 24, 2018	
SPRING – APRIL 5, 2019		SPRING – MARCH 4, 2019	
Student dropping a class after the 13 th week receives an F grade.		Student must be enrolled in a class a minimum of 12 weeks to receive credit. Therefore, students must be in class on: Monday, September 24 and/or Monday, March 4, 2019 (the 12 th week from each semester's end).	
<i>Winter and Spring Recesses DO NOT count in figuring school weeks for academics.</i>			
<i>Winter and Spring Recesses DO count in figuring school weeks for athletic eligibility.</i>			

ASB (Associated Student Body)

The ASB is composed of elected officers (Executive Council, Class Officers) and their appointed officers (Commissioners). The mission of Highland ASB is to serve the students by offering quality co-curricular activities and events which help to promote school spirit and Scots Pride. ASB is also responsible for all expenditures of student funds and help to support several large programs on campus. ASB elections are held once per year and all students are encouraged to participate. To see current students involved with ASB go to the ASB Link on the HHS Website.

ASB CARD - As an ASB card holder, students participate in athletic, cultural, and social events **FREE**. An ASB sticker is placed on the student's ID card. The ASB sticker is available for purchase in the Finance Office for \$15.00. Purchase of an ASB card includes admission to preseason and regular season games against KHSD schools (both home and away games) AND home games with non-KHSD schools. Playoff games and contests at non-KHSD schools are not included.

Activities - To make high school more meaningful and beneficial, students are encouraged to participate in a club or activity.

ASB and Class Elections - Students from each grade may run for class office. Students can run for ASB positions in the spring to serve the following year. To hold most elected positions, students must be enrolled in Student Leadership class.

Blood Drives - ASB sponsors Blood Drives periodically in conjunction with Houchin Blood Bank. Students, parents, and teachers are encouraged to participate.

Bulletin - The school bulletin is announced at the beginning of every 3rd period, accompanied by the flag salute. All bulletins are also posted on the school website.

Dances - Students must be debt-free and provide a student ID card in order to attend school dances. Guests must meet requirements to attend. Please see the Dean's Secretary for information.

Finance Office - The finance office is open for transactions before school, during lunch, and after 7th period.

Graduation - Commencement is held on the final Thursday of the school year to honor students who have met all state and local requirements to graduate and receive a diploma. Students must be in good standing to participate.

Link Crew - Link Crew is a freshman transition program that welcomes incoming freshmen and makes them feel comfortable and supported throughout the first year of their high school experience. Link Crew trains incoming juniors and seniors to support and be positive role models for incoming 9th graders.

Rallies - School rallies are organized throughout the year to increase school spirit, encourage involvement, support athletic teams, and celebrate schoolwide accomplishments. Because of space, backpacks must remain locked in the classroom.

Spirit Weeks - Spirit weeks are fun-filled weeks of dress-up days and lunchtime activities. Typically clubs host Food Sales during the week.

Club Rush day is September 14, 2018. Come to the quad at lunch and see what clubs and activities Highland has to offer!

Club/Activity

"All Scots Read" Book Club
AP/PRE-AP (GATE) /Honors
American Red Cross
Arts & Crafts
Bible Club
Black Student Union (BSU)
Clean Campus Club

Chess Club
Class of 2018 (Seniors)
Class of 2019 (Juniors)
Class of 2020 (Sophomores)
Class of 2021 (Freshmen)
California Scholarship Federation (CSF)
E-sports
Fellowship of Christian Athletes (FCA)
Interact Club
Key Club
Link Crew
National Honors Society (NHS)
Project Best

Advisor

Ms. Brown
Mr. Josh Kunnath
Ms. Martinez
Ms. Mayo, Ms. Suender
Ms. Slagle, Ms. Abe
Ms. Hudgins
Mr. Kinder, Mr. Brandon, Mr. Jacinto

Mr. Raddatz
Ms. Karlen
Ms. Delateur, Ms. Sepulveda
Mr. Whitfield
TBD
TBD, Mr. Sweet
Mr. Raddatz
Ms. Gibson, Mr. Matney
Ms. Shinn
Ms. Thomas
Ms. Barber-Smith
TBD
Ms. Hudgins

Teen Parent Group
Ukulele Club

Ms. Barrick
Ms. Gomez

Co-Curricular Organizations

Academic Decathlon (Acadec)
AVID
Band/Orchestra/Jazz
Cheer
Choir
Drama
FFA
French
Mathletes
Mock Trial
Robotics
Scrub Club
Spanish Honors Society
Yearbook

Ms. Mayo
TBD
Mr. Ruud
Ms. Abe
Mr. Dyer
Mr. Thompson
Mr. Davidson, Leishman; Ms. Carter, Dunlap
Ms. De Lateur
Mr. Hansen
Ms. Procell
Mr. Whitfield
TBD
Ms. Herrera
Ms. Castro

ATHLETICS

At Highland we believe that being involved in athletics provides students with opportunities to develop athleticism, sportsmanship, leadership, and ideals of loyalty, fair play and ethics. In order to be eligible to participate in athletics at Highland, 9th graders must have athletic physicals from their own physicians and provide appropriate documentation to the athletic/activities secretary. All other students must be academically eligible and provide documentation of a physical examination

The following items must be completed and on record with the athletic department in order for a student to begin any participation with our sports teams. Upon completion of all necessary paperwork, a yellow clearance card will be issued for practice eligibility and to receive gear. If students have insurance coverage, they must pick up a verification form from the Athletics office:

- Physician-signed physical form must be on file in the Athletics office.
- Completed Athletic Clearance Packet returned to the Athletics office before conditioning or practice starts (available at the switchboard or athletics office).
- Students must be **DEBT-FREE** to participate in extracurricular activities and receive athletic equipment and awards.
- Scholastic eligibility requirements: All incoming freshmen are eligible for the first grading period provided they meet C.I.F. and district participation standards. All other students must maintain at least a 2.0 grade point average (GPA) the previous grading period and meet all other C.I.F. and district standards. GPA is based on the previous grading period -- not a cumulative GPA.

EQUIPMENT AND UNIFORMS - When student-athletes are issued equipment or uniforms belonging to school, all equipment and uniforms must be returned to the head coach or equipment manager within 7 days of the last game. Students will be charged for replacement cost and school privileges will be suspended until obligations are met.

KERN HIGH NETWORK - The **Kern High Network** actively promotes and showcases the students of the Kern High School District. The Network provides the public with accurate athletic schedules and standings, game broadcasts through our Livestream service, produces meaningful and thoughtful articles about the student

athletes of our district, honors the legacies of those that have left their mark on the Kern County landscape, and provides resources for all stakeholders to help them get the answers to questions they may have. You can access the Kern High Network at www.kernhighnetwork.com and/or follow it on these social media sites: Facebook (Kern High Network), Twitter (@KHSDAthletics), and YouTube (Kern High Network).

FALL SPORTS

FOOTBALL - Week of July 23rd

Varsity & JV will practice 5:00 p.m. – 8 p.m.

Frosh-Soph will practice 6pm-8pm

Meet behind the gym, bring cleats and gym shoes

Head Varsity Coach - Mike Gutierrez

Head JV Coach - Chad Dials

Head FS Coach - John “Pat” Matthew

VOLLEYBALL - Week of July 30th

7:00 a.m. – 10:00 a.m. HHS Gym

Head Varsity Coach – Melani Gibson

GIRLS TENNIS - Practice Monday, July 30th

Highland tennis courts 7:30 a.m. – 9:30 a.m.

Head Varsity Coach- Sarah “Sally” Bentley

CROSS COUNTRY - Summer running begins Monday, July 30th

Meet in the south student parking lot at 8:30 a.m.

Head Coaches – Rick Mayberry, Jonathan Wykoff, & Henry Beadle

GIRLS GOLF - Practice begins July 30th

Head Coach – Allan Smart

WINTER SPORTS

· Boys / girls basketball, boys / girls soccer, boys / girls wrestling

SPRING SPORTS

· Baseball, softball, boys’ golf and tennis, track and field, swimming/diving

SCHOLAR ATHLETE AWARDS

Student/athletes who maintain a 3.5 GPA or higher during their season of sport earn awards. Report cards from the following grading periods will be used in this determination: **Fall** sports- Quarter 1 grades; **Winter** sports- Semester 1 grades; **Spring** sports- Quarter 3 grades

PHYSICAL EDUCATION

PE UNIFORMS - Uniforms may be purchased from the finance office for \$25.

- Highland t-shirts and personal garments may be used if they are similar in color and style (royal blue, green, and gray). Workout pants are always acceptable.

LOCKERS - Each student will be assigned a locker and provided a combination lock. Students should never share their locker or combination with anyone else. Lost or damaged locks will be charged to the student.