
Mary Kay Gallagher
Superintendent



Aaron Baughman
Assistant Superintendent
Dr. Sandra Brock
Director of Instructional
Programs & Services

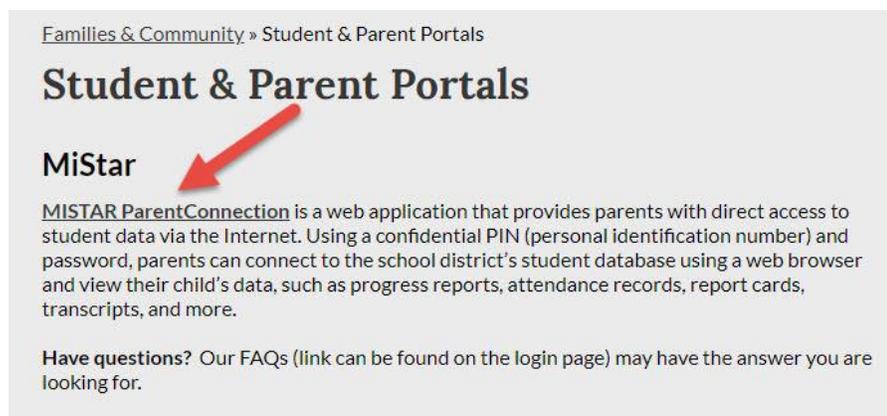
May 23, 2019

Dear Northville School Families,

Beginning in 2017, student report cards were made available online through MiStar Parent Connection on the district website. This service allowed parents with elementary, middle and/or high school students to access and print their child's report card at any time. For the past two years, parents have accessed these digital report cards for the first three card markings instead of receiving a paper copy. However, at the end of the school year, a paper report card was automatically generated and sent home.

Beginning this school year (June 2019), in order to align with our current practice, we will no longer be sending home this end of the year paper report card, but rather asking parents to access the report card through the Parent Connection site, the same way they do for the first three card markings. Below are directions for accessing and printing your student's report card. You can view and access this print feature on a PC, laptop, and/or tablet device. While you can view the student grades on a mobile phone, the print feature is not available on a mobile phone. If for any reason you need a paper copy printed for you, please feel free to contact the school office or the Office of instruction, and we will be happy to provide you with a hard copy. If you are having trouble logging into the system; did not receive login information; or have other questions about Parent Connection, please complete our assistance request form at www.northvilleschools.org/portalhelp/ or send an email to parentportal@northvilleschools.org. A member of our technology team will respond within one business day. Please avoid contacting your child's school staff, as they do not have access to the information needed to resolve Parent Connection issues.

Step 1: Go to the ParentConnection login page: You can access the page from our website at www.northvilleschools.org/portals/ then click on "MISTAR ParentConnection."



Step 2: Enter your username and Password

PIN:
 Password:
[Need Your Login Information?](#)

- District Links**
- ParentConnection Assistance Request Form
 - Northville Website
 - EduLink Login



Welcome to Northville Public Schools ParentConnection!

Need Help? Many of the most commonly asked questions can be found in our FAQs. The link to FAQs is in the upper right-hand corner. If your question cannot be answered in our FAQs, you can email our help desk at parentportal@northvilleschools.org.

How do I view and print Student Report Cards

1. Go to your student's **MARKS** section.
2. Click on the Link at the top of that section, titled Student REPORT CARD.
3. A separate window will open with a PDF of the document that you can view and print.

Please Add/Update your Emergency Contacts to allow this data to be captured in our Student Information System and for pre-filling data on emergency cards. This information can be updated throughout the year as needed. **Parent's contact information should not be listed as an Emergency Contact.** (To update your parent contact information, Click on the My Information link and then click on the Demographic link under the Parent Name.)

Parents and guardians can update emergency contact information, by following these steps:

- Log in to the [MISTAR ParentPortal](#).
- Click on the "My Information" link at the top right of the page.
- Click on "EDIT box" next to your student's name.
- Click on "Emergency Contact" under your student's name.
- Update the Name, Phone Number, Type and Relationship fields.
- Click the "COPY and REPLACE emergency contacts for other available students" if you would like your other student's emergency contacts to also be updated with this same information.
- Click the "Submit" button on the top left of the page.

Please allow up to five days for these changes to be approved.

Step 3: After logging in to Parent Connection, scroll down to the "MARKS" section.

- + Demographics
- + Schedule
- + Pulse
- + Assignments
- + News
- + Cafeteria
- + Contacts
- + Attendance
- + **Marks**
- Print Info



Please Make a Selection

Step 4: Click on the "Link" at the top of that section titled "2018-19 STUDENT REPORT CARD – QUARTER 4."

Quarter 3 MS		2018-19 STUDENT REPORT CARD – QUARTER 3			
Period	Course	Teacher	Acad	Cit	Comments
1	MATH 8				
2	PHYSICAL SCIENCE 8				
3	ELA 8				
4	AMERICAN HISTORY 8				
5	STUDY/SUPPORT				
5	STUDY/SUPPORT				
6	DIGITAL JOURNEY 8				
6	PERFORMING ARTS 8				
7	PHYSICAL EDUCATION 8				
7	ROBOTICS/MAGIC of ELECTRONS			1	

Step 5: View, Save, and/or Print your child's report card with the PDF that is generated.

Please note: Paper copies of year end NWEA reports will still be sent home at the end of the year with your child.