

SMITH COUNTY BOARD OF EDUCATION
BOARD MINUTES

The Smith County Board of Education met at 5:00 p.m. on Tuesday, August 21, 2018, at the Smith County Board of Education. Chairman Brian Smith provided the invocation and led the Pledge of Allegiance to the American Flag.

Present: Tommy Manning Robin Moore Tina Gantenbein
Joe Taylor David Apple Brian Smith

Barry Smith – Superintendent

Gina Morris – Supervisor

Absent - Scotty Yeaman Shane Campbell

Jacky Bellar/Jamie Winkler – School Board Attorneys

Mr. Brian Smith, Chairman of the Board, welcomed all visitors and called the August meeting of the board to order.

The following administrators reported to the Board for back to school updates: Mrs. LaShae Johnson-Carthage Elementary School, Mrs. Rachel Kelly-Gordonsville Elementary School, Mrs. Kelly Bell-Smith County Middle School, and Stephanie Dyer- School Nutrition Supervisor.

On behalf of the Smith County Board of Education, Mr. David Nixon, Energy Specialist, was presented the Energy Excellence Award from Mr. Steve Jones, Regional Vice-President of Cenergistic, Inc. This award for excellence in environmental and financial resource stewardship. The Smith County Board of Education has saved \$1,222,000 over a period of four and a half years by implementing the Cenergistic energy conservation program. Cenergistic, Inc. is an energy management company serving as a model of energy conservation to fellow educational organizations.

Mr. David Apple made a motion to accept the following Consent Items A-E as presented by the Director:

- A. Approved minutes of the Board – July 17, 2018, regular meeting

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- B. Approved Smith County High School's request to attend the FFA National Convention in Indianapolis, IN on October 23-27, 2018 and the FFA State Convention in Gatlinburg, TN on March 24-28, 2019. This will be an overnight stay.
- C. Approved Smith County High School's request for cheerleaders to attend Spirit Day in Knoxville, TN on September 8, 2018
- D. Approved Gordonsville High School's request to attend the STEM Tour in Cookeville, TN on October 26, 2018
- E. Approved Gordonsville High School's request to attend the following HOSA events:
 - a. CTSO Fall Leadership Conference in Lebanon, TN, September 24, 2018
 - b. Fall HOSA Symposium in Nashville, TN, September 25, 2018
 - c. HOSA/FCCLA Fall Leadership Camp in Antioch, TN, October 26-28, 2018 - This will be an overnight stay.
 - d. TN Titans Learning Lab in Nashville, TN, November 13, 2018
 - e. HOSA Regional Competition in Gallatin, TN, January 18, 2019
 - f. Hockey Health Care Night in Nashville, TN, February 25, 2019
 - g. HOSA State Competition in Chattanooga, TN, March 24-27, 2019 - This will be an overnight stay.

Mrs. Tina Gantenbein seconded the motion.

The Superintendent took the following actions:

1. Staff Placement

- Blake Dillingham, Physical Education Teacher, Gordonsville High School
- Randy Harrell, Head High School Baseball Coach, Physical Education Teacher, Gordonsville High School
- Holly Harrell, Math Teacher, Gordonsville High School
- Jerry Wilson, 50 day contract, Central Office
- Casey Barnes, Secretary, Smith County High School
- James Gibson, Head Boys/Girls Golf Coach, Gordonsville High School
- Deborah Mason, Paraprofessional, Gordonsville Elementary School
- Michael Corser, Substitute Bus Driver, Transportation Department
- David (Butch) Agee, Assistant High School Boys Basketball Coach, Gordonsville High School
- Carolyn Davis, Substitute Bus Monitor, Transportation Department
- Stephen Armistead, 60 Day Contract Teacher, Gordonsville High School
- Deborah Rich, 100 Day Contract Teacher, New Middleton Elementary School
- Diana Preston, 120 Day Contract, Teacher Coach, Central Office
- Coralie Terry, Spanish Teacher, Smith County High School
- Dezi Gage, Substitute Bus Monitor, Transportation Department
- Cortney Dillard, Fourth Grade Teacher, Carthage Elementary School
- Katie Wheeler, Third Grade Teacher, Defeated Elementary School
- Marcie Smith, CDC Special Education Paraprofessional, Smith County Middle School
- Debra Bernal, Gordonsville bus fueling, Transportation Department

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- Lora Coffee, Substitute Cook, School Nutrition Department
- Carrie Graves, Substitute Cook, School Nutrition Department

2. Transfers

- Kimberly Richardson, transferred from paraprofessional at Gordonsville Elementary School to full time substitute position at Gordonsville Elementary School
- Luann Stallings, transferred from special education paraprofessional at Smith County High School to a special education paraprofessional position at Smith County Middle School
- Emily Sterling, transferred from paraprofessional at Carthage Elementary School to paraprofessional position at New Middleton Elementary School

3. Substitutes

- Pamela Murray
- Kristy Randolph

3. School Volunteers

- Casey Barnes, volunteer assistant volleyball coach, Smith County High School
- Karen Wisniewski, parent volunteer, Union Heights Elementary School
- Michelle Gentry, 3rd & 4th grade boys basketball coach, Carthage Elementary School
- Susie Woodard, cheer team coach, Carthage Elementary School
- Brooklyn Pryor, cheer team coach, Carthage Elementary School
- Candy Leeman, cheer team coach, Carthage Elementary School

3. Resignations

- Kristy Randolph, paraprofessional, Carthage Elementary School
- William McGrath, substitute bus monitor, Transportation Department
- Rachel Slagle, special education paraprofessional, Smith County High School
- Bailey Weems, Spanish teacher, Smith County High School
- Michael Corser, Bus Driver, Transportation Department
- Justin Eldridge, Baseball Coach, Smith County Middle School
- Donna Bush, part-time night time custodian, Smith County Middle School
- David Watson, Gordonsville Bus fueling, Transportation Department
- Janell Gallagher, paraprofessional, Smith County Middle School
- Heather Devore, paraprofessional, New Middleton Elementary
- Jerry Hackett, Bus Driver, Transportation Department

In New Business A, Mrs. Tina Gantenbein made a motion to amend polices 5.106 – Application and Employment and 5.118 – Background Investigations to align with Public Chapter 1006 which requires district employees to undergo background checks at least once every five years after the date of hire. TSBA added this information to 5.118. Public Chapter 1006 which also requires districts to perform background checks on contract workers and volunteers. The proposed policy 5.118 includes this updated information. These new requirements are in addition to the

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background checks that are already mandated for applicants for teaching positions and any other positions that require proximity to children. Additionally, information was added regarding checking with the Department of Children's Services and the state's vulnerable person's registry to these policies, to highlight the district's responsibility in this area. Mr. David Apple seconded the motion. Motion carried with all in favor. This is the second and final reading for this policy.

In New Business B, Mr. Tommy Manning made a motion to amend policy 5.305 – Family and Medical Leave Alert to align with the Public Chapter 907 which removes that limitation and allows employees to use paid leave (sick or annual) toward maternity or paternity leave. Previously, state law limited the amount of sick leave employees could use during maternity or paternity leave. The Smith County Board of Education has updated its proposed policy to reflect this language. Mr. Joe Taylor seconded the motion. Motion carried with all in favor. This is the second and final reading for this policy.

In New Business C, Mr. Tommy Manning made a motion to amend policy 3.600 – Insurance Management to align with the Public Chapter 991 which requires LEAs to maintain liability insurance for students participating in work-based learning. We have updated our proposed policy to reflect this language. Mrs. Robin Moore seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

In New Business D, Mr. David Apple made a motion to adopt new policy 4.608 – Transcript Alteration to align with Public Chapter 557 which states that any transcript alteration shall be supported by documentation and prohibits retaliation against employees that bring unauthorized transcript alterations to the attention of school officials. Mrs. Tina Gantenbein seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

In New Business E, Mrs. Robin Moore made a motion to amend policy 5.802 – Qualifications and Duties of the Director of Schools to align with Public Chapter 935 and State Board Rule 0520-02-03-.09 which create an additional reporting requirement for the Director of Schools. The Director of Schools or his/her designee must report felony convictions of licensed educators within thirty (30) days of receiving knowledge of the conviction. Directors must also report on employees who have been suspended or dismissed, or who have resigned following allegations of conduct (including sexual misconduct) which, if substantiated, would warrant consideration for license suspension or revocation under State Board rules. The Smith County Board of Education's current policy 5.802 has not been updated since 2005; therefore, the proposed policy will align with TSBA recommendations for qualifications and duties of the Director of Schools. Mr. David Apple seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

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In New Business F, Mr. Tommy Manning made a motion to amend policy 6.314 – Corporal Punishment to align with Public Chapter 900 adds requirements regarding administering corporal punishment to students with disabilities. Students with disabilities may only receive corporal punishment if: (1) the policy permits use of corporal punishment; (2) a parent of a child who has a disability gives written permission. The written parental permission must include the type of corporal punishment that may be used and the circumstances under which it is permitted. Further, Public Chapter 777 contains reporting requirements on this topic. Beginning with the 2018-2019 school year, each LEA must submit a report to the Department of Education that includes the schools at which each incident occurred, information on the reason for using corporal punishment, and whether these instances involved students with IEPs or 504 plans. At the July Principal Meeting, policy 6.314 was discussed. Administrators voted to implement proposed policy A which allows corporal punishment *with written parental permission*. As a reminder, boards have discretion on whether to allow corporal punishment. Mr. Joe Taylor seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

In New Business G, Mrs. Tina Gantenbein made a motion to approve new policy 1.701 – School District Planning to align with changes to State Board of Education Policy 2.101. The State Board of Education policy outlines the necessary components for both district-wide and school-level plans. TSBA recommended that boards update their policies on this to help ensure that these plans are developed in line with the updated requirements. This is not a required policy; however, it is recommended as best practice. During discussion, Mrs. Moore reflected on last year’s school board retreat as one of the most productive things the school board has participated in; therefore, she suggested for the board to plan a retreat again this year. Chairman Brian Smith asked for the topic of School Board Retreat conducted by TSBA be put on the September agenda as a new business item. Mrs. Robin Moore Motion seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

In New Business H, Mr. Tommy Manning made a motion to adopt new policy 3.220 – District Water Testing to align with Public Chapter 977 requires every board of education to develop a policy on reducing potential sources of lead contamination in drinking water in public schools. This law goes into effect on **January 1, 2019**. It requires that all school facilities built before January 1, 1998 be tested at least every two years and contains reporting requirements. TSBA created a new model policy, 3.220, to address this topic and meet the requirements of state law. Mrs. Tina Gantenbein seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

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In New Business I, Mr. David Apple made a motion to amend policy 4.206 – Homebound Instruction to align with Public Chapter 625 and State Board of Education Rule 0520-01-02-.10. Previously, state law only addressed homebound instruction for pregnant students. Public Chapter 625 mandated that LEAs expand these programs to cover all students who qualify for homebound instruction. As a result, the State Board expanded its rule to encompass all students that may be eligible for this program based on a physical or mental condition. The State Board also included a new requirement that students be absent for 10 days in order to qualify for this instruction. Accordingly, TSBA updated this policy and re-titled it (previously "Special Programs"). Mr. Tommy Manning seconded the motion. Motion carried with all in favor. This is the first of two readings for this policy.

In New Business J, Mr. Tommy Manning made a motion to approve the following FY19 state-level funded grants for the 2018-2019 school year, and granting the Director permission to amend the project budget for revisions as necessary: 2019 CTE Perkins Basic - \$46,389.95, 2019 CTE Perkins Reserve - \$45,000.00, 2019 IDEA Discretionary Supplemental - \$8,298.27 2019, and Read to Be Ready Coaching - \$10,000.00. Fiscal year for these grants began on July 1, 2018. Mr. Joe Taylor seconded the motion. Motion carried after a roll call vote:

Manning Y Yeaman Absent Campbell Absent Moore Y Gantenbein Y Taylor Y Apple Y Smith Y

In New Business K, Mrs. Robin Moore made a motion to approve the following schools to collect student fees for the 2018-2019 school year: Carthage Elementary School, Defeated Elementary School, Forks River Elementary School, Gordonsville Elementary School, Gordonsville High School, New Middleton Elementary School, Smith County High School, Smith County Middle School, and Union Heights Elementary School. Mr. David Apple seconded the motion. Motion carried after a roll call vote:

Manning Y Yeaman Absent Campbell Absent Moore Y Gantenbein Y Taylor Y Apple Y Smith Y

In New Business L, Chairman Brian Smith asked to move the bid approval for Liability, Property, & Casualty Insurance Coverage for the 2018-2019 school year until after executive session.

In New Business M, Mrs. Robin Moore made a motion to approve the Tennessee Together Student Survey to be completed either online or on scannable, paper and pencil forms by all 8th, 10th, and 12th grade students during the 2018-2019 school year. This survey is sponsored by the Smith County Drug Prevention Coalition. Mr. Tommy Manning seconded the motion. Motion carried with all in favor.

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In New Business N, Mrs. Tina Gantenbein made a motion to approve only bid of \$2.522 from Mixon-Nollner for 1,500 gallons of unleaded gasoline fuel without ethanol. Mr. David Apple seconded the motion. Motion carried after a roll call vote:

Manning Y Yeaman Absent Campbell Absent Moore Y Gantenbein Y Taylor Y Apple Y Smith Y

In New Business O, the floor was open for the annual election of the Board Chair. Mrs. Robin Moore made a motion to nominate Brian Smith to serve as Board Chair for the 2018-2019 school year. Mr. Joe Taylor seconded the motion. Mrs. Moore made the motion for nominations to cease and elect by acclamation Brian Smith as Board Chair. Mr. Joe Taylor seconded the motion. Motion carried. Mr. Brian Smith abstained from voting.

Next, the floor was open for the annual election of Vice Chair. Mrs. Tina Gantenbein made a motion to nominate Mrs. Robin Moore to serve as Vice Chair for the 2018-2019 school year. Mr. David Apple seconded the motion. Mr. Brian Smith made the motion for nominations to cease and elect by acclamation Mrs. Robin Moore as Vice Chair of the board. Mr. David Apple seconded the motion. Motion carried. Mrs. Robin Moore abstained from voting.

In Discussion A, Director of Schools Barry H. Smith discussed that the county-wide student enrollment has slightly decreased for the beginning of the 2018-2019 school year. This school year has begun with 3,068 students enrolled as of Wednesday, August 14, 2018. The 2017-2018 school year ended with 3,094 students enrolled in the Smith County School System.

Chairman Brian Smith recognized the outgoing board members: Tina Gantenbein ~ District 8 Elmwood, Shane Campbell ~ District 3 New Middleton, and Scotty Yeaman ~ District 6 Carthage.

Chairman Brian Smith recognized the new board members: Marty McCaleb ~ District 3 New Middleton, re-elected Joe Taylor ~ District 4 Rock City, Ricky Shoulders ~ District 6 Carthage, and Scotty Lewis ~ District 8 Elmwood.

There were no annual policies from the July meeting to review for compliance.

Mr. David Apple made a motion to enter into executive session with the school board attorney. Mrs. Robin Moore seconded the motion. Motion carried with all in favor.

Mrs. Tina Gantenbein made a motion to return to regular session. Mr. David Apple seconded the motion. Motion carried with all in favor.

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In New Business L, Mrs. Tina Gantenbein made a motion to accept the bid from Powell and Meadows for Liability, Property, & Casualty Insurance Coverage for the 2018 - 2019 school year. Insurance coverage is from September 1, 2018 – September 1, 2019. Mr. Joe Taylor seconded the motion. Motion carried after a roll call vote:

Manning Y Yeaman Absent Campbell Absent Moore Y Gantenbein Y Taylor Y Apple Y Smith Y

With no further business, Mrs. Tina Gantenbein made a motion to adjourn. Mr. Joe Taylor seconded the motion. Motion carried.

Secretary of the Board

Chairman of the Board

Date