

The Board of Education of the East Windsor Regional School District held a regular meeting on Monday, July 24, 2006 at the Hightstown High School Cafeteria. Board President Alice Weisman called the meeting to order at 7:32 p.m. and read the Open Public Meetings Act Statement as follows:

“Written advance notice of this meeting was provided at least 48 hours ago. Such notice provided the time, date and location of this meeting and included the agenda to the extent it was known at that time. Notice of this meeting has been prominently posted on the door of the District Administration Building. The notice was faxed to the Trenton Times, Windsor Hights Herald and the Trentonian, which are the Board’s designated newspapers for such notification. Notice has also been filed with the East Windsor Township Clerk and Hightstown Borough Clerk. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration Building, 384 Stockton Street, Hightstown, New Jersey. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked, “Are there any Board members present who believe this meeting to be in violation to the Open Public Meeting Act?” No one objected. “There being none, we may proceed,” The meeting continued.

**Members Present:** Bruce Ettman, Suzann Fallon, Bonnie Fayer, James Hauck, Robert Laverty, Susan Lloyd, Kennedy Paul, Ricardo Perez, and Alice Weisman.

**Members Absent:** None.

**Also Present:** Ronald Bolandi, Chief School Administrator; and Kurt Stumbaugh, Business Administrator/Board Secretary.

### **COMPLIANCE WITH FIRE CODE**

The Board President made the following announcement: “In compliance with the fire code of the state of New Jersey, I call your attention to the emergency exit for this room which are located (BOARD PRESIDENT POINTED TO THE EMERGENCY EXIT).”

### **PLEDGE OF ALLEGIANCE (Item 2)**

The Board President asked those present to join in a pledge of allegiance to the flag.

### **APPROVAL OF AGENDA (Item 3A)**

Mr. Laverty moved, seconded by Mr. Hauck, to approve the agenda with the following motion:

“Having read the material received, I move the agenda be approved as submitted.”

Mr. Laverty amended his motion, seconded by Mr. Hauck, to add an additional closed session as Agenda Item 9A.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Laverty, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

### **RESOLUTION FOR CLOSED SESSION (Item 3B)**

Mr. Lavery moved, seconded by Mr. Hauck, that the Board approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its Regular Meeting on Monday, July 24, 2006. These closed sessions concern:

1. Personnel Matters
2. Contract Negotiations
3. Attorney Client Privilege – Construction Issues

Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**BOARD RECOGNITION (Item 4)**  
**Monika Mackow – HHS Student**

The Board recognized Hightstown High School student Monika Mackow. (Copy inserted in minute's book).

**FIRST OPPORTUNITY FOR PUBLIC COMMENT (Item 5)**

No one spoke.

**FIRST OPPORTUNITY FO BOARD MEMBERS' COMMENTS (Item 6)**

Ms. Lloyd recognized Mr. Bolandi for his efforts to have the McKnight School open for Fall of 2006.

**ANNOUNCEMENTS (Item 7)**

Mr. Bolandi announced August 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup>, for Administrative Council Meetings at the high school cafeteria.

**DATE FOR AUGUST BOARD MEETING (Item 8)**

The Board discussed and decided to cancel the August 14<sup>th</sup> board meeting. It was decided that the regular meeting would be held on August 28, 2006.

**CONSTRUCTION UPDATE #75 (Item 9)**

Mr. Bolandi gave a detailed status report on the completion of the McKnight School. A fast tract effort is under way to have it ready for opening in the Fall of 2006. This non delay will avoid an additional \$500,000.00 in cost increases. The district will also benefit by having the enhanced instructional space for the 2006-07 school year. Mr. Bolandi feels optimistic that this project can be done. Critical to the success is the significant positive contribution by the hard work done by the East Windsor Regional School District facilities staff.

**CLOSED SESSION (Item 9A)**

The board went into closed session at 8:18 p.m.

**OPEN SESSION (Item 9B)**

The board returned to open session at 8:46 p.m.

**APPOINTMENTS (Item 10)**

**504 OFFICER (Item 10A)**

Mr. Lavery moved, seconded by Mr. Hauck, that the Board approve the appointment of Barbi Siegel as the district's 504 Officer for the 2006-07 school year.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**EQUITY OFFICER (Item 10B)**

Mr. Lavery moved, seconded by Mr. Hauck, that the board approve the appointment of Kenneth Boardman as the district's Equity Officer for the 2006-07 school year.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**CHEMICAL HYGIENE OFFICER (Item 10C)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the appointment of Kurt Stumbaugh as the district's Chemical Hygiene Officer for the 2006-07 school year.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**PUBLIC AGENCY COMPLIANCE OFFICER (Item 10D)**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board approve the appointment of Kurt Stumbaugh as the district's Public Agency Compliance Officer for the 2006-07 school year.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

**MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION (Item 11)**

Mr. Lavery moved, seconded by Ms. Fallon, that the following routine items A – N be approved by exception, Item H be removed from the exception list, and Items O & P be removed from the agenda.

- A. Staffing
- B. Authorization for Emergent Hiring Pending Completion of Criminal History
- C. Out of District Placement
- D. Professional Services for Students
- E. Approval of Travel & Related Expense Reimbursements – Certified Staff
- F. Approval of Minutes
- G. Award of Bids, Contracts & Purchases
  - 1) Purchase of School Buses
  - 2) Purchase of School Furniture
  - 3) Purchase of Custodial Supplies
  - 4) Roosevelt Tuition Contract
  - 5) Family Services – Family Intervention Contract
  - 6) Purchase of Telephone System – McKnight
  - 7) Employee Assistance Program
  - 8) Professional Services
    - a) School Services Associates Inc.
    - b) Cognitive Consulting Group LLC
    - c) EC Services

- I. Attendance Areas 2006-2007
- J. Mileage Reimbursements
- K. Insurance Renewals
- L. Requisition for Taxes
- M. Investments
- N. Orders of Payment

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **STAFFING (Item 11A)**

Mr. Lavery moved, seconded by Ms. Fallon, that the Board approve Staffing as submitted. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK (Item 11B)**

Mr. Lavery moved, seconded by Ms. Fallon, that the Board of Education approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individuals:

Nicholas Caporelli	Custodian
Kurt Stumbaugh	Business Admin/Board Secretary

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **OUT OF DISTRICT PLACEMENT (Item 11C)**

Mr. Lavery moved, seconded by Ms. Fallon, that the Board approve the attached placements. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **PROFESSIONAL SERVICES FOR STUDENTS (Item 11D)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the list of consultants for the 2006-2007 school year. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **APPROVAL OF TRAVEL & RELATED EXPENSE REIMBURSEMENTS – CERTIFIED STAFF (Item 11E)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the list of Travel & Related Expense Reimbursements. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **APPROVAL OF MINUTES (Item 11F)**

Mr. Lavery moved, seconded by Ms. Fallon, that the minutes of the following meetings be approved: May 22, 2006, Regular Meeting; and June 12, 2006, Regular Meeting. (Copies inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **AWARD OF BIDS, CONTRACTS & PURCHASES (Item 11G)**

##### **PURCHASE OF SCHOOL BUSES (Item 11G1)**

Mr. Lavery moved, seconded by Ms. Fallon, that the Board reject the bid of Wolfington Body Co. because it does not meet specifications and award the contract to purchase three 54 passenger school

buses to Amtran Bus Sales Inc. for a total cost of \$191,175. It is further moved that the Board reject all alternate bids. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **PURCHASE OF SCHOOL FURNITURE (Item 11G2)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the purchase of classroom furniture, art room furniture and teacher desks at a cost of \$91,539.90 from Hertz Furniture Systems for new the McKnight School. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **PURCHASE OF CUSTODIAL SUPPLIES (Item 11G3)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve unit price bid award for custodial supplies to the following vendors. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **ROOSEVELT TUITION CONTRACT (Item 11G4)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the attached memorandum of agreement with the Roosevelt School District for the 2006-2007 school year. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **FAMILY SERVICES – FAMILY INTERVENTION CONTRACT (Item 11G5)**

Mr. Lavery moved, seconded by Ms. Fallon, that the approve the attached contract with Family and Children's Services of Central New Jersey to provide an intervention and support program for the 2006-2007 school year for a cost of \$52,920. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **PURCHASE OF TELEPHONE SYSTEM – MCKNIGHT (Item 11G6)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board award the contract to purchase a telephone and paging system under New Jersey State Contract for the Ethel McKnight School from RFP Solutions at a cost of \$47,106 in accordance with the attached unit price proposal. The total contract price may vary based on the actual number of telephones purchased.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **EMPLOYEE ASSISTANCE PROGRAM (Item 11G7)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board award the attached contract for an employee assistance program to Family and Children's Services of Central New Jersey for the period July 1, 2006 to June 30, 2007. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **PROFESSIONAL SERVICES (Item 11G8)**

##### **SCHOOL SERVICES ASSOCIATES INC. (Item 11G8.a)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve School Services Associates Inc. to provide school administrative services at a cost of \$500 per day as required by the district for the period July 1, 2006 through June 30, 2007.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

##### **COGNITIVE CONSULTING GROUP LLC (Item 11G8.b)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve Cognitive Consulting Group LLC to provide school administrative services at a cost of \$600 per day as required by the district for the period July 1, 2006 through June 30, 2007.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

##### **EC SERVICES (Item 11G8.c)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve Cognitive Consulting Group LLC to provide school administrative services at a cost of \$300 per day as required by the district for the period July 1, 2006 through June 30, 2007.

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **ATTENDANCE AREAS 2006-2007 (Item 11I)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the attached attendance areas for the 2006-2007 school year. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **MILEAGE REIMBURSEMENTS (Item 11J)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board approve the attached list of employees as eligible for reimbursement for school related travel for the period of July 1, 2006 through June 30, 2007 at rates established by the applicable contract or benefit sheet. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **INSURANCE RENEWALS (Item 11K)**

Mr. Lavery moved, seconded by Ms. Fallon, that the board the above mentioned policies at the premiums stated for the 2006-2007 school year. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **REQUISITION FOR TAXES (Item 11L)**

Mr. Lavery moved, seconded by Ms. Fallon, that the Board approve the resolution requesting district taxes. (Copies inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **INVESTMENTS (Item 11M)**

Mr. Lavery moved, seconded by Ms. Fallon, that the Board approve the investments as submitted and the use of certificates of deposit. Total interest earned to date is \$300,374.76 (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **ORDERS OF PAYMENT (Item 11N)**

Mr. Lavery moved, seconded by Mrs. Fallon, that the Board approve the orders of payments for \$1,690,348.69 as submitted for June. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery,



Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **SCHOOL STARTING TIMES 2006-2007 (Item 11H)**

Mr. Lavery moved, seconded by Mr. Hauck, that the board of education approve the attached schedule of school starting times for the 2006-2007 school year. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **K-5 MATHEMATICAL RESOURCES (Item 11R)**

Mr. Lavery moved, seconded by Mr. Hauck, that the board approve the K-5 Mathematical Resources proposal as presented in the amount of \$85,620.27. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, and Mr. Perez. Members voting no: None. Members abstaining: None. Motion carried unanimously.

The Board took a brief recess at 9:10 p.m.

#### **BID SPECIFICATIONS FOR STUDENT TRANSPORTATION SERVICES 2006-2007 (Item 11Q)**

Mr. Lavery moved, seconded by Mr. Hauck, that the board approve the attached bid specifications for student transportation services and approval to be put out for bid. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Ms. Lloyd, Mr. Paul, and Mr. Perez. Members voting no: Mr. Lavery. Members abstaining: Ms. Weisman. Motion carried.

#### **CASH SHORTFALL**

Mr. Lavery moved, seconded by Mrs. Fayer, that the board authorize the issuance of an amount not exceeding \$5,500,000 promissory notes of the Board of Education of the East Windsor Regional School District in the County of Mercer, New Jersey. (Copy inserted in minute's book).

On a roll call vote members voting yes: Mr. Ettman, Ms. Fallon, Mrs. Fayer, Mr. Hauck, Mr. Lavery, Ms. Lloyd, Mr. Paul, Mr. Perez, and Ms. Weisman. Members voting no: None. Members abstaining: None. Motion carried unanimously.

#### **SECOND OPPORTUNITY FOR PUBLIC COMMENT (Item 12)**

Debra Kramer, 68 Pebble Road, East Windsor, commented on the efficiency of the bus drivers. She said that the buses left the schools late because the students were brought out late and this is not the drivers fault. She spoke of cluster bus stops saying they were used about nineteen years ago.

#### **SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS (Item 13)**

Mr. Hauck stated that the primary goal of the board of education is to educate the students.

Mr. Ettman commented that significant progress has been made by the administration and he is confident that this progress will continue.

**CLOSED SESSION (Item 14)**

The Board went into closed session at 9:45 p.m.

**OPEN SESSION (Item 15)**

The Board returned to open session at 10:30 p.m.

**ADJOURN (Item 16)**

The Board adjourned at 10:35 p.m.

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Kurt Stumbaugh  
Board Secretary

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