

OAK GROVE SCHOOL DISTRICT
District English Learner Advisory Committee (DELAC)
September 25, 2019
Boardroom-5:00pm to 6:30pm

Amy Boles called the meeting to order at 5:07 PM.

DELAC Representatives Present:

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| • Annabel Leyva @ Bernal | - Eva Marcoida@ Frost/ Indigo |
| • Luz Vera @ Herman/Adventure | - Kiran Pundla@ Parkview |
| • Rahul Jain @ Santa Teresa | - Shirley Herrera@ Stipe |
| • Luis Lopez@ Stipe | - Valeryana Allemand@ Taylor |

Staff Present:

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| • Amy Boles, Director of Educational Services | - Luz Panuco, Administrative Secretary |
| • Teresa Flores, Administrative Secretary | - Rocio Cortes, Babysitter |

Welcome & Introduction

Amy Boles welcomed all parents and thanked them for representing their schools. The reps participated in a team builder activity to get to know each other. Amy had everyone share which site they were representing and their children's grade level.

Review Roles, Purpose and Requirements of DELAC

All reps in attendance received a DELAC binder. Amy explained the requirements for having a DELAC meeting. Each California public school district with 51 or more English learners must form a District English Learner Advisory Committee (DELAC). Purpose of DELAC meeting is to inform school reps about EL Programs, develop a district master plan, conduct a district wide needs assessment, establish of district program, goals, and objectives for EL programs and services, discuss reclassification procedures and review Parent Notification Letters. Reviewed and commented on the annual update of the Local Control and Accountability Plan (LCAP). Amy commented that reps are advocates for the EL program and should communicate with the school community that being EL is not a bad thing.

Election of our new DELAC officers

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| • Chairperson: Valeryana Allemand | - Secretary: Teresa Flores |
| • Vice-Chairperson: Annabel Leyva | - Parliamentarian: Rahul Jain |

DELAC Minutes

Amy asked the reps to review the minutes from the May 9, 2019 meeting. Rahul Jain noticed that the adjournment time was different from the Spanish minute's handout; Amy suggested changing time to 6:30 in order to match the English minutes handout. Eva Marcoida motioned to approve the minutes. Valeryana seconded the motion, all reps present agreed.

CABE Conference

Amy talked about CABE Annual Conference. The conference will be in San Francisco April 8-11, 2020. Amy is working on a plan to set up transportation for parents to participate in CABE Conference.

Data Review

Amy shared data collected from SBAC in the areas of Math and ELA. Reclassified (RFEP) students have the highest performance in ELA. EL performance percentage dropped due to the amount of reclassified students from last year.

EL Identification Process & Reclassification Criteria

Amy explained the process of identifying EL students. The reps use manipulatives and flow-chart that were provided by Amy to acquire a better understanding of the identification process. Amy explained the reclassification criteria. Students must obtain an overall level 4, teachers evaluation, parent opinion and consultation and K-3 should score above grade level on iReady, grades 4-8 should Meet/Exceed standards on SBAC and or at Above grade level in iReady.

Parent Notification Letters

Amy reviewed the Initial parent notification letter which identifies a student as English Learner (EL) or Fluent in English (IFEP) this letter is sent home 10 days prior to testing. The Annual Parent Notification Letter informs parents of ELPAC scores and reclassification criteria. Amy suggested parents to register on Infinite Campus Parent Portal to view students' scores. On October 14, 2019, teachers and parents will received RFEP Monitoring form for students that reclassified in the last 4 years.

Questions & Answers

Parents want to know more information about EL needs assessment Survey. Why is the survey important and who has to take it. Survey will be taking place sometime in February 2020. Reps suggested in making posters and banners for school sites to inform parents about Survey.

Adjournment

The meeting ended at 6:35PM.

Future DELAC meetings:

- Wednesday, November 6, 2019 (Boardroom)
- Wednesday, December 4, 2019 (Boardroom)
- Wednesday, February 5, 2020 (Boardroom)
- Wednesday, March 4, 2020 (Boardroom)
- Wednesday, April 1, 2020 (Boardroom)
- Wednesday, May13, 2020 (Boardroom)