

**Tiffin City Board of Education
Organizational Meeting Agenda
Tuesday, January 8, 2019, 6:00 p.m.
244 S. Monroe Street, Tiffin, Ohio 44883**

By statute, city, local, exempted village, and joint vocational school boards may organize any time within the first 15 days of January. The most important business of an organizational meeting is the election of officers.

I. CALL TO ORDER: ROLL CALL

The Board President Pro tem calls the meeting to order and calls the roll.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

II. ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. Any additions, deletions, or corrections must be approved by the Board.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

III. ELECTION OF OFFICERS

3.01 The first order of business is to elect a new president for the Tiffin City Board of Education for 2019.

The Board President Pro tem will ask for nominations for the President of the Tiffin City Board of Education for Calendar Year 2019. Nominations do not require a second.

Nominees:

When all nominations are voiced, the Board President Pro tem will ask for a motion to close nominations.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

The Board President Pro tem will then ask for a roll call to elect a new President.

Election of President

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

The Treasurer administers the Oath of Office to the elected President.

3.02 The second order of business is to elect a new Vice President for the Tiffin City Board of Education for 2019.

The President will ask for nominations for the Vice President of the Tiffin City Board of Education for Calendar Year 2019. Nominations do not require a second.

Nominees:

When all nominations are voiced, the President will ask for a motion to close nominations.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

The President will then ask for a roll call to elect a new Vice President.

Election of Vice President

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

The Treasurer administers the Oath of Office to the elected Vice President.

IV. OFFICIAL BOARD COMMITTEES

It is recommended the Communication and Marketing and Wellness Committee be eliminated as official board committees. Both of these topics will be addressed through internal committees.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

V. COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2019

The President will assign Board members to the following Board committees:

<u>Committee</u>	<u>Chairperson</u>	
a. Business Advisory Council	_____	_____
b. Finance Committee	_____	_____
c. Program	_____	_____
d. Support Services	_____	_____
e. Legislative Liaison	_____	
f. Personnel	_____	_____
g. Records	<u>Board President,</u>	<u>Superintendent, Treasurer</u>
h. PreK-5 Task Force	_____	_____

VI. MEETING DATES, 2019

At this time, the Board will adopt the following resolution that will set the regular meeting dates for Calendar Year 2019.

The Tiffin City Board of Education will hold its regular meetings for 2019 on the fourth Tuesday of each month with the exception of December, which will be the third Tuesday, at 7:00 p.m. at the Tiffin Middle School Cafetorium.

The following are the exact dates for the meetings to be held at the Tiffin Middle School Cafetorium:

- January 22, 2019
- February 26, 2019
- March 26, 2019
- April 23, 2019
- May 28, 2019
- June 25, 2019
- July 23, 2019
- August 27, 2019
- September 24, 2019
- October 22, 2019
- November 26, 2019
- December 17, 2019

All special meetings will be announced and approved by the Board.

_____ Dr. Gase
 _____ Mr. Henry
 _____ Dr. Hoyda
 _____ Mr. Perez

_____ Mr. Widman

VII. BUILDING ASSIGNMENTS, 2019

At this time, the President will assign members to the following school buildings for calendar year 2019:

Lincoln Pre-K: _____
Washington K-1: _____
Krout 2-3: _____
Noble 4-5: _____
Tiffin Middle School: _____
Columbian High School: _____

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

VIII. BOARD DELEGATE TO OSBA 2019 FALL CONFERENCE

At each organizational meeting, the Board approves one of its Board members to be the Board delegate to the OSBA Fall Conference Business Meeting.

Board delegate OSBA Fall Conference Business Meeting 2019

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

IX. BOARD ALTERNATE DELEGATE TO OSBA 2019 FALL CONFERENCE

At each organizational meeting, the Board approves one of its Board members to be the Board alternate delegate to the Fall OSBA Business meeting.

Board alternate delegate to OSBA Fall Conference Business Meeting 2019

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

X. APPROVE “STANDING AUTHORIZATIONS” FOR CALENDAR YEAR 2019

The Superintendent recommends the Tiffin City Board of Education approve the following “standing authorizations” for Calendar Year 2019:

Advance on Taxes Collected –

WHEREAS, under the provisions of Section 321.34 of the Revised Code, money in the County Treasury to the account of this School District, may, if requested by Resolution, be drawn upon in advance of the tax settlement dates; now, therefore,

BE IT RESOLVED by the Board of Education of the Tiffin City School District, that the auditor and treasurer of Seneca County, be and they hereby are, requested to draw, pay and advance to the treasury, to the account of the School District, all monies lawfully applicable to the purposes of Calendar Year 2019.

Payment of Bills – Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise/services have been received in good condition.

Then and Now Certificates – Authorization for the Treasurer to review and approve all Then and Now Certificates per ORC 5705.41(D).

Employment of Temporary Personnel – Authorization for the Superintendent to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

Appointment of Purchasing Agent – Authorization for the Director of Operations to serve as purchasing agent for the School District.

State and Federal Programs – The Tiffin City Board of Education agrees to act as fiscal agent for all state and federal programs for Fiscal Year 2019.

Board Service Fund – Authorization to establish the Board service fund for Calendar Year 2019 at \$12,000.00.

Certificate of Available Sources – Authorization for the Treasurer to file the “Certificate of the Total Amount From All Sources Available For Expenditures, and Balances” and “Amended Official Certificate of Estimated Resources” during the fiscal year beginning July 1, 2019.

Legal Counsel – The following firms are designated as official representatives of various legal issues for District affairs: Bricker & Eckler, LLP; Freund, Freeze & Arnold; Squire Patton Boggs; Scott Scriven LLP; and Supance & Howard.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

XI. AGENT FOR ALL FEDERAL AND STATE AND PRIVATELY FUNDED PROJECTS DURING CALENDAR YEAR 2019

The Superintendent recommends the Tiffin City Board of Education formally appoint the Superintendent to act as its agent for all federal, state, and privately funded projects during Calendar Year 2019. This is necessary for the Superintendent to be able to legally sign forms.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

XII. ALTERNATIVE TAX BUDGET INFORMATION

The Treasurer recommends the Tiffin City Board of Education approve the Alternative Tax Budget Information for the Fiscal Year Commencing July 1, 2019 as required by the Seneca County Budget Commission, which has waived the adoption of a tax budget pursuant to Ohio Revised Code Section 5705.281.

The county budget commission must still certify tax rates to the board of education by March 1, even when a tax budget is waived, and issue an official certificate of estimated resources and amended official certificates of estimated resources based on alternative tax budget information the commission required the board of education to provide. The treasurer for the board of education must file one copy of the alternative tax budget information with the County Auditor on or near January 20.

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

XIII. BOARD DISCUSSION

XIV. ADJOURNMENT

The Board business meeting is concluded.

Meeting started: _____
Meeting ended: _____

_____ Dr. Gase
_____ Mr. Henry
_____ Dr. Hoyda
_____ Mr. Perez
_____ Mr. Widman

The next Regular Meeting will be held January 22, 2019 at 7:00 p.m. in the Tiffin Middle School Cafetorium.