



Oakland High School

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Principal

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TRANSCRIPTS or GRADUATION VERIFICATIONS

Current Seniors:

Colleges and universities will ask you to send an official transcript when you apply to their school. The counseling office has a procedure you must follow in order to get a transcript sent. Please print the form below for each school you're applying to. Give the completed form(s) to Ms. Lisle in the guidance office along with **\$2 per request**.

Transcripts & Graduation Verifications for past Graduates:

Please come by the Guidance office, sign a release and pay **\$2** per transcript or graduation verification. You can either take the transcript with you or you can request it to be mailed to the address of your choice. If you are unable to come to the school you may mail a request along with **\$2 per transcript or graduation verification**. Print and fill out the form below and mail to: Oakland High School, Attn: Guidance, 2225 Patriot Drive, Murfreesboro, TN 37130.

Transcript Request

Full Name (name used while attending Oakland): _____

Year of Graduation: _____

*Please check
one or both*

Academic History (transcript)

ACT/SAT scores

Name of University/College: _____

Address of University/College: _____

Signature: _____

for guidance office use:

\$2.00 _____ Date Mailed on _____