School Year 2020-2021

Congratulations and welcome to the ITDS Family! We are so excited that you were matched with Inspired Teaching Demonstration School for the 2020-2021 school year.

Online Enrollment for new families begins on Friday, March 27, 2020. Currently, there is no set deadline for enrolling your child. Due to school closures related to COVID-19 we are unable to collect residency documents at this time. Families who complete the online enrollment will have ONE MONTH after school reopens to submit residency documents. We will be sure to notify you of the exact date once it is available. If you do not complete your enrollment by that date, we will offer your space to another student on the waiting list.

Once school reopens, families are welcome to enroll at the school between 9AM and 5PM Monday through Friday.

In order to successfully complete your child’s enrollment, you must complete this Two-step process within ONE MONTH of school reopening:

Step #1: Complete at home
- Online Enrollment Form* (password is in welcome email)
- Included in this online form:
  - My School DC Enrollment Form
  - Home Language Survey
  - Student Records from previous school (report cards, test scores, etc.)
  - Student IEP/504 Plans (If applicable)
  - D.C. Universal Health Certificate* (Parent/Guardian signature & date required)
  - D.C. Dental Assessment Form* (Parent/Guardian signature & date required)

Step #2: Complete IN PERSON at ITDS
- DC Residency Verification Form (to be completed onsite)
- Proof of DC Residency (see DC Residency Verification Guidelines)
- Medication Action Plan & Medications*
  (If applicable, must be provided on or before August 26, 2020)

*Tips for completing these forms can be found below.

These documents are available in a pdf form online so that you may print the forms to complete by hand or you may complete them onsite.

We are happy to answer your questions you have about our school and the enrollment process. Please feel free to reach out to Samia Brown at samia.brown@inspiredteachingschool.org or 202-248-6825.

Again, welcome to Inspired Teaching Demonstration School and we look forward to partnering with you!
# Online Re-Enrollment Form

## Student Info:
- Student name must be their legal name printed on his/her birth certificate.
- Address must match the address on the residency form.

## Seat Acceptance Form:
- This section replaces the My School DC Seat Acceptance Form. There is no need to submit both.

## Contact Information:
- Address listed under Parent/Guardian #1 is the address to which all school correspondence will be sent.

## Permission to leave alone:
- Granting permission to walk home or take public transportation does not grant permission for your student to leave school early independently. All Students must be picked up and signed out by an authorized adult for early dismissal. There are no exceptions to this rule.

## Pick Up Authorization:
- This section grants permission for those listed to pick up your child at any time WITHOUT prior approval. This section should only be used to grant pick-up authorization to people who will routinely pick up your child from school.
- If anyone is NOT authorized to pick up your child, please contact your child’s principal to share any concerns you have about an individual who is not authorized to pick your child.

## Emergency Contacts:
- In the event of an emergency we will contact Parent/Guardian/Caregiver 1 and then Parent/Guardian 2 prior to anyone who is listed on your emergency contacts and pick-up list. Please do not list Parent/Guardian 1 or 2 in your emergency contacts or pick up list.
- Please do not list Parent/Guardian/Caregiver 1 or 2, or your emergency contacts in your pick up list. Your authorized pick up should be all new names.

## Media/Walking Trips Permissions:
- Please note: If you do NOT want your family contact information listed in the director you will need to complete an Opt Out Form available at the front desk.
- The Walking Permission only covers field trips in the school neighborhood. Formal permission slips will be sent home for all other trips off campus.
- Please be advised that the Media Release grants Inspired Teaching Demonstration PCS permission to take photographs or videos of your child. You authorize ITDS to use visual media that may include your child’s likeness and may be shared in any of the following ways:
  A. On ITDS website, Twitter, or Facebook page.
  B. In the newspaper.
  C. In educational or promotional materials distributed by ITDS.

## Section M:
- This section must be signed and dated in person by the enrolling parent/guardian/caregiver who submitted proof of DC Residency & the DC Residency Verification Form.
D.C. Universal Health Certificate & Oral Health Assessment Forms

- Must be submitted each year upon your student's annual checkup date.
- **Must be current** no later than August 26, 2020, in order to start school.
- **NEW SY20-21: NO SHOTS, NO SCHOOL** - Students whose vaccination records are not current will not be permitted to attend school until they are updated. More information [here](#).

Medication Action Plans and Medication

- Must be completed and signed by your doctor for the 2020-2021 school year and must be received no later than Wednesday, August 26, 2020.
- Medication (prescription & over the counter) will only be received in the form of an un-opened package and cannot leave the school premises under any circumstance.
- If your student is going on an overnight school trip, a field study for the day, or an athletic event you must submit their medication to the medication administrator on duty.
- Students must have written authorization from their doctor to have medication on their person.