

HR Charter Consulting, LLC Staffing for:
Crossroads Charter Academy
 Employment Application Form

PERSONAL

Name (Last, First, Middle Initial)		Position Applied For	
Address (Street, City, State, Zip Code)			
Home Phone #	Cell Phone #	Work Phone #	E-mail Address
Have you ever been convicted of any crime, or pled guilty, no contest or no contender to any crime, other than a minor traffic violation? <input type="checkbox"/> No <input type="checkbox"/> Yes (please explain, include date and charge):			
Are there any felony or misdemeanor charges pending against you at this time*? <input type="checkbox"/> Yes <input type="checkbox"/> No			

*A Criminal Record or charges presently pending against you will not necessarily be a bar to employment but is reviewed on a case by case basis for the position applied for.

EDUCATION

High School		# Years Completed	<input type="checkbox"/> GED <input type="checkbox"/> Diploma	
College / Trade School	City / State	Major	#Years	Did you Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
College / Trade School	City / State	Major	#Years	Did you Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYMENT

Company		City / State	Phone	Supervisor
Title	Job Description			
Reason for Leaving			Dates of Employment (Start / End)	Salary

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PROFESSIONAL MEMBERSHIPS*

Type of License Held	Expiration Date	Type of License Held	Expiration Date
Drivers License Number**		Type	Expiration Date
Other Professional Memberships			

*You need not disclose membership in a professional organization that may reveal information regarding race, color, creed, gender, religion, national origin, age, disability, marital status, veteran status, or any other protected status.

**Only include if the position you are applying for requires a current, valid driver's license.

PROFESSIONAL SKILLS / CERTIFICATIONS

Skills
Certifications

PROFESSIONAL REFERENCES

Name	Company	Position	Phone	Email
Name	Company	Position	Phone	Email
Name	Company	Position	Phone	Email

I certify that all information furnished on this application is true, complete, and correct. I understand and agree that any falsification, misrepresentation, misleading statement or omission of fact on either this application or during the pre-hire process (including falsification of information on a submitted resume) will be sufficient reason for my not being offered employment or to be dismissed at any time from HR Charter Consulting, LLC, if employed. I also understand that my employment and compensation is for no definite period and may be terminated at any time by me or HR Charter Consulting, LLC with or without cause and without previous notice. I acknowledge that no company employee has the power to enter in agreement for employment for any specified amount of time, or to make any agreements contrary to any of the above unless it is in writing and authorized by the company's President. As a condition of employment, I agree to a 180-day statute of limitations for all employment-related claims.

Signature	Date
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