

Inglewood Unified School District
Minutes
Regular Board Meeting
December 05, 2018, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Evan Hardin, ASB President at Morningside High School led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Melody Ngaue-Tu'uholoaki, Member (Seat #3)

Minutes:

The following Board members were present:

Margaret Turner-Evans
Dr. D'Artagnan Scorza
Dr. Dionne Young Faulk
Dr. Carliss McGhee
Melody Ngaue-Tu'uholoaki

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana
Dr. Carmen Beck
Nora Roque
Eugenio D. Villa

4. APPROVAL OF AGENDA

Minutes:

The Board agenda was approved with the following modification: The Labor Management Institute Report Item (11b) was postponed until the January Board meeting.

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

Aba Ngissah, ITA President - Construction

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Aba Ngissah, ITA President – Working collaborative
2. Mario Sanchez, Employee – Private security company and Human Resource concern.
3. Wilson McKee, Teacher - IAB Testing and the common assessments

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

7.a.1. Settlement - Case No. BC603479

7.a.2. OAH Case No. 2018080405

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

The State Administrator took action to approve settlement agreements for case numbers B60347 and OAH No. 2018080405.

10. STUDENT REPORTS

10.a. Inglewood Continuation High School

Minutes:

A report was not provided.

10.b. Morningside High School

Minutes:

Evan Harding, ASB President provided an update report regarding Morningside High School.

11. REPORTS/PRESENTATIONS

11.a. Employee Excellence Award Presentations

Minutes:

Ugema Hosea James, Executive Director of Elementary Education and Nora Roque, Executive Director of Human Resources presented employees with employee excellence awards.

11.b. Labor Management Institute Report

Minutes:

Postponed until the January 2019 Board meeting.

11.c. PTA Update to the Board of Education

Minutes:

Ms. Miriam Morris, President of the PTA provided an update to the Board of Education, Cabinet, and the Public regarding the District's Parent Teacher Association (PTA). The Board of Education had a discussion regarding this item.

11.d. Strategic Plan: Site Level Plans

11.d.1. Oak Street Elementary School

Minutes:

Mr. Richard Barter, Principal of Oak Street Elementary provided a report to the Board of Education, Cabinet, and the Public regarding: Goals and measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan. The Board of Education had a discussion regarding this item.

11.d.2. Centinela Elementary School

Minutes:

Mr. Alberto de Leon, Principal of Centinela Elementary provided a report to the Board of Education, Cabinet, and the Public regarding: Goals and measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan. The Board of Education had a discussion regarding this item.

11.e. AB 139 Extraordinary Audit by Los Angeles County Office of Education
Minutes:

Mr. Keith Crafton, Director of Business Advisory Services with the Los Angeles County Office of Education provided a report to the Board of Education and Cabinet dated October 23, 2018 titled AB139 Extraordinary Audit of the Inglewood High School Associated Student Body (ASB) Account. The report provides many significant recommendations for district leadership to consider and act upon. Based on the audit report, the State Administrator of the District shall notify the county superintendent within 15 days after receipt of the report of his proposed actions as related to the recommendations outlined in the report. The Board of Education had a discussion regarding this item.

11.f. 2018-2019 First Interim Report

Minutes:

Mr. Eugenio D. Villa provided a report to the Board of Education, Cabinet, and the Public regarding the District's 2018-19 First Interim Report as of October 31, 2018. The Board of Education had a discussion regarding this item.

12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Amend Classified Salary Schedules to Comply with Industrial Welfare Commission (IWC) Order MW-2014 (Increase Minimum Wage to \$12.00 to be Effective January 1, 2019)

Financial Impact:

There will be a fiscal impact to the General Fund: - Noon Duty Aide increased from \$11.00 per hour to \$12.00 per hour - Child Care Aide increased from \$11.00 per hour to \$12.00 per hour - Business Clerk, Bus Attendance, and Food Service Assistant I, II and III various steps increased to \$12.00 per hour

Minutes:

Approved

12.a.2. Ratification of Change in Substitute Teacher Compensation for Long-term Assignments and Completion of Professional Development, Effective November 1, 2018

Financial Impact:

The total cost of this increase is approximately \$50,000 annually, which would be paid out of general funds and various categorical funds that pay for substitute teacher coverage.

Minutes:

Approved

12.a.3. Approval to Renew Agreement with First Capitol Consulting Inc. to Provide Affordable Care Act Cost Minimization Services

Financial Impact:

The total cost of the contract will not exceed \$75,000 per fiscal year and be paid by General Fund.

Minutes:

Approved

12.a.4. Approval to Employ Teachers on Basis of Variable Term Waivers and a Provisional Intern Permit for the 2018-2019 School Year

Financial Impact:

These teacher will be paid based on the credentialed Teachers' and Day to Day Substitute Salary Schedule, respectively.

Minutes:

Approved

12.a.5. Certificated Personnel Roster

Minutes:

Approved

12.a.6. Classified Personnel Roster

Minutes:

Approved

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/Ratification of Purchase Orders in the Amount of \$5,910,060.95 Issued October 1, 2018, through October 31, 2018

Financial Impact:

\$5,910,060.95

Minutes:

Approved

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:

The estimated cost of \$8,299 will be paid with Vocational/Technical Education Act Funds and Supplemental/Concentration Grant Funds.

Minutes:

Approved

12.b.3. Approval of Vendor and Payroll Warrant Resolution No. 17/2018-2019, in the Amount of \$9,004,338.72 for the Month of October 2018

Financial Impact:

Vendor and payroll warrants expended in the month of October 2018 are \$9,004,338.72.

Minutes:

Approved

12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:

None

Minutes:

Approved

12.b.5. Adopt the 2018-2019 First Interim Budget Financial Report

Financial Impact:

None

Minutes:

Approved

12.b.6. Approval of 2018-2019 Budget Revisions

Financial Impact:

As shown in the attached budget adjustment summaries.

Minutes:

Approved

12.b.7. Approval to Purchase One Replacement 2018 Ford Transit Van from South Bay Ford for Use by the Food Services Department

Financial Impact:

The cost of \$46,065.08 will be paid with Cafeteria Funds.

Minutes:

Approved

12.b.8. Ratification of Amendment No. 2 to the Agreement for Consultant Services with CliftonLarsonAllen LLP to Extend the Term of the Agreement from July 31, 2018 to October 31, 2018, to Prepare Financial Statements in Compliance with Generally Accepted Accounting Principles as Required by the State Controller's Office

Financial Impact:

There is no additional cost to the District for this amendment.

Minutes:

Approved

12.b.9. Approval to Renew the Membership with Super Commodity Co-Op for F/Y 2019-20 for the Food Services Program

Financial Impact:

The cost of \$2,000 will be paid with Cafeteria Funds.

Minutes:

Approved

12.b.10. Ratification of Amendment No. 1 to the Agreement Dated June 21, 2018 with Edlio For Website Solutions, Effective October 11, 2018

Financial Impact:

The additional cost of \$724.32 will be paid with Public Relations General Funds.

Minutes:

Approved

12.b.11. Approval of the 2017-2018 Annual Developer Fee Expenditure Report

Financial Impact:

None

Minutes:

Approved

12.b.12. Ratification of Service Agreement with CI Solutions to Provide On Site Preventative Maintenance for the ID badge Machine in the School Police Department

Financial Impact:

The cost not to exceed \$2,385 will be paid with General Funds.

Minutes:

Approved

12.b.13. Ratification of Service Agreement with Alert One to Provide Ongoing Monitoring of District-wide Alarm Systems

Financial Impact:

The annual cost of \$54,000 (\$4,500 per month) to monitor 44 systems in the District will be paid with General Funds.

Minutes:

Approved

12.b.14. Approval of Agreement with School Services of California Inc., to Provide an Organizational, Efficiency, and Comparative Staffing Review as Required by AB 1840

Financial Impact:

The cost not to exceed \$62,700 plus expenses will be paid with General Funds. If additional meetings or presentations are required that are not described in the attached contract, a charge of \$310 per hour, per consultant will be billed in addition to actual and reasonable expenses.

Minutes:

Approved

12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$612,755.26 Issued October 1, 2018, through October 31, 2018

Financial Impact:

\$612,755.26

Minutes:

Approved

12.c.2. Approval of Resolution No. 16/2018-2019, Adoption of California Environmental Quality Act (CEQA) Notice of Exemption (NOE) for the Woodworth-Monroe Academy of Excellence

Financial Impact:

The estimated cost for filing the notice with the County of Los Angeles is \$150 and will be paid with Measure GG Funds.

Minutes:

Approved

12.c.3. Ratification to Authorize to Apply and Secure Grant Funding from Kaboom for a New Playground Structure in the Kindergarten Playground Area at Oak Street Elementary School

Financial Impact:

If awarded, the District will receive a new play structure (estimated value: \$45,000-\$60,000). The approximate cost of \$10,000 for the removal of the old playground structure will be paid with General Maintenance Funds.

Minutes:

Approved

12.c.4. Approval of Agreement No. C18/19-057 with Ninyo and Moore to Provide Geotechnical, Materials Testing and Inspection Services at Woodworth-Monroe Academy of Excellence for the New Modular Classroom Project

Financial Impact:

The cost of \$135,998 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.5. Approval of Agreement No. C18/19-058 with TYR for Inspection of Records (IOR) Services for the New Modular Classrooms at Woodworth-Monroe Academy of Excellence

Financial Impact:

The cost of \$105,798 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.6. Approval of Agreement No. C18/19-059 with Ellis Environmental for Hazardous Material Testing Services for the Morningside High School Los Angeles World Airport (LAWA) Project

Financial Impact:

The cost of \$26,004.50 (Includes \$94.50 in reimbursable expenses) will be paid with LAWA Funds.

Minutes:

Approved

12.c.7. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Great Western Installations, Agreement No. C17/18-061, New Playground Resurfacing and Apparatus at Bennett-Kew Elementary School

Financial Impact:

The estimated cost for filing the notice with the County is \$20 and will be paid with Measure GG funds.

Minutes:

Approved

12.c.8. Approval of Agreement No. C18/19-061 with Alta Environmental to Provide Hazardous Material Testing Services for the Oak Street Elementary School Los Angeles World Airport (LAWA) Project

Financial Impact:

The cost of \$9,897.25 will be paid with Los Angeles World Airport (LAWA) Funds.

Minutes:

Approved

12.c.9. Approval of Agreement No. C18/19-062 with Axiom Group to Install a Gate in the Pool Room at Morningside High School

Financial Impact:

The cost of \$4,800 will be paid with General Maintenance Funds.

Minutes:

Approved

12.c.10. Approval of Agreement No. C18/19-064 with Architects McDonald, Soutar & Paz Inc., to Provide Department of State Architecture (DSA) Project Closeout Services for Project # A-03-110509 at Morningside High School

Financial Impact:

The cost of \$7,000 will be paid with Measure GG Funds.

Minutes:

Approved

12.c.11. Approval of Amendment No. 1 to Agreement No. C17/18-030 with Ninyo and Moore to Continue to Provide Geotechnical & Environmental Science Inspections for the Beulah Payne Los Angeles World Airport (LAWA) Project

Financial Impact:

Contract Amount Board Approval Date Original Contract Amount
 \$10,808 December 6, 2017 Amendment No. 1 \$6,136 December 5, 2018
 The additional cost of \$6,136 will be paid with LAWA Funds.

Minutes:

Approved

12.c.12. Approval of Change Order No. 3 to Agreement No. C17/18-059 with Interior Demolition, Inc., for a Credit to Omit the Removal of a Concrete Walkway at Woodworth-Monroe TK-8 Academy of Excellence

Financial Impact:

The Original Contract Sum was \$321,168.00 Net Change Previously Authorized Requests and Changes (\$8,432.96) The Contract Sum Prior to This Change Order was \$312,735.04 The Contract Sum Will Be Increased (\$787.50) The New Contract Sum Including This Change Order to be paid with Measure GG Funds. \$311,948.54

Minutes:

Approved with the following modification:

The Original Contract Sum was	\$321,168.00
Net Change Previously Authorized Requests and Changes	(\$8,432.96)
The Contract Sum Prior to This Change Order was	\$312,735.04
The Contract Sum Will Be Increased Decreased	(\$ 787.50)
The New Contract Sum Including This Change Order to be paid with Measure GG Funds.	\$311,948.54

12.c.13. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Interior Demolition, Agreement No. C17/18-059, Relocatable Classroom Demolition at Bennett-Kew Elementary School and Woodworth-Monroe Academy of Excellence

Financial Impact:

The estimated cost for filing the notice with the County is \$20 and will be paid with Measure GG Funds.

Minutes:

Approved

12.c.14. Approval of Change Order No. 2 to Agreement No. C18/19-027 with Astro Painting for Exterior Wall Painting in the Pool Room at Morningside High School

Financial Impact:

The Original Contract Sum \$ 89,000.00 Net Change by Previously Authorized Change Order No. 1 \$ 13,800.00 The Contract Sum Prior to this Change Order was \$102,800.00 Change Order No. 2 \$ 6,200.00 The Contract Sum will be Increased \$109,000.00 The amount of \$6,200 for Change Order No. 2 will be paid with Maintenance Redevelopment Funds.

12.c.15. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Astro Painting, Agreement No. C18/19-027, Morningside High School Interior Pool Room Painting Project

Financial Impact:

The estimated cost for filing the notice with the County is \$20 and will be paid with Measure GG Funds.

Minutes:

Approved

12.c.16. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Howard Construction, Agreement No. C18/19-014, Beulah Payne Elementary School Modular Foundation Installation

Financial Impact:

The estimated cost for filing the notice with the County is \$20 and will be paid with Measure GG funds.

Minutes:

Approved

12.c.17. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Kya Services, LLC., Agreement No. C17/18-062, Oak Elementary School New Playground

Financial Impact:

The estimated cost for filing the notice with the County is \$20 and will be paid with Measure GG funds.

Minutes:

Approved

12.c.18. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Kya Services, LLC., Agreement No. C17/18-050, Highland Elementary School New Playground

Financial Impact:

The estimated cost for filing the notice with the County is \$20 and will be paid with Measure GG Funds.

Minutes:

Approved

12.c.19. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Cartier Electric, Agreement No. C17/18-053, Electrical Upgrade of the Communications Room in the Information Technology Department

Financial Impact:

The cost for filing this notice with the County is estimated not to exceed \$20 and will be paid with Measure GG Funds.

Minutes:

Approved

12.c.20. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Orravan Mechanical, Agreement No. C17/18-055, Installation of a New Cooling Tower at Worthington Elementary School

Financial Impact:

The cost for filing this notice with the County is estimated not to exceed \$20 and will be paid with Measure GG Funds.

Minutes:

Approved

12.d. EDUCATIONAL SERVICES

12.d.1. Approval of Service Agreement with Advanced Classroom Technologies to Provide Repair and Maintenance Services on all Prometheans (Whiteboards) for the Fiscal Year 2018-2019 at La Tijera Charter School Academy of Excellence TK-8

Financial Impact:

The cost not to exceed \$1,320 will be paid with Supplemental & Concentration Funds.

Minutes:

Approved

12.d.2. Ratification of Consultant Agreement with Eugene Jacquez to Provide Psychological Services for Fiscal Year 2018-2019

Financial Impact:

The cost not to exceed \$56,000 will be paid with Special Education Funds.

Minutes:

Approved

12.d.3. Approval of the Williams Lawsuit Settlement Fourth Quarterly Report on Uniform Complaints for F/Y 2017-2018

Financial Impact:

There is no impact to the General Fund.

Minutes:

Approved

12.d.4. Approval of the Williams Lawsuit Settlement First Quarterly Report on Uniform Complaints for F/Y 2018-2019

Financial Impact:

There is no impact to the General Fund.

Minutes:

Approved

12.d.5. Ratification of License Agreement for Beyond SST Between the Inglewood Unified School District and San Joaquin County Office of Education for FY 2018-2019

Financial Impact:

The cost not to exceed \$8,700 will be paid with Title I Funds.

Minutes:

Approved

12.d.6. Ratification of Consultant Agreement with Direct Path Therapeutic Services to Provide Speech and Language Services for Fiscal Year 2018-2019

Financial Impact:

The cost not to exceed \$20,000 will be paid with Special Education Funds.

Minutes:

Approved

12.d.7. Approval of 2 Year Service Agreement with ACCO Brands to Provide Repair and Maintenance Services to the Laminator for the Fiscal Year 2018-2019 and Fiscal Year 2019-2020 at LaTijera Charter School Academy of Excellence TK-8

Financial Impact:
The cost not to exceed \$717.60 will be paid with Supplemental & Concentration Funds.

Minutes:
Approved

12.d.8. Approval to Add LA Stadium Premiere Center to the Approved Field Trip List for the 2018-2019 Fiscal Year

Financial Impact:
There is no fiscal impact to the General Fund.

Minutes:
Approved

12.d.9. Approval to Add Los Angeles Dodger Stadium to the Approved Field Trip List for the 2018-2019 Fiscal Year

Financial Impact:
There is no fiscal impact to the General Fund.

Minutes:
Approved

12.e. STATE ADMINISTRATOR

12.e.1. Approval to Call for Nominations to the 2019 CSBA's Delegate Assembly, Region 24

Financial Impact:
None

Minutes:
Approved

It was MOVED by Dr. Caliss McGhee, SECONDED by Melody Ngaue Tu'uholoaki, and CARRIED to approve the nomination of Dr. D'artagnan Scorza to the CSBA Candidate for Delegate Assembly, Region 24. Yes vote: Margaret Turner-Evans, Dr. D'Artagnan Scorza, and Dr. Dionne Young Faulk.

13. APPROVAL OF MINUTES

13.a. Minutes of the State Administrator's Regular Board of Education Meeting Held on November 7, 2018

Minutes:
The minutes were approved as presented.

Minutes

IUSD Board Meeting of December 5, 2018

14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

15. STATE ADMINISTRATOR REMARKS

16. NEXT MEETING - January 16, 2019

17. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 8:00 p.m.


Board Clerk