

**RIVERSIDE BEAVER COUNTY SCHOOL DISTRICT**  
**318 Country Club Drive**  
**Ellwood City, PA 16117**

**MINUTES – JUNE 18, 2018**  
**COMMITTEE OF THE WHOLE/VOTING MEETING OF**  
**THE BOARD OF SCHOOL DIRECTORS**

**1. PRELIMINARY MATTERS**

The meeting was called to order at 7:00 P.M.

**Roll Call:**

Present: Katie Chrobak, Seth Foley, Christy Hughes, Shawn Plassmeyer, Roger Radevski, Dr. David Steinbach and Charles Sterner

Absent: David Bender and Michael Garvin

Also Present: Dr. David Anney, Bret Trotta, Debbie Brandstetter, Gregory Fox, and 10 visitors.

- 1.2 • Minutes: It is recommended that the Board approve the minutes from the May 14, 2018 combined Committee of the Whole/Voting Meeting and May 31, 2018 Special Meeting for General Purposes of the Board of School Directors.

**Motion to approve item 1.2** made by Mr. Plassmeyer, second by Mr. Foley

Roll Call: Mrs. Chrobak, Mr. Foley, Mrs. Hughes, Mr. Plassmeyer, Mr. Radevski, Dr. Steinbach and Mr. Sterner voted yes. Motion carried – 7 Yes, 0 No; 2 Absent

Visitors - Public to be heard visitors:

Name	Township	Subject Matter
Rick Patton	North Sewickley	Kitchen Positions
Jamie Miller	North Sewickley	Financial Questions

**2. FINANCE/TAX ADVISORY/FOOD SERVICE**

- 2.1 □ Delinquent Real Estate Tax Lien Sale: It is recommended that the Board approve the resolution for the sale of delinquent real estate taxes to Northwest Pennsylvania Incubator Association with Municipal Revenue Service as the firm used to facilitate, close and implement the sale of the 2018, 2019 and 2020 tax claims, as presented.

- 2.2 • Budget for the 2018-2019 School Year: It is recommended that the Board adopt a budget for fiscal year 2018-2019 in the amount of **\$24,926,535** as presented and hereby authorize the expenditures as set forth therein during the year 2018-2019.

2.3 □ Tax Levy Resolution: Be it resolved that the following taxes and tax rates are hereby levied by the Riverside Beaver County School District for the 2018-2019 school year:

Per Capita Tax - \$13.00

Earned Income Tax - 0.5%

Real Estate Transfer Tax - 0.5%

Real Estate: 67.05 mills per \$1,000 of assessed valuation

All tax rates are the same as the 2017-2018 school year.

2.4 □ Homestead/Farmstead Real Estate Tax Assessment Reductions: It is recommended that the Board approve homestead and farmstead real estate tax assessment reductions as authorized for the school year beginning July 1, 2018 under the provisions of the **Homestead Property Exclusion Program Act** as outlined on the attached Resolution.

2.5 □ Resolution/Payment of Real Estate Tax: Be it resolved that the real estate tax for the 2018-2019 fiscal year be payable with a discount of 2 percent on or before September 30, 2018, and shall bear a penalty of 5 percent if paid on or after December 1, 2018.

2.6• Treasurer's Report: It is recommended that the Board approve the treasurer's report for May 2018.

2.7• Payment of Bills: It is recommended that the Board ratify and/or approve for payment the following general fund bills

a. May 2018 wire transfers \$281,443.33

b. May 2018 invoices \$45,540.54

c. June 2018 invoices \$719,458.41

2.8 □ Cafeteria Report: It is recommended that the Board approve the cafeteria fund treasurer's report for May 2018.

2.9 □ Cafeteria Bills: It is recommended that the Board approve the June invoices to be paid in the amount of \$17,214.85.

2.10 □ Activity Fund Report: It is recommended that the Board approve the activity fund report for May 2018.

2.11 □ Close Books for the 2017-2018 School Year: It is recommended that the Board authorize the administration to close the books for the Riverside Beaver County School District for the 2017-2018 school year as of June 30, 2018; that all bills that arrive by June 30, 2018 which are 2017-2018 expenditures be approved for payment provided the administration reviews the bills and is satisfied that the same are just and proper obligations of the School District and provided said expenditures are within the budget; that the transfer of funds necessary for the completion of budget expenditures

be approved; and that the School District’s auditors be directed to proceed with conducting the necessary financial actions and audit for the close of the 2017-2018 school year.

2.12  Delinquent Tax Collection: It is recommended that **Berkheimer Tax Administrator** be authorized to collect delinquent per capita tax per the PA School Code Section 24 PS 6686(b).

2.13  Investment Authorization: It is recommended that the Business Administrator be authorized to invest funds as they become available during the 2018-2019 school year.

2.14  Bid Awards for Supplies for 2018-2019: It is recommended that the bids for supplies for the 2018-2019 school year be awarded to the following companies:

<b>INDUSTRIAL ARTS</b>		<b>ATHLETIC</b>	
ALMART ENTERPRISES		BSN SPORTS \$ 91.85	CENTURY
FOREST COUNTY WOOD	\$ 61.72	SPORTS \$ 628.24	GOPHER SPORT
METCO	\$ 4,551.40	\$ 65.94	
MIDWEST TECH	\$ 5,529.19	HENRY SCHEIN INC	\$ 28.04
PAXTON PATTERSON	\$ 3,889.26	MEDCO	\$ 1,840.81
RED HILL CORP	\$ 2,237.29	PYRAMID SCHOOL	\$ 150.45
SCHOOL SPECIALTY	\$ 432.70	SPORTING GOODS INC.	\$ 467.50
	\$ 204.14	TRIPLE CROWN SPORTS	\$ 6.00
	<b>\$ 16,905.70</b>	UNITED HEALTH SUPPLIES	\$ 465.54
<b>JANITORIAL</b>			<b>\$ 3,744.37</b>
AGF	\$ 6,426.26	<b>NURSING SUPPLIES</b>	
CASTLE MAINTENANCE	\$ 6,460.38	MOORE MEDICAL SUPPLY	\$ 1,291.44
HEARN PAPER COMPANY	\$ 2,645.00	SCHOOL NURSE SUPPLY	\$ 831.15
INTERBORO PACKAGING	\$ 622.40		<b>\$ 2,122.59</b>
MON-D-AID	\$ 12,194.65		
PITT CHEMICAL & SANITARY			
	\$ 831.61		
	\$ 1902.32		
SCOTT ELECTRIC	\$ 134.40		
	<b>\$ 34,936.02</b>		

2.15  2018-2019 Meal Prices: It is recommended that the Board approve the following meal prices for the 2018-2019 School Year:

	Paid			Reduced		
	High School	Middle School	Elementary School *	High School	Middle School	Elementary School *
Breakfast	\$ 1.20	\$ 1.20	\$ 1.20	\$ 0.30	\$ 0.30	\$ 0.30
Lunch	\$ 2.65	\$ 2.65	\$ 2.50	\$ 0.40	\$ 0.40	\$ 0.40
Milk	\$ 0.70	\$ 0.70	\$ 0.70	\$ 0.70	\$ 0.70	\$ 0.70

Adult Lunch (all bldgs.) - \$3.50

*\* Above prices reflect a 10 cent per meal increase to elementary paid breakfast and lunch prices*

- 2.16 □ DemandSMART Solution Amendment: It is recommended that the Board approve the Amendment to the DemandSMART Solution Statement of Work with EnerNOC, Inc. with an effective date of March 31, 2018.
- 2.17 □ Lifetouch School Portrait Agreements: It is recommended that the Board approve the agreements for School Portrait services for the 2018-2019, 2019-2020 and 2020-2021 school years for Riverside Elementary School, Riverside Middle School and Riverside High School.
- 2.18 □ Audit Services: It is recommended that the Board approve the engagement letter for Auditing Services with Cottrill Arbutina & Associates for the Fiscal Years ending June 30, 2018 to June 30, 2022.
- 2.19 □ Cafeteria Tables: It is recommended that the Board approve the purchase of tables to be used in the high school cafeteria at a cost of \$36,675.96.
- 2.20 □ Bid for Milk: It is recommended that the Board give approval for the administration to advertise for bids for milk for the 2018-2019 through 2020-2021 school year.
- 2.21 □ Revised 2018 School Board meeting Dates: It is recommended that the Board approve the revised list of 2018 school board meeting dates with one meeting per month in July and August and two meetings per month from September through November as follows:
- |                           |                           |
|---------------------------|---------------------------|
| Monday July 16, 2018      | Monday August 13, 2018    |
| Monday September 10, 2018 | Monday September 17, 2018 |
| Monday October 8, 2018    | Monday October 15, 2018   |
| Tuesday November 13, 2018 | Monday November 19, 2018  |
- 2.22 □ Tax Collector Bond: It is recommended that the Board approve a four year bond with The Cincinnati Insurance Company for the Marion Township Tax Collector. The cost of the bond is \$4,526.00.
- 2.23 □ Sale of Property from Repository of Unsold Property: It is recommended that the Board give consent to the sale of property held in the Repository of Unsold Property, Tax Parcel Number 70-114-0260.006 located on Collins Road.

**Motion to approve items 2.1 to 2.23** made by Mr. Sterner, second by Mr. Radevski  
Roll Call: Mr. Foley, Mrs. Hughes, Mr. Plassmeyer, Mr. Radevski, Dr. Steinbach, Mr. Sterner and Mrs. Chrobak voted yes. Motion carried – 7 Yes, 0 No; 2 Absent

### **3. BUILDINGS AND GROUNDS/FUTURE PLANNING:**

- 3.1 □ Obsolete Equipment: It is recommended that the administration be given permission to sell old/obsolete equipment and other items at the best price obtainable and to discard items which cannot be sold

**Motion to approve items 3.1** made by Mr. Radevski, second by Mr. Foley  
Roll Call: Mrs. Hughes, Mr. Plassmeyer, Mr. Radevski, Dr. Steinbach, Mr. Sterner, Mrs. Chrobak and Mr. Foley voted yes. Motion carried – 7 Yes, 0 No; 2 Absent

#### 4. **EDUCATION & PERSONNEL**

##### Commendations:

- Congratulations to the following students for their noteworthy accomplishments:
- May top five Accelerated Reader point earners for 2017-2018:
    - 1<sup>st</sup> Grade – **Amelia Pflugh**      2<sup>nd</sup> Grade – **Colten Kline**
    - 3<sup>rd</sup> Grade – **Angel Creese**      4<sup>th</sup> Grade – **Luke Nelson**
    - 5<sup>th</sup> Grade – **Lucas Moody**

##### Commendations:

- Congratulations to **Riverside Track & Field Teams** for their outstanding performances at the PIAA Championships in May. The following RHS athletes earned state medals:
  - 4<sup>th</sup> Place\* - 3200 Relay – **Ari Kendra, Colby Belczyk, Nash Ridgley and Jackson Coyne**
  - 4<sup>th</sup> Place\* – 1600 Relay – **Brett Hart, Jackson Coyne, Nash Ridgley and Calvin Wetzel** ▪      4<sup>th</sup> Place – 300 Hurdles – **Calvin Wetzel**
  - 6<sup>th</sup> Place\* – 100M Dash – **Aubriante Cleckley**
  - 7<sup>th</sup> Place – 800M Run – **Sydney Wolf**
  - 7<sup>th</sup> Place – 400M Dash – **Jackson Coyne**

*\*Indicates new school record*

- 4.1 • Released Time/Field Trips: It is recommended that the Board approve the list of requests for released time and field trips as presented.

- 4.2 □ Extended School Year Services: It is recommended that approval be given to pay for Extended School Year services including travel for students as requested by the School Psychologist. Services will include physical, occupational and speech therapy as well as academic instruction and will be provided by various instructors, schools and local social service agencies.

- 4.3 • Student Handbooks: It is recommended that the Board approve the 2018-2019 parent/student handbooks for the Riverside High School, Middle School and Elementary School.
- 4.4 • Volunteer Coaches: It is recommended that the Board approve the following people to be volunteer coaches for the fall and winter sports season. All clearances have been received unless otherwise noted.  
**Jackie Sabol-Sobona** – MS Cheering (Pending Clearances)  
**Bob Householder** – Girls Tennis
- 4.5 • Employment of Co-Curricular Position: It is recommended that the Board approve the employment of the **Brandi Miloser** as Family and Consumer Science Dept. Head. Salary is in accordance with the negotiated agreement with the teacher’s association.
- 4.6 • Lifeguards: It is recommended that the Board approve the following people to be lifeguards. All clearances have been received unless otherwise noted.  
**Zachery Barton**  
**Donald Paracca** (Pending Clearances)
- 4.7 • Resignation: It is recommended that the Board accept the resignation of Primary Center Aide **Brianna Jennings** effective May 31, 2018 and Middle School Classroom Assistant **Maureen Pansera** effective June 5, 2018.
- 4.8 • Approval of Summer Workers: It is recommended that the Board approve **Andrew Douglass** as a student summer worker in the technology department. All clearances have been received. The student will be paid minimum wage.
- 4.9 • Committee Recommendation: It is recommended that the Board approve the recommendation from the committee tasked with evaluating the bargaining unit positions of the Riverside Beaver County School District Support Staff union which recommends the elimination of all current (19) food service positions and the posting of the reorganized (15) food service positions to be bid resulting in a net loss of four food service employees, with one through retirement.

**Motion to approve items 4.1 to 4.9** made by Mr. Radevski, second by Dr. Steinbach  
Roll Call: Mr. Plassmeyer, Mr. Radevski, Dr. Steinbach, Mr. Sterner, Mrs. Chrobak, Mr. Foley and Mrs. Hughes voted yes. Motion carried – 7 Yes, 0 No; 2 Absent

## **5. ATHLETIC/RECREATION**

## **6. TRANSPORTATION/POLICY**

## **7. NEGOTIATIONS/INSURANCE**

- 7.1 • Insurances: It is recommended that the Board approve the following insurance policies and providers for the 2018-2019 school year:

Worker's Compensation	UPMC	\$42,352
Commercial package	Wright Specialty	\$47,335
Business automobile	Wright Specialty	\$ 8,035
Umbrella	Wright Specialty	\$ 6,120
School Leaders Liability	Wright Specialty	\$ 2,934

- 7.2 • K-12 Student/Athletic Accident Insurance: It is recommended that the Board approve the purchase of K-12 Student/Athletic Accident Insurance, Plan 1 for the 2018-2019 school year at an annual premium of \$9,000.00, no change from the current policy. Coverage is underwritten by United States Fire Insurance Company with A. G. Administrators as the claims paying agent.

- 7.3 • Voluntary Student Accident Insurance: It is recommended that the Board approve the Voluntary Student Accident Insurance for the 2018-2019 school year. Insurance coverage will be made available to all students with the cost paid by the parent.

- 7.4 • Dental Insurance Plan Renewal: It is recommended that the Board approve the dental insurance plan renewal with Delta Dental for the term of July 1, 2018 to June 30, 2020 with an administration fee of 14.42% of claims and a monthly deposit amount of \$8,800.

**Motion to approve items 7.1 to 7.4** made by Mrs. Chrobak, second by Mrs. Hughes  
Roll Call: Mr. Radevski, Dr. Steinbach, Mr. Sterner, Mrs. Chrobak, Mr. Foley, Mrs. Hughes and Mr. Plasmeyer voted yes. Motion carried – 7 Yes, 0 No; 2 Absent

## **8. BOARD BUSINESS**

- 8.1 New Board Business – Mr. Plasmeyer shared with those in attendance that agenda item 4.9 would not result in employees being furloughed because one food service employee is retiring to account for one of the positions and three employees would be offered other positions in the District.

- 8.2 Visitors - None

- 8.3 Meeting Adjournment - A motion to adjourn the meeting at 7:16 p.m. was made by Mr. Plasmeyer with a unanimous voice vote in favor of adjournment.