

**FRUITVALE SCHOOL DISTRICT
BOARD OF TRUSTEES**

MINUTES

December 11, 2018

Organizational & Regular Meeting

1.0 CALL TO ORDER

Meeting was called to order at 5:30 p.m. by Richard Traynor, President. Members present: Richard Traynor, William Jager, Stan Greene, Tina Stout, Andrew Bransby. Staff members present: Dr. Mary Westendorf, District Superintendent, Kim Carlson, Assistant Superintendent and Brian Prine, Director Maintenance, Operations and Transportation.

1.2 ADOPTION OF AGENDA

Motion Stout Second Jager Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

1.3 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

1.4 ADJOURN TO CLOSED SESSION – Time: 5:30 P.M.

2.0 CLOSED SESSION

2.1 Personnel

Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

- a. Public Employee Appointment: Approval of Substitute teacher list
- b. Public Employee Appointment: (Certificated teachers)
- c. Public Employee Appointment (Classified employees)
- d. Public Employee Release: Approval of certificated and classified resignations and retirements.
- e. Public Employment (Other than Compensation) Job Titles: Superintendent and Assistant Superintendent.

2.2 Pupil Personnel

- a. Suspensions List

2.3 Update regarding pending litigation (one potential case) with attorney present.

2.4 Reconvene to Open Session – Time: 7:05 P.M.

3.0 OPEN SESSION

3.1 FLAG SALUTE – Was led by Richard Traynor

3.2 REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)

3.2.1 Approval of action on personnel matter.

Motion Greene Second Jager Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

Classified

Resignation

Lori Gonzales

Clerk 11

Endeavour

Reassignment Employment

Giua Rizo (sub-custodian)

Custodian/Bus Driver Trainee

MOT

Theresa Galuhn (yard/EDC)	Custodian/Bus Driver Trainee	MOT
<u>New Employment</u>		
Grant Bice	SDC Substitute	All Sites
Rebecca Thomas	CBO	D.O.

4.0 PUBLIC COMMENTS - NON-AGENDA ITEMS FROM THE PUBLIC

No comments received.

5.0 HEARINGS, PRESENTATIONS AND REPORTS

- 5.1 Fiscal Consultant Report – Interim Report
- 5.2 Mrs. Carlson, Assistant Superintendent shared the report from the District’s Health Council. The meeting was held on December 3, 2018 and was coordinated by Jennifer Mykytiuk, Coordinator of Curriculum and Special Programs. Mrs. Carlson said the meeting was well attended and successful. In addition, Mrs. Carlson discussed the potential partnership with Kern High School District Workforce Academy. High school students would have a 3:00 grade point average, resume, recommendation and 60 hours of personal development class before being placed in our schools for a 6 week employment opportunity. The Kern High School District will pay the students and Fruitvale will help supervise their placement.
- 5.3 Dr. Westendorf, Superintendent reported the following to the Board.
 - California Low Performing Students Block Grant.
 - Math Intervention.
 - Oral Language Festival – four student groups from Fruitvale will go on to the County Oral Language Festival.
 - California School Dashboard Preview.
 - Wednesday, December 5th was a Teacher Inservice, a variety of topics were presented to several different grade levels.
 - The Fruitvale Educational Foundation’s annual Basket Raffle fundraiser was held at Christmas Town this year.
 - Looking forward to Construction at the Fruitvale Jr. High.
 - Dr. Westendorf also handed out the Calendar for upcoming events.

6.0 ACTION ITEMS

- 6.1 ANNUAL ORGANIZATION
 - 6.1.1 Dr. Westendorf administered the Oath of Office to Tina Stout, Richard Traynor and Andrew Bransby.
 - 6.1.2 Election of Andrew Bransby as Board President.
Motion Stout Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
 - 6.1.3 Election of Stan Greene as Board Clerk.
Motion Stout Second Jager Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
 - 6.1.4 Election of Bill Jager as Trustee Representative and Richard Traynor as Alternate.
Motion Stout Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
 - 6.1.5 Designation of Dr. Mary Westendorf, District Superintendent, as Board Secretary and Authorized Agent.
Motion Jager Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.1.6 Designation of warrant signing authority to Dr. Mary Westendorf, District Superintendent, Kim Carlson, Assistant Superintendent and Rebecca Thomas, Chief Business Officer.

Motion Greene Second Jager Ayes 5 Noes 0

Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.1.7 Designation of time and place of regular Board meetings as the second Tuesday of each month at 6:30 p.m. in the Dr. Carl F. Olsen Education Center Board Room.

Motion Greene Second Bransby Ayes 5 Noes 0

Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.2 Approval of Consent Agenda items:

6.2.1 Minutes from the November 13, 2018 Regular Board Meeting

6.2.2 November mid- and end-of-month payrolls for \$1,729,758.73

6.2.3 Commercial warrants, batches #0030, #0032 through #0039 and #0041 for \$789,503.75

Total # of Warrants: 202

6.2.4 Single School Plan for Student Achievement: Columbia Elementary

6.2.5 School Safety Plan: Columbia Elementary

6.2.6 Agreement between Fruitvale School District and Kern High School District – Bakersfield Adult School.

Motion Greene Second Jager Ayes 5 Noes 0

Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.3 Approval of First Interim Financial Report and Budget Revisions. This is the first required review of District's 2018-19 budget income, expenditures and cash flow as of October 31, 2018.

Motion Stout Second Greene Ayes 5 Noes 0

Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.4 Approval of Resolution #1819-08: Annual Accounting of Development Fees for the 2014-2018 Fiscal Year in Fund 25, Capital Facilities Fees Fund. This annual resolution reports the various activities of the fund including revenues received from fees collected on new residential and commercial development within the District and how those revenues were expended. Government Code also requires Districts to report every fifth year on such matters within the fund such as fees, interest earned, and projects completed, or to be completed, with capital facilities fees.

Motion Greene Second Jager Ayes 5 Noes 0

Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.5 Approval of Resolution #1819-09: Authorizing the Superintendent to Make Application for and to Sign Certain Assurances with Respect to Applications for Local, State and Federal Programs, Projects or Grants. This resolution allows the Superintendent to authorize funding for one-half the cost of a new school bus, with one-half provided by grant.

Motion Greene Second Jager Ayes 5 Noes 0

Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

6.6 Approval of award bid to Action Glass, Inc. for Discovery Elementary Modernization. Bids were collected for Glazing for the Discovery Elementary Modernization by Colombo Construction and the recommendation to award bid to Action Glass, Inc. was based on being the lowest and most responsible response. Bid amount was for \$15,710.00.

Motion Greene Second Bransby Ayes 5 Noes 0

- Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.7 Approval of change order #CO-01 Revised Item 3 and 5 at Quailwood Elementary. Staff recommended approval of change order #CO-01 Revised Item 3 and Item 5 due to a clerical error.
Motion Jager Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.8 Approval of change order #CO-02 Item 1 Restroom Wall Tile Replacement and Item 2 Relocation or existing toilets in Girls 101 and Boys 102, at Quailwood Elementary. Staff recommended approval of change order #CO-02 Item 1 in the amount of \$412.00 and Item 2 in the amount of \$1,426.25. Grab bars needed to be relocated to meet ADA requirements and toilet fixtures were repositioned to meet current ADA requirements.
Motion Greene Second Bransby Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.9 Motion to table approval of change to Classified Management Salary Schedule to align Director of Maintenance, Operations and Transportation with Director of Information and Technology.
Motion Greene Second Bransby Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.10 Approved to authorize Dr. Mary Westendorf, Superintendent, Kim Carlson, Assistant Superintendent, Rebecca Thomas, Chief Business Officer and Brian Prine, Director of Maintenance Operations and Transportation as agents to act on behalf of the district for the Office of Public School Construction (OPSC), Department of School Architect (DSA), Department of General Services (DGS), and California Department of Education (CDE)
Motion Jager Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.11 Approved addition of Rebecca Thomas as a signer to the Fruitvale School District's Revolving, Cafeteria, Child Development, Fruitvale Education Foundation, Sunshine Club and Clearing Accounts.
Motion Stout Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.12 Ratification of Amendment to Existing Employment Contract (Superintendent). The Board President stated that the Board would consider an amendment to the contract of employment for the Superintendent. The Board President made an oral report summarizing the compensation and fringe benefits reflected in the proposed contract, which includes amendment to the 2018-2021 contract for Superintendent, Dr. Westendorf. The amendment provides for changes that are commensurate with the increases granted to certificated employees of the District, effective July 1, 2018; a 2.5% increase on the salary schedule, a 1% off the salary schedule and an addition of an anniversary increment at 30 years, effective July 1, 2018. A motion was made by Trustee Jager and seconded by Trustee Greene, to approve the amendment to the employment contract for Superintendent, Dr. Westendorf as circulated to the Board and summarized in the oral report. The motion was approved by the following vote or abstention of each member present:
Motion Jager Second Greene Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes
- 6.13 Ratification of New Employment Contract (Assistant Superintendent) The board President stated that the Board would consider the contract of employment for the Assistant

superintendent. The Board President made an oral report summarizing the compensation and fringe benefits reflected in the proposed contract, which includes an initial salary of \$137,137.00 based on a 220 day work year along with cumulative anniversary increments (in the same amount as is provided to certificated employees of the District,) for the 10th, 15th, 20th, 25th and 30th years of employment, the same health and welfare benefits as are provided to certificated management employees of the District. A motion was made by Trustee Greene and seconded by Trustee Jager, to approve the amendment to the employment contract for Assistant Superintendent, Kim Carlson as circulated to the Board and summarized in the oral report. The motion was approved by the following vote or abstention of each member present:

Motion Greene Second Jager Ayes 5 Noes 0
Bransby Yes Greene Yes Jager Yes Stout Yes Traynor Yes

7.0 INFORMATION ITEMS

- 7.1 Current Enrollment/ADA (written report)
- 7.2 Current monthly budget income/expenditures (written report)
- 7.3 Dashboard Preview
- 7.4 Interdistrict/Parent Employment Summary (written report)
- 7.5 Letter from North of the River
- 7.6 Special Recognition
- 7.7 Correspondence

8.0 ITEMS FROM THE BOARD

- Tina Stout wished everyone a nice Christmas break.
- Stan Greene commented on how nice the new buses look.
- William Jager congratulated Kim Carlson on her new position as Assistant Superintendent.

9.0 ADJOURNMENT

Time: 7:50 P.M.

Clerk

Mary Waters

Secretary / Superintendent