

RESIGNATION

Any District employee who desires to resign his / her position shall submit, in writing, a letter of resignation which indicates the date which the employee intends as his / her last day at work. The Governing Board encourages employees to provide advance notice that is appropriate for the position they hold.

The Board authorizes the Superintendent or designee to accept the written resignation of an employee and to set its effective date, which shall not be later than the close of the school year. The resignation shall become effective on the date set by the Superintendent or designee and may not be withdrawn by the employee.

If a certificated employee leaves District service during the school year without obtaining acceptance of his / her resignation, or if he / she leaves before the effective date of the resignation, the Superintendent or designee shall report this fact, with supporting evidence, to the Commission on Teacher Credentialing.

Legal Reference:

EDUCATION CODE

35161 *Board delegation of any powers or duties*

44420 *Failure to fulfill contract as ground for suspension of diplomas and certificates*

44930 *Acceptance and date of resignation*

45201 *Power to accept resignation*

COURT DECISIONS

American Federation of Teachers, Local #1050 v. Board of Education of Pasadena Unified School District, (1980) 107 Cal.App. 3d 829, 166 Cal. Rptr. 89