

**September 4, 2018**

**SJSPA MEETING**

**In Attendance:**

Katie Sivak, Mary Gacs, Kelly Epley, Paula Cook, Liz Hein, Nicole Wentz, Jenni Wild, Tiffany Schiff, Wendy Horan, Michele Nettessheim, Jennifer Wilmer, Michelle Lew, Alan Lew, Michelle Schumacher, Christie Krupka, Lindsay Scott, Cassie Harrison, Christine Crow

**Opening Prayer**

**Opening Remarks - Wendy Horan:**

Provided agenda overview and explanation of meeting format

**Principal's Report - Liz Hein:**

- Sock Hop and Spirit Run are the next two SJSPA sponsored events
- Spirit Run Highlights:
  - Spirit Run suggested donation amount increased this year from \$25 to \$30. The Spirit Run is SJSPA's biggest fundraising opportunity.
  - Already at \$1470 with 45 donations
  - Class with most participation will receive a dress down day
  - Athletic committee is splitting the cost of the t-shirts with SJSPA (50/50)

**Treasurer's Report - Michele Nettessheim:**

- Received a \$1000 donation at the end of the school year from a school alumnus. Michele shared the letter that accompanied the donation.
- \$28,842 is set aside for the 2018-19 year to cover expenses
  - \$15,100 is projected income
  - We can't continue to operate at this deficit - Michele has developed some best practices/guidelines to try to close the gap
  - SCRIP projected amount for this year is \$10,000 (per Christie Krupka)

**SAC Update (School Advisory Committee) - Liz Hein:**

- SAC hasn't met yet this year so there is no update
  - *NOTE:* Meetings are held the 3rd Tuesday each month. All are welcome but you have to email Liz Hein in advance to let her know you plan to attend.

**NEW BUSINESS**

**Sock Hop - Mary Gacs and Nicole Wentz:**

- Sock Hop takes place on Friday, September 14
  - Preschool-4th grade are invited to attend
  - Give Central is being used for invites - Current RSVP count is at 24 adults and 31 students; There is usually big surge last week
- Decorating happens during the school day
  - Currently 16-18 volunteers short compared to last year, but advertisements will continue

### **Sock Hop, CON'T.**

- Sock collection will happen again this year as a service component to the event.
  - Last year 482 pairs of socks were donated. Those who donate socks will receive a favor. The socks go to a service organization in Antioch.
- Ice cream sodas, cookies and snacks on the table will be served. No pizza will be served.
- Liz will send volunteer specifics to Mary and Nicole then Mary and Nicole will communicate to volunteers by end of week
- Mary and Nicole's daughters will be in 4th grade next year so they are looking for two new volunteers to head up the event next year (with Mary and Nicole helping).

### **Spirit Run/Rosary Launch - Jenni Wild:**

- Spirit Run/Rosary Launch takes place on Friday, September 14
- Tracy has ordered the balloons for the Rosary launch
- This year will be a run instead of a walk - volunteers are needed
- Consider adding a donate tab to a Facebook page and/or Gift Central - Jenni Wild to explore further - Liz Hein to work with Tracy Lombardo on this
- Jenni is looking for volunteers and will work with room parents to get the word out
  - Liz will share the iVolunteer information about this event to Jenni so she can follow up with those who have already volunteered
- Katie Sivek will bag/tag the Spirit Run t-shirts - they are coming in next Wednesday. Michelle Lew will also help.

### **Teacher Hospitality/Conferences - Liz Hein:**

- Kim Fuscone has the lead on this
- Take place on Thursday, October 18
- SJSPA brings catered food in for the teachers

### **OLD BUSINESS**

### **New Family Welcome/Play in the Park/Cocktail Event - Christie Krupka**

- Committee is now called St. Joseph Ambassador Committee
- Every new school family has been paired with a mentor family
- Playdates happened throughout the summer at each grade level

- SJSPA budgets/pays for snacks and water for preschool-2nd grade play dates.
- Room parents in grades 3-8 were encouraged to plan something as well.
- Yard signs were delivered to new families
  - They are asked to return the signs once they are finished with them in an effort to keep costs down
- Play at the park took place on Monday, August 20
  - Lee's donuts provided 85 dozen donut holes and 2 cases of coffee
  - All donuts were eaten
  - Beverage consumption seems to be dictated by the weather It was cooler this year so more coffee was used but people complained about the flavor.
- Cocktail party took place on Friday, August 24
  - Attendance was down compared to past years. 14 couples attended; 56 families were invited.
  - Participation in trivia was low
  - Committee is considering sending out a survey to determine why attendance was low this year

## **ONGOING BUSINESS**

### **Knight News/Marketing - Jenni Wild**

- Jenni will work with Tracy to determine what blurbs need to be added to the Carpenter, Knight Notes, Facebook and any other relevant marketing vehicles.

### **State of Volunteerism - Katie Sivak and Wendy Horan**

- Katie has been working to finalize the list of leads for this year's events
- Discussed having an SJSPA table to answer parent questions about what the SJSPA is and how to get involved/volunteer
- Looking into establishing templates for events that provide consistent information for new leads who take over
  - Perhaps these could be loaded into a shared point drive; similar to what the Parent Ambassador organization has done
  - Katie and Wendy will continue to work on this

### **Art in the Box - Lindsay Scott**

- Collecting dates from teachers and room moms to create master lists
- Boxes were re-stocked this summer
- Volunteers will receive reminders 3 weeks ahead of their volunteer date

### **School Ministry - Wendy Horan**

- SJSPA has reached out to Mrs. Unterfenger for further details

**Closing Prayer - Wendy Horan**

***PARKING LOT ITEMS***

- Discussion of additional fundraising ideas
- Fine tune plan for having an SJSPA table at upcoming events

***NEXT MEETING***

- Tuesday, October 2 @ 7:00 PM in the Loughry Room