

MINUTES

Belmont Academy Governing Board

Meeting of the Board of Directors

Date | time: 7/22/2019 7:00 PM | Meeting called to order by: Luke Sparks, Chairperson

In Attendance

Governing Board:

Luke Sparks, Chairperson – present
Jonny Handy, Treasurer – present
Will Myers, Secretary – present
Jay Poole, board member – present
Shellie Young, board member – present
Katie Tyler, board member – not present
Jessica Klanderud, board member – present

Belmont Academy:

Lawton Unrau, CEO
Ron Barker, Principal
Mandi Jackson, Asst Principal

Guest(s):

A Quorum was present.

Public notice has been confirmed regarding this board meeting

Agenda

General Business:

1. Call meeting to order and take attendance
2. Confirm public notice for the meeting has been established and welcome visitors
Public notice of this meeting was confirmed by Mr. Unrau
3. Opportunity provided to move any Consent Item to the Action Item agenda for board discussion and review.
There was no motion to move any item to the Action agenda
4. Close and adopt the agenda
Mr. Poole made a motion to adopt and close the agenda, Mr. Handy seconded the motion and with no further discussion the directors voted unanimously to adopt and close the agenda as motioned.
5. Invitation for Public Comment on any Action Item
There were no public comments on any Action Item

Consent Agenda: The administration recommends approval of the consent agenda. Items with a * have supporting documentation.

1. Appoint Ron Barker to be the Representative to Facilitate Parental Involvement per FS 1002.33(9)(p)(2) currently held by Principal Ron Barker
2. *Approve **School Board Meeting Notes** June 17, 2019
3. *Approve **School Board Meeting Notes** June 20, 2019
4. *Approve **School Board Meeting Notes** July 15, 2019
5. *Approve Personnel and/or Rate Changes (Report included)
6. *Approve the Statewide Voluntary Pre-Kindergarten Contract with The Early Learning Coalition of Florida's Gateway for 2019-2020
7. *Approve MEMORANDUM OF AGREEMENT between the Florida Department of Health, Columbia County Health Department and Belmont Academy Charter School 2019-2020
Mr. Poole made a motion to approve the consent agenda, Ms. Young seconded the motion and with no further discussion the directors voted unanimously to approve the consent agenda as motioned.

Principal Report:

1. Any matters related to facilitating parental involvement or representative duties to be presented
Mr. Barker had no new matters to report at this time.
2. Principal updates regarding the condition of the school, staff and/or student body and plans for 2019-2020.
All new hires have been completed for the 2019-2020 school year. Mr. Barker provided an overview of the new teacher orientation and the upcoming pre-planning week.
3. Update regarding student enrollment for 2019-2020
Mr. Barker reviewed current enrollment numbers and classroom student count and averages and compliance related matters. Mr. Handy asked about ESE enrollment and expanded support service needs. Mr. Barker described expectations and the relevant staffing plans.
4. *Presentation of AP, FSA and EOC testing results 2018-19
Mr. Barker provided an overview of all reported data. Mr. Poole asked about Dual Enrollment success and completion percentages. Mr. Barker agreed to provide that specific performance data to the directors.
5. Plan to re-carpet the band room

CEO Report:

1. *Review proposal to install additional fencing and gates and possible financing options.

The directors asked Mr. Unrau to explore options with Ameris. In addition to find out if the fence company is open to offering more favorable pricing with additional approval for combined projects.

2. *Review Rave Panic Button Mobile Safety Proposal and/or additional possible emergency solutions discussion

The directors asked Mr. Unrau to learn how the technology of the system would function throughout our campus based on current wifi configuration. Also if there is a testing procedure that can be explored.

The directors asked Mr. Unrau to kindly invite Mr. Summerall to the next regularly scheduled School Board meeting so the PTO can have his representation and plans can be discussed.

Mr. Unrau inquired if more thought had been put into a good candidate for the Representative for Parental Involvement who can function as liaison to the school board for parents as well.

Additional Governing Board Discussion:

1. *Land lease/purchase negotiations

Mr. Sparks presented a revised and updated Letter of Intent (LOI) to be presented to Christian Fellowship Church (CFC) for a land purchase and parking lot lease arrangement. After some discussion Mr. Poole made a motion to approve for Mr. Sparks to present the LOI to CFC. Mr. Myers seconded the motion. In an abundance of caution, Mr. Handy abstained from voting as his father is on the board of CFC. With this the only exception the directors voted unanimously to approve the LOI as discussed and edited.

Action Items: Items with a * have supporting documentation.

1. Governing Board Calendar Dates 2019-2020 are set as 3rd Monday except the following dates:
 - a. Oct 21, 2019 conflicts with Fall Break. Reschedule for Oct 14, 2019.
 - b. Mar 16, 2020 conflicts with Spring Break. Reschedule for March 23, 2020.

Note: No school on meeting dates currently scheduled Jan 20, 2020 and Feb 17, 2020.

Mr. Poole made a motion to approve the updated School Board meeting dates, Ms. Young seconded the motion and with no further discussion the directors voted unanimously to approve the school board dates as proposed.

2. *Evaluate Food Service Provider for 2019-2020 based on bid(s) submitted in accordance with the ITB (Final approval has been pending publication of NSLP rates for 2019-2020).
Bell's Catering has agreed to provide service at the 2018-19 rates until the 2019-2020 rates are published and exact rates can be negotiated between Belmont and Bells' Catering.
Ms. Young made a motion to approve Bell's Catering to be Belmont's Food service provider pending final negotiations based on the state rates yet to be published, Mr. Myers seconded the motion and with no further discussion the directors voted unanimously to approve Bell's as Belmont's food service provider based on the negotiated terms.
3. *Policy establishing hourly paid staff benefits to include PTO and/or Sick Leave time.
Paid Time Off and Sick Leave Benefits for Staff Paid Hourly 2019-2020
After some discussion Mr Pool recommended that the proposal state that "All requests for personal time off must be approved in advance by your supervisor". Once discussion and recommended edits were completed Mr. Handy made a motion to approve the policy establishing PTO for hourly staff. Ms. Klanderud seconded the motion and with no further discussion the directors voted to approve the policy based on suggested edits.
4. *Belmont Mental Health Assistance Allocation Plan 2019-2020
Mr. Poole made a motion to approve the Belmont Mental Health Assistance Allocation Plan,
Ms.
Young seconded the motion and with no further discussion the directors voted unanimously to approve the MHAAP as written.
5. *Health Care plan selections including Major Medical, Dental and Vision plans.
Mr. Handy made a motion to approve the Health, Dental and Vision plans provided by Brown and Brown for the 2019-2020 school year. Ms. Klanderud seconded the motion and with no further discussion the directors voted unanimously to approve the health plans.
6. Establish school board committee and set meeting time for Principal Review 2018-2019
A discussion about the best review methods to handle the principal review were discussed. Mr. Sparks asked that Mr. Unrau look into the options to improve and enhance the Principal review process and report back to the directors. Mr. Sparks made a motion to move this matter to a future meeting, Mr. Handy seconded the motion and with no further discussion the directors voted unanimously to evaluate options at a future meeting.

Comments by Directors:

Mr. Handy recognized and congratulated Mrs. Jackson on her new position at Belmont Academy as Assistant Principal

The meeting was adjourned at 8:40 pm by Mr. Sparks, Chairperson.