



A CALIFORNIA DISTINGUISHED SCHOOL

**REGULAR MEETING
BOARD OF TRUSTEES
Thursday, November 17, 2011
5:00 PM, Library**

I. PRELIMINARY:

A. CALL TO ORDER

B. SEATING OF THE NEW BOARD

The new Board members were welcomed. The 2011-2012 Board of Trustees is as follows:

Parents: Mark Epstein (new), Allison Polhill Holdorff, and Stephanie Inyama

Community: Jason Cutler (re-elected), Matthew Wunder (new), and Lisa Kaas Boyle

Classified: Judi Firth (new)

Faculty: Chris Lee, Marike Anderson-Dam (new), Wendy Hagan (student-elected)

Student: Eeman Khorramian

C. ROLL CALL

Board Members Present

Allison Holdorff Polhill
Chris Lee
Jason Cutler
Judi Firth
Lisa Kaas Boyle
Marike Anderson-Dam

Board Members Absent

None

Non-Voting Board Member Present:

Eeman Khorramian – Student

Officers/Senior Staff Present:

Dr. Pamela Magee, Gregory Wood

II. APPROVAL OF MINUTES:

October 18, 2011 Regular Board Meeting Minutes.

Motion:

Seconded the motion:

BOARD ACTION: MOTION PASSED

Yes – 7 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Lisa Kaas Boyle, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 4 (Judi Firth, Marike Anderson-Dam, Mark Epstein, & Matthew Wunder)

III. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

- 2 parents spoke in favor of creating a uniform sports policy at Pali as well as making sure all coaches are licensed in the sport they are coaching.
- 5 students and 1 teacher urged the Board not to close or change Temescal Academy.
- 2 parents spoke in favor of starting the 2011-2012 school year on or about August 20, 2012, instead of on August 14, 2012, as will all LAUSD schools.

IV. ORGANIZATIONAL REPORTS: (See Meeting material posted with agenda)

A. EXECUTIVE DIRECTOR'S REPORT – Dr. Pamela A. Magee

Dr. Magee submitted a written report which is posted on the website. In addition she reported that Ms. Nikki Washington had been hired as the Human Resources Director (pending Board approval of her contract). She said that openings for Special Ed. Teacher, Aquatics Director, English Teacher, and Transportation Coordinator positions had been posted on the website. Dr. Magee updated the Board on the Lacrosse, and Girls Volleyball teams championships and said that the Cross Country team was competing in the City finals on Saturday, Nov. 19th.

B. CHIEF BUSINESS OFFICER'S REPORT – Mr. Gregory Wood

Mr. Wood referenced his posted report and reported that December 15th would be Pali's annual audit date. He said that this is the first year that Pali has increased enrollment after September and said that this was due to the aggressive efforts of Ms. Iannessa to follow up with all families on the wait list (still 300-500 long) and enroll students when one leaves. The CA mid-year budget deficit may trigger automatic cuts in funding to public schools and the Budget & Finance Committee is already discussing where potential cuts may come from. The Cafeteria serves an average of 1400 meals daily and has made a small profit.

C. CLASSIFIED REPORT – Mrs. Judi Firth

No report.

D. STUDENTS' REPORT – Mr. Eeman Khorramian

Mr. Khorramian reported that Spirit Week and the Pep Rally were a huge success and there is more "student spirit" on campus this year than ever before. The Homecoming Dance netted ASB \$4000. Sophomore class elections are coming up. A student concern meeting is upcoming.

E. FACULTY REPORT – Mr. Chris Lee

There was an "improved tenor" at the 11-15-11 faculty meeting where Board goals and school goals were discussed. The teachers thanked the administration for being inclusive with the faculty.

F. BUDGET AND FINANCE COMMITTEE REPORT – Mr. Robert King

Budget & Finance Committee requested that the Board complete labor negotiations for 2012-2013 school year by March 1, 2012 to avoid having to issue RIF notices. They

also requested that textbook and tech funding requests be sent to the Budget & Finance Committee by March 1st.

G. POLICY COMMITTEE REPORT – Ms. Julia O’Grady

Ms. O'Grady submitted a written report. The Board requested that the Policy Committee communicate with all departments and have the department chairs send to the Committee for eventual posting on the website all departmental policies along with all memorialized school policies. Regarding athletics: Ms. O'Grady was asked to secure a copy of the "coaches" notebook" and to post the material in the athletic section of the website.

H. EDUCATIONAL PROGRAMS COMMITTEE REPORT – Ms. Caroline Kelly

No report.

I. COMMUNICATIONS COMMITTEE REPORT – Ms. Julia O’Grady

See posted report.

J. OPERATIONS, FACILITIES & TECHNOLOGY COMMITTEE REPORT – Ms. Carolin Herrmann

Ms. Herrmann informed the Board that the Baseball field renovation, new netting for the field, had been approved. The work must be done by LAUSD. She reported that Ms. O'Grady had publicized the new parking plan for the upper lot (faculty on "Pali" side of lot, students and visitors on "hillside" side of lot) and that the spots will be marked to reflect this. Last June's traffic study must be studied. Neighbors have complained about the "unsafe gate" (the upper parking lot gate) that open onto El Medio for about ½ hour after school daily.

K. PARENT LIAISON REPORT – Ms. Julia O’Grady

No report.

V. PRESENTATION ITEMS:

A. UPDATE FROM BUDGET & FINANCE SUB-COMMITTEE ON THE RETIREE HEALTHCARE BENEFIT DESIGNATED FUND

Ms. Ellen Pfahler and Mr. Dan Kelly updated the Board on the pros and cons of setting up either a revocable or non-revocable trust for the money which the Board has not earmarked for the retirement fund.

B. PRESENTATION BY THE VILLAGE NATION AND FUERZA UNIDA

Mr. Steven Burr, Ms. Tami Christopher, and Ms. Marike Anderson-Dam gave a detailed presentation about The Village Nation program. The Board was also updated about the upcoming Fuerza Unida meeting (11-19-11).

C. PRESENTATION BY TEMESCAL ACADEMY

Mr. Tom Seyler, Ms. Mary Red Clay, and Ms. Anne Powell gave a detailed presentation about the Temescal Academy program. The Board inquired of Dr. Magee whether there were plans to close Temescal Academy and Dr. Magee said, "No." No one knew where and why the rumor had started that Temescal Academy might be closed.

D. ACADEMIC PERFORMANCE MEASUREMENT

This item was tabled.

VI. ACTION ITEMS:

A. SELECTION OF BOARD OFFICERS

The following Board members were voted in as officers:

- Chair: Chris Lee
- Vice- Chair: Allison Holdorff Polhill
- Secretary: Monica Iannessa

BOARD ACTION: MOTION PASSED

Motion: Wendy Hagan moved that Chris Lee be elected Board Chair

Seconded the motion: Marike Anderson-Dam

Motion: Stephanie Inyama moved that Allison Holdorff-Polhill be elected Board Chair

Seconded the Motion: Mark Epstein

*Five members voted in favor of Chris Lee - **Jason Cutler, Judi Firth, Marike Anderson-Dam, Monica Iannessa & Wendy Hagan***

*Four members voted in favor of Allison Holdorff-Polhill – **Stephanie Inyama, Mark Epstein, Matt Wunder, Lisa Kass-Boyle***

*Abstain – **Chris Lee and Allison Holdorff-Polhill***

BOARD ACTION: MOTION PASSED

Motion: Chris Lee Moved that Allison Holdorff-Polhill be elected Vice- Chair

Seconded: Mark Epstein

Yes – 10 (Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 1 (Allison Holdorff-Polhill)

BOARD ACTION MOTION PASSED

Motion: Wendy Hagan moved that Monica Iannessa be elected Board Secretary

Seconded: Marike Anderson-Dam

Yes – 10 (Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Allison Holdorff-Polhill, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 1 (Monica Iannessa)

B. SELECTION OF BOARD MEMBERS ONLY COMMITTEES

The following Board members volunteered to be members of the listed Board committees:

1. Grade Appeal Committee: Jason Cutler, Marike Anderson-Dam, Judi Firth
2. Whistleblower Committee: Lisa Kaas Boyle, Jason Cutler, Matthew Wunder
3. Board Training Committee: Allison Holdorff Polhill, Chris Lee, Monica Iannessa, Stephanie Inyama
4. Ad-Hoc Charter Committee: Mark Epstein, Allison Holdorff Polhill, Chris Lee, Monica Iannessa, Stephanie Inyama
5. Ad Hoc Elections Committee: It would be a Brown Act violation to have non-board members on this committee if it were a standing committee. Since it is not a standing committee, but rather an ad hoc committee there is not an issue with the

Brown Act. The ad hoc charter review committee will look into moving the Board elections to the spring of each year, meaning that the next elections would be in June 2012.

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

C. SELECTION OF BOARD MEMBERS FOR BOARD STANDING COMMITTEES

The following board members volunteered to become ad hoc non-voting members of the Board Standing Committees:

1. Budget & Finance Committee: Stephanie Inyama
2. Operations, Facilities and Technology Committee: Judi Firth
3. Policy Committee: Mark Epstein
4. Educational Programs Committee: Lisa Kaas Boyle
5. Communications Committee: Monica Iannessa

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

D. REVIEW AND BOARD APPROVAL OF UPDATED 2011-2012 PCHS BUDGET

This item was tabled.

E. DISCUSSION AND ACTION ON APPROVING/REPURPOSING TIER III CATEGORICAL FUNDS RECEIVED FROM THE STATE OF CALIFORNIA FOR THE 2011-2012 SCHOOL YEAR THAT HAVE BECOME UNRESTRICTED

After the public hearing on this issue at which Ms. O'Grady stated that she hoped that the Board would earmark the now unrestricted Tier III Categorical State Funds for the categories that they had been used for this past year, the Board unanimously voted to approve/repurpose Tier III Categorical Funds received from the State of California for the 2012-2013 school year that have become unrestricted.

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

F. SELECTION OF BUDGET & FINANCE COMMITTEE MEMBERS

The Board approved the slate of candidates to the Budget & Finance Committee, with the exception of Nancy Simon, which presented at the meeting. The Budget & Finance Committee members are: Rob King (chair, teacher), Olivia Castro (teacher), Karyn

Newbill (teacher), Cheryl Onoye (teacher), Simon Santana (teacher), Rick Steil (teacher), Mary Bush (administrator), Flor Contreras (classified), Richard Held (Booster Club), Kim Carson (parent), Ellen Pfahler (parent), David Shabbouei (student). In addition, the non-voting members of the Committee are: Dr. Pamela Magee (ED/Principal), Mr. Gregory Wood (CBO), Ms. Eleanor Rozell (Financial Administrator), Mr. Kevin Olson (ASB), Ms. Stephanie Inyama (Board of Trustees), Ms. Nikki Washington (Human Resources Director).

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

G. SELECTION OF OPERATIONS, FACILITIES, TECHNOLOGY COMMITTEE MEMBERS

The Board approved the following slate of candidates for the Operations, Facilities, & Technology Committee: Andrea King (co-chair, teacher), Carolin Herrmann (co-chair, classified), Russ Howard (administrator), Jeanne Saiza (teacher), Angelica Pereyra (teacher), Debbie Barnett (parent) Anita Stephens (teacher), Mairghread Nance (teacher), Rencarlo Lara (classified), Steve Engelmann (teacher), Rick Mills (community), Tucker Reynolds (student).

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

H. BOARD APPROVAL OF OVER-NIGHT FIELD TRIPS

The Board approved the following overnight field trips for the 2012-2013 school year:

1. February 19-24, 2012 Yosemite Institute Field School- Sarah Crompton
2. March 29-April 1, 2012 Band Trip to San Francisco- Arwen Hernandez
3. May 30-June 1, 2012 Catalina Island Trip- Julie Benke

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

I. APPROVAL OF STANDARDS OF BEHAVIOR POLICY

The Board reviewed the draft Standards of Behavior Policy and directed that it should be added to the agenda of the December 2011 Policy Committee for presentation. Because the proposed policy is still in the formation stage, the Board did not formally vote to approve of the behavior policy.

J. APPROVAL OF DEVELOPMENT AND MARKETING CONTRACT FOR CARLA LEVENSON

The Board approved the contract for Ms. Carla Levenson.

Motion: Allison Holdorff-Polhill moved to approve the contract for Carla Levenson

Seconded the motion: Stephanie Inyama

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

K. AMEND CHIEF BUSINESS OFFICER (CBO) AND HUMAN RESOURCES DIRECTOR SALARY SCHEDULE

The Board approved the amended Chief Business Officer and Human Resources Salary Schedule.

BOARD ACTION: MOTION PASSED

Yes – 11 (Allison Holdorff Polhill, Chris Lee, Jason Cutler, Judi Firth, Lisa Kaas Boyle, Marike Anderson-Dam, Mark Epstein, Matthew Wunder, Monica Iannessa, Stephanie Inyama, & Wendy Hagan)

No – 0

Abstain – 0

VII. DISCUSSION ITEMS:

A. WASC UPDATE

The Board directed Ms. O'Grady to seek, through an email to the parents, volunteers to participate in the upcoming WASC PD Self-Study Groups, and to especially contact those parents who had previously volunteered to be part the WASC Self-Study Groups.

B. MOVE TO MID-AUGUST 2012-2013 SCHOOL YEAR START DATE

Dr. Magee and Ms. O'Grady reported that 156 parent voted in favor of beginning school on August 14, 2012, 104 parents voted against beginning school early and 21 parents voted in favor of beginning school on August 20, 2012. (Ms. O'Grady sent the email to 2351 families and so far 800, or 34.3% of the families, had opened the email. 301 families had responded to email, meaning 38.8% of the families who opened their email sent in a response to the email.)

Dr. Magee reported that the faculty had been surveyed about the early start and most wanted to follow the LAUSD early-start schedule in order to have our schedule match that of our feeder schools.

The students would be surveyed next week about the early-start calendar.

C. BOARD CHARTER AD-HOC COMMITTEE

This item was tabled.

D. WHISTLEBLOWER NOTIFICATION PROCESS AND PROTOCOL

This item was tabled.

VIII. OUTSTANDING BUSINESS:

IX. NEW BUSINESS:

Board chair to announce items for closed session.

X. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL-Anticipated Litigation

B. PUBLIC EMPLOYMENT:

Human Resources Director

C. CONFERENCE WITH INFORMATION FROM LABOR NEGOTIATORS:

Dr. Pamela Magee, Executive Director and Principal, James Young, Middleton Young & Minney

Employee Organization: UTLA

D. CONFERENCE WITH INFORMATION FROM LABOR NEGOTIATORS:

Dr. Pamela Magee, Executive Director and Principal, James Young, Middleton Young & Minney

Employee organization: PESPU

OPEN SESSION:

Report Out from Closed Session:

B. PUBLIC EMPLOYMENT: Human Resources Director

The Board voted 10-0-1 (10-yes, 1-abstention) to hire Ms. Nikki Washington as the PCHS Human Resources Director. Ms. Washington will begin work on November 28, 2011.

XI. ADJOURNMENT: - 11:15 PM