

# Grandview C-4 School District

## BUTCHER GREENE ELEMENTARY SCHOOL

5302 E. 140<sup>th</sup> Street, Grandview, MO 64030

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Dear GC-4 families,

As we wrap up the 2018-2019 school year, it is time to start thinking about next school year! We want to make sure you are aware of our enrollment process for the 2019-2020 school year. This summer our district will be hosting its fourth annual Centralized Enrollment event.

**Centralized Enrollment will be on August 1 and August 5, from 12pm-7pm, and Saturday August 3, 9am-1pm for FAST PASS users only. Centralized Enrollment will be held at Grandview High School, located at 2300 High Grove Road in Grandview. During this time school buildings will be closed and will reopen August 7 at 9 a.m.**

Please make sure to register your students online before you attend Centralized Enrollment. Your student must be registered before they can enroll. **Online registration will begin July 1st** and may be accessed through Parent Portal at [parentportal.grandviewc4.net](http://parentportal.grandviewc4.net). This may be accessed with smartphone devices. You will need your Parent Portal login information to access online registration. If you do not remember your login information, please contact your student's school before June 13th to obtain this information. Families who are new to the district will be given access to Parent Portal at Centralized Enrollment and will register then.

When you attend Centralized Enrollment, make sure to bring your proof of residency. Those requirements are listed below:

To make your Centralized Enrollment experience faster and more convenient, we encourage you to utilize the **Bulldog FAST PASS!** To obtain the **Bulldog FAST PASS**, email the required residency documents to [fastpassres@grandviewc4.net](mailto:fastpassres@grandviewc4.net) from **July 1 to July 25**. Once approved, you'll receive a Bulldog FAST PASS and be allowed to process through the FAST PASS residency station at Centralized Enrollment! Families obtaining a Bulldog FAST PASS can enroll at any time. However, as mentioned above, this year we have added FAST PASS Saturday on August 3, 9a-1pm as a day for FAST PASS users **ONLY**.

Current students should bring any updated immunization records to enrollment. Students new to the district or returning after attending elsewhere need to bring their entire immunization record. State requirements are available on the district website at [www.grandviewc4.net](http://www.grandviewc4.net).

For additional information about Residency Requirements, Online Registration and Centralized Enrollment, go to our website at [www.grandviewc4.net](http://www.grandviewc4.net) and click on 'Registration' at the top of the page.

### Grandview C-4 School District – Residency Requirements

If you own or rent/lease property within the Grandview C-4 School District attendance boundaries, the following documentation must be presented to verify residency:

- Current mortgage coupon or rental/lease agreement with landlord information and signature.
- Two **CURRENT** utility bills (gas, electric, water, home telephone or cable) in the resident's name, which are no more than 30 days old; **no final bills, disconnect or shut-off notices will be accepted.**

- *If enrolling a student as a custodial guardian, you must provide court documentation or a letter of placement by a social services agency as proof of guardianship.*

***If you reside with someone who owns or rents/leases property within the Grandview C-4 School District attendance boundaries, an Affidavit of Residency will be required.*** Both parties, resident and parent, must be present when completing the Affidavit of Residency. In addition to completing the affidavit forms, the following documentation will be needed from the Grandview C-4 School District resident AND the parent/legal guardian to verify residency

***Grandview C-4 School District RESIDENT must provide:***

- *Current mortgage coupon or rental/lease agreement with landlord information and signature. If additional residents are not listed on the lease, you must provide a letter from the apartment manager or landlord, on official letterhead, acknowledging their presence. Two current utility bills (gas, electricity, water, home telephone or cable) in the resident's name, which are no more than 30 days old; no final bills, disconnect or shut-off notices will not be accepted.*
- *State-issued photo identification (for notary purposes).*

***Parent/Legal Guardian of the Student must provide:***

- *Proof of residency at the address of record – examples include pay stub, bank statements, medical bills, utility bills, personal property tax receipt, government agency paperwork.*
- *State-issued photo identification (for notary purposes).*



# CENTRALIZED ENROLLMENT

Your one stop enrollment shop!

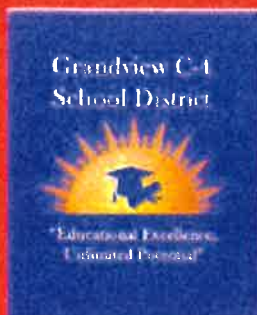


GRANDVIEW HIGH SCHOOL  
2300 HIGH GROVE ROAD  
GRANDVIEW, MO

**August 1, 12pm - 7pm**

**August 3, 9am - 1pm  
(Fastpass ONLY)**

**August 5, 12pm - 7pm**



For more info go to [www.grandviewc4.net](http://www.grandviewc4.net)



# FAST PASS SATURDAY

August 3, 9am -1pm  
at Grandview High School  
2300 High Grove Road.



Email your residency documents to:  
FASTPASSRES@GRANDVIEWC4.NET  
ANY TIME BETWEEN JULY 1 TO JULY 25

## FAST PASS CHECKLIST:

- CURRENT MORTGAGE COUPON OR RENTAL/LEASE AGREEMENT WITH LANDLORD INFORMATION AND SIGNATURE
- TWO CURRENT UTILITY BILLS (GAS, ELECTRIC, WATER, HOME TELEPHONE OR CABLE) IN THE RESIDENT'S NAME, WHICH ARE NO MORE THAN 30 DAYS OLD; NO FINAL OR DISCONNECT NOTICES WILL BE ACCEPTED.





# ONLINE REGISTRATION



For returning families only!

## STARTS JULY 1!

### Register before Centralized Enrollment!



Register at:  
[parentportal.grandviewc4.net](http://parentportal.grandviewc4.net)

For more info go to [www.grandviewc4.net](http://www.grandviewc4.net)

