

**HACKETTSTOWN BOARD OF EDUCATION
REGULAR BOARD MEETING
April 18, 2018
MINUTES**

9018

- Student of the Month were introduced by the Building Principals.
 - Hatchery Hill
April –Erin Nikstaitis
 - Willow Grove
April – Ryan Chetangie
 - Middle School
April – Kye Deithorn
 - High School
April – Hannah Applegatge

The regular action board meeting of April 18, 2018 of the Hackettstown Board of Education was called to order at 7:35 p.m. in the High School Cafeteria by Business Administrator, Ms. Gail Woicekowski. Ms. Woicekowski read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 5, 2018 and advertised in the "Express Times" on January 8, 2018 and the "Gazette" on January 12, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Mr. Gus Bordi
Mr. Shawn Burke
Mrs. Amy Cochran
Ms. Malainie Hibler
Ms. Mary Beth Maciag
Mr. Robert Moore

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Kathy Gesumaria, Director of Special Services
Mrs. Debra Grigoletti, Director of Curriculum and Instruction
Mr. Douglas DeMatteo, Director of Building and Grounds
Mr. John Morsillo, Technology Technician I
Mr. Kyle Sosnovik, High School Principal
Mr. William Thompson, Middle School Principal

Mtg. Date: 4/18/18

Mrs. Marie Griffin, Hatchery Hill Principal
Mr. Patrick McQueeney, Willow Grove Principal

9019

Members absent: Dr. Giovanni Cusmano
Mr. Michael Herbst
Ms. Lori Prymak
Dr. Bo Soobryan
Ms. Wehmeyer

NOMINATION FOR PRESIDENT PRO TEMPE FOR 4/18/18 BOARD MEETING

Motion: Ms. Cochran Second: Mr. Burke

Be it resolved that Gus Bordi be nominated for President Pro Tempe for the 4/18/2018 Board Meeting for the Hackettstown Board of Education. Carried in a voice vote – unanimous.

Motion: Mr. Moore Second: Ms. Hibler

Be it resolved that nominations be closed for President Pro Tempe of the Hackettstown Board of Education. Carried in a voice vote – unanimous.

MOTION TO APPOINT GUS BORDI AS PRESIDENT PRO TEMPE

Motion: Mr. Burke Second: Mr. Moore

Be it resolved that Gus Bordi be appointed as President Pro Tempe for the 4/18/2018 Board Meeting for the Hackettstown Board of Education.

Roll Call Vote for Mr. Bordi – Yes: Mr. Bordi; Mr. Burke; Ms. Cochran; Ms. Hibler;
Ms. Maciag; Mr. Moore

No:

Mr. Bordi elected as President Pro Tempe for the 4/18/18 Board Meeting.

Ms. Woicekowski turned the meeting over to Mr. Bordi.

MINUTES

Motion: Mr. Moore Second: Mr. Burke

Be it resolved, that the regular board meeting minutes and the executive session minutes of March 28, 2018 be approved.

Carried in a voice vote – unanimous.

COMMITTEE REPORTS

Finance and Facilities – reported by Mr. Bordi

- Mr. Bordi stated the committee met on 4/16/18. Items discussed were the update on Delta T contract for custodial outsourcing, landscaping outsourcing, baseball fencing for protection, roofing updates district wide and chemical disposal in the High School science labs. Mr. Bordi stated there will be a second round of Architects interviews with HQW Architects, Gianforcaro Architects and DiCaro Rubino Architects on May 16, 2018. He stated the committee discussed the 2018-2018 budget, which is still a work in

progress. Mr. Bordi stated the committees will meet again on 4/25/18 to finalize the budget and the public budget hearing will be held on May 2, 2018 in the High School Cafeteria.

Great Meadows – no report

Allamuchy – no report

Personnel/Negotiations– reported by Mr. Burke

- The committee met on April 16, 2018 and reviewed Central Office salaries.

Policy – reported by Ms. Cochran

Curriculum/Student Activities – no report

HFEE Foundation – reported by Ms. Maciag

- The committee met on 4/16/18 and reviewed the (10) grant applications they received. Ms. Maciag stated the next meetings are scheduled for 5/7/18 and 6/11/18 and the foundation will award grants to teachers at that time.

Ad Hoc Shared Services – no report

Student Activity – no report

Security Committee Meeting – reported by Mr. Bordi

- Mr. Bordi and Mr. Mango attended a New Jersey School Boards Association meeting on 4/11/18 in Harmony. He stated that the presentation was well received, engaging and eye opening for other districts. Mr. Bordi stated that Mr. Mango was asked to present at Sparta School District and Phillipsburg School District since Hackettstown School District is cutting edge on security initiatives.

SUPERINTENDENT'S REPORT – reported by Mr. David Mango

- Security Committee – There will be a meeting with members of the town on Thursday, April 19, 2019 evening to discuss security briefings. Conversations will continue through the end of the school year and the committee is looking for cutting edge technology and new trends for school safety.
- The district is looking to bring back a 3/5 science teacher in the High School without benefits.
- Under B Section there is a motion B-7 (Acceptance of Central Office Salary Maximum). Mr. Mango stated this was a directive by the Board of Education (Mr. Burke) last year to develop caps for positions along with the HCA (Hackettstown Council of Administrators) and HEA (Hackettstown Education Association).
- Mr. Mango shared his empty folder and stated there is no HIB reports for the month of April and no need for Executive Session.

PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS

- none

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Ms. Maciag and Ms. Cochran as amended.

- Mr. Bordi asked Ms. Woicekowski for training for A-2 (Approval of Financial Reports) on how to read the financial reports. Board members will need to meet with the School Business Administrator to learn how to read financial reports.

APPROVAL OF THE CHECK REGISTER(S)

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the April 18, 2018 bill list in the amount of \$ 3,064,852.67 and further, that copies be attached to the minutes.

Carried in a roll call vote – Mr. Bordi and Mr. Burke– abstain ck# 61538 only.

APPROVAL OF FINANCIAL REPORTS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending February 28, 2018 for the 2017-2018 school year as attached by reference.

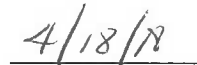
Carried in a roll call vote – unanimous.

ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,


Board Secretary


Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of February 28, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2017-2018 school years.

Carried in a roll call vote – unanimous.

APPROVAL OF TRANSFERS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the transfers for February 2018 in the amount of \$ 736,991.86 as attached by reference.

Motion Failed – Needs 2/3 majority vote to pass

ACCEPTANCE OF GIFTS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, accept gift(s) as attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF STUDENT(S) ON HOME INSTRUCTION

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve student(s) on home instruction for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF INCREASE IN IDEA PRESCHOOL FUNDS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve increase in IDEA Preschool funds from \$11,184.00 to \$11,196.00 in fund 100-100 for the 2017-2018 school year.

Carried in a roll call vote – unanimous.

APPROVAL OF CONTRACT WITH DELTA T GROUP FOR CUSTODIAL SERVICES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve a contract with Delta T Group for Custodial Services for 2018-2019 school year, as attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF SALE OF 2017 TRANS TECH 24 PASSENGER SCHOOL BUS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve sale of 2017 Trans Tech 24 Passenger School Bus, VIN# 1GB3GRBG0G1182590.

Carried in a roll call vote – unanimous.

APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve use of Facilities for Extra & Co-Curricular Activities for 2017-2018 school year, as attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF SAFETY GRANT SUBMISSION

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approves the submission of the 2018 Safety Grant application through the New Jersey Schools Insurance Group's for the purposes described in the application, in the amount of \$10,500.00 for the period of July 1, 2018 through June 30, 2019, as attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF CST CONSULTANT SERVICES SUMMER CONTRACT

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve Lisa Searls, a Certified Behavior Analyst dba Motivating Change, LLC to perform consultant duties for the district for 12 hours per week for a term of six weeks for the summer program from July 2, 2018 thorough August 6, 2018 at a rate of \$100.00 per hour.

Carried in a roll call vote – unanimous.

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Ms. Maciag and Dr. Soobryan as amended.

- Mr. Bordi congratulated the committee on B7 (Acceptance of Central Office Salary Maximum) and said it was a wonderful to do that.

ACCEPTANCE OF RESIGNATION(S)

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, accept the resignations for the 2017-2018 school year attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF NEW STAFF

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, appoint new staff, for the 2017-2018 school year attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2017-2018 LEAVE OF ABSENCES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve leave of absences for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF 2018-2019 LEAVE OF ABSENCES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF REVISED 2017-2018 TIGER CLUB HOURS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve revised Tiger Club hours for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

APPROVAL OF PARENT VOLUNTEER CHAPERONES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve Marian Balella, Andrew Lax, Jacqueline Lax and Dawn Riccardo as parent volunteer chaperones to accompany the High School band and chorus to Hershey Park on May 4, 2018.

Carried in a roll call vote – unanimous.

ACCEPTANCE OF CENTRAL OFFICE SALARY MAXIMUMS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve and adopt the Central Office salary maximums as reflected in the attached schedule commencing with the 2018-2019 school year.

Carried in a roll call vote – unanimous.

APPROVAL OF REVISED LEAVE OF ABSENCES DUE TO SNOW DAYS

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the Board of Education, approve revised leave of absences due to snow days for the 2017-2018 school year, attached by reference.

Carried in a roll call vote – unanimous.

BOARD COMMENT ON C SECTION AGENDA ITEMS

Motions are accepted by Ms. Maciag and Ms. Cochran as amended.

- Mr. Bordi stated that there needs to be talks with Mr. Herbst regarding the Board of Education adding a second language for the 2019-2020 school year. He feels we are short

P & R 7441	Electronic Surveillance in School Buildings & on School Grounds (M)
P 8507	Breakfast Offer versus Serve (OVS) (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

Carried in a roll call vote – unanimous.

OTHER BUSINESS

- Mr. Moore stated that the May 2, 2018 Board meeting has no public input since the Business Administrator needs to turn it around quickly within 48 hours to county office.
- Ms. Woicekowski stated the 2018-2019 budget will be posted on the District website under “User Friendly Budget”.
- Mr. Mango stated there will not be any RIF’s (Reduction in Force).
- Mr. Burke asked Ms. Woicekowski to provide line by line item changes to the budget by Friday 4/20/18 because he does not want to wait until 4/25/18 to see the changes.

PUBLIC COMMENT

- Mrs. Megan Davis, a resident of Church Street thanked Mr. Mango for his prompt response to her email. She stated she has been working since February to address transportation issues in the district. Mrs. Davis stated that parents are helping to adjust to schedules and is looking at excessive absenteeism at Hatchery Hill. She stated she noticed that Willow Grove is excelling with low rates of absenteeism.
- Mrs. Davis asked about the bus that sits in Hatchery Hill parking lot that is never used. Ms. Woicekowski stated that they do not have a bus driver to drive the bus and there is a motion on the agenda to sell the bus. She stated it was purchased for the Quest program and job coaching, but with strict CDL licensing requirements, no bus driver can be found.
- Mrs. Davis stated there will be safety issues for the 2018-2019 school year. Walking is not viable for the entire school year and there is not adequate crossing guards. Mrs. Davis is concerned that is the Middle School lets out early and Hatchery Hill does not, there will be no crossing guards.
- Mr. Mango responded that the district has asked the town for more crossing guards and better sidewalks. He stated there needs to be adequate solutions for 2018-2019 school year. With meetings over the summer, the district will be looking for more solutions.
- Mr. Bordi stated he will bring this up at the town meeting on 4/19/18.
- Ms. Maciag asked if Mrs. Davis had a list of areas where a crossing guard is needed.
- Mrs. Davis responded that Grand Avenue and Main Street are examples where crossing guards are needed.
- Mr. Mango asked Mrs. Davis to email him the streets and he will bring it to the meeting on 4/19/18 with the town.
- Mr. Burke has Mrs. Davis if she has identified a “safe” path to the schools.
- Mrs. Davis responded there are three paths identified as “safe” paths to school. People will want to take the shortest one which is to cut through the “live auction” area.
- Ms. Maciag asked if any retirees would be interested in helping or going to WRNJ to put the word out.
- Mrs. Davis stated she has spoken with the Reverend Fowler from Trinity Church and he has been very receptive to using Trinity Church as a central location. She stated she

still needs support from the schools to reach out to the community. Mrs. Davis said the community needs some muscle behind it and possibly some policies such as "Using Safe Routes to Schools.

- Mr. Lembo, Town Councilman, stated there will be a sidewalk added around the baseball field at Centenary College. He asked for a list of where crossing guards are needed.
- Mr. Burke commented that he made the mistake of reading social media concerning the topic of releasing students without parent permission. He stated schools are not allowed to release children unless parents come and get them. He wanted to know if there is a policy and if any of the schools are enforcing this policy.
- Ms. Woicekowski replied that it was done that way at Willow Grove during the school closure with the buses.
- Mr. McQueeney stated children cannot just leave and walk home without parental permission.
- Mr. Toscano stated there is a law case on this due to liability aspects. He stated that Mr. McQueeney is correct that as long as the parent gives permission the students can walk home. Mr. Toscano stated this is not just policy, but there are forms that need completed by the parents in the beginning of each school year.
- Mr. Mango replied we have neighborhood schools that aren't really neighborhood schools. They extended two miles out.
- Mr. Toscano replied that this is Policy #8601 (Pupil Supervision after School Dismissal).
- Mr. Kevin DeVine, a resident of Watch Hill Road, asked if there are statutes that dictate the 2+ mileage.
- Mr. Toscano stated there is a statute regarding the 2 miles cap.
- Mrs. Jami Cavanagh, a resident of Dalton Road is following up with emails she previously sent. She wanted to know if we had any grants for security.
- Mr. Mango replied that New Jersey School Boards Association provides grant support. He stated the County Superintendent notified us that we can use emergency funds for security, but the district does not have much left.
- Mr. Mango replied that we do not have a grant writer on staff.
- Mrs. Cavanagh questioned the mission statement that is on the top of the district's agenda regarding partnering with Mrs. Davis, parents and PTA. She asked if there are goals established for new partnerships.
- Mr. Mango replied that his office is very transparent and is always open. He stated that he had focus meeting last summer and only 18 people between 3 townships came in. He said he will again engage this summer about redistricting the schools.
- Mr. Bordi replied that we had three open public meetings prior to the feasibility study, that the district has a liaison to the town council and there were two security meetings.
- Mrs. Cavanagh said "You define those as partnerships? Only a couple of those are partnerships and the rest are responsibilities of the Board. Mrs. Cavanagh stated you do not support the initiative of Mrs. Davis.
- Mrs. Kean, a resident of Carter Terrace who has a kindergartner at Hatchery Hill and another child in the Middle School. She is happy to hear about bringing back programs and keeping programs. She stated she is excited about the meeting with the town tomorrow night on 4/19/18 and will be on the security committee with the PTA. She stated she was glad to see an empty HIB folder. She questioned RIF's (Reduction in Force) at the Middle School last year.

- Mr. Mango stated the SAC was RIF'd (Reduction in Force) last year. He stated that reports on social media of positions lost and possible elimination of freshman sports led to the loss of a position at Central Office. Mr. Mango stated he will look for Mrs. Cavanagh and others to help push the referendum through next year.
- Mrs. Kean stated we need counselors in all buildings. The standard is 1 counselor to every 250 students.

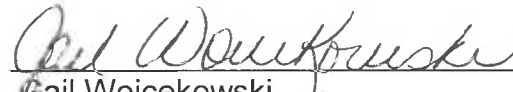
ADJOURNMENT

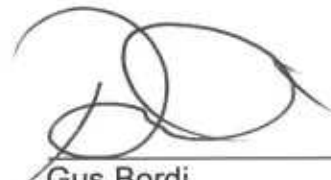
Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved that the Board adjourn at 8:43 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,


Gail Woickowski
Board Secretary


Gus Bordi
Pro –Tempe Board President