

HUNTINGTON BEACH CITY SCHOOL DISTRICT

Website: www.hbcasd.us

SCHOOL CONSOLIDATION TASK FORCE COMMITTEE

AGENDA

Wednesday, March 25, 2020

Via Teleconference (<https://zoom.us/join>)

Meeting ID: 967 078 548 / Password: 028877

Publicly Accessible Location (Limited to not more than 10 individuals):

8750 Dorsett Dr. Huntington Beach, CA 92646

District Office Board Room

I. CALL TO ORDER – MEMBERS PRESENT

5:00 PM

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

II. AGENDA ADOPTION

School Consolidation Task Force Committee meeting of March 25, 2020

Moved by: _____ Seconded by: _____ Vote: _____

III. APPROVAL OF MEETING MINUTES

Minutes of the School Consolidation Task Force Committee meeting held March 11, 2020 Exhibit 'A'

Moved by: _____ Seconded by: _____ Vote: _____

IV. CHAIRPERSON'S COMMENTS

The Chairperson and staff may present information and provide comments and/or communications to the Committee

A. Correspondence Received

B. Open Items*:

Exhibit 'B'

- Community Use by School Site
- Recoverable Modernization Costs
- Fiscal Stabilization Plan & School Closure
- Portable Classroom Closure Cost Estimate
- School Environmental Factors Draft Survey
- Per Pupil Funding Actuals and Projections

V. INFORMATION & DISCUSSION ITEMS*

- A. Preliminary School Attendance Boundary Maps
- B. School Closure Consolidation Matrix, 2nd Draft
- C. Discussion: Chapter 2, Deciding Which School(s) to Close, California Department of Education’s *Closing a School Best Practices Guide*

VI. ACTION ITEMS

- A. Approve that Specified School(s) be Eliminated from Further Consideration for Closure
The Committee shall discuss, and may identify, a school(s) to be excluded from further consideration for closure.

Moved by: _____ Seconded by: _____ Vote: _____

- B. Approve a Recommendation to the Superintendent and Board of Trustees that a Specified School(s) be Considered for Closure for the 2020-21 School Year
The Committee shall discuss, and may identify, schools to be recommended to the Superintendent & Board of Trustees for closure for the 2020-21 school year.

Moved by: _____ Seconded by: _____ Vote: _____

**Exhibits may be added and/or revised following agenda posting and prior to the scheduled meeting.*

VII. PUBLIC COMMENT

Members of the audience may address the Committee. Out of consideration for other speakers and the Committee members, each speaker is limited to 3 minutes. The Committee encourages written comments in addition to, or in lieu of, oral comment. Written comments may be submitted to Committee staff for distribution to Committee members. .

VIII. COMMENTS FROM COMMITTEE MEMBERS

IX. ADJOURNMENT

Time: _____

The District will make every attempt to accommodate any individual with a disability who requires reasonable accommodations, and/or provide language translation services to participate in this meeting. To arrange these services,

School Consolidation Task Force Committee

March 11, 2020

Call to Order - Members Present

A: Call to Order: Mr. Magnuson (5:02 p.m.)

B: Roll Call: Ms. Elizabeth Armstrong, Ms. Noriko Burnham, Mr. Kyle Cason, Dr. Joslin De Diego, Ms. Josephine Garrett, Ms. Lori Kamola, Mr. Andrew McEachin, Mr. Randall Orr, Mr. David Samuelson, Ms. Mandi Silvaggio, Mr. Joshua Yates (All present)

C: Pledge of Allegiance: Mr. Samuelson

Agenda Adoption

Moved by: Samuelson

Seconded by: Cason

Discussion: None

Vote: 11-0

Approval of Meeting Minutes

Minutes of the SCTFC meeting held ----, 2020 ('Exhibit A')

Moved by: Garrett

Seconded by: Cason

Discussion:

Vote: 11-0

Chairperson's Comments

- Correspondence received,
 - Mr. Christensen document received, "5 year comparison of HBCSD ES"
 - Receiving comments through the website, 13 comments in the last 3 days, will be responding quickly, summarizing those to the committee will see responses
- Open Issues
 - ASCON landsite, Mr. Magnuson shared a document of resources to find out more information, resource page, links for various parties, and a "Dust Report" for the month of January.

Information & Discussion Items

A: Revised Student School & Subgroup Report ('Exhibit B')

- Reviewed by Mr. Magnuson. Updated made to group.

B: Cost Associated with Moving Specific Programs

- Mr. Magnuson indicated that an initial review of specific programs had been made and that it would be covered in the next agenda item.

C: Review Chapter 2, Deciding Which School(s) to Close, California Department of Education's *Closing a School Best Practices Guide*

Mr. Magnuson provided a handout titled "School Consolidation Consideration Matrix" and reviewed it with the Committee stating that it contained summarized information concerning characteristics of the schools under consideration, in response to each of the factors for school closure as identified in the CDE school closure guidelines.

The Committee reviewed the School Consolidation Consideration Matrix as Mr. Magnuson provided and review of the information for each of the school closure considerations. In the course of the review,

Discussion was held concerning the condition of school facilities; Measure 'Q' progress to establish a common standards for each facility.

Discussion was held on the operating costs of the schools and it was requested that specific detail be provided on closure of portable classrooms, as an alternative to school closure, be provided.

Discussion was held regarding the capacity of schools to accommodate other students including: classroom capacity calculations; specific uses of portable classrooms to house regular education classes; and actual class sizes. It was requested that permanent and portable classrooms for each school be identified on the document for the reference.

Discussion was held regarding special program facilities and the cost to move school programs including: pre k and special education restroom facilities, it was noted that at Eader a Special Education/PreK restroom had recently been constructed at a cost of \$30,000; that the visually impaired program at Smith School to allowed students to transition to Dwyer; State preschool program facilities certification requirement and that the programs noted have an otherwise "negligible" cost to relocate. Mr. Magnuson identified negligible as not significantly more than the cost anticipated to move a typical classroom.

Mr. Magnuson reviewed information concerning environmental factors around the school, indicating that the information was a first look at this consideration. Discussion was held noting that the ASCON landfill site, and other specifics as noted in the best practices guide were not identified. Mr. Magnuson indicated that a site survey would be conducted to provide additional information, as well as aerial photos of the schools to demonstrate location and characteristics of the neighborhood. During this discussion an interruption from an audience member occurred. The audience member was provided the civility policy.

Mr. Magnuson introduced the ethnic balance consideration noting the absence of information. He indicated that this information is forward looking, and will be provided as the list of schools is reduced.

Discussion was held regarding student transportation. A request was made that the Committee be provided plot maps to provide visibility of student residency and proximity to schools and major streets.

Mr. Magnuson reviewed regarding education program of the schools citing information from the California School Dashboard, reflecting 2018-19 student performance in English Language Arts, EL progress and Mathematics for each school. Discussion was held concerning clarifying questions on the data; the relevance and weight of information based on test scores on the Committee's decision; and teacher retention and relocation in the event of a school closure.

Mr. Magnuson noted that in consideration of the aesthetic of the schools, he would leave this to the independent judgement of each committee member, unless the Committee desired to establish a common evaluation rubric.

Mr. Magnuson commented that each school site could be expected to be valued at several million dollars, and that in the absence of direction provided by the Board of Trustees to the Committee regarding the disposition of the property and school to be closed, the property should be considered to be vacated once closed, and a decision regarding sale or other use of the property would be at the discretion of the Board at a later date. Discussion was held on the relevance of the value of the site to the Committee. Comments were made regarding the recent sale of district Gisler school site; that the committee shouldn't consider the value of the school closing but consider what is best for the school district as a whole; concern if a vote to close a school site is a vote to sell district property.

Mr. Magnuson reviewed other considerations, indicating that he has provided enrollment statistics for the Committee's consideration. Discussion was held regarding student residency and concentration and the usefulness of school area maps with residency plots to assist the Committee in its decision making; need and use of a closed school for community parkland and greenspace; and a request was made that the Committee consider how schools are used and the community's use of school facilities as a consideration in this process. Specific request was made for information on the community's use of the HBCSD campuses.

Before moving to action items Mr. Magnuson commented that later in the agenda the Committee would be asked to begin the process of deliberation to winnow the list of schools under consideration utilizing the information provided.

Action Items

A: Direct Committee Chairperson to Investigate Feasibility of Video Broadcasting Committee Meetings

Reviewed by Mr. Magnuson.

Moved by: Orr

Seconded by: Armstrong

Discussion was held and comments made concerning the cost to record, achieve and stream video; how video recording/streaming can change the dynamics of a meeting; the fact that individuals in the audience are currently recording and video streaming the meeting; the priority of the Committee to obtain data and make decisions on schools recommend for closure as a primary focus; the opportunity that was extended to stream on the City's television station, and the brief timeframe of the Committee's work in considering a video production set up.

Vote: 11 – 0 to approve

B: Approve that Specified Schools be Eliminated from Further Consideration for Closure Reviewed by Mr. Magnuson, indicating that the Committee begin the process to eliminate any of the seven schools for consideration as method to work toward its ultimate recommendation.

Moved by: Orr to eliminate Huntington Seacliff from further consideration for closure by the Committee

Seconded by: Garrett

Discussion was held regarding Mr. Orr's method, specific reasoning and explanation to identify Huntington Seacliff school to be eliminated from the list; the relevance of Committee member agreement or disagreement concerning the weight of each factor in considering schools to recommend for closure; equity in the Committee's decision making when removing a school(s) from further consideration; interest to add schools to the motion; and the ability to bring Huntington Seacliff back into the discussion should a Committee member or the Committee as a whole deem it necessary.

Following deliberations Mr. Magnuson called for the question

Vote: 11-0, approved to eliminate Huntington Seacliff from further consideration for closure by the Committee

Roll call vote:

Ms. Elizabeth Armstrong - Y

Ms. Noriko Burnham - Y

Mr. Kyle Cason - Y

Dr. Joslin De Diego - Y

Ms. Josephine Garrett - Y

Ms. Lori Kamola - y

Mr. Andrew McEachin - Y

Mr. Randall Orr - Y

Mr. David Samuelson - Y

Ms. Mandi Silvaggio - Y
Mr. Joshua Yates - Y

Motion passed.

Mr. Magnuson asked if any Committee member would like to make a motion for another school to be eliminated. Hearing none, Mr. Magnuson called for public comment.

Public Comment

- One member of the community request a Q & A session for attendees, and that any materials that are presented would like to have available on the website prior to the meeting. He spoke to a rush to judgement to closure a school.
- One member of the community spoke to the importance of public exposure for the committee; comment made by Committee member Dr. de Diego; and the lack of quantifiable data from the ASCON site and its impact on schools and the school closure decision.
- One member of the community commented on a recent a meeting with HBCSD Trustee Ms. Kowalke and the relocation and use of new furniture and equipment in modernized schools, should the Committee select a modernized school, and issues with specific data provided to the Committee.
- Ann McCarthy AYSO commissioner region 56, spoke to the use fo HBCSD schools for AYSO operations, that only one feilef has lighting and concerns that AYSO will still be shy of field space, in the event of the closure of another school site.
- One member of the community spoke to issues of the Sowers modernization, Petersons central kitchen and previous vandalism of Eader School's monitoring system.
- One member of the community commented on how all kids, parents will be affected by any school you close, and highlighted influences underlying Perry school test scores,
- One member of the community thanked the Committee, recognizing "I see that you all care, that means a lot to us" and requested specific analysis of eliminating portable classrooms as a preferred option to closing a school.
- One member of the community thanked the Committee thanked the Committee, recognizing the tough decisions to make, and commented on obtaining more information on programs, actual class sizes, Sowers school modernization costs, and sale of the Gisler property.

Comments from Committee Members

- Ms. Burnham suggested items for next meeting including posting committee documents online prior to the meeting, air quality monitors at local schools what is the data that are close to ASCON, cost benefit analysis on the elimination of portables, and adding factors on the matrix like community usage. She added that the Civility policy be promptly used.
- Mr. McEachin questioned the logic to achieve savings by eliminating portable classrooms from use.
- Mr. Cason indicated that he is familiar with the firm that successfully bid on Gisler and that they are sizable and can self-fund their purchase price. He further expressed appreciation to Mr. Orr for stepping out to make his earlier motion, and further expressed that the audience and individual speakers respect the committee so members can speak freely and allow this process will work.
- Ms. Armstrong commented regarding considering different ideas instead of closing school, noting that the Board has asked to the Committee recommend 2 schools to close. If there is an interest to do otherwise, it that to our recommendation.
- Mr. McEachin – Noted a that the District has not had a lot of financial transparency, and that having someone here to explain how school closure will assist in operating budget, would provide clarity, as we are held accountable
- Mr. Yates commented and questioned that the Committee's charge is to choose 2 schools, but the problem is none of them deserve to be closed, so if we are trying to find \$1.1M have they really considered other alternatives. Provided comment on recoverable modernization costs.
- Mr. Orr commented that we have to trust the Board, and should give the Board a decision. They will not rubber stamp the decision, we need do what we're tasked to do. We need to stay focused on that, and that the Committee should winnow the list down to 2-3 sites before considering site visits
- Dr. de Diego commented the 7-11 committee before us did a lot of work and suggested a representative come in and speak to that work. She indicated that Ms. Hardy could speak to our concerns and provide other information regarding the City's housing plans
- Several Committee Member commented on the need to develop understanding and discuss the best practices considerations and the process moving forward at the next meeting
- Mr. Magnuson thanked Committee members and briefly reviewed procedure to continue to work toward identifying schools for the Committee recommendations, to be used at the next meeting.

Adjournment

- Mr. Magnuson (7:17p.m.)

Exhibit 'B1'

HUNTINGTON BEACH CITY SCHOOL DISTRICT School Consolidation Task Force Committee

TO: Committee Members

FROM: Greg Magnuson, Committee Chairperson

DATE: March 18, 2020

SUBJECT: **COMMUNITY USE OF SCHOOL SITES**

BACKGROUND:

The California Department of Education's *Closing a School Best Practices Guide* identifies that there may exist other factors for consideration when contemplating the closure of a school. The Committee has requested information related to the use of the school sites by community groups and third parties as a factor to be considered as they deliberate which school(s) to recommend for closure. The following information is provided to inform the Committee of the use and frequency of the use of the noted school sites by community groups and others.

CURRENT CONSIDERATIONS

The District maintains policy and practices for various groups to use school facilities. Facility use may be provided in accordance with Board Policy/Administrative Regulation 1330 on a free, or for fee, basis. The following table summarizes the permitted use of each facility to date for the 2019-2020 school year, on free and for fee basis. Permits may be issued for single day use or for multiple day use for a period of one week to one year. Huntington Seacliff School has been excluded from further consideration at the direction of the Committee and is not included within.

	Free Use	Fee Based Use
John H. Eader School	(9) Permits: Photohouse; PTA; Cub Scouts #557; Booster Ent.; Discovery Cube; TK Burgers	(15) Permits: GATE Languages; Bricks for Kids; Chessmasters; Comic Creators; PTA; Cub Scouts #557; AYSO #56; One on One Basketball
Dr. Ralph E. Hawes School	(3) Permits: Lifetouch; PTA; Girl Scouts	(8) Permits: GATE Languages; AYSO #56; Drama Kids; Mad Science; One on One Basketball
S. A. Moffett School	(18) Permits: Lifetouch; PTA; Arts & Learning; Pacific Symphony; The imagination Machine; Philharmonic Society of OC	(18) Permits: Oops & Doodles; AYSO #56; Drama Kids; Mad Science; Arts & Learning; Playwell Technologie; Net IT Tech; PTA
Joseph R. Perry School	(16) Permits Lifetouch; PTA; TK Burgers; Charleston Wrap; Arts & Learning; Creative Little Minds; Kona Ice; Concordia Univ.; OC Supt. Of Schools	(2) AYSO #17
John R. Peterson School	(17) Permits: AYSO #56; GATE	(19) Permits: TK Burgers; A Jump

Exhibit 'B1'

	Languages; Net IT Tech; Arts & Learning; Creative Little Minds; Academic Chess; Mad Science	n Party; Photohouse; Arts & Learning; Kona Ice; Boy Scouts; Elevated Health; YMCA; AYSO #56; PCH-NJB; Cub Scouts #435; PTA
Agnes L. Smith School	(9) Permits: Photohouse; PTA; Discovery Cube; Duck Donuts; OC Jumpers; Cool Cave; Laguna Playhouse; Mobile Ed Productions	(17) Permits: Academic Chess; Bricks for Kids; HB Winds; HB Strings; Drama Kids; Mad Science; One on One Basketball

RECOMMENDATION:

Review and discuss the information provided.

Exhibit 'B2'

HUNTINGTON BEACH CITY SCHOOL DISTRICT School Consolidation Task Force Committee

TO: Committee Members

FROM: Greg Magnuson, Committee Chairperson

DATE: March 18, 2020

SUBJECT: **RECOVERABLE SCHOOL MODERNIZATION COSTS**

BACKGROUND:

The California Department of Education's *Closing a School Best Practices Guide* identifies that there may exist other factors for consideration when contemplating the closure of a school. The Committee has requested information related to those items that would be recoverable from a modernized school for use in a not modernized school. The following information was prepared by the District's Architect based on the modernization costs of the completed Hawes School project. This information is provided to inform the Committee of the relative percentage of costs recoverable and the types of equipment that would be available for reuse if necessary.

CURRENT CONSIDERATIONS

As outlined in the attached spreadsheet, BCA Architects estimates that approximately 23.3% of the Hawes modernization project (73.7% of the furniture contract, and 13.01% of the construction contract) would be recoverable for use in a not modernized school, or elsewhere. The analysis identifies the contract item values for materials, labor and other costs. Recoverable items are highlighted. Their value has been adjusted as noted for depreciation and labor associated with the items use and removal.

RECOMMENDATION:

Review and discuss the information provided.

Exhibit B2

83	Toilet Partitions	\$ 5,486.00				
84	Fire Extinguishers & Cabinets	\$ 4,079.00	75%	\$	3,059.25	cannot be relocated
85	Install Fire Extinguisher Cabinets	\$ 2,588.00				cannot be relocated
86	Install Fire Extinguishers	\$ 675.00				cannot be relocated
87	Back Pack Hooks (70 ea x 6'-8")	\$ 14,680.00	90%	\$	13,212.00	
88	Install Backpack Hooks	\$ 5,280.00				cannot be relocated
89	Roller Window Shades	\$ 8,250.00	90%	\$	7,425.00	
90	Plumbing Mobilization, Submittals & Layout Phase 1	\$ 1,350.00				cannot be relocated
91	Plumbing Demolition- cap off, safe off (Labor & Material) Phase 1	\$ 2,250.00				cannot be relocated
92	Plumbing Rough-In/Top-Out (Labor & Material) Phase 1	\$ 2,000.00				cannot be relocated
93	Drinking Fountains/Bottle Fillers (Labor & Material) Phase 1	\$ 42,830.00	90%	\$	38,547.00	
94	Plumbing Finish (Labor & Material) Phase 1	\$ 19,140.00	75%	\$	14,355.00	
95	HVAC Layout and Coordination Phase 1	\$ 666.67				cannot be relocated
96	HVAC Register & Grill Demolition Phase 1	\$ 3,333.33				cannot be relocated
97	HVAC Furnish Registers and Grills Phase 1	\$ 3,813.33	90%	\$	3,432.00	
98	HVAC Install Registers and Grills Phase 1	\$ 5,000.00				cannot be relocated
99	HVAC Closeout Phase 1	\$ 666.67				cannot be relocated
100	HVAC Layout and Coordination Phase 2	\$ 666.67				cannot be relocated
101	HVAC Register & Grill Demolition Phase 2	\$ 3,333.33				cannot be relocated
102	HVAC Furnish Registers and Grills Phase 2	\$ 3,813.33	90%	\$	3,432.00	
103	HVAC Install Registers and Grills Phase 2	\$ 5,000.00				cannot be relocated
104	HVAC Closeout Phase 2	\$ 666.67				cannot be relocated
105	HVAC Layout and Coordination Phase 3	\$ 666.67				cannot be relocated
106	HVAC Register & Grill Demolition Phase 3	\$ 3,333.33				cannot be relocated
107	HVAC Furnish Registers and Grills Phase 3	\$ 3,813.33	90%	\$	3,432.00	
108	HVAC Install Registers and Grills Phase 3	\$ 5,000.00				cannot be relocated
109	HVAC Closeout Phase 3	\$ 666.67				cannot be relocated
110	Remove/ Tie Up Lights and Safe Off Electrical Phase 1	\$ 45,000.00				cannot be relocated
111	Empty Conduit/Boxes Material Phase 1	\$ 40,000.00				cannot be relocated
112	Empty Conduit/Boxes Labor Phase 1	\$ 58,000.00				cannot be relocated
113	Branch Wire Material Phase 1	\$ 22,000.00				cannot be relocated
114	Branch Wire Labor Phase 1	\$ 15,000.00				cannot be relocated
115	Relamp Existing and New Lenses For Existing Light Fixtures Material Phase 1	\$ 11,500.00				cannot be relocated
116	Reinstall, Clean, Repair, Replace Lens and Relamp Existing Light Fixtures Labor Phase 1	\$ 45,000.00				cannot be relocated
117	Electrical Finish Material Phase 1	\$ 7,500.00				cannot be relocated
118	Electrical Finish Labor Phase 1	\$ 10,000.00				cannot be relocated
119	Remove/ Tie Up Lights and Safe Off Electrical Phase 2	\$ 45,000.00				cannot be relocated
120	Empty Conduit/Boxes Material Phase 2	\$ 34,000.00				cannot be relocated
121	Empty Conduit/Boxes Labor Phase 2	\$ 49,000.00				cannot be relocated
122	Branch Wire Material Phase 2	\$ 12,000.00				cannot be relocated
123	Branch Wire Labor Phase 2	\$ 15,000.00				cannot be relocated
124	Relamp Existing and New Lenses For Existing Light Fixtures Material Phase 2	\$ 12,000.00				cannot be relocated
125	Reinstall, Clean, Repair, Replace Lens and Relamp Existing Light Fixtures Labor Phase 2	\$ 45,000.00				cannot be relocated
126	Electrical Finish Material Phase 2	\$ 7,500.00	75%	\$	5,625.00	
127	Electrical Finish Labor Phase 2	\$ 8,000.00				cannot be relocated
128	Remove/ Tie Up Lights and Safe Off Electrical Phase 3	\$ 41,875.00				cannot be relocated
129	Empty Conduit/Boxes Material Phase 3	\$ 23,000.00				cannot be relocated
130	Empty Conduit/Boxes Labor Phase 3	\$ 48,000.00				cannot be relocated
131	Branch Wire Material Phase 3	\$ 7,000.00				cannot be relocated
132	Branch Wire Labor Phase 3	\$ 12,500.00				cannot be relocated
133	Relamp Existing and New Lenses For Existing Light Fixtures Material Phase 3	\$ 11,500.00				cannot be relocated
134	Reinstall, Clean, Repair, Replace Lens and Relamp Existing Light Fixtures Labor Phase 3	\$ 33,500.00				cannot be relocated
135	Electrical Finish Material Phase 3	\$ 5,000.00	75%	\$	3,750.00	
136	Electrical Finish Labor Phase 3	\$ 7,000.00				cannot be relocated
137	Low Voltage Submittals	\$ 10,882.00				cannot be relocated
138	Audio Visual Equipment- Rough in Material-Building A East Phase 2	\$ 27,554.00				cannot be relocated
139	Audio Visual Equipment- Rough in Material-Building A West Phase 3	\$ 25,258.00				cannot be relocated
140	Audio Visual Equipment- Rough in Material-Portables Phase 1	\$ 23,728.00				cannot be relocated
141	Audio Visual Equipment- Rough in Labor-Building A East Phase 2	\$ 21,816.00				cannot be relocated
142	Audio Visual Equipment- Rough in Labor-Building A West Phase 3	\$ 19,998.00				cannot be relocated
143	Audio Visual Equipment- Rough in Labor-Portables Phase 1	\$ 18,786.00				cannot be relocated
144	Audio Visual Equipment- Finish Material- Building A East Phase 2	\$ 172,922.00	90%	\$	155,629.80	
145	Audio Visual Equipment- Finish Material- Building A West Phase 3	\$ 158,512.00	90%	\$	142,660.80	
146	Audio Visual Equipment- Finish Material- Portables Phase 1	\$ 148,906.00	90%	\$	134,015.40	
147	Audio Visual Equipment- Finish Labor- Building A East Phase 2	\$ 46,260.00				cannot be relocated
148	Audio Visual Equipment- Finish Labor- Building A West Phase 3	\$ 42,405.00				cannot be relocated
149	Audio Visual Equipment- Finish Labor- Portables Phase 1	\$ 39,835.00				cannot be relocated
150	Voice and Data Network System- Rough in Material-Building A East Phase 2	\$ 8,604.00				cannot be relocated
151	Voice and Data Network System- Rough in Material-Building A West Phase 3	\$ 7,887.00				cannot be relocated
152	Voice and Data Network System- Rough in Material-Portables Phase 1	\$ 7,409.00				cannot be relocated
153	Voice and Data Network System- Rough in Labor-Building A East Phase 2	\$ 15,408.00				cannot be relocated
154	Voice and Data Network System- Rough in Labor-Building A West Phase 3	\$ 14,124.00				cannot be relocated
155	Voice and Data Network System- Rough in Labor-Portables Phase 1	\$ 13,268.00				cannot be relocated
156	Voice and Data Network System- Finish Material- Building A East Phase 2	\$ 22,136.00	75%	\$	16,602.00	
157	Voice and Data Network System- Finish Material- Building A West Phase 3	\$ 20,292.00	75%	\$	15,219.00	
158	Voice and Data Network System- Finish Material- Portables Phase 1	\$ 19,062.00	75%	\$	14,296.50	
159	Voice and Data Network System- Finish Labor- Building A East Phase 2	\$ 11,412.00				cannot be relocated
160	Voice and Data Network System- Finish Labor- Building A West Phase 3	\$ 10,461.00				cannot be relocated
161	Voice and Data Network System- Finish Labor- Portables Phase 1	\$ 9,827.00				cannot be relocated
162	Integrated Communications System- Rough In Material Portables Phase 1	\$ 7,936.00				cannot be relocated
163	Integrated Communications System- Rough In Material Building A East Phase 2	\$ 9,216.00				cannot be relocated
164	Integrated Communications System- Rough In Material Building A West Phase 3	\$ 8,448.00				cannot be relocated
165	Integrated Communications System- Rough In Labor Portables Phase 1	\$ 4,309.00				cannot be relocated
166	Integrated Communications System- Rough In Labor Building A East Phase 2	\$ 5,004.00				cannot be relocated
167	Integrated Communications System- Rough In Labor Building A West Phase 3	\$ 4,587.00				cannot be relocated
168	Integrated Communications System- Finish Material Portables Phase 1	\$ 4,542.00	75%	\$	3,406.50	
169	Integrated Communications System- Finish Material Building A East Phase 2	\$ 5,274.00	75%	\$	3,955.50	
170	Integrated Communications System- Finish Material Building A West Phase 3	\$ 4,835.00	75%	\$	3,626.25	
171	Integrated Communications System- Finish Labor Portables Phase 1	\$ 4,588.00				cannot be relocated
172	Integrated Communications System- Finish Labor Building A East Phase 2	\$ 5,328.00				cannot be relocated
173	Integrated Communications System- Finish Labor Building A West Phase 3	\$ 4,884.00				cannot be relocated

Exhibit B2

174	Access Control System- Rough In Material Portables Phase 1	\$ 1,147.00				cannot be relocated
175	Access Control System- Rough In Material Building A East Phase 2	\$ 1,332.00				cannot be relocated
176	Access Control System- Rough In Material Building A West Phase 3	\$ 1,221.00				cannot be relocated
177	Access Control System- Rough In Labor Portables Phase 1	\$ 868.00				cannot be relocated
178	Access Control System- Rough In Labor Building A East Phase 2	\$ 1,008.00				cannot be relocated
179	Access Control System- Rough In Labor Building A West Phase 3	\$ 924.00				cannot be relocated
180	Access Control System- Finish Material Portables Phase 1	\$ 1,258.00	75%	\$	943.50	
181	Access Control System- Finish Material Building A East Phase 2	\$ 1,462.00	75%	\$	1,096.50	
182	Access Control System- Finish Material Building A West Phase 3	\$ 1,340.00	75%	\$	1,005.00	
183	Access Control System- Finish Labor Portables Phase 1	\$ 1,798.00				cannot be relocated
184	Access Control System- Finish Labor Building A East Phase 2	\$ 2,088.00				cannot be relocated
185	Access Control System- Finish Labor Building A West Phase 3	\$ 1,914.00				cannot be relocated
186	Intrusion Detection System- Rough In Material Portables Phase 1	\$ 2,074.00				cannot be relocated
187	Intrusion Detection System- Rough In Material Building A East Phase 2	\$ 2,408.00				cannot be relocated
188	Intrusion Detection System- Rough In Material Building A West Phase 3	\$ 2,208.00				cannot be relocated
189	Intrusion Detection System- Rough In Labor Portables Phase 1	\$ 3,488.00				cannot be relocated
190	Intrusion Detection System- Rough In Labor Building A East Phase 2	\$ 4,050.00				cannot be relocated
191	Intrusion Detection System- Rough In Labor Building A West Phase 3	\$ 3,713.00				cannot be relocated
192	Intrusion Detection System- Finish Material Portables Phase 1	\$ 2,617.00	50%	\$	1,308.50	
193	Intrusion Detection System- Finish Material Building A East Phase 2	\$ 3,038.00	50%	\$	1,519.00	
194	Intrusion Detection System- Finish Material Building A West Phase 3	\$ 2,785.00	50%	\$	1,392.50	
195	Intrusion Detection System- Finish Labor Portables Phase 1	\$ 3,733.00				cannot be relocated
196	Intrusion Detection System- Finish Labor Building A East Phase 2	\$ 4,334.00				cannot be relocated
197	Intrusion Detection System- Finish Labor Building A West Phase 3	\$ 3,973.00				cannot be relocated
198	Video Surveillance and IP Monitoring- Rough In Material Portables Phase 1	\$ 1,147.00				cannot be relocated
199	Video Surveillance and IP Monitoring- Rough In Material Building A East Phase 2	\$ 1,332.00				cannot be relocated
200	Video Surveillance and IP Monitoring- Rough In Material Building A West Phase 3	\$ 1,221.00				cannot be relocated
201	Video Surveillance and IP Monitoring- Rough In Labor Portables Phase 1	\$ 2,015.00				cannot be relocated
202	Video Surveillance and IP Monitoring- Rough In Labor Building A East Phase 2	\$ 2,340.00				cannot be relocated
203	Video Surveillance and IP Monitoring- Rough In Labor Building A West Phase 3	\$ 2,145.00				cannot be relocated
204	Video Surveillance and IP Monitoring- Finish Material Portables Phase 1	\$ 10,060.00	50%	\$	5,030.00	
205	Video Surveillance and IP Monitoring- Finish Material Building A East Phase 2	\$ 11,682.00	50%	\$	5,841.00	
206	Video Surveillance and IP Monitoring- Finish Material Building A West Phase 3	\$ 10,709.00	50%	\$	5,354.50	
207	Video Surveillance and IP Monitoring- Finish Labor Portables Phase 1	\$ 3,596.00				cannot be relocated
208	Video Surveillance and IP Monitoring- Finish Labor Building A East Phase 2	\$ 4,176.00				cannot be relocated
209	Video Surveillance and IP Monitoring- Finish Labor Building A West Phase 3	\$ 3,828.00				cannot be relocated
210	Fire Alarm- Rough In Material Portables Phase 1	\$ 543.00				cannot be relocated
211	Fire Alarm- Rough In Material Building A East Phase 2	\$ 630.00				cannot be relocated
212	Fire Alarm- Rough In Material Building A West Phase 3	\$ 578.00				cannot be relocated
213	Fire Alarm- Rough In Labor Portables Phase 1	\$ 1,271.00				cannot be relocated
214	Fire Alarm- Rough In Labor Building A East Phase 2	\$ 1,476.00				cannot be relocated
215	Fire Alarm- Rough In Labor Building A West Phase 3	\$ 1,353.00				cannot be relocated
216	Fire Alarm- Finish Material Portables Phase 1	\$ 369.00	50%	\$	184.50	
217	Fire Alarm- Finish Material Building A East Phase 2	\$ 428.00	50%	\$	214.00	
218	Fire Alarm- Finish Material Building A West Phase 3	\$ 393.00	50%	\$	196.50	
219	Fire Alarm- Finish Labor Portables Phase 1	\$ 788.00				cannot be relocated
220	Fire Alarm- Finish Labor Building A East Phase 2	\$ 916.00				cannot be relocated
221	Fire Alarm- Finish Labor Building A West Phase 3	\$ 840.00				cannot be relocated
222	Payment and Performance Bond	\$ 16,565.00				cannot be relocated
223	Low Voltage Conduit Allowance	\$ 50,000.00				cannot be relocated
224	Sawcutting	\$ 2,500.00				cannot be relocated
225	Demolition	\$ 5,000.00				cannot be relocated
226	Asphalt Paving Patch	\$ 4,719.00				cannot be relocated
227	Site Concrete	\$ 7,720.00				cannot be relocated
228	Rebar	\$ 1,500.00				cannot be relocated
229	Striping, Signs and Wheel Stops	\$ 4,197.00				cannot be relocated
230	Knox Boxes	\$ 700.00	90%	\$	630.00	
231	Truncated Domes	\$ 3,555.86				cannot be relocated
	Construction Contract Amount	\$ 6,092,186.15				
					\$ 792,477	13.01%

Separate Furniture Contract (labor + materials+ freight + logistics + misc. + sales tax) **\$ 1,233,584.75** material only = **\$ 909,118** **73.70%**

Total Construction Contract + Furniture Contract **\$ 7,325,770.90**
 % reuse **\$ 1,701,596** **23.23%**
 estimated reuse value **percentage of original cost**

Exhibit 'B3'

HUNTINGTON BEACH CITY SCHOOL DISTRICT School Consolidation Task Force Committee

TO: Committee Members

FROM: Greg Magnuson, Committee Chairperson

DATE: March 18, 2020

SUBJECT: **FISCAL STABILITY PLAN & SCHOOL CLOSURE**

BACKGROUND:

The California Department of Education's *Closing a School Best Practices Guide* identifies that there may exist other factors for consideration when contemplating the closure of a school. The Committee has requested information related to the school closure costs in the context of the District's budget.

At its regular meeting on January 28, 2020, the Board of Trustees adopted a revised Fiscal Stability Plan which encompassed the following major items:

- Closure of an elementary school by the end of the current school year (2019-2020).
- Discontinue accepting Interdistrict Transfers with the exception of incoming 5th/8th grade students in the 2020-2021 school year (current HBCSD students only).
- Intradistrict Transfers may remain at current school if space allows.
- Referenced all other budgetary reductions as listed in the 1st Interim report.

Further, on March 10, 2020, the Board of Trustees adopted its Second Interim Financial Report which included itemized items anticipated to be reduced from the 2020-21 District budget totaling \$8.172M.

CURRENT CONSIDERATIONS

Within the attached list of approved and ongoing budget reductions are positions associated with the closure of a District elementary school site including: Elementary School Principal, Psychologist, K-8 School Counselor and Classified Staff Reduction. The positions, in addition to utility service reductions, achieve the estimated \$1.113M budget savings identified in the District's Fiscal Stability Plan for school closure.

RECOMMENDATION:

Review and discuss the information provided.

HUNTINGTON BEACH CITY SCHOOL DISTRICT

TO: Gregory Haulk
Superintendent

FROM: Thoraia Soliman
Executive Director, Fiscal Services

DATE: March 10, 2020

SUBJECT: **SECOND INTERIM 2019-2020 FINANCIAL REPORT**

RECOMMENDATION:

Approval is recommended for the Second Interim Financial Report. The report covers all transactions through January 31, 2020. It is further recommended that the Board provide a positive certification.

BACKGROUND:

Education Code Sections 35035 (g), 42130, and 42131 require the Governing Board of each school district to certify at least twice a year the district's ability to meet its financial obligations for the remainder of that fiscal year and for the subsequent two fiscal years. This is referred to as the Interim Report Process.

There are three certifications possible: "positive", "qualified", and "negative". A "positive" certification means that the district can meet its financial obligations in the current and subsequent two fiscal years. A "qualified" certification demonstrates that the district may have trouble meeting its obligations in the out years of the three-year projection and a "negative" certification means that the district may not meet its obligations in the current or fiscal year. The Board of Trustees will receive a copy of the full report under separate cover.

The Second Interim Financial Report updates the First Interim Budget based on the most current information available from the California Department of Education, School Services of California and the Orange County Department of Education.

The District ended the 2018-2019 fiscal year in a positive financial position but still faces a challenging fiscal environment as declining enrollment and only small increases in funding continue to impact Orange County school districts. Furthermore, employer rates for CalSTRS will be 18.4 percent by 2020-2021 and employer rates for CalPERS will be 22.8 percent by 2020-2021.

Exhibit B3

The District must make budget reductions during the next two years to address the deficit spending and provide for the minimum 3% reserve for Economic Uncertainties as required by law.

FISCAL IMPACT:

The 2019-2020 State Budget with the recommended reductions provides a level of funding to enable the district to meet its financial obligations for the current year and the two subsequent fiscal years. As a result of the declining enrollment the district will need to reduce staffing accordingly to meet the minimum reserve of 3%.

List of approved on going budget reductions and adjustments for fiscal year 2020-2021

Description	Positions to Reduce	Estimate Reduction
Child Welfare and Attendance Director	1	(\$237,105.98)
Program Coordinator	1	(\$138,341.58)
K-8 School Counselor	2	(\$157,431.71)
K-8 Multiple Subject Teachers	23	(\$2,888,637.00)
Middle School Math Teacher	5	(\$627,964.56)
Middle School Science Teacher	5	(\$627,964.56)
Middle School Industrial Tech Teacher	1	(\$125,592.91)
Special Ed Early Childhood Teacher	1	(\$91,169.17)
Music Teacher	2.5	(\$176,498.36)
Elementary School Principal	1	(\$188,019.19)
Psychologist	1	(\$142,156.71)
Elementary Physical Education Teacher	2	(\$228,558.29)
Teacher on Special Assignment	2	(\$343,538.52)
Sale Of Gisler and pay off of two Certificate Of Participation (COP's)	N/A	(1,449,372.00)
Classified Staff Reduction	TBD	(750,000.00)
	47.5	(8,172,350.54)

Exhibit ‘B4’

HUNTINGTON BEACH CITY SCHOOL DISTRICT School Consolidation Task Force Committee

TO: Committee Members

FROM: Greg Magnuson, Committee Chairperson

DATE: March 2, 2020 (Revised March 16, 2020)

SUBJECT: **SCHOOL CLOSURE COST SAVINGS ESTIMATES**

BACKGROUND:

The California Department of Education’s *Closing a School Best Practices Guide* includes the operating cost of a school as a factor for consideration when contemplating the closure of a school. The following information is provided as an indicator of relative costs to operate each elementary school site (excluding classroom teachers) when considering the potential savings associated with closure of each school site.

CURRENT CONSIDERATIONS

The District maintains detailed budgets for each school. The following table provides a summary of 2019-20 budgeted expenses for administrative, support (direct/indirect), and utilities for each HBCSD elementary school site.

Cost Element/School site	Eadar	Hawes	Moffett	Perry	Peterson	Seacliff	Smith
Site Administration*	\$ 294,130	\$ 300,357	\$ 314,712	\$ 303,172	\$ 299,093	\$ 286,975	\$ 316,575
Site Support*+	801,993	801,993	801,993	801,993	801,993	801,993	801,993
Site Utilities	\$ 36,514	\$ 58,707	\$ 46,409	\$ 31,487	\$ 64,534	\$ 47,653	\$ 40,424
2019-20 Budgeted Expense	\$ 1,132,637	\$ 1,161,057	\$ 1,163,114	\$ 1,136,652	\$ 1,165,620	\$ 1,136,621	\$ 1,158,992
* Includes costs identified in Resolution HR-46-19/20							
+ Excludes \$100,000 Fund 13 costs							

Site administration costs include: salaries and benefits for the positions of School Principal, Office Manager/Administrative Secretary, and School Office Assistant. Site support costs include: salaries and benefits for the positions of: Custodian (2), Health Clerk, Library Media Tech., Paraeducators (9), Playground supervisors (5) and a Psychologist. Site utilities include: cost allocations for natural gas, electricity, water and telecommunications for each site.

Concerning and alternative proposal to close portable classrooms across the District in lieu of closing a school, the following addresses the proposal and the anticipated cost saving associated with it.

Across the district’s elementary schools, less than 25 portable classrooms support daily instruction, these include daily instruction for regular education, intervention classes and special day classes.

Closure of Instructional Daily Use Portable Classrooms

The closure of portable classrooms, across the six school campuses that use them for daily instruction would likely result in the reduction of a small number of support staff, estimated to be (1) custodian, (2) paraeducators, (1) playground supervisor. Minimal efficiencies would be realized with assignment of a limited number of regular and special education students, currently housed in portable classrooms, to other permanent campus classrooms, and/or to school sites where excess staff capacity exists to support these services.

Exhibit ‘B4’

Conversely, with just a relatively small portion of each school site being deactivated, it is anticipated that site administration would remain on campus, and that site utilities, electrical use, would be reduced fractionally as attributable to each portable classroom at each site. Water, Gas and Telecommunication use and costs would likely remain unchanged.

Based on the costs used for school site closure estimates above, the savings related to discontinuing daily instruction in the District’s 25 elementary school portables is projected as indicated in the table that follows. The total projected savings in this scenario is \$188,350. This is approximately 15-17 percent of the anticipated budget savings the District anticipates from the closure of a school site.

Cost Element	Projected Budget Savings
Site Administration	\$ 0
Site Support (4 positions)	\$168,790
Site Utilities (15% total site electricity cost)	\$19,560
Totals	\$188,350

The costs noted above do not include anticipated cost increases related to payroll, health and welfare benefits or utility costs escalation in the 2020-21 fiscal year. The cost estimates provided reflect the District’s best savings estimate, and financial benefit to the General Fund, from closing a school. Actual savings from the closure of a school will vary depending on the actual salary and benefit costs of the individuals released from the positions indicated.

With the closing of a school, the District also anticipates reducing (2) Food Service positions. Savings associated with these positions will accrue to Fund 13 (The Cafeteria Fund), not impact the District’s Fund 01 (General Fund) and have therefore been excluded for the table above.

RECOMMENDATION:

Review and discuss the information provided.