

APOLLO-RIDGE SCHOOL DISTRICT

EXTERNAL POSTING – Education Professional – Health/Physical Education

Job Title:	Health/Physical Education Teacher	Reports to:	Building Principal
Department/Group:	Professional Staff	Location:	Varies
Bargaining Unit:	A-REA	FLSA Status:	Exempt

Job Description

ROLE AND RESPONSIBILITIES

Assumes professional responsibility for providing learning experiences in comprehensive health and physical education and supervision of students in a supportive and positive climate that develops in each student the skills, attitudes, and knowledge to meet and exceed the State Core Curriculum Content Standards, using approved curricula, materials, and directives of the school. Achieving excellence requires that the Health and Physical Education Teacher work collaboratively with other members of the school staff and with parents.

- Plan and implement instruction to ensure that all students meet and exceed the State Core Curriculum Content Standards.
- Incorporate each of the Core Curriculum Content Standard into instruction, when appropriate, to reinforce the school's responsibility to ensure that all students meet and exceed all of the Standards. Coordinate instruction with other teachers of the school. Communicate regularly and assist the classroom teachers with integrating health and physical education into the instructional program.
- Provide a variety of learning experiences so that students demonstrate skills and concepts learned through individual and group demonstrations of skills, portfolios, and a variety of communication mediums, including electronic media presentations.
- Provide an adaptive physical education program as identified in the Individual Education Plan (IEP) of students. Work with the Child Study Team in developing the specifications in the IEP.
- Ensure the safety of students in physical education activities by providing a comprehensive program in safety instruction, injury prevention and management, and physical conditioning prior to activity. Inspect facilities, grounds, and equipment regularly, and report immediately any irregularities. Provide appropriate supervision to prevent injury.
- Provide emergency care arising from accident and illness at school in accordance with school policy. Work cooperatively with the administration and the School Nurse so that there is a clear understanding of emergency response protocols. Follow established procedures for sanitation and hygiene in the handling of body fluids. Submit in a timely fashion all required accident reports.
- Review periodically the health and physical education curriculum for the district and recommend modifications when appropriate so that the curriculum serves as a framework for planning sequential instruction to address the Core Curriculum Content Standards and the developmental needs of the students.
- Prepare orders for supplies and equipment within the approved budget, following established purchasing procedures.
- Maintain an inventory and in safe working condition all health and physical education equipment.
- Recommend budget needs to the Principal.
- Participate in school physical education and health education activities, including special and after school programs.
- Engage the learners in differentiated learning experiences for the range of skill levels and developmental needs found in the classroom, managing, when appropriate, multiple instructional activities simultaneously.
- Provide and effectively organize a variety of materials, equipment, media, and community resources to support the instructional program, using school approved procedures.
- Monitor the pacing of instruction and budget class time efficiently by providing clear directions, outlining expectations, and effectively bringing to closure instructional experiences.
- Submit lesson plans in the approved format to the Principal as required and requested.
- Use effective presentation skills when employing direct instruction, including appropriate vocabulary and examples, clear and legible visuals, and articulate and audible speech. Use excellent written and oral English skills when communicating with students, parents, and colleagues.

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- Provide a nurturing, supportive, and positive classroom climate that encourages student responsibility, using positive motivation, clear classroom routines, challenging instructional strategies, and effective classroom management techniques. Discipline students in a fair and consistent manner, using school approved procedures. Seek assistance of the parents and the Principal when needed.
- Establish a professional rapport with students that earns their respect.
- Communicate regularly with parents, seeking their support and advice, so as to create a cooperative relationship to support the child in the school.
- Assess and diagnose the learning, social, and emotional needs and styles of students, using a variety of assessment techniques and data. Plan and adjust the learning experiences accordingly, requesting advice and assistance from specialists when appropriate.
- Assist with the preparation, monitoring, and following of Individualized Education Plans for selected students assigned to the class.
- Employ a variety of methods for students to demonstrate learning and accomplishments. Evaluate and grade homework, assignments, and tests in a timely fashion, providing feedback to the student on performance. Maintain records and provide evidence of growth and progress to parents and to students.
- Assume responsibility for all students within the school, beyond those specifically assigned, supervising in a fair and constructive manner to ensure the safety and well-being of all students.
- Assist with extra curricular activities, supporting the total program of the school. Instruct, advise, coach, and supervise extra curricular activities, including interscholastic and intramural sports, academic competition, and fine art programs, as defined by the Collective Bargaining Agreement.
- Attend student events to demonstrate genuine interest in the life of the students.
- Ensure the safety and health of all students, notifying the administration of any unsafe conditions, following established procedures.
- Create a stimulating, attractive, organized, functional, healthy, and safe classroom, with proper attention to the visual, acoustic, and thermal environments.
- Complete in a timely fashion all records and reports as required by law and regulation or requested by the Principal. Maintain accurate attendance records. Account for all funds collected from students.
- Work cooperatively with adults assigned to the classroom (e.g., paraprofessionals, student teachers, parents, and volunteers), establishing clear expectations for roles and responsibilities.
- Serve as a role model for students, dressing and grooming professionally, demonstrating the importance and relevance of learning, accepting responsibility, and demonstrating pride in the honorable profession of teaching.
- Maintain positive, cooperative, and mutually supportive relationships with the administration, instructional staff, students, parents, and representatives of resource agencies within the community.
- Attend required staff meetings and serve, as appropriate, on staff committees. Participate in curriculum and program development, and in the selection of materials and equipment to support instruction.
- Notify immediately appropriate personnel of evidence of substance abuse, child abuse, child neglect, severe medical or social conditions, potential suicide or individuals appearing to be under the influence of alcohol, controlled substances, or anabolic steroids.
- Continue to grow professionally through collaboration with colleagues and professional growth experiences.
- Recommend to the Principal the supplies and equipment needed to support instruction and assist with ordering, following established procedures. Maintain in safe working condition and safely operate electronic and other equipment needed to carry out job functions and responsibilities.
- Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
- Perform any duties that are within the scope of employment and certifications, as assigned by the Principal and assigned supervisor, and not otherwise prohibited by law or regulation.
- Adhere to Pennsylvania school law, State Board of Education rules and regulations, Board of Education policies and regulations, school regulations and procedures, and contractual obligations.
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Teamwork and Educational Belief System

- Must be able to implement an individualized approach to working with students within an inclusionary environment.
- Must be able to provide enrichment and remediation in concert with gifted and learning support teachers
- Must believe that all children can learn.

Classroom Environment

- Creates an environment of respect and rapport
- Establishes a culture for learning
- Manages classroom procedures
- Manages student behavior
- Organizes physical space

Instruction

- Communicates with students
- Uses questioning and discussion techniques
- Engages students in learning
- Uses assessment in instruction
- Demonstrates flexibility and responsiveness

Planning and Preparation

- Demonstrates knowledge of content and pedagogy
- Demonstrates knowledge of students
- Sets instructional outcomes
- Demonstrates knowledge of resources
- Designs coherent instruction
- Designs student assessments

Professional Responsibilities

- Reflects on teaching
- Maintains accurate records
- Communicates with families
- Participates in a professional community
- Grows and develops professionally
- Shows professionalism

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- PDE Certification
- Master’s in Education preferred
- Additional subject area certification(s) preferred
- CPR and First Aid training a plus

EVALUATION

The performance of this position will be evaluated by the appropriate building principal

SEND LETTER OF INTEREST AND RESUME TO:	Dan Consuegra, High School Principal	POSTING EXPIRES	May 4, 2019
SUPERINTENDENT SIGNATURE	<i>Matthew Curci, D. Ed.</i>	POSTING DATE	April 24, 2019

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Analysis of Physical Demands of Position

To be included in the Qualifications section as required by the Americans with Disabilities Act (A.D.A.) Standards.

Check physical demands that apply

Describe job responsibilities that require physical demands checked

1. Strength

- A. Standing
- Walking
- Sitting
- B. Lifting 40 lbs.
- Carrying 40 lbs.
- Pushing 40 lbs.
- Pulling 40 lbs.

The nature of this position requires the employee to be able to perform all of the physical demands. The employee may be asked to use any or all of these attributes whether it be performing duties as assigned or communicating with students, peers and/or supervisors and/or members of the community at large.

- 2. Climbing
- 3. Balancing
- 4. Stooping
- 5. Kneeling
- 6. Crouching
- 7. Crawling
- 8. Bending
- 9. Reaching
- 10. Handling
- 11. Manual Dexterity
- 12. Speaking
- 13. Hearing
- 14. Seeing
- 15. Depth Perception
- 16. Color Vision
- 17. Driving

PA Drivers License
 Individual may be asked to drive rental vehicles to transport students to regional and state competitions. These vehicles may include passenger cars up to 15 passenger vans.

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SIGNATURE PAGE

My signature certifies that I have read and understand the requirements, essential functions and duties of the position and that the physical demands of the job are within my ability to perform them.

PRINTED NAME OF EMPLOYEE

DATE

SIGNATURE OF EMPLOYEE

PRINTED NAME OF IMMEDIATE SUPERVISOR

DATE

SIGNATURE OF IMMEDIATE SUPERVISOR