

2018-2019 Senior Board Officer Application

Applications must be completed and submitted to Mrs. Palmer on the East Campus Room 118 or Ms. Smith on the West Campus Room 8 by Wednesday, September 5th, 2018.

Name _____ Student ID: _____

1. You will need to get **three** of EITHER your junior or sophomore teachers to fill out a Teacher Recommendation Form. If you are new to Owasso, please list your teachers at your previous school and we will contact them.

2. List any previous leadership experience you have.

3. List all computer skills you have.

4. List your strengths and weaknesses for each available office. Keep in mind that Mrs. Palmer and Ms. Smith will place you in the position where they think best and ALL officers will help with all duties and all responsibilities. This is a TEAM effort.

a. President (leads all meetings, makes announcements *this person should have great attendance and be at all meetings, delegates jobs, etc.)

b. Vice-President (2nd in command, fills in when president is unable to attend something, generally helps everywhere)

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- c. Historian (takes pictures and video of extracurricular activities to make senior video. Must be able to attend as many activities as possible and know how to work with computers, cameras, video software)

- d. Secretary (types an agenda for each meeting, also makes documents/forms, etc.)

- e. Treasurer (helps collect fees and buy senior items, updates senior fee list weekly)

5. List all activities (inside and outside of school) in which you are involved.

6. Explain why you should be selected to be a Senior Board Officer.

Signature: _____ Date: _____

Parent Signature: _____ Date: _____