

WARRENTON-HAMMOND SCHOOL DISTRICT NO. 30

**Board of Directors
Minutes of Board Meeting
Warrenton High School Library
July 10, 2019
7:00 P.M.**

7:10 P.M.

RE-ORGANIZATION AND REGULAR BOARD MEETING

All agenda revisions are noted with an *

I. CALL TO ORDER/WELCOME - Board Chair Debbie Morrow

The regular meeting of the Warrenton-Hammond School District No. 30, Clatsop County, Oregon, convened at the above time and place. The meeting was called to order by Board Chair Debbie Morrow. The presence of a quorum was noted.

Board Members Present: Board Chair Debbie Morrow, Greg Morrill, Dalan Moss, Len Mossman, Neal Bond

Board Members Absent: Darlene Warren, Dan Jackson

Staff Representatives: Superintendent Tom Rogozinski, Board Secretary Andrea Holmstedt

Others Present: Scott Rose and Adam Cormack of R&C, Tamra Taylor of Chartwells

II. PRELIMINARY

A. Flag Salute

B. Agenda Review

A motion was made to approve the agenda as presented.

GREG MORRILL/LEN MOSSMAN - Motion Carries (5 Ayes, 2 Absent)

***C. Construction Update from R&C Management**

Scott Rose of R&C reviewed their monthly construction report. This report will be presented to the board monthly. The report can be as short or as long as the board requires. The complete report is attached to these minutes.

Short discussion ensued regarding CTE architect costs.

Scott offered short comments on the approval of action item 7, approval of the construction manager. He gave a brief summary of the prose of approving that contract. R&C management highly recommends the board approve that resolution.

7:25 – Scott Rose and Adam Cormack left the meeting

III. AUDIENCE COMMENTS

None

IV. CONSENT AGENDA

Consent Agenda items are routine in nature and should be acted upon in one motion to conserve time and enable the Board to focus on other matters. Any member of the Board may, by proper motion, request additional items be added to the Consent Agenda. Any Board member may request that an item be removed from the Consent Agenda and voted on separately.

A. Approval of Minutes

1. Budget Hearing and Regular Board Meeting of June 12, 2019

B. Set Fidelity Bonds

1. Business Manager and Superintendent (\$100,000.00)

2. All Other Employees (\$10,000.00)

C. Authorize Superintendent to Make Application for State and Federal Grants

D. Use of Facilities

1. Oregon National Guard - High School in case of Federal Mobilization
 2. Red Cross - Grade School and High School, in case they are needed for emergency shelters during a disaster.
- E. Assign Alternate Education Schools**
1. Insight School of Oregon, Astoria Alternative H.S. (limited availability), Connections Education and Clatsop Community College GED program, ORVED
- F. Set Tuition Rate**
The cost of tuition for out-of-district students shall be \$8,222 per year. The fee may be amortized over the ten month period of a school year.

G. Set of 2018-2019 Student Fees: (* = Optional)

GRADE SCHOOL

Yearbook (7th & 8th)* \$20.00

HIGH SCHOOL

Planners Available at No Charge

School Activity Fee \$20.00

Parking Permit* \$20.00

Yearbook* \$40.00/\$50.00 After April 1

Band Instrument Fee \$20.00

Art Fee \$15.00

Drama Set Design Fee \$10.00

Science Lab Fee \$15.00

Technology Fee \$15.00

Automotives Fee \$10.00

Welding Fee \$10.00

FOOD SERVICE PROGRAM

<u>Lunch</u>	<u>Grade School</u>	<u>High School</u>
K-6	\$2.40	
7 & 8	\$2.65	
9-12		\$2.90
Adults	\$3.80	\$3.80
Milk	\$.35	\$.35

ATHLETIC PARTICIPATION FEES

High School - \$100.00 Per Sport \$250.00 Max. Per Student \$400.00 Max. Family Fee

Grade School - \$50 Per Sport \$125.00 Max. Per Student \$200.00 Max. Family Fee

BAND

User fee of \$20.00 per year for use of district owned instruments of band equipment, except when requested by instructor for use of drums, tuba, etc.

H. Approval of Personnel Reports

1. **Resignations**
 - a. Laura Jensen – WGS Teacher
 - b. Tyler McGroarty – Director of Buildings and Grounds
 - c. Jayson Holmstedt – Director of Technology
2. **New Hires**
 - a. Jennie Passero – WHS Teacher, MA+0+6
 - b. Isaac Anderson – Director of Buildings and Grounds
 - c. Edward Wilkins – WHS Teacher, MA+0+0
- *3. **Contract Approvals**
 - a. Suzanne Harris – Special Education/Programs Director
- *4. **Reduction in Force**
 - a. Rosa Gilbert – Family Liaison/Federal Programs Coordinator

A motion was made to approve the consent agenda as presented.

GREG MORRILL/LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

V. ACTION ITEMS

A. New Business

1. Elect Board Chair

Board Chair Morrow opened the floor to nomination for Board Chair. Director Morrill nominated Debbie Morrow for the position of Board Chair. It was seconded by Director Mossman. After three requests for other nominations Director Morrow closed the floor to nominations.

As Director Morrow was the only nomination a roll call vote was made.

GREG MORRILL / LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

2. Elect Vice Chair

Board Chair Morrow opened the floor to nominations for Vice Chair. Director Mossman nominated Greg Morrill for Vice Chair. After three requests for other nominations Director Morrow closed the floor to nominations.

As Director Morrill was the only nomination a roll call vote was made.

LEN MOSSMAN/DEBBIE MORROW– Motion Carries (5 Ayes, 2 Absent)

3. Elect Standing Committees

a. Finance Committee (3 Board Members)

Board Chair Morrow opened the floor to nominations for Finance Committee members and the following members were nominated for the following positions:

Position 1 – Dan Jackson (by Greg Morrill)

Position 2 – Len Mossman (by Greg Morrill)

Position 3 – Debbie Morrow (by Greg Morrill)

As there were no other nominations the floor was closed.

b. Licensed Bargaining Committee (3 Board Members)

Board Chair Morrow opened the floor to nominations for Licensed Bargaining Committee and the following members were nominated for the following positions:

Position 1 – Darlene Warren (by Debbie Morrow)

Position 2 – Greg Morrill (by Debbie Morrow)

Position 3 – Debbie Morrow (by Greg Morrill)

As there were no other nominations the floor was closed.

c. Classified Bargaining Committee (2 Board Members)

Board Chair Morrow opened the floor to nominations for the Classified Bargaining Committee and the following members were nominated for the following positions: (Note that it was agreed that three positions would be accepted for this committee instead of 2 as in past years.)

Position 1 – Darlene Warren (by Debbie Morrow)

Position 2 – Debbie Morrow (by Greg Morrill)

Position 3 – Len Mossman (by Debbie Morrow)

As there were no other nominations the floor was closed.

d. Sick Leave Bank Committee (1 Board Member)

Board Chair Morrow opened the floor to nominations for the Sick Leave Bank Committee and the following member was nominated for the following positions:

Position 1 – Dalan Moss (by Debbie Morrow)

As there were no other nominations the floor was closed and the motion carries.

A roll call vote was called to approve all position nominations as agreed by all board members.

GREG MORRILL / NEAL BOND – Motion Carries (5 Ayes, 2 Absent)

4. Set Regular Monthly Meeting Date, Time, and Place

A motion was made to set the regular monthly meeting date, time and place as outlined below.

Short discussion ensued. If need be a meeting can be moved if there is enough notice of any activity conflicts.

<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
August 14, 2019	7:00 p.m.	WHS Library
September 11, 2019	7:00 p.m.	WHS Library
October 9, 2019	7:00 p.m.	WHS Library
November 14-17 OSBA Annual Convention		Portland Marriott Downtown Waterfront
December 11, 2019	7:00 p.m.	WHS Library
January 8, 2020	7:00 p.m.	WHS Library

February 12, 2020	7:00 p.m.	WHS Library
March 11, 2020	7:00 p.m.	WHS Library
April 8, 2020	7:00 p.m.	WHS Library
May 13, 2020	7:00 p.m.	WHS Library
June 10, 2020	7:10 p.m.	WHS Library

GREG MORRILL/ LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

5. Approve Boys and Girls Swim Team Cooperative Sponsorship Agreements

A motion was made to approve the boys and girls swim team coop agreements.

Superintendent Rogozinski noted that included in the board packets is a summary from Athletic Director O'Brien explaining the benefits of the agreements.

LEN MOSSMAN/GREG MORRILL – Motion Carries (5 Ayes, 2 Absent)

6. Approve Resolution 19-20 #1

A motion was made to approve Resolution 19-20 #1.

Superintendent Rogozinski noted that this is a standard resolution that is presented on an annual basis authorizing these individuals and entities to carry out the business of the District. There are no changes as compared to past years.

NEAL BOND / LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

***7. Approve Resolution 19-20 #2**

A motion was made to approve Resolution 19-20 #2.

Director Morrill noted that Skanska is a standout in the industry. They presented very well during the interview and their experience was very applicable (size, type, locations). Director Morrill noted that they would have liked to have been able to interview another firm but he has no reservations supporting the approval of this resolution.

Director Morrow noted that they (Skanska) were incredibly prepared for the interview and understood our goals and needs very well.

Brief discussion ensued regarding all of the positives the company would bring to the construction process.

GREG MORRILL / NEAL BOND – Motion Carries (5 Ayes, 2 Absent)

***8. Approve the Job Title/Description for the position of Special Education/Special Programs Director**

A motion was made to approve the job title/description for the position of Special Education/Special Programs Director.

Superintendent Rogozinski noted that in many districts the sped director also oversees the special programs. This would encompass programs such as the 504, Homeless, Talent and Gifted, and ELL. This change would put the special programs under the direction of the Special Education Director in the oversight capacity. This would allow continuity as changes happen with personnel.

Director Moss noted that with this increased responsibility there will also be a salary increase.

Superintendent Rogozinski noted the increase was taken care of during the consent agenda and results in a 2 step increase to that position's 19-20 contract. The current director feels comfortable with this level of responsibility.

DALAN MOSS / LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

***9. Approve the Change to the Non-Represented Salary Schedules for 2019-2020 and 2020-2021**

A motion was made to approve the changes to the Non-Represented Salary Schedules for 2019-20 and 2020-21.

As there was a job title/description the salary schedule must follow as well.

DALAN MOSS / LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

***10. Approve the Job Title/Description for the position of Spanish-English Interpreter/Translator**

A motion was made to approve the job title/description for the position of Spanish-English Interpreter/Translator.

Superintendent Rogozinski noted that due to a need to contain costs there was an RIF of the Family

Liaison/Federal Programs Coordinator position. This resulted in the creation of the job description/ position noted above. Short discussion ensued.

NEAL BOND / LEN MOSSMAN – Motion Carries (5 Ayes, 2 Absent)

***11. Approve the Job Title/Description for the position of Technology Support**

A motion was made to approve the job title/description for the position of Technology Support.

Superintendent Rogozinski stated that due to the resignation of the Technology Director a new position was created to fit the current needs of the district and reconfigure job duties and responsibilities. He anticipates this will be a full time and year round position.

LEN MOSSMAN / NEAL BOND – Motion Carries (5 Ayes, 2 Absent)

***12. Approve the Changes to the Classified Wages Schedules for 2019-2020 and 2020-2021**

A motion was made to approve the changes to the Classified Wages Schedules for 2019-2020 and 2020-2021.

Superintendent Rogozinski explained that these changes to the wage schedule are reflective of the new job titles/description noted in item 10 and 11 above.

Director Moss wanted to ensure that the union has been informed and supports the change to which Superintendent Rogozinski noted the required approval has been received.

GREG MORRILL / NEAL BOND – Motion Carries (5 Ayes, 2 Absent)

VI. DISCUSSIONS, REPORTS AND INFORMATION

A. OSBA Fall Annual Convention

Need to know by August meeting who can attend.

B. Superintendent Report

1. Board Reports

TR wanted to reiterate the board retreat on the 22nd. Will need to work on the district continuance improvement plan, vision and mission statement and goals to access the money on the upcoming voter referendum regarding state funds. Those items will need to be on the agenda for the July 22nd meeting. Director Morrow noted that this would be the beginning of similar meetings while the board works to plan continual improvement and goals. Discussion ensued regarding possible income that would be generated due to the referendum.

a. Finance Committee

i. Review of Financial Records

Board Chair Morrow noted her review of the district financial records.

ii. Finance Committee Meetings

C. Discussion Item Proposals for Future Board Meetings

8:23

VII. ADJOURNMENT



Tom Rogozinski, Superintendent



Debbie Morrow, Board Chair

Respectfully submitted by: Board Secretary Andrea Holmstedt