

**MINUTES OF THE REGULAR BOARD MEETING
19 JULY 2018
CARMICHAELS AREA SCHOOL DISTRICT
7:35 P.M.**

The Carmichaels Area School District Board of Education held its regular Board meeting on July 19, 2018 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were Fred Morecraft, Superintendent; Julie Mascia, Business Manager/Board Secretary; Michael Aubele, Solicitor; Mark Batis, Technology Administrator; Marc Berry, Elementary Principal; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Lisa Zdravecky, Senior High Principal; Officer Miller, Chief School Police Officer; and district residents.

An Executive Session was held from 6:30 p.m. to 7:33 p.m. for legal and personnel matters.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Dr. Jason M. Matyus; Lewis G. May; Edmond F. McIntire, Jr., Vice-President; Jason J. Voithofer and Cheryl L. Voytek, Treasurer.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF 21 JUNE 2018.

Mr. May moved to approve the minutes of the regular Board meeting of June 21, 2018. Second by Mr. Ferek - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Dr. Krause moved to approve the addition of items A. to E. below to the agenda. Second by Mr. McIntire - 9 ayes; 0 nays.

- A. Resignation - A. Giorgi, Math Teacher
- B. Facilities -> California University Softball
- C. Facilities -> King Coal Association
- D. 2018 Ford Van Extended Warranty
- E. 3M Window Film

Mr. McIntire moved to approve the agenda as presented. Second by Mr. May - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.**VII. ADMINISTRATIVE REPORTS.****A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. MIDDLE SCHOOL PRINCIPAL REPORT.****D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (McIntire, Ferek, Krause).****1. TEXTBOOK LIST 2018-19 (Exhibit I).**

Mr. McIntire moved to approve the 2018-19 textbook listing as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

2. MASTER SCHEDULES 2018-19 (Exhibit II).

Mr. McIntire moved to approve the 2018-19 master schedules as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

3. STUDENT TEACHERS.

Mr. McIntire moved to approve student teacher placements for 2018-19 from Waynesburg University, California University of PA and WVU School of Nursing. Second by Mr. May - 9 ayes; 0 nays.

4. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit III).

Mr. McIntire moved to approve the substitute list addendum as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

5. RESIGNATION - P. HUBER, GRADE 6 ELA TEACHER.

Mr. McIntire moved to accept the resignation dated June 26, 2018 of Paige Huber as Grade 6 English/Language Arts teacher. Second by Mrs. Voytek - 9 ayes; 0 nays.

6. RESIGNATION - E. VIRGILI, SPEECH TEACHER.

Mr. McIntire moved to accept the resignation of Erin Virgili as Speech teacher effective July 10, 2018. Second by Mr. May - 9 ayes; 0 nays.

7. GRADE 6 ENGLISH/LANGUAGE ARTS POSITION.

Mr. McIntire moved to offer the Grade 6 English/Language arts position to Megan Summers with salary set at MA Step 2 and terms per the professional contract effective the 2018-19 school year. Second by Mr. May - 9 ayes; 0 nays.

8. RESOLUTION - E-SIGNATURES (Exhibit IV).

Mr. McIntire moved to approve the E-Signatures resolution as presented. Second by Dr. Matyus - 9 ayes; 0 nays.

9. BIBLE RELEASE PROGRAM 2018-19.

Mr. McIntire moved to approve the bible release program through CBM Ministries for 2018-19. Second by Mrs. Voytek - 9 ayes; 0 nays.

10. JOB DESCRIPTION TITLE CHANGE.

Mr. McIntire moved to change the job description title approved December 8, 2016 of the School Police Director to Chief School Police Officer. Second by Dr. Krause - 9 ayes; 0 nays.

11. ADVERTISE - VAN DRIVER.

Mr. McIntire moved to authorize the administration to advertise for a 9-month van driver position. Second by Mr. May - 9 ayes; 0 nays.

12. PCA/OFFICE AIDE SALARY INCREASE.

Mr. McIntire moved to approve the budgeted twenty-five cent (\$0.25) per hour increase to \$13.89 per hour for personal care aide and office aide employees. Second by Mrs. Voytek - 9 ayes; 0 nays.

13. TRAVEL - J. MASCIA.

Mr. McIntire moved to approve Julie Mascia to attend the PSBA School Board Secretary conference in Pocono Manor from August 1 to 3, 2018. Second by Mr. Ganocy - 9 ayes; 0 nays.

14. RESIGNATION - A. GIORGI, MATH TEACHER.

Mr. McIntire moved to accept the resignation of Aaron Giorgi as Math teacher effective July 19, 2018. Second by Mr. Voithofer - 9 ayes; 0 nays.

B. BUDGET & FINANCE (Krause, Voytek, Ferek).

1. AMEND MOTION - HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION (Exhibit V).

Dr. Krause moved to approve the revised Homestead and Farmstead Exclusion resolution as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

2. 2018 FORD VAN EXTENDED WARRANTY.

Dr. Krause moved to approve the purchase of an extended warranty for the 2018 Ford van at a cost of \$2,982.00. Second by Mr. Ferek - 9 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Voithofer, Ganocy, Matyus).

1. FIELD TRIPS 2018-19 (Exhibit VI).

Mr. Voithofer moved to approve the 2018-19 budgeted field trips as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

2. RESIGNATION - P. HUBER, ASSISTANT VOLLEYBALL COACH.

Mr. Voithofer moved to accept the resignation dated June 26, 2018 of Paige Huber as assistant volleyball coach. Second by Mr. Ferek - 9 ayes; 0 nays.

3. RESIGNATION - J. MENHART, ASSISTANT FOOTBALL COACH.

Mr. Voithofer moved to accept the resignation dated July 3, 2018 of John Menhart as assistant football coach. Second by Mrs. Voytek - 9 ayes; 0 nays.

4. RESIGNATION - E. FRANKS, EXTRA FOOTBALL COACH.

Mr. Voithofer moved to accept the resignation dated July 3, 2018 of Eugene Franks III as an extra football coach funded by the boosters. Second by Mrs. Voytek - 9 ayes; 0 nays.

5. RESIGNATION - E. LEWIS, EXTRA VOLLEYBALL COACH.

Mr. Voithofer moved to accept the resignation dated July 3, 2018 of Emma Lewis as an extra volleyball coach funded by the boosters. Second by Mr. Ferek - 9 ayes; 0 nays.

6. ASSISTANT VOLLEYBALL COACH POSITION.

Mr. Voithofer moved to offer the assistant volleyball coach position to Emma Lewis with salary and terms per the professional contract effective the 2018-19 season. Second by Mr. Ferek - 9 ayes; 0 nays.

7. ASSISTANT FOOTBALL COACH POSITION.

Mr. Voithofer moved to offer the assistant football coach position to Joby Lapkowicz with salary and terms per the professional contract effective the 2018-19 season. Second by Mr. Ganocy - 9 ayes; 0 nays.

8. EXTRA FOOTBALL COACH POSITION - BOOSTER FUNDED.

Mr. Voithofer moved to approve an extra football coach position funded by the Quarterback Club for Tom Sendella with terms per district guidelines effective the 2018-19 season, pending receipt of required documents. Second by Mr. May - 9 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (May, Voithofer, Voytek).

1. FACILITIES.

Mr. May moved to approve the request for facilities items a. to c. below as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

a. YOUTH FOOTBALL PICTURES -> field/bleachers - August 6, 2018.

b. CALU SOFTBALL CAMP -> field - August 14, 2018.

c. COAL QUEEN PAGEANT -> auditorium/classrooms - August 17 & 19, 2018.

2. ELEVATOR INSPECTION CONTRACT (Exhibit VII).

Mr. May moved to approve the contract with Commercial Technical Services, Inc. as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

3. 3M WINDOW FILM.

Mr. May moved to approve the installation of 3M window film by City Construction Company, Inc. on various entrances of the district at a cost of \$12,885.00 to be paid out of the Capital Projects fund. Second by Dr. Matyus - 9 ayes; 0 nays.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit VIII).

Mr. McIntire moved to approve the bills for payment in the amount of \$1,035,375.75 as presented. Second by Mr. Ferek - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit IX).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Morecraft).

B. LEGISLATIVE REPORT (Ferek).

C. PUBLIC RELATIONS (Ricco, McIntire, Voytek, Krause, Berry, Gallagher, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Voytek).

E. GCC&TC REPRESENTATIVE (May).

XII. ADJOURNMENT.

Mr. McIntire moved to adjourn the meeting at 7:57 p.m. Second by Mr. Ferek - 9 ayes; 0 nays.

Julie Mascia, Board Secretary

Thomas M. Ricco, Board President