

Shelbyville Central Schools
New Student Admission Request Form for Out of District Transfer
Due no later than the second Tuesday in September

Parent/Guardian Information	Student Information
Name _____	Name _____
Address _____	School District in which you reside _____
City _____	Current School _____
Phone Numbers: Home _____ Cell _____ Other _____	Current Grade _____
Email Address: _____	Date of Birth _____
Are you an employee of SCS? <input type="checkbox"/> Yes <input type="checkbox"/> No	(If applicable) Name(s) of sibling(s) enrolled in Shelbyville Central Schools:

Transfer Request Date _____

Elementary School Placement Preference: Please prioritize.

Coulston Hendricks Loper

The following items need to be submitted to the Assistant Superintendent for transfer consideration. Please see the Public School Transfer Policy for additional information.

Completed Student Admission Form for Out of District Transfer Requests
 Discipline Records

For screening and eligibility determination for Gifted/Talented and High Ability Programs, the following need to be submitted to the Assistant Superintendent in addition to documents listed above.

Transcripts and/or copy of permanent record with history of grades
 Standardized tests scores

Parent Signature

Date

Student Admission Form and required documentation needs to be sent to the address below:
 Shelbyville Central Schools
 803 St. Joseph St.
 Shelbyville, IN 46176

Shelbyville Central Schools will adhere to the Public School Transfer Policy when approving or denying transfer requests.

SCS Office Use Only

Date Received _____

Transfer Request Approved (Elementary school placement _____)

Transfer Request Denied

Reason for denial:

Assistant Superintendent Signature

Date