

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

September 10, 2013

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Mr. Robert Riker	Ms. Debbie Miller
Dr. Kay Wijekumar	Mr. Jack Norris
Dr. Heidi Ondek, administrative liaison	Mr. David Pusateri
Dr. Jillian Bichsel, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Joseph H. Clapper	Ms. Christine Kardong
Mr. Karlton Chapman	Mr. Kendall Luton
Dr. Joseph Marrone	Miss Caroline Steliotes
Ms. Tina Vojtko	

REPORTS

1.0 EDUCATIONAL FOCUS

- 1.1 Dr. Clapper gave an abbreviated version of his “opening day” presentation, *Re-Imagine QV*.

2.0 STUDENT REPRESENTATIVE

- 2.1 Summer 2013/Back to School 2013 - A Glogster (on-line poster), produced by the student school board representatives, illustrated the summer travels of Quaker Valley students. A short video completed their report.

3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda.

4.0 PUPIL SERVICES

- 4.1 The extended school year report was attached to the agenda.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 Dr. Clapper has received the 2013 William E. Caldwell Award for Excellence in Administration and Supervision from the Pennsylvania School Study Council.
- 5.2 The summer school report was attached to the agenda.

- 5.3 The 3rd day enrollment report was attached to the agenda.
- 5.4 A report on cyber school trends will be given in October.
- 6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT
 - 6.1 Dr. Bichsel provided a professional development update.
- 7.0 CO-CURRICULAR LEADERSHIP
 - 7.1 The athletics and activities report was attached to the agenda.
 - 7.2 The German student (and teacher) exchange program continues. German students will arrive in the district on Thursday, September 19.

Mr. Rogers excused himself at 8:05

- 8.0 EDUCATIONAL SUPPORT & CONSORTIUMS
 - 8.1 A report on Parkway Career and Technology Center enrollment was attached to the agenda.

ACTION ITEMS

- A. It was requested that the board approve the proposed student council trip to the Pennsylvania Association of Student Councils State Leadership Conference in Boyertown, PA from November 14 - 16, 2013, at the limited cost of two substitute teachers for two days.
- B. It was requested that the board approve the proposed trip to Italy from June 16 – 26, 2014 at no cost to the school district. There was discussion about fundraising and scholarship efforts.

Dr. Wijekumar moved that items A & B be placed on the legislative agenda for action. Mr. Floro seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

September 10, 2013

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Dr. Kay Wijekumar	Mr. David Pusateri
Dr. Joseph Clapper, administrative liaison	Mr. Robert Riker
Others Present	
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Dr. Joseph Marrone
Mr. Karlton Chapman	Mr. Kendall Luton
Ms. Tina Vojtko	Miss Caroline Steliotes

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVIEW/REVISION

2.1 Policy 609.00 *Use of School District Facilities* (Draft A) was attached to the agenda.

Mr. Floro is currently involved with groups who use school district fields and facilities. He described current concerns with scheduling and/or cancelation issues that could be ameliorated in part, by policy.

Board members were asked to review the draft and be ready to provide input prior to the end of September.

It was mentioned that due to changes in the law, the policies about booster organizations and fundraising may need to be reviewed.

3.0 FOR FIRST READING

3.1 No item

4.0 FOR ADOPTION

4.1 No item

5.0 FOR ELIMINATION

5.1 No item

ACTION ITEMS

Any action items will be determined during the work session, reflected in the committee minutes, and will appear on the legislative meeting agenda. There are no items.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

September 10, 2013

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. David Pusateri
Others Present	
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Dr. Joseph Marrone
Mr. Karlton Chapman	Mr. Kendall Luton
Ms. Tina Vojtko	Miss Caroline Steliotes

1.0 REPORTS/INFORMATION/OTHER

- 1.1 The Quaker Valley Sports Hall of Fame Weekend begins Friday, September 20.

2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 No item

ACTION ITEMS

- A. It was requested that the school board secretary, as, and if directed, represent the Quaker Valley Board of School Directors, and vote on its behalf, in the annual election of PSBA officers.

MEMORIAL BOOKS

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Garnet Richard "Rich" Rotz, father-in-law of Dianne Rotz
- Zachary O'Neill, graduate
- Janet Senock, mother of John Senock
- Charles Kipilo, father of Chuck Kipilo
- Trevor Fluharty, graduate

Item A was moved by Mr. Floro and seconded by Ms. Heres to appear on the legislative agenda.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

September 17, 2013

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Mr. Karlton Chapman	

REPORTS/INFORMATION

1. High School

- 1.1 Dr. Marrone reviewed the work done to date by Cadnetics.
- 1.2 Traffic safety improvements are being considered.
- 1.3 The performance field is nearing the end of its economic life. Repairs or replacement need to be considered.

2. Middle School

- 2.1 The monthly project report was attached to the agenda
- 2.2 The outdoor lighting still needs adjustment and improvement.

The playing field fence height remains a concern. The board will consider ways to ameliorate the safety concern.

3. Osborne

- 3.1 The borough has updated the infrastructure beyond school property.

4. Bell Acres/Legacy Fields

- 4.1 Site conditions are being monitored.

5. Facilities/Operations

- 5.1 The facilities report was attached to the agenda.

6. Transportation

- 6.1 The transportation report was attached to the agenda. In addition, Mr. Sheline distributed a very detailed model of the financial data relative to the out-sourcing of student transportation. Data from 2007 – 2013 were shown – and then projected to the 2015-2016 school year.

Mr. Norris emphasized the great financial savings realized by the school district to date – and projected to increase to over \$2.5 million by the end of the 2015-2016 school year. He noted that the decision to out-source transportation was controversial – but has turned out to be a financial boon to the district.

Mr. Floro expressed his appreciation for the amount of detail Mr. Sheline provided. He was very pleased with the report, as was the rest of the school board.

ACTION ITEMS

- A. That the board ratify Guys Mechanical to provide labor, materials and equipment required to revise the piping to the grease trap as defined by the code enforcement plumbing inspector at a cost of \$3,238 to be taken from the bond fund.
- B. That the board ratify Guys Mechanical to provide labor, materials and equipment required to revise the TMV-1 to a tempering valve in the boiler room as defined in Eckles Architectures review of RFI PC-035 at a cost of \$2,490 to be taken from the bond fund.
- C. That the board ratify Guys Mechanical to provide labor, materials and equipment required to add an additional trap for condensate drain lines in the locker room area. No drains existed near this area at a cost of \$1,505 to be taken from the bond fund.
- D. That the board ratify the contract with Garvin, Bower and Beitko for exploratory geotechnical services at the high school at a cost of \$22,810 to be taken from the capital projects fund.
- E. That the board authorize the administration to enter into agreement with Atlantic Engineering Services (AES) for preparing the drawings and bid documents for the removal and reconstruction of the existing exist stairs off the high school auditorium, fix the front office floor sag, walls on the first and second floor and for the removal of 70 feet of masonry above the cafeteria at a cost of \$24,500 plus expenses to be taken from capital projects fund.
- F. That the board authorize the administration to renew the lease with the Northway Christian Community Church to use the Osborne Elementary School Cafeteria, LGI, Lobby, Gym/Auditorium, Volunteer Room and parking lot from 7:30 am to 1:30 pm every Sunday with set up Saturday evening. The rental fee will be \$2,000 every Sunday.
- G. That the board authorize the administration to enter into an agreement with Reclamere, Inc., a PEPPM contract, in their FreeCycling Program for proper disposal of electronic equipment.

- H. That the board ratify the Palombo change order for Legacy Fields at a cost of \$6,565 to be taken from the general fund.
- I. That the board approve the auction of bus 6 and bus 30 at the 422 Sales in Butler.

Mr. Pusateri moved that items A – I be placed on the legislative agenda for action.
Mr. Floro seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

September 17, 2013

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Mr. John Sheline, administrative liaison	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone

REPORTS/INFORMATION

1.0 GENERAL BUSINESS

- 1.1 The 2012-2013 school year and a five-year history of earned income was provided.
- 1.2 Real estate and earned income tax collection reports for July and August, 2013, were distributed. Not all of the August data were available, but will be reported as soon as possible.
- 1.3 The legal services report for 2012-2013 was attached to the agenda.
- 1.4 The middle school renovation and capital projects fund reports were attached to the agenda.

2.0 DONATIONS

Date	From	Amount	Reason
5-16-13	Mr. David Nimick	\$300.00	High School Musical
6-25-13	Anonymous	\$1,000.00	General Fund
6-25-13	Mr. David Nimick	\$2,000.00	General Fund
7-16-13	Mr. & Mrs. James Haines	\$250.00	Community Youth Worker
	Total Donations Received: May, June, July and	\$3,550.00	

	August 2013		
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3.0 INFORMATION

- 3.1 The board was provided a tax millage report from the Allegheny County treasurer.
- 3.2 The board was provided a letter from the Pennsylvania Department of Education regarding the auditor general's audit for June 30, 2008, and 2007.

ACTION ITEMS

- A. That the board approve the bond issue funds, capital projects fund, general fund and grant fund financial statements ending July 31 and August 31, 2013.
- B. That the board approve a petty cash account in the amount of \$200 for the food service department.
- C. That the board ratify the general fund June, July and August, 2013, invoices and payroll in the amount of \$10,244,687.86.
- D. That the board approve general fund invoices for September, 2013, in the amount of \$186,126.28.
- E. That the board ratify the capital projects fund invoices in the amount of \$202,074.68.
- F. That the board approve the capital projects fund invoices in the amount of \$39,085.73.
- G. That the board ratify the June and July, 2013, cafeteria invoices in the amount of \$167,419.62.
- H. That the board approve August, 2013, cafeteria invoices in the amount of \$23,933.26.
- I. That the board ratify the 2011A bond issue fund invoices in the amount of \$22,298.00.
- J. That the board ratify the grant fund invoices in the amount of \$11,621.11.
- K. That the board approve the grant fund invoices in the amount of \$163.92.
- L. That the board approve the required response to the auditor general's local educational agency performance audit.

Mr. Riker moved that items A - L be placed on the legislative agenda for action.

Ms. Miller seconded the motion.