



# SAINT PAUL<sup>THE</sup> APOSTLE

## CATHOLIC SCHOOL LOS ANGELES



Dear Parents/Guardians,

On behalf of the faculty and staff, I would like to take this opportunity to welcome you to St. Paul the Apostle for the 2018-2019 school year! A very special welcome is extended to all of our new families, as well as to our new Pastor, Fr. Gil Martinez, and our Associate Pastor, Fr. Ryan Casey. As we begin another school year, we do so with a profound sense of faith, an appreciation of who we are as a vibrant Catholic community, and our need for mutual support and collaboration.

Catholic education at St. Paul's has a rich tradition built upon the extraordinary dedication of many generations. We have been continuously blessed with teachers and staff members who are deeply committed to the ministry of Catholic education. Their job descriptions can never be completely written simply because they include whatever tasks need to be accomplished on any given day. We have also been richly blessed with parents who are wholly supportive of our endeavors. We recognize the parents' role in the educational process as highly integral; accordingly, we encourage our parents to be meaningfully engaged as we strive to nurture the educational and developmental needs of our students. And finally, we are also blessed with students who are willing to work hard to achieve whatever will make them wiser, braver, more caring, more generous and more faith-filled. As educators, we have been blessed to be the catalyst for students full of promise to become the individuals they were meant to be.

It truly is an honor and a privilege to be part of your child's educational journey. We acknowledge this sacred trust, and the multifaceted responsibilities that accompany it. Education today is not always an easy task, but each and every day we derive our energy from a vision that is grounded in history, shaped by a strong Catholic identity, guided by shared leadership and inspired by hope and faith in God. With all of us working together, openly communicating and exchanging ideas, I am certain that we

will succeed! We are truly excited to begin the journey again.

Peace and blessings,  
Crystal A. Pinkofsky  
Principal

Master School Calendar Sep 2018 (Pacific Time - Los Angeles)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3 Labor Day - No	4 Developmental Kindergarten First	5 Kindergarten First 8am - Virtus	6	7 Apostle Attic Drop 8:15am - 8th Grade	8 Apostle's Attic Drop
9	10 8am - PWC Board	11	12	13	14 Apostles' Attic Sale	15 Apostles' Attic Sale
16 Apostles' Attic Sale 9:30am - Catechetical	17 7pm - Back to School Night (Starts in	18	19	20 School Picture Day	21	22
23 5pm - 7th-grade	24	25	26 8am - 8th Grade	27 New Parent	28 7pm - Sandwich	29
30 8am - PWC Board	1	2	3	4	5	6



## SCHOOL OFFICE HOURS

Beginning Monday, August 27, the school offices will be open daily from 7:30 a.m. until 3:30 p.m. Our office personnel will be available to assist you in person or by phone with any concerns or questions that you might have.



## FIRST DAY OF SCHOOL

The first day of school is **Wednesday, August 29<sup>th</sup>**. Please bring your children to school no later than **7:45 a.m.** so that we may begin our year together with a special prayer assembly in the yard. School will dismiss at 12:30 p.m. for all students on Wednesday, Thursday and Friday that week. SPA's extended care program will be open for any students needing after-school care.



## PARENT COFFEE SOCIAL/UNIFORM EXCHANGE

On Wednesday morning, August 29, the PWC Hospitality Committee will host a coffee social at 8:15 a.m. in the JCPC. All of our parents are welcome to attend. Coffee, tea, juice and pastry will be served. This is the perfect time for our new families to meet

the “veteran” families of our school community, and for everyone to become reacquainted after the long summer months.

The PWC will also be hosting a “uniform exchange” during the coffee social. SPA families are welcome to donate “gently used” uniform items; the clothing may be dropped off in the Parish Office at any time. We request that all items be free from stains, holes/tears, etc. (If it looks rotten, let it be forgotten!)

We hope to see you there!



## **CLASS ASSIGNMENTS**

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The class lists indicating your child’s room assignment will be posted on the classroom doors Wednesday, August 29, the first day of school. A great deal of time, effort and thought has gone into the process of student placement for the new school year. Careful consideration was given to input from teachers and families, as well as student learning styles and needs. Classrooms have been balanced academically and socially. Our class lists are structured to provide equitable class sizes at each grade level. Moving students is difficult without causing imbalances and inequities. Thank you so much for being positive with your child and helping him/her understand that it is impossible to place all students with a preferred best friend or teacher.



## **DK/KINDERGARTEN PARENT MEETING**

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We would like to take this opportunity to invite the parents of our Kindergarten students to a special meeting on Thursday, August 30, from 8:00 to 9:30 a.m. The meeting for parents of our DK students will be held on the same day from 11:00 a.m. to 12:00 noon. This morning is set aside with you in mind to explain SPA’s most important policies and procedures. We will cover topics such as school curriculum, uniform policies, daily procedures, and special programs. We invite you to bring any questions you may have regarding these or any other topics not listed here. We will also introduce you to members of the administration and school staff. We hope you take advantage of this wonderful opportunity. This is also a great time to meet other families new to SPA! Mark your calendar today!



## **SCHOOL-FAMILY COMMUNICATION**

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All school communication will be sent to parents via the weekly eNewsletter at whatever e-mail addresses you have provided us. Periodically, we may find it necessary to send information to you via your children’s backpack. Any time information is sent home in this manner, please read all the content, respond to any items that require your attention, and return paperwork requiring your signature to school with your child the next day.

## **SPA VISITORS MUST SIGN IN!**

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To help ensure the safety of our students, we ask that all visitors (including parents) adhere to the following guidelines: All visitors must report to the school office during school hours to sign in and secure a visitor's pass. A staff member will assist you at that time. If you have something to deliver to your child, please do NOT go directly to the classrooms during the instructional hours of 8:00 a.m. to 3:00 p.m. If you need to speak to your child personally, please report to the school office and we will call your child out of class for you. These guidelines will help to ensure a safe environment and fewer disruptions to instruction during the day. Your cooperation regarding this policy is very much appreciated.



## MEDICATION FORM

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If your child will need to take any type of medication during school hours, please have your doctor complete the attached "request for medication" form and return it to our health office. **OUR SCHOOL NURSE CANNOT AND WILL NOT DISPENSE MEDICATION OF ANY KIND WITHOUT A PHYSICIAN'S SIGNATURE.**



## PERTUSSIS BOOSTER REQUIRED FOR STUDENTS ENTERING 7<sup>th</sup> GRADE

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If your child has already received a Tdap booster, please bring proof to the health office before the start of the school year. If your child has not received a booster shot, please obtain it as soon as possible. Proof must be submitted before the start of the 2018-2019 school year or the student will not be allowed to attend class.



## SPA SCHOOL UNIFORMS

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ALL STUDENTS ARE EXPECTED TO BE IN COMPLETE UNIFORM ON WEDNESDAY, AUGUST 29<sup>th</sup>. Our school uniform company is Michael's Uniforms. A special uniform sale will be held on campus Monday, August 27, right outside the gym. If you cannot attend the on-campus sale, the company is located at 225 So. Market St., Inglewood, 90301. You may also purchase the school uniforms online.



## PE UNIFORMS/POLICY

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All students in grades kindergarten through 8 may wear PE uniforms for physical education classes. The PE uniforms will also be available for sale on Monday, August 27<sup>th</sup>. Please note that students do not have to change for PE class—the uniforms may be worn to school on days when PE classes are scheduled.



## SUN SAFETY

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Protecting our students from the sun has been a priority of the

SPA community for the past several years. Please remind your students to bring their hats and sunscreen daily. The UV index has been “very high” this summer.



## SCHOOL SUPPLY LIST

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As you begin preparing for the new school year, please note that the lists of needed school supplies for each grade level have been posted on the [spapwc.com](http://spapwc.com) website. Happy shopping!



## KEEPING OUR STUDENTS SAFE!

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Virtus training is required for ALL parents who want to volunteer at school. Two upcoming Virtus sessions will be held at St. Paul's: the initial training is Wednesday, August 22, at 9:00 a.m. in the JCPC (this is the training to attend if you've never been trained, or if your certification has lapsed). The refresher training at St. Paul's is on Wednesday, September 5, at 8:00 a.m. in the JCPC (you must refresh your certification every 4 years). You must be on time for these sessions or you will NOT receive credit (that's the Archdiocesan rule!) The Initial Virtus training is three hours long. The Refresher Virtus training is 1.5 hours long. If you are not sure when your certification lapses, please check your certificate (you received one after you completed your last training), or check with Mayora Hiney or Mary Ann Bertolucci.

An up-to-date TB test is also required to volunteer at school. If you are not certain your TB test is current, please check with Nurse Anderson ([vanderson@sp-apostle.org](mailto:vanderson@sp-apostle.org)). You can go to your doctor for a TB test, or a fairly convenient way to get a new one is at the CVS MinuteClinic.



## AFTER-SCHOOL CARE/EXTRA-CURRICULAR ACTIVITIES

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Information regarding our After-School Care and any extra-curricular programs can be found on the [spapwc.com](http://spapwc.com) website. Keep checking back for updates regarding these programs.



## THE APOSTLE'S ATTIC!

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We hope you are crafting and saving your amazing items that can be donated to the Apostle's Attic! This event will be held the weekend of September 14, 15, and 16. Donations will be gladly accepted September 4, through September 13, at morning drop-off time.



## PRAYER REQUESTS

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Finally, it is with great sadness that we pass along our heartfelt condolences to three of our SPA families who have lost family members this summer: William David Gould (father of Molly

Kublicki and grandfather of Ava and Juliette); Elsie Mondia Hernandez (mother of Belle Palaganas and grandmother of Owen and Colette); and Betty Caniggia (mother of Jenni Caniggia-Allen and grandmother of Julian). We wish all of these families the healing power of time, and the releasing power of tears. Please keep these families in your prayers.

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