



April 18th, 2019

8:00 a.m. – 3:00 p.m.

For Pre-K, the child must be four years of age on or before August 15, 2019.

For Kindergarten, the child must be five years of age on or before August 15, 2019.

The student's legal guardian/parent must complete the forms for registration at the school they wish to attend. Here is a list of what parents will need to bring to the registration.

For the Pre-K registration, parents will need to provide proof of income. Income verification documents include pay stubs, W-2 forms, Income Tax 2018, unemployment compensation, worker' compensation documentation, pension stubs, retirement documentation, social security, veteran's benefits letter, child support, alimony documentation, SSI documentation, TANF documentation, foster care reimbursement, Public Assistance payment, TN Care verification.

The Voluntary Pre-K program is specifically funded for children in economically disadvantaged situations. However, we encourage everyone to apply even if they may not qualify as economically disadvantaged because occasionally there are student openings after the economically disadvantaged children are placed in the classes. We want to serve as many children in Loudon County as possible.

For Pre-K and K registration, parents will need to bring:

A **state certified birth certificate** (a common problem is that parents have the hospital birth certificate but not the state issued one), **proof of residence in Loudon County** (utility bill, renter's agreement or property tax notice with a matching guardian's driver's license), **proof of Social Security number**. If the child is already 4 for Pre-K or 5 for K they will need to bring their **immunization record and medical examination/physical papers**. The medical exam/physical papers can be obtained at the child's pediatrician's office. If the child was born in the state of TN, the birth certificate can be obtained from the Health Dept. or from the state website. There is usually some difficulty obtaining doctor appointment and birth certificates at the last minute, so we encourage parents to plan ahead for these needs.

If you have questions or concerns, please contact the Pre-K Instructional Supervisor, Scott Mackintosh, at 458-5411 ext. 1008 or mackintoshs@loudoncounty.org or the Elementary Instructional Supervisor, Maria Warren, at 458-5411 ext. 1013 or warrenm@loudoncounty.org.