Members in Attendance: Kirsty Cady, Steve Labau, John Carruthers, Cyndi Cook, Sheryl Sharp, Laurie Maughan, Leah Call, Veronica Maple, Joe Millard and Tammy Wallen. Absent were: Will Barber, Gwen Hamlin and Eric Maine.

1. Review Draft Questions/thoughts from November 20th Meeting
   How family early – add how they handle half and full days off
   How does a break of more than 3 days affect your learning – discussion of the number 3 and why was this a decision.
   Discussion of what a “break” is – is this a long weekend. Could add in – outside of Thanksgiving, Christmas or spring break.
   Discussion of the P/D question – rank how would you like to PD. Occasional full days.
   Discussion of the preference of P/D days, do you want it all throughout the year every other month.
   Trimester for elementary.
   There will not be a different schedule on Mondays at the high schools during the second semester this year.
   Discussion of how the finals schedule works in block.
   Standards based grading and the necessity of finals.

2. Creation of Survey Questions
   **Student Questions**
   - How important is it for you to take a final exam before Christmas break. (same question from 15-16 final) High school only
   - What do you do after school on Wednesday – give options. Stay on campus, walk and come back, go home on bus or with parent. (how are students supervised after school on Wednesday - admin feedback)
   - Do the shorter class periods on Wednesday affect learning/do classes feel rushed. – ask middle & high school
   - High school – are you tardy more often on Wednesday.

   **Parent Questions**
   - Do you prefer to prefer to have one hour early release on Wednesday, periodic half days, or would you prefer to have full days off approximately every other month. Choose the best option – if your number one choice what is your back up plan for your family. – Do you have a backup child care plan.
   - What can be done to improve your students learning.
   - P/T conferences in spring. If we had would you attend.
   - Were you able to make all P/T conferences for your students with the schedule this past fall. – Ask about the targeted conference schedules at the elementary level and student led.
   - Ask the final question.
   - Prefer to take a full week at Thanksgiving or start a few days later in August.

   **Teacher Questions**
Survey deployment. Would like to have the survey out before Christmas.

3. Next Meeting Dates