

Non-Discrimination/Harassment

The Plumas Unified School District Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities.

The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school. (Education Code 234.1)



Plumas Unified School District

Bullying, Harassment or Intimidation Instructions for Report Submission

Please complete and submit forms either by fax, mail, or in person to the principal at the appropriate school. Contact information provided below:

- **Chester Elementary School**
ATTN: Alan Reeder, Principal
158 Aspen St | PO Box 826 | Chester, CA | 96020 | fax: 530-258-3195
- **Chester Jr Sr High School**
ATTN: Terry Hernandez, Principal
612 First St | PO Box 797 | Chester, CA | 96020 | fax: 530-258-2306
- **Greenville Elementary School**
ATTN: Traci Cockerill, Principal
225 Grand St | Greenville, CA | 95947 | fax: 530-284-6720
- **Greenville Jr Sr High School**
ATTN: Traci Cockerill, Principal
117 Grand St | Greenville, CA | 95947 | fax: 530-258-6710
- **Quincy Elementary School, Pioneer campus, grades Preschool - 2**
ATTN: Melissa Groh, Principal
175 N. Mill Creek Rd | Quincy, CA | 95971 | fax: 530-283-6508
- **Quincy Elementary School, Alder campus, grades 3 - 6**
ATTN: Lara Hollister, Principal
246 Alder St | Quincy, CA | 95971 | fax: 530-283-6085
- **Quincy Jr Sr High School**
ATTN: Erin Mongiello, Principal
6 Quincy Junction Rd | Quincy, CA | 95971 | fax: 530-283-6519
- **C. Roy Carmichael Elementary School**
ATTN: Melissa Leal, Principal
895 West St | Portola, CA | 96122 | fax: 530-832-0667
- **Portola Jr Sr High School**
ATTN: Sara Sheridan, Principal
155 6th Ave | Portola, CA | 96122 | fax: 530-832-5582
- **For confidential reporting-** please complete form and either fax or mail to the Plumas Unified School District Office with attention to Patty McCutcheon as indicated below:
 - Plumas Unified School District
ATTN: Patty McCutcheon
50 Church St | Quincy, CA | 95971 | fax: 530-283-6530



Plumas Unified School District

Bullying, Harassment or Intimidation

Documentation

Bullying, Harassment, or Intimidation Reporting Form

Directions: Bullying, harassment, or intimidation are serious and will not be tolerated. This is a form to report alleged bullying, harassment, or intimidation that occurred on school property; at a school sponsored activity or event off school property; on a school bus; or on the way to and/or from school, in the current school year. If you are a student victim, the parent/guardian of a student victim, a close adult relative of a student victim, or a school staff member and wish to report an incident of alleged bullying, harassment or intimidation, complete this form and return it to the Principal. Contact the school for additional information or assistance at any time.

Bullying, harassment, or intimidation means intentional conduct, including verbal, physical or written conduct or an intentional electronic communication that creates a hostile educational environment by substantially interfering with a student's education benefits, opportunities or performance, or with a student's physical or psychological well-being and is:

- Motivated by an actual or a perceived personal characteristic including race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, familial status or a physical or mental ability or disability; or,
- Threatening or seriously intimidating; and,
- Occurs on school property, at a school activity or event, or on a school bus; or,
- Substantially disrupts the orderly operation of a school.

"Electronic communication" means a communication transmitted by means of an electronic device, including telephone, cellular phone, computer or pager.

Today's date ____/____/____ School _____

Person Reporting Incident: Name: _____

Telephone _____ Email: _____

Place an X in the appropriate box: Student Parent/guardian Close adult relative School staff member

1. Name of student victim _____ Age _____

2. Name(s) of alleged witness(s) (If known) (please print)	Age	School (If known)

Bullying may be reported anonymously, but complete information will help with a thorough investigation.

3. Name(s) of alleged offender(s) (If known) (please print)	Age	School (If known)	Is he/she a student?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

4. On what date(s) did the incident happen? ____/____/____ ____/____/____ ____/____/____
Mo./Day/Year Mo./Day/Year Mo./Day/Year

5. Where did the incident happen (choose all that apply)?
- On school property
 - At a school-sponsored activity or event off school property
 - On a school bus
 - On the way to/from school

6. Place an X next to the statement(s) that best describes what happened (choose all that apply):

- Any bullying, harassment, or intimidation that involves physical aggression
- Getting another person to hit or harm the student
- Teasing, name-calling, making critical remarks, or threatening, in person or by other means
- Demeaning and making the victim of jokes Making rude and/or threatening gestures
- Excluding or rejecting the student Intimidating (bullying), extorting, or exploiting
- Spreading harmful rumors or gossip Related to the student's perceived sexual orientation
- Related to the student's disability
- Cyber bullying (e.g., social media including Facebook, Instagram, etc.)
- Electronic communications (e.g., mail, text, etc.)
- Other (specify) _____

7. Describe the incident(s), including what the alleged offender(s) said or did. _____

8. Why did the bullying, harassment or intimidation occur? _____

9. Did a physical injury result from this incident? Place an X next to one of the following:

- No Yes, but it did not require medical attention Yes, and it required medical attention

10. If there was a physical injury, do you think there will be permanent effects? Yes No

11. Was the student victim absent from school as a result of the incident? Yes No

If yes, how many days was the student victim absent from school as a result of the incident? _____

12. Did a psychological injury result from this incident? Place an X next to one of the following:

- No Yes, but psychological services have not been sought Yes, and psychological services have been sought

13. Is there any additional information you would like to provide?



Plumas Unified School District

Bullying, Harassment or Intimidation Service Resources for Victims

Local Resources:

- Plumas County Behavioral Health Department: 1-800-757-7898 or 530-283-6307
- Private Insurance Providers- contact your insurance provider for counseling providers under your plan
- Plumas Rural Services (PRS): 530-283-2735 or www.PlumasRuralServices.org
PRS offers **FREE** services to help your child, including individual therapy with licensed therapists. Junior and senior high school students can access school-based individual counseling and/or group counseling with paraprofessional counselors. PRS also provides information on developing healthy relationships. They can help if your child is:
 - struggling to deal with the after effects of bullying;
 - in an unhealthy relationship;
 - experiencing behavioral issues after a traumatizing event (even much earlier childhood);
 - or in need of support to cope with current or past abuse or neglect.

National Resources:

- The TREVOR Project: Crisis intervention and suicide prevention for LGBTQ youth- www.trevorproject.org
 - TREVOR LIFELINE: 866-488-7386 Trained counselors are here to support you 24/7. If you are a young person in crisis, feeling suicidal, or in need of a safe and judgement-free place to talk, call the Trevor Lifeline now.
 - TREVORCHAT: TrevorChat is a free, confidential and secure instant messaging service that provides live help to LGBTQ youth available 7 days a week between 3pm-10pm ET/ 12pm-7pm PT. Access at: www.trevorproject.org TrevorChat is designed to be accessed by a computer so you may have difficulty if trying to access via tablet or smart phone.
 - TrevorText: Text “Trevor” to 1-202-304-1200. Available Monday – Friday between 3pm – 10pm ET / 12pm – 7pm PT. Standard text messaging rates apply.
 - TrevorSpace: an online international peer-to-peer community for LGBTQ young people and their friends.
- National Suicide Prevention Lifeline: provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals. 1-800-273-8255 <https://suicidepreventionlifeline.org>
- Crisis Text Line: Text CONNECT to 741741 from anywhere in the USA, anytime, about any type of crisis. A live, trained Crisis Counselor receives the text and responds quickly. <https://crisistextline.org>