

Criteria For Earning Credit

- Class requirements: Daily work, homework, written assignments, class participation, tests.
 - Mastery of Course: A student must attain an average grade of seventy (70) or better.
- Semester grades will be determined by an average of grades for each of the two 9-week periods and the exam, if required. Each year-end grade will be determined by averaging the two semester grades. Exams and EOC's will equal 15% of grade.

Non Discrimination Policy

It is the policy of the Rutherford County School System not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability in its educational programs or employment policies as required by Titles IX and VII of the Civil Rights Act of 1964, the Equal Pay Act of 1973, Titles IX(1972 Educational Amendments), Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act.

Discrimination / Harrassment / Bullying / Intimidation

Policy 6.304 in the Rutherford County Student Handbook.

Afternoon Dismissal Procedures

All car riders, drivers, and athletes in season are dismissed at the 3:30 bell. First load bus riders dismiss at 3: 35 bell. All remaining students dismissed at 3:45 bell. Any student loitering after school or leaving prior to their dismissal time will receive ISS for the first offense. Recurring offenses will result in further disciplinary action.

Forged Notes

Use of or possession of forged or illegal passes could result in suspension.

Automobiles And Cycles

Students driving to school must park on either side of the school building. Besides regular traffic laws, the following rules are to be followed by the student drivers.

1. All students who drive cars to school must have a parking permit hanging from rear view mirror. Parking permit is \$10.00 per student **nonrefundable**.
2. No student will be allowed to drive away from school during school hours without written permission from the office.
3. Students are not to loiter in automobiles or the parking lot before, during or after school hours.
4. Students are to lock the car when leaving it **as the school is not responsible for loss or damage.**
5. Do not block or park in any way to keep another car from leaving.
6. Park in assigned space only.
7. **No tardiness to school for car trouble will be excused.**

FAILURE TO ABIDE BY THESE RULES COULD RESULT IN CAR BEING TOWED AT OWNER'S EXPENSE AND/OR LOSS OF ALL DRIVING PRIVILEGES/or SUSPENSION.

Visitors

Any visitor to Smyrna High School must have a visitor's permit from the office and I.D. to enter the school. To keep the school day functioning in a normal manner, visitors will be kept to a minimum. If someone visits Smyrna High School, they are to follow the regulations regular students must follow. The office has the authority to refuse visitors at school or to ask them to leave.

Electronic Devices

Electronic devices are only to be used for academic purpose with teacher's permission. Smyrna High School assumes no responsibility for lost or stolen electronic devices brought on campus by an individual.

Keeping up with such devices are the sole responsibility of the owner.

Violations will result in the devices being confiscated. Rutherford County School Board Policy 6.312.

Students who refuse to surrender their phones to any teacher on first request will serve 3 days' ISS. Refusing to surrender your phone to an administrator will result in 1 day OSS.



The Administration, Faculty and Staff welcome you to Smyrna High School

Smyrna High School is a comprehensive high school. The major goal of all activities at Smyrna High School is the development of characteristics which help to make each student a good citizen. To achieve such a purpose, Smyrna High School offers various types of training- academic and career and technical courses, a variety of extra-curricular activities, and an opportunity for participation in various sports.

It is the policy of this school to plan work which we feel students are capable of completing successfully. It is our sincere desire to help prepare each student for a place in society and assume the responsibility of being a good citizen in their community.

It is of utmost importance that each student be in school every day except for illness, be on time, and be prepared for each class. Remember, the habits of promptness, trustworthiness, and preparedness students develop now will be of great advantage throughout life.

The purpose of this folder is to acquaint each student with school traditions, customs, and policies which help them become part of Smyrna High School.

Philosophy

The faculty of Smyrna High School recognizes its function in the community as that of service to the students' needs, the faculty has an awareness of individual student ability and backgrounds.

The faculty believes instruction in all curricula directs each student to an awareness and understanding of themselves and their relationship to the community and to the challenges that will be part of the changing technical world.

The faculty stresses encouragement through positive feedback which helps students form positive self concepts which will enable them to better relate to the teachers thus giving students strengths with interpersonal relations in preparation for a positive role in the community.

Smyrna High School offers courses that prepare students for any university or college, for any vocational school, or for the work force. School counselors and faculty make students aware of educational opportunities and careers.

Administrators

Principal: Sherri Southerland

Vice Principals: (Last Name of Students Assigned)

Mike Messerly - A-H • Billy Harris - I-Q • Nicole Takayama - R- Z • Steven Lay - Testing Coordinator

Mission Statement:

STRIVING FOR EXCELLENCE

Honors, Distinction, Validictorian And Salutatorian

To **Graduate with Honors** students must score at or above all of the subject area readiness benchmarks on the ACT or equivalent score on the SAT.

To **Graduate with Distinction** students must attain a B average (3.0) and complete at least one of the following:

- Earn a nationally recognized industry certification
- Participate in at least one of the Governor’s Schools
- Participate in one of the state’s All State musical organizations
- Be selected as a National Merit Finalist of Semi-Finalist
- Attain a score of 31 or higher composite score on the ACT
- Attain a score of 3 or higher on at least two advanced placement exams
- Successfully complete the International Baccalaureate Diploma Programme
- Earn 12 or more semester hours of transcribed postsecondary credit

The **Valedictorian/Salutatorian** shall be the student(s) who attain(s) the highest GPA (grade point average) for grades 9-12 **and** have taken a minimum of twelve (12) honors or above honors level courses **and** meet all requirements for a student graduating with honors **and** a student graduating with distinction pursuant to the Tennessee Board of Education’s criteria. These requirements MUST be completed **by the end of December of the senior year.**

School Counseling Services

School counseling services are available to all students to: facilitate their personal, social, and academic success in school; help them better understand their strengths and limitations; identify interests and aptitudes; aid them in planning for and attaining realistic goals.

Counselors

(Last Name of Students Assigned)

TBD	A-D	Kendall Knox	E-Lh
Kati Dickerson	Li-Ri	Greg Raffo	Rj-Z

GRADUATION REQUIREMENTS

See Counselors for specific classes or website

MOMENT OF SILENCE

Each day in all grades in all public schools, a period of silence – not to exceed one minute in duration – shall be observed for meditation or personal beliefs. This minute of silence will be between 8:30 – 8:35 each day.

PLEDGE TO FLAG

The pledge to the flag will follow the minute of silence each day.

General Rules And Regulations At Smyrna High School

All students are expected to conduct themselves as ladies and gentlemen, in all circumstances and toward all people, in and out of school. Smyrna High is as respected as the students who attend it and only as good as we desire it to be.

Attendance

Under the Compulsory School Law of Tennessee, all children under the age of 18 are required to attend school unless excused for certain legal reasons. Here are the four reasons an absence will be excused Policy 6.200 in the Rutherford County Student Handbook.

1. Student’s personal illness (physician’s statement may be required.)
2. Illness in the family requiring temporary help from the student (physician’s statement may be required.)
3. Death in family
4. Religious holidays regularly observed by persons of faith

The Rutherford County School Board attendance policy is as follows Policy ADM 2-3 in the Rutherford County Student Handbook.

Absences shall be classified as excused or unexcused as determined by the principal or their designee. If absent, the work missed may be made up within five (5) days of returning to school from said absence. Out-of-school suspension days shall be allowed to make up work missed within five (5) days of returning to school from said absence and receive 80% of the grade earned. If a grade was not taken for the day missed, no deduction in grades will occur because of the absence.

EARLY DISMISSAL

ANY STUDENT LEAVING THE CAMPUS DURING SCHOOL HOURS WITHOUT A SIGNED NOTE FROM THE OFFICE WILL BE SUBJECT TO SUSPENSION.

In order to leave school, a student must follow this procedure:

Bring a note signed by your parent or guardian to the office before 8:30 AM. The note must include your parent/guardian’s phone number. If a student drives to school, your parent or guardian will be called to confirm the early dismissal before the permit to leave is issued.

Tardiness

The Rutherford County School Board Tardiness Policy 6.200 is as follows: Tardies (K-12)

Being on time to school and class is essential for optimum teaching and learning. When a student is tardy, he/she disrupts this process for others and can lose important learning time for himself/herself. School bus transportation is provided free of charge to students of Rutherford County. For this reason tardies related to car problems, traffic, oversleeping, etc., are not valid reasons for tardiness. To receive an excused tardy when late to school, the student must have either:

- A. A doctor’s statement
- B. An official court notice
- C. A parent with student, note or a telephone call and approval by administration.

The following tardy policy has been adopted for each semester: (rev. 7/17)

Unexcused Tardies

<i>Unexcused Tardy</i>	1	<i>Warning</i>
<i>Unexcused Tardy</i>	2	<i>Warning</i>
<i>Unexcused Tardy</i>	3	<i>Warning</i>
<i>Unexcused Tardy</i>	4	<i>Silent Lunch</i>
<i>Unexcused Tardy</i>	5	<i>Silent Lunch</i>
<i>Unexcused Tardy</i>	6	<i>Detention Hall</i>
<i>Unexcused Tardy</i>	7	<i>Detention Hall</i>
<i>Unexcused Tardy</i>	8	<i>1 Day ISS AND Parent Phone Call</i>
<i>Unexcused Tardy</i>	9	<i>1 Day OSS AND Parent Phone Call</i>
<i>Unexcused Tardy</i>	10	<i>1 Day ISS AND Parent Phone Call</i>
<i>Unexcused Tardy</i>	11	<i>1 Day OSS AND Parent Phone Call</i>
<i>Unexcused Tardy</i>	12	<i>1 Day ISS AND Parent Phone Call</i>
<i>Unexcused Tardy</i>	13+	<i>1 Day OSS AND Parent Phone Call</i>

Failure to complete silent lunch or detention hall as assigned will result in 1 day ISS for first offense. Additional offenses may result in additional ISS/OSS. Students with truancy issues and behavioral issues may be assigned to alternative school for willful and persistent violation of school rules.

Smoking, Drugs, And Alcohol

The use of tobacco (Cigarettes, Chewing Tobacco, Snuff, etc.) and Electronic Cigarettes in the building or on school grounds is strictly prohibited. Discipline on the first two offenses will be determined by the administration. Any other offense may result in a three to five school day suspension. **NO EXCEPTIONS** will be made. Any student on a school trip is considered at school.

Students involved in possession or use of drugs or drug paraphernalia will be expelled from Smyrna High School for one calendar year as stated in the Tennessee Zero Tolerance Law, Rutherford County School Board Policy 6.309.

Being under the influence/possession/use/sale/transfer of alcoholic beverages is considered a level IV misbehavior by the Rutherford County Board of Education and will be disciplined in accordance with the RCS Code of Behavior and Discipline.

Reasons For Suspension

According to state law 49- 1309, the principal may suspend a student from attending a school including its sponsored activities, or from riding a school bus, for good and sufficient reasons. Those reasons may include, but shall not be limited to: (1) Willful and persistent violation of the rules of the school; (2) Immoral or disreputable conduct, including vulgar or profane language; (3) Violence or threatened violence against the person of any personnel attending or assigned to any school; (4) Willful or malicious damage to real or personal property of the school, or the property of any person attending or assigned the school; (5) Inciting, advising, or counseling of others to engage in any of the acts herein enumerated; (6) Marking, defacing, or destroying school property; (7) Possession of a pistol, gun or firearm on school property; (8) Possession of a knife, etc., as defined in TN 39-6-1701, on school property; (9) Possession of a toy weapon on school property. A toy weapon includes, but is not limited to a pistol, gun, firearm, sword, or knife (with the exception of toy weapons brought to school for sponsored or approved purposes); (10) Assaulting a principal or teacher with vulgar, obscene, or threatening language; (11) Unlawful use of or possession of barbitol or legend drugs; (12) Engaging in behavior which disrupts a class or school-sponsored activity; (13) Making a threat, including a false report, to use a bomb, dynamite, or any other deadly explosive or destructive device including chemical weapons on school property or a school sponsored event; (14) Two (2) or more students initiating a physical attack on an individual student on school property or at a school sponsored activity, including travel to and from school; (15) Off campus criminal behavior which results in the student being legally charged with a felony and the student's continued presence in school poses a danger to person or property or disrupts the educational process; (16) Any other conduct prejudicial to good order or discipline in any public school; (17) Any zero tolerance offence as defined in Policy 6.313

Numbers 6, 7 and 9 now are under the Tennessee Zero Tolerance Law.

Assignments for out of school suspensions may be made up for 80% of GRADE EARNED if turned in on assigned due date after suspension.

Detention Hall

Detention Hall is held daily from 3:40 – 4:30 p.m. Students who have detention hall are required to stay and are responsible for their own transportation home. Being late to or failure to bring material to study will result in an additional day. FAILURE TO STAY ON OR BEFORE THE DAY ASSIGNED WILL RESULT IN A 1 DAY IN SCHOOL SUSPENSION THE

FIRST TIME AND A 3 DAY IN SCHOOL SUSPENSION FOR SUBSEQUENT OFFENSES.

Morning Detention Hall will be available on Tuesday and Thursday 7:30-8:15 in Room 191.

Skipping School

Skipping school is not condoned under any circumstances. Any student caught skipping school will receive in-school suspension for the first offense. For a second offense, the student will receive out of school suspension.

Parent Conferences

The teachers at Smyrna High School remain at school until 4:00 every other Wednesday afternoon for parent conferences. At this time student's progress or any problem they might have is discussed. The conferences are private and confidential. Contact Counseling Department for appointment. Call 904-3865, Ext. 23705.

Trespassing/Vandalism

Students on campus after school hours may be considered trespassing if not engaged in a sanctioned activity and not under the immediate supervision of a teacher/coach. Damage to school property may result in disciplinary action up to and including expulsion. The cost to repair damages and/or remedy the offense will be charged to the student's parents or legal guardians, this includes the cost to rekey locks on interior/exterior doors.

Lockers

The rental fee will be \$5 per student. Lockers will be issued during the first week of school by the **First Period Teachers**. All lockers are to be kept neat. Do not put shelves in the lockers as they damage them. If a student has a question concerning their locker, they should see the assistant principal in the office. If a lock or locker is damaged, the student will be charged for the damage. **ONLY ONE STUDENT PER LOCKER AT ALL TIMES.**

Lost And Found

There is a lost and found area in the office. If something is found, please turn it into the office. If something is lost, check in the office to see if it has been turned in. Any unclaimed articles will be disposed of at the end of the year.

School Store

The school store is open each morning from 8:00 to 8:20 and during each lunch period. Items available for sale include basic school supplies and spirit items such as shirts, hoodies, hats, etc.

Textbooks

ALL STUDENTS ARE RESPONSIBLE FOR ALL TEXTBOOKS ISSUED TO THEM.

At the beginning of the year, each student will be given a textbook card to be filled in by their teachers. This card is kept on file in the office. Before a student takes an exam or is given his grades at mid term or at the end of school, they must have their text book or make arrangement in the office for payment. If a textbook is lost, it must be paid for in the office and another will be issued. If the textbook is found after it has been paid for, the money will be refunded.

Wellness Students

Students are required to dress in t-shirt, gym shorts and athletic shoes for physical education activities.

Cafeteria

The school cafeteria is operated for the students. A definite time for eating will be assigned each student. **After eating, each student must return all trash to the appropriate place before leaving.** All students are to remain in the cafeteria during their scheduled lunch time.

Change Of Schedule

Schedule changes will be kept at a minimum. Students will not be permitted to change classes simply to change teachers. Since students were given a chance to register for courses of their choice in the spring of last year, very few changes should be necessary. There will be no dropping or adding classes after the first full week of classes.

Grades

The grading system at Smyrna High School is as follows:

A	93 – 105
B	85 – 92
C	75 – 84
D	70 – 74
F	Below 70
I.....	Incomplete (Failure unless completed)

Report Cards

Report Cards will be issued to students approximately one week after each nine weeks ends. Progress Reports issued middle of each nine weeks.

Examination Exemptions

All students are required to take mid-term examinations. Any student who meets the following criteria will be exempt from taking final examinations:

1. A student with an A average and 8 or less classes absent per year.
2. A student with a B average and 6 or less classes absent per year.
3. A student with a C average and 4 or less classes absent per year.
4. A student with a D average and 2 or less classes absent per year.

Only school related activities will not count against exemptions. These include:

- (a) class trips and departmental activities (science fair, math contest, etc.)
- (b) club trips (beta, science, etc.)
- (c) sports (golf, baseball, etc.)

Any student who is suspended (ISS or OSS) must take exams.

A transfer student must have record of attendance or take exams.

*For 1st semester courses during the last semester, these criteria must be met to be exempt:

A---4 absences B---3 absences C---2 absences D---1 absences

Chronic Absenteeism:

Seniors: Seniors will not be allowed to attend prom nor participate in graduation exercises if they meet any of the following criteria:

- a.)The student has more than 14 unexcused absences during the school year, OR
- b.)The student has more than 9 unexcused absences during the 2nd Semester.

All students may be restricted from field trips and other school-related activities due to truancy. The prom policy for seniors also applies to their dates.

Missing more than half of a school day is considered a full absence. A combination of 5 tardies or dismissals (unexcused) will count as an absence.

End Of Course Tests (Eocs)

EOCs are high-stakes tests mandated by the state and local governments. Students and teachers put forth a lot of time and effort preparing for EOCs. It is expected that students will do their best on these tests. Intentionally finishing early, sleeping, distractions, and other behavior that may jeopardize the EOC scores and/or process will result in discipline up to and including out of school suspension.

Out Of School Credit

Students may obtain credit for elective courses in summer school. However, required courses may be taken only if the course is being repeated or if a student has a 3.0 grade point average.

Dropping Classes

Dropping down in course level will be considered after a parent-teacher conference is held to discuss the situation, 2) the teacher believes such change benefits the student, and 3) a Smyrna High School administrator agrees to the change.

Smyrna High School Dress Code

RUTHERFORD COUNTY POLICY 6.310: Clothing and accessories bearing slogans that are about or suggestive of drugs, alcohol, sex obscenities, gang affiliation, or prove to be disturbing influence, shall not be allowed in the Rutherford County school system.

THE SHS ADMINISTRATION RESERVES THE RIGHT TO MAKE ANY DECISIONS REGARDING DRESS.

Before leaving for school, students should look in the mirror to see if they are in dress code.

Guidance For Dress Code

1. Shorts may be worn if not more than 6" above the knee.
2. No see-through garments of any type.
3. No bandanas. (Purple & Gold bandanas may be worn as headbands on Fridays ONLY. Otherwise bandanas are NOT permitted)
4. No bare midriff – no visible cleavage at any time.
5. No head coverings of any kind to be worn inside the building, unless approved by administration.
6. Clean, well-groomed hair, no picks or combs worn in hair; no hair rollers worn in school.
7. No sun glasses worn in building.
8. No skirt/dress can be worn that is more than 4" above the knee.
9. When wearing pants with holes above the knee, students must wear an additional layer such that no portion of the student's skin or undergarment may be seen through those holes.
10. No house shoes.
11. Tops worn with leggings must be as long, or longer, than the tip of the longest finger when the students' arms are extended along the side of the body.
12. No chains allowed.
13. No pajama, lounge pants.
14. Students may be asked to remove piercings that are a safety concern or distraction.
15. Sleeveless tops/dresses may be worn as long as the portion covering the shoulder is equivalent to the width of the student's first three fingers (at the knuckles) or greater and undergarments are completely covered.
16. Overalls and pants with straps must be hooked and over the shoulder.
17. No sagging pants.

NO PUBLIC DISPLAY OF AFFECTION SUCH AS HOLDING HANDS, HUGGING, KISSING, ETC., WILL BE ALLOWED AT SMYRNA HIGH SCHOOL.