

MINUTES of the REGULAR MEETING on NOVEMBER 16, 2015

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on Monday, NOVEMBER 16, 2015 at 7:00 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Pete Bussone, Paul Connolly, Bertrand Fougnes, Lilia Gobaira, Christine Harrington (7:10 p.m.), Tracy Healy, Robert Laverty (7:10 p.m.), Kennedy Paul, Alice Weisman

Member(s) Absent: None

Also Present: Dr. Patrick Piegari, Interim Chief School Administrator
Nicholas Puleio, Interim SBA/Board Secretary
David Coates, Board Legal Counsel

1. WELCOME/SUNSHINE NOTICE

Board President Alice Weisman called the meeting to order at 7:00 p.m. and read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Ms. Weisman asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" (No one objected.) "There being none, we may proceed."

2. PLEDGE OF ALLEGIANCE

3. A. MOTION TO APPROVE AGENDA

Mr. Connolly moved, seconded by Mr. Paul as follows:

"Having read the material received, I move the agenda be approved as submitted, with an addendum to Item 16A: Staffing; and 16.O: Approve Professional Development Opportunity for HHS Language Teacher."

Vote: On a roll call poll of the Board, the motion to approve was carried unanimously with 7 'yes' votes.

3. B EXECUTIVE SESSION

Mr. Connolly moved, seconded by Mr. Paul as follows:

"BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two executive sessions during its Meeting on Monday, November 16, 2015. These closed session's concern:

1. Personnel Matters
2. Student Matters: Bullying
3. Attorney Client Privilege

Minutes of these closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists."

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 7 'yes' votes.

4. EXECUTIVE SESSION

The Board went into closed session at 7:05 p.m. to interview Mr. Paul M. Todd, candidate for position of Business Administrator/Board Secretary.

4A. RETURN TO OPEN SESSION: 7:20 p.m.

5. PUBLIC HEARING ON PROPOSED NEW SCHOOL BUSINESS ADMINISTRATOR'S CONTRACT

Ms. Weisman opened a public hearing for comments or questions regarding the appointment/contract of Mr. Paul M. Todd to the position of EWRSD Business Administrator/Board Secretary.

6. ADOPTION OF NEW BUSINESS ADMINISTRATOR/BOARD SECRETARY'S CONTRACT

Action: Mr. Connolly moved, seconded by Mr. Paul as follows:

"I move that the Board approve the appointment of PAUL M. TODD to the position of School Business Administrator/Board Secretary for the East Windsor Regional School District, per the terms of the contract presented to the Board, as approved by Executive County Superintendent."

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 9 'yes' votes.

7. PROCLAMATION: AMERICAN EDUCATION WEEK

It is requested that the Board of Education declare November 16-20, 2015, as American Education Week in the East Windsor Regional School District. Ms. Weisman read out loud the following proclamation:

WHEREAS, America's schools are the backbone of our democracy, providing each new generation with the tools needed to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise; and

WHEREAS, education employees - be they custodians or teachers, bus drivers or librarians - work tirelessly to serve our children and communities with care and professionalism; and

(Motion): NOW THEREFORE, I, Alice Weisman, serving as President of the East Windsor Regional Board of Education do hereby proclaim Nov. 16-20, 2015, as the 94th annual observance of American Education Week.

Second: Mr. Fougnyes

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 9 'yes' votes.

8. PRESENTATION: NJDOE PARCC UPDATE

Mr. Michael Dzwonar, Assistant Superintendent for Curriculum and Instruction, provided the Board and public with an update on the upcoming PARCC Testing.

9. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Mr. Bussone spoke about the recent passing of Andrew Kurs, a former student. He noted it is just another very tragic loss of a good person. He thanked administration and staff for attending the services.

10. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Andrea Bavero of East Windsor, also commented on this topic. She noted this happened to a very wonderful and respected family. If it can happen to them it can happen to anyone. She pleaded with the Board to take a serious look at drug usage in our schools, and ways to prevent this from happening in the future.

Ms. Weisman responded that Board members are just as affected as the community when a tragedy like this occurs. Our guidance department is involved in working with the students, and we are all trying to work together for ways the Board and District can try and help kids so this does not happen.

Discussion ensued on the topic. In addition a former high school student and current junior shared their comments on this issue

11. THE FOLLOWING POLICIES ARE SUBMITTED TO THE BOARD FOR APPROVAL ON SECOND READING:

- Policy 5305 – Health Services Personnel – Revised/Recommended
- Policy 5306 – Health Services to Nonpublic Schools - Revised/Mandated
- Policy 5308 – Student Health Records – Revised/Mandated
- Policy 5310 – Health Services – Revised/Mandated
- Policy 5339 – Screening for Dyslexia – New/Mandated

5305 – Health Services Personnel – Revised/Recommended

N.J.A.C. 6A:16-2.3 has been re-adopted with minor revisions. This code section prescribes roles and responsibilities of the school physician, certified school nurse, certified school nurse/non-instructional, and non-certified school nurse. The most significant revision eliminates the specific services a non-certified school nurse can provide and indicates the non-certified school nurse will perform services permitted under the non-certified nurse's license issued by the State Board of Nursing. This revision was made to give school districts increased flexibility to use these nurses to provide specialized care, as appropriate and as permitted by their license, resulting in potential reduced costs to school districts. Policy Guide 5305 has been revised to incorporate the provisions of the re-adopted code.

- Policy Guide 5305 is **RECOMMENDED**

5306 – Health Services to Nonpublic Schools (Revised)

N.J.A.C. 6A:16-2.5 has been re-adopted with minor revisions. This code section prescribes a school district's responsibility in providing school health services to eligible students that are enrolled in a nonpublic school within the school district boundaries. The minor revisions to this re-adopted code section have been incorporated into the revised Policy and Regulation Guides 5306. Policy and Regulation Guides 5306 outline mandated responsibilities of a school district that has a nonpublic school within its boundaries. A school district that does not have a nonpublic school within its boundaries does not need to adopt Policy and Regulation Guides 5306.

- Policy Guide 5306 is **MANDATED** Regulation Guide 5306 is **MANDATED**

5308 – Student Health Records (Revised)

N.J.A.C. 6A:16-2.4 has been re-adopted with minor revisions. This code section prescribes the school district's responsibility in maintaining and transferring student health records while limiting access to and disclosure of such information pursuant to law. Several provisions of N.J.A.C. 6A:16-2.4 were removed as the same provisions are included in N.J.A.C. 6A:32 and Policy and Regulation Guides 8330 – Pupil Records. Policy and Regulation Guides 5308 have been revised to incorporate these revisions.

- Policy Guide 5308 is **MANDATED** Regulation Guide 5308 is **MANDATED**

5310 – Health Services (Revised)

N.J.A.C. 6A:16-1.3 – Definitions, N.J.A.C. 6A:16-2.1 – Health Services Policy and Procedural Requirements, and N.J.A.C. 6A:16-2.2 – Required Health Services have been re-adopted with minor revisions. The first section of the Policy Guide that listed all the policy requirements has been removed from the code and removed from the Policy Guide as the NJDOE indicated these policies are required in other sections of the code and there is no reason to list them in this section of the code. The other changes in the Policy and Regulation Guide are minor. The NJDOE, in an April 29, 2014 Memorandum to Chief School Administrators, indicates this code section needs to be revised as a result of recent legislation, the Scholastic Student-Athlete Safety Act. Several provisions in this legislation concerning pre-participation athletic physicals are contrary to several provisions in the recently re-adopted N.J.A.C. 6A:16. The NJDOE's April 29, 2014 Memorandum indicated school districts should follow the guidance provided in the Memorandum pending the administrative code being updated. Strauss Esmay provided a copy of the April 29, 2014 Memorandum and NJDOE forms to PASS school districts in Policy Alert 203 with a note indicating the provisions of the Memorandum shall be followed and the NJDOE forms shall be used by school districts. Until the administrative code is updated, the provisions of the most recent adopted code have been incorporated into Policy and Regulation Guides 5310. These Guides will likely be revised again when a new administrative code that aligns with the Scholastic Student-Athlete Safety Act is adopted.

Policy Guide 5310 is **MANDATED** Regulation Guide 5310 is **MANDATED**

5339 – Screening for Dyslexia (New)

P.L. 2013, Chapter 210 regarding screening for dyslexia was approved and codified at N.J.S.A. 18A:40-5.1 through 5.4. In summary, the new statute requires every school district to screen students who have exhibited one or more potential indicators of dyslexia or other reading disabilities with a screening instrument provided by the Commissioner of Education. An April 15, 2014 Memorandum from the Assistant Commissioner's Office to Chief School Administrators regarding the screening instrument to be provided by the Commissioner states:

The NJDOE recognizes that districts may already be screening for reading difficulties and subsequently planning and delivering appropriate interventions for students. The intent of the law is to have educators consider the possibility of, and thus provide specific interventions for, potential reading disabilities, including dyslexia. In many instances the current instruments used for screening may also be used to satisfy the requirements of the law. The imperatives are the use of data collected from the screenings, as well as the consideration of the potential for reading disabilities, including dyslexia. In summary, this paragraph in the April 15, 2014 Memorandum indicates locally used screening instruments will satisfy the requirements of the law. A new Policy Guide 5339 has been developed to address this required screening. Policy Guide 5339 is **MANDATED**

ACTION: Mr. Connolly moved, Seconded by Mr. Paul to approve the above policies on SECOND reading.

VOTE: On a roll call poll of the Board, Motion to approve was carried unanimously with 9 'yes' votes.

12. ANNOUNCEMENTS

Dr. Peigari noted as his appointment as Interim CSA will end November 30, he thanked the Board for the opportunity and wished them luck going forward.

13. EXECUTIVE SESSION: The Board went into a second closed session at 8:10 p.m.

13 A. RETURN TO OPEN SESSION: 9:10 p.m.

14. SECOND OPPORTUNITY FOR BOARD MEMBERS COMMENTS

15. SECOND OPPORTUNITY FOR PUBLIC COMMENTS

16. MOTION TO APPROVE ROUTINE AGENDA ITEMS BY EXCEPTION

Mr. Connolly moved, Seconded by Mr. Paul as follows: "Having read and reviewed the materials received, I move that the Board approves the listed routine agenda items as submitted."

- A. Staffing
- B. Bullying Report from October 19, 2015
- C. Donations:
 - 1) 13 ELMO Units from the Peddie School to HHS
 - 2) Second Generation Holocaust Education Fund to HHS O'Ambassadors Club
- D. Overnight Field Trip – HHS Music Dept.
- E. Overnight Field Trip – HHS Ski Club
- F. Field Trips
- G. Creation of a School Store at HHS
- H. HHS Participating in the TV Program Classroom Close-up NJ
- I. Change in Advisor for Previously Approved Non-Paid Club
- J. New Non-Paid Clubs:
 - 1) Helping Hands of HHS
 - 2) Junior State of America at HHS
 - 3) Comic Book Club at MHK
- K. Travel and Related Expenses
- L. HHS & MHK Winter Sports Schedules
- M. Approve Purchase of a Chromebook cart/charging station and 30 Chromebooks for use in College Prep Math classes at HHS, to be reimbursed by MCCC
- N. Approve Acceptance of a Young Audiences NJ & Eastern PA (YA) Grant & Press Release for the Grace N. Rogers School
- O. Out-of-District Placement
- P. Professional Services for Students
- Q. Tuition Agreements with Mercer County Vocational Technical Schools for 2015-16:
 - 1. Full Time Health Science and STEM Academy
 - 2. Full Time VOTECH for Special Education Students

- R. Joint Transportation Agreements for 2015-16
 - 1. Middlesex County Educational Services Commission
 - 2. Gloucester County Special Services School District
 - 3. Cranbury Public School District
- S. Resolution: Joint Transportation Agreement with Roosevelt Public School District for 2015-16
- T. Minutes of October 19, 2015 Regular Meeting
- U. Declaration and Removal of Surplus Property
 - 1. Recycling Proposal for Surplus Technology Equipment
 - 2. Fax machine and Typewriter at HHS
- V. Board Secretary and Treasurer's Report for September, 2015
- W. Transfer Report for September, 2015
- X. Appoint Edwards Engineering Inc. for Civil Site Engineering Services for Kreps Athletic Field
- Y. Comprehensive Maintenance Plan
- Z. Bill List for Approval - November 16, 2015

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 9 'yes' votes.

A. Staffing (listed at end of minutes)

B. Bullying Report from October 19, 2015

C. Donations:

1. 13 ELMO Units from Peddie School to HHS

Ms. Debbie Roca from the Technology Department of the Peddie School, 201 South Main St., Hightstown, NJ 08520 facilitated a donation of 13 Elmo units to Hightstown High School. The units will be used in several classrooms.

2. Second Generation Holocaust Education Fund to HHS O Ambassadors Club

The Second Generation Holocaust Education Fund, Ms. Marianne Meyer, Director of Educational Outreach, PO Box 1421, Hightstown, NJ 08520 would like to donate \$350 to the O Ambassadors Club of HHS. The funds would help to offset the cost of their field trip to the U. S. Holocaust Memorial Museum in Washington, D.C.

D. Overnight Field Trip HHS Music Dept.

The Music Department of HHS would like to take an overnight trip to Philadelphia, PA from April 21-22, 2016. The students will be working with and observing the professional musicians at the University of the Arts and attend a Philadelphia Orchestra Concert. They will also go to the Philadelphia Zoo, the Franklin Institute, and Dave & Buster's for dinner.

E. Overnight Field Trip HHS Ski Club

The Ski Club of HHS would like to take an overnight trip to Loon Mountain, New Hampshire from February 26-28, 2016. Attached is information on the field trip.

F. Field Trips

- | | |
|----------|--|
| 11/21/15 | HHS - Model UN Club
Franklin Twp. High School, 500 Elizabeth Ave. Franklin Twp., NJ |
| 12/2/15 | MHK Campaign Connect Stakeholder Team Meeting
Princeton Public Library, 65 Witherspoon St. Princeton, NJ |
| 12/21/15 | HHS Humanities trip to NYC (Metropolitan Museum of Art)
Katz's Delicatessen, 205 E. Houston St. New York, NY |
| 12/2/15 | HHS Humanities trip to NYC
UN Building, 1 United Nations Plaza, 42 nd & 1 st Ave. New York, NY
Pershing Square Center, 480 W. 42 nd St. New York, NY |

G. Creation of a School Store at HHS

Hightstown High School would like to institute a school store which would be under the supervision of DECA (Distributive Education Clubs of America). The store would sell school supplies and spirit wear and be open briefly before and after school as well as during lunches. The funds earned would support and offset the expenses for the Club.

H. HHS Participating in the TV Program Classroom Close up NJ

Hightstown High School would like to pursue participating in the TV program Classroom Close-up NJ. Representatives from the program are interested in visiting the high school, taping interviews with students who participated in the Spanish Study Abroad program, and then broadcasting it on channel 13. Ms. Candace Bland, HHS World Language Spanish teacher would be involved with the taping. Classroom Close-up NJ is a half-hour program that features innovative projects and positive things happening in the NJ public schools. They have the appropriate release forms for distribution to the parents/guardians of the participating students.

I. Change in Advisor for Previously Approved Non-Paid Club

In December 2014, the STEM Club was BOE approved as a non-paid extra-curricular activity at Hightstown High School; however, the teacher that was approved at that time to be the advisor is no longer able to act in that capacity for the club. Therefore, the high school would like to have Ms. Erine O'Connor, one of the science teachers, be the new advisor. The club will continue to provide a vehicle for students to apply their knowledge of math and science disciplines.

J. New Non-Paid Clubs

1. Helping of HHS

Hightstown High School would like to start a new club entitled "Helping Hands of HHS" which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Ms. Peg Romans, a World Language teacher at HHS. The idea for the club was initiated by two students who would serve as co-presidents. The purpose of the club is to provide hands on experiences through volunteering and giving back to the less fortunate by helping various community and county level organizations. These experiences will also help students develop such skills as leadership, teamwork, and communication.

2. Junior State of America at HHS

Hightstown High School would like to start a new club entitled the "Junior State of America Club (JSA)" which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Ms. Carol Klein, a World Language teacher at HHS. The idea for the club was initiated by an 11th grade student. The purpose of the club is to educate and prepare high school students with the skills needed to be active, informed, and responsible citizens, voters, and leaders. JSA is a non-partisan organization that allows students to experience politics and the challenges of leadership.

3. Comic Book Club at MHK

The Melvin H. Kreps Middle School would like to start a new club entitled the "Comic Book Club" which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Mr. Christopher Hoover, a social studies teacher at MHK. The idea for the club was initiated by two students who would serve as co-presidents. The purpose of the club is to encourage and facilitate a student's ability to use creativity as a means of expression and to exercise creative expression.

K. Travel and Related Expenses

Diana Bonilla	Business Office	Dec 3, 2015	Registration to attend Affordable Care Act Workshop, Robbinsville, NJ	50.00	50.00
Diana Bonilla	Business Office	Dec 3, 2015	Anticipated expenses to attend Affordable Care Act Workshop, Robbinsville, NJ	50.00	50.00
S. Tafone M. Bergazyn	Student Services	Dec 4, 2015	Two registrations to attend NJASP Winter Conference 2015, East Windsor, NJ	175.00	350.00
M. Navarro	Student Services	Dec 4, 2015	Registration to attend Growing Up With My Father, Mount Laurel, NJ	75.00	75.00
N. Farias M. McCabe M. Bergazyn Mrs. Quigg (parent on committee)	WCB	Dec 17, 2015	Four refundable registrations to attend A Training For School Safety and Climate Teams, New Brunswick, NJ	20.00	80.00
E. Gertel	WCB	Dec 11, 2015	Registration to attend Legal One-Section 504 of the Rehabilitation Act 1973, Monroe, NJ	150.00	150.00
E. Gertel	WCB	Dec 11, 2015	Anticipated expenses to attend Legal One Section 504 of the Rehabilitation Act 1973, Monroe, NJ	100.00	100.00
R. Perez S. Menchaca	HHS	Feb 25-26, 2016	Two registrations to attend ASAP NJ 30th Annual Conf. Atlantic City, NJ	295.00	590.00
M. Tiedemann E. Ogintz L. Mosca S. Tafone R. Rodriguez	Student Services	Dec 11, 2015	Five registrations to attend JCC Special Needs Symposium, Branchburg, NJ	150.00	750.00
D. Torres K. Colon S. Rodriguez	Student Services	Dec 8, 2015	Three registrations to attend Early Childhood Interventions & Autism Spectrum Disorder, New Brunswick, NJ	209.00	627.00
Monthly Total					2,822.00
YTD Total					33,693.40

L. HHS & MHK Winter Sports Schedules posted on Sharepoint and District website

M. Purchase of a Chromebook cart/charging station and 30 Chromebooks for use in college prep math classes at HHS to be reimbursed by MCCC

The Mathematics Department at Hightstown High School is partnering with Mercer County Community College (MCCC) for the College Readiness Now II Grant, funded by Office of the Secretary of Higher Education and the New Jersey Council of County Colleges. MCCC has been awarded monies through the grant to provide for the purchase of one chromebook cart and thirty chromebooks for use in the College Math courses taught at Hightstown High School. Grant requirements stipulate that the district must purchase the items and then be reimbursed by MCCC for the purchase. The chromebook cart/charging station is quoted at \$1,239.42 and the thirty chromebooks are quoted at \$10,500.00 for a total of \$11,739.42. There will be no residual cost to the district once the reimbursement is made by MCCC.

N. Acceptance of Young Audiences NJ and Eastern PA Grant (YA) & Press Release for GNR

Board approval is requested to accept a grant award of \$8,000 from Young Audiences New Jersey & Eastern Pennsylvania (YA) awarded to the Grace N. Rogers School. The total cost of the program could reach as high as \$9,600. Any costs in excess of \$8,000 would come from GNR’s operating funds. Through the grant, the school will work with Young Audiences to deliver a variety of art education programs for the students of the Grace N. Rogers School to inspire and expand children’s learning. The specific programs will reinforce the school motto, “We are Growing & Nurturing Responsible Leaders”. Grace N. Rogers will work with Young Audiences’ staff and professional artist to create an exceptional experience for students. This program will connect directly to leadership and will have a lasting effect on students and staff within the community of the Grace N. Rogers.

O. Approval of Professional Development Opportunity for HHS World Language Teacher

Hightstown High School World Language teacher Candice Bland has received an invitation from the Embassy of Spain, Division of Tourism to participate an all-expense paid Familiarization Conference and Workshop that will take place in Castilla y Leon, Spain. The invitation was extended to Ms. Bland as a Professional Development opportunity which is designed for teachers who oversee Study Abroad Programs. She would be leaving on Sunday, November 15, 2015 and returning Friday, November 20, 2015. There will be no cost to the school district. Ms. Bland would receive 10 Professional Development credits and she would be given 4 Professional Development Days for Monday through Thursday. Friday is a travel day, so she will be using a *Personal Day - see below*.

**Addendum added at meeting: After further review, Dr. Piegari has determined that Friday, the travel day, will be an Administrative Approval Day instead of Ms. Bland being charged a Personal Day.*

P. Out of District Placement

- **Academy Learning Center**

Tuition September 27, 2015 through June 30, 2016

Student: #720431 RSY \$ 50,103.00

- **Maria H. Katzenbach School for the Deaf**

Tuition September 8, 2015 – June 30, 2016

Student: #103004 RSY \$ 49,414.00

Student: #101469 RSY \$ 49,414.00

- **Mercer County Technical Schools Sypek Center**

September 9, 2015 – June 30, 2016

Student: #602984 RSY \$ 9,000.00

- **Thomas J. Rubino Academy**

October 13, 2015 – June 30, 2016

Student: #602984 RSY \$ 48,330.00

Q. Professional Services for Students

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
U.S. Health Works	Student Testing	Per Fee Schedule-from 44.00 up to 90.00
Children’s Specialized Hospital	Neurodevelopmental/Neurological Evaluations	930.00
Capital Health	Neurodevelopmental/Neurological Evaluations	450. per eval

R. Tuition Agreements with Mercer County Vocational Technical Schools for 2015-16

1. Full Time Health Science and STEM Academy

The High School currently has 48 students who attend the Health Science Academy Program and 4 students who attend the STEM (Science, Technology, Engineering, and Math) Academies at Mercer County Vocational School for the 2015-2016 school year on a full time basis. These placements are facilitated through the high school guidance department. The tuition cost is \$7,500. per year, per student.

2. Full Time VOTECH for Special Education Students

The High School currently has 53 special education students attending Mercer County Vocational Schools for the 2015-2016 school year full time. These placements are facilitated through the HS guidance department. The tuition cost is \$7,500. per year, per student.

S. Joint Transportation Agreements for 2015-16

1. Morris County Educational Services Commission

2. Gloucester County Special Services School District

3. Cranbury Public School District

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the joint transportation agreements listed below.

1. With **Morris County Educational Services Commission** for the purpose of transporting public, nonpublic and special education pupils on established routes as assigned by the EWRSD Board of Education.

2. With **Gloucester County Special Services School District Cooperative Transportation Services** for homeless/nonpublic/special education and vocational transportation needs;

3. With **Cranbury Public School District** as Joiner District and East Windsor will be the Host District for route # 520SP Destination: St Paul’s School

EWRSD (Host)	42 Students	
Cranbury (Joiner)	3 Students	Joiner Cost: \$2,652.00

T. Resolution for Joint Transportation Agreement with Roosevelt Public School District for 2015-16

The Roosevelt Public School District in Monmouth County, is requesting transportation services for its 7th through 12th grade students who attend the East Windsor Regional School District for the 2015-16 school year.

BE IT RESOLVED, the East Windsor Regional School District will be the Host District and Roosevelt Public School District is the Joiner District for the following routes:

		<u>Joiner District (Roosevelt) Cost</u>
500HA	Hightstown HS	\$19,593.00
581MKA	Kreps Middle School	\$ 9,794.00
135PMTI	Assunpink Health	\$ 4,857.93
HSLR	HS Activity Route 4:15 pm	\$ 5,954.14
HSLR1	HS/Kreps Activity Route	\$ 5,954.14
KLR	Kreps Activity 4:00 pm	\$ 5,954.14

The Roosevelt District’s total cost for the above 2015-2016 school year transportation routes is \$52,108.31

U. Minutes of October 19, 2015 Meeting – posted on District website.

V. Declaration and Removal of Surplus Property

1. Technology Equipment: The recycling company, Upcycle, located in Fairfield, NJ, has offered to buy this equipment (38 PC’s, 38 laptops, 1 Chromebook, 4 printers, 5 projectors, 3 Ncomputing modules, 2 scanners, 2 Power Patch Panels, 28 AC adapters, 4 laptop carts, 67 Wireless network cards, 2 switches, 1 DPOE Power System, 25 sound bars, 10 Network Power adapters, 1 ERGO cart, 1 label printer, 1 transfer kit, and 28 monitors) from the district for **\$1,050.00** which includes labor and freight charges.

2. HHS: Brother Fax Machine and IBM Typewriter - These items are broken and outdated..

W. Board Secretary's and Treasurer's Report for SEPTEMBER, 2015

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of JUNE, 2015 submitted pursuant to N.J.S.A 18A:17-9, and
 WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and
 WHEREAS, the report of the Treasurer of School Monies is in agreement with the Report of the Secretary;
 NOW, THEREFORE BE IT RESOLVED, the Board accepts the above referenced reports and certifications, and certifies to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

X. Transfer Report – September, 2015

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available to meet the District's financial obligations for remainder of the fiscal year. RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

Y. Professional Services: Civil Site Engineer for the Kreps Middle School Athletic Field Rehabilitation

The Kreps athletic field is in need of upgrades and renovation. This requires the engagement of a licensed professional engineer to assist the District. At the request of the Business Administrator, the **Edwards Engineering Group, Inc.**, of Somerville, NJ, has submitted a proposal for the provision of such services as topographic survey, engineering design, regulatory agency applications, bid phase and construction phase services and project closeout. This appointment and related contract is entered into as a *professional services contract* pursuant to 18A:18A.5a(1).

Z. Bill List for Approval dated November 16, 2015 in the amount of \$11,275,776.34

Staffing 11/16/15								
Name	Action	Position	Loc.	Step	Salary	Effective	End	Explanation
Johnson, Stacy	Appoint	Educational Assistant	WCB	1-BA	\$24,149	11/23/15	6/30/16	New position
Todd, Paul	Appoint	Business Admin/Board Sec.	Admin		\$152,000	1/17/16	6/30/16	School Bus. Admin (Standard) salary pro-rated from start date
Romanchik, Katherine	Appoint-LOAR	Teacher Social Studies	MHK	1-BA	\$57,492	11/16/15	2/5/16	Tchr of Soc.Stud (CEAS) for empl #5264
Alvarez, Desirae	Appoint-LOAR	Teacher Elementary	GNR	1-BA	\$57,492	11/30/15	3/23/16	ElemTchr(CEAS);Tchr of Stu.w/Dis (CEAS) for empl #5752
Callahan, Barbra	Coach OD	Cheerleaders-Asst.	9-12	I	\$3,436	9/1/15	6/30/16	from .5 head to Asst (Winter)
Kamaras, Dana	Extra Pay	Cheerleaders-Head	9-12	F	\$4,492	9/1/15	6/30/16	from .5 head (Winter)
Barto, Sam	Extra Pay	Computer Cabling Tech.	Dist		\$37/hr	9/1/15	6/30/16	
Baus, David	Extra Pay	Custodian - Black Seal	WCB		\$180.59		10/22/15	Pay 30 vacation days @ per diem rate
Brogan, Susan	Extra Pay	Teacher	PLD		\$37/hr		6/30/16	paid by Title 2 - Google & Genesis training

Minutes of the Regular Meeting on November 16, 2015

Vogel, Jennifer	Extra Pay	Homebound Instructions	SS		\$45/hr	11/16/15	6/30/16	
Nikola, Michael	Extra Pay	Maintenance Foreman	B&G		\$322.67/day	7/1/15	6/30/16	Sell back 4 vacation days
Novak, Patricia	Extra Pay	Secretary	Admin		\$34.23/hrly		6/30/16	6 hrs KD1 testing data entries
Santoleri, Gerry	Extra Pay	Weight Training-Head .5	HHS	L	\$1,359	9/1/15	6/30/16	Winter
Zapicchi, Michael	Extra Pay	Weight Training-Head .5	HHS	L	\$1,359	9/1/15	6/30/16	from full time to .5 (Winter)
Goldberg, Dora	Extra Pay	Athletic Events	MHK		\$37 per event		6/30/16	
Lagnese, Danielle	Extra Pay	Athletic Events	MHK		\$37 per event		6/30/16	
Navarro, Michelle	Extra Pay	Athletic Events	MHK		\$37 per event		6/30/16	
Neveling, Audrey	Extra Pay	Athletic Events	MHK		\$37 per event		6/30/16	
Safar, Carolina	Extra Pay	Athletic Events	MHK		\$37 per event		6/30/16	
Somer, Liz	Extra Pay	Athletic Events	MHK		\$37 per event		6/30/16	
Annett, Christina	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Aungst, Diana	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Bennett, Felicia	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Britt, Robin	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Cifuentes, Kristen	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
DaSilva, Jennifer	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Donnelly, Lillian	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Escribano, Kbecky	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Hendriks, Donna	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Kalick, Beth	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Lagnese, Danielle	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Neveling, Audrey	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
O'Rane, Jolyon	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Schreiber, Robert	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Schroeder, Erica	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Somer, Elizabeth	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Stryker, Hillary	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Torrillo, Doreen	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Vespe, Frank	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Vogel, Jennifer	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Wertheimer, Brittany	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Yerves, Rhonda	Extra Pay	Chaperone Event	MHK		\$37 per event		6/30/16	

Boczany, Kristen	Extra Pay	Chaperone Event	HHS		\$37 per event		6/30/16	
Hernandez, Wilson	Extra Pay	Chaperone Event	HHS		\$37 per event		6/30/16	
Lee, Gloria	Extra Pay	Chaperone Event	HHS		\$37 per event		6/30/16	
Luczak, Alice	Extra Pay	Chaperone Event	HHS		\$37 per event		6/30/16	
Muscatello, Christine	Extra Pay	Chaperone Event	HHS		\$37 per event		6/30/16	
Employee #4477	LOA						11/30/15	Unpaid sick leave; revised end date
Employee #5752	LOA					11/30/15	3/18/16	SD 12/1-12/17; SD minus sub pay 12/18-12/23; NJFLA 1/4-3/18/16
Employee #5210	LOA					10/28/15	11/23/15	Unpaid sick leave
Hughes, Ashley	Mentor fee	Redler, Keith - Mentor	MHK		\$1,000.00		6/30/16	
Baus, David	Resigned	Custodian - Black seal	WCB				10/22/15	
Loniewski, Rebecca	Resigned	Teacher-Spec. Ed.	WCB				10/28/15	Revised end date
Fischer, Theresa	Resigned	Turning Point Instructor	WCB				11/20/15	
Arsenovic, Zoran	Retirement	Bus Driver	Transp				3/17/16	Yrs: 15
Grinkevich, Matthew	Stipend sal	Teaching a fifth period .5 (PE)	MHK		\$3,000	9/1/15	6/30/16	Include in annual salary
Conzenza, Deborah	Substitute	Nurse			\$160/\$100	11/17/15	6/30/16	Include in annual salary

Addendum to Staffing 11/16/15

Roe, David	Appoint	Director of Student Services	SS		\$145,000	1/17/16	6/30/16	Principal (Prov) Supervisor (Stand) pending clearance & release from present job - salary pro-rated from start date
Kirchmer, Amy	Stipend sal	Teaching a fifth period .5	MHK		\$2,250	9/1/15	6/30/16	from full time to .5 Include in annual salary
Sheehan, Naura	Stipend sal	Teaching a fifth period .5	MHK		\$2,250	11/17/15	6/30/16	Include in annual salary
Trost, Eric	Extra pay	Wrestling Coach Asst.	MHK	N	\$2,459		6/30/16	Winter

The list of staff who completed the annual GCN Training, and are to be paid hours at regular rate of pay is on file in personnel/Board Secy office.

17. ADJOURN

Respectfully Submitted by Nicholas Puleio, Interim BA/Board Secretary