

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

DATE: DECEMBER 14, 2009 at 7:30 p.m.

The Board of Education of the East Windsor Regional School District held a Regular meeting on Monday, December 14, 2009 at 7:30 p.m at the Hightstown High School cafeteria.

ITEM 1. WELCOME

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Stu Dolgon, Bruce Ettman, Suzann Fallon, Bonnie Fayer, Susan Lloyd, Kennedy Paul, Alice Weisman.

Members Absent: Paul Connolly, Bob Laverty

Also Present: Kurt Stumbaugh, Business Administrator/Board Secretary
David Coates, Board Legal Counsel
Ronald Bolandi, Chief School Administrator

Fire Code Compliance: Ms. Weisman made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Ms. Weisman pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

The Board president asked those present to join in the pledge of allegiance to the flag.

ITEM 3.A APPROVAL OF AGENDA

Having read the material received, Mr. Dolgon moved, seconded by Ms. Fallon, to approve the agenda.

Members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms Fayer, Ms. Lloyd, Mr. Paul, Ms. Weisman.

Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Dolgon moved, seconded by Ms. Fayer to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold a closed session during its regular meeting on December 14, 2009.

This closed session concerns: Personnel Matters, Litigation, Contract Matters, & Attorney Client Privilege.

Minutes will be available in accordance with Board policy when the need for confidentiality no longer exists.

Voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms Fayer, Ms. Lloyd, Mr. Paul, Ms. Weisman.

Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 4. ANNOUNCEMENTS

Mr. Bolandi offered his congratulations to the marching band on their extremely successful season and for earning high placement in regional and national competitions. Mr. Bolandi congratulated the teachers and the marching band students for a phenomenal job.

Mr. Bolandi commented that the play “Father of the Bride” performed by the Drama club at the High School was an excellent production and that the upcoming music programs are anticipated to be excellent events. The students and teachers work very hard to prepare their programs and it shows.

Mr. Bolandi offered his best wishes for a happy holiday season and a happy new year to all present.

ITEM 5. FIRST OPPORTUNITY FOR PUBLIC COMMENT

Barbara Jones, Hightstown, chair woman of the Hightstown Environmental Commission commended the District on its successful recycling program at the MHK and High School.

She spoke about a resolution that was passed in Hightstown to enforce the anti idling ordinance which is a State law. This law limits vehicles to three minutes of idling. They will be putting up signs at the WCB and Rogers school, warning the parents about this. As of now signs will not be placed at the HS since there does not appear to be a problem with idling there.

Mr. Bolandi gave an update on EWRSD recycling efforts, and said we will support the three minute idling law.

Keith Jackson, of Hightstown, executive director of Next Level Youth program, spoke regarding facility usage. He noted Next Level has provided athletic and educational programs to the community for over past 4 years . They currently have a tutoring program using High School students to tutor elementary school students twice a week at GNR. Last year the District was very generous in providing facilities for the athletics programs, but for this year was told there is nothing available. How could things change so dramatically? Feels resources should be shared. Asked that we please review your usage and try to be fair to all the groups.

Mr. Bolandi commented on the difficulties accommodating all groups that apply for facility usage. Next Level is a community group, and serves all Hightstown and East Windsor only. Noted that the buildings are for the entire community, and not just for two athletic groups that monopolize our space 7 days a week.

ITEM 6. FIRST OPPORTUNITY FOR BOARD MEMBERS’ COMMENTS

Ms Fallon commented on the accuracy and clarity of the Board meeting minutes. The minutes give a good feel for the meetings. She also complimented the pro active management by the athletic department regarding school sports concussion/head injuries. Ms. Fallon mentioned that the vocal music program this week was excellent.

ITEM 7. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

- A. Staffing (with addendums)
- B. Emergent Hiring
- C. Out of District Placement
- D. Professional Services
- E. Travel Related Expenses
- F. Adjusted Kid Care Rates
- G. HHS Athletic Department Gate Receipt Donations to the V Foundation
- H. Donation to HHS Red Cross Club
 - 1. Shiseido America, Inc.
 - 2. Theatrical Teamster Local 817 of 30 Rock
- I. Field Trips (with addendum)
- J. HHS Overnight Field Trip to Sarasota, Florida
- K. Approval of Non-Paid Club at HHS
- L. Volunteers
- M. Approval of Minutes for November 16, 2009

N. Participation Agreement with Alliance for Competitive Telecommunications

O. Employee Mileage Reimbursement

P. Transportation Jointure with West Windsor/Plainsboro – Center School

Q. Board Secretary’s Report – October 2009

R. Treasurer’s Report – October 2009

S. Transfer Report – October 2009

T. Bill List – December 14, 2009

U. Proposed Legal Agreement (OAL Docket # EDS 08629-2009S)

V. Designation of Radio Communication Equipment & Services Provider

W. (Addendum): Donation to Hightstown High School Baseball Team

Mr. Dolgon requested the removal of item 7F (Kidcare Rates) from the above list of exception items to be discussed and voted on separately.

7A. STAFFING (with addendum)

Approval is requested as submitted. Copy on file in Board Secretary’s office.

7B. EMERGENT HIRING

It is recommended that the Board approve the submission of applicatons for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual(s):

Marques Stanard Assistant Principal

7C. OUT OF DISTRICT PLACEMENT

Approval is requested for the following placements in public and private schools:

MCSSSD-IPS Program

Tuition September 8, 2009 through June 30, 2010

1.	#720663	Reg.	\$35,576.00
2.	#720681	Reg.	\$35,576.00

The Rugby School

Tuition November 23, 2009 through June 30, 2010

1.	#501143	Reg.	\$45,170.42
2.	#600231	Reg.	\$45,170.42

Middlesex Regional Educational

Academy Learning Center/One on One Aide

Tuition September 3, 2009 through June 30, 2010

1.	#720223	Reg.	\$28,980.00
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7D. PROFESSIONAL SERVICES

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA). Board approval is recommended for the list of consultants for the 2009-2010 school year listed below.

Name	Type of Service	Rate
Psych Services	Psychological Testing	\$1,500.00
Middlesex Services	Speech Therapy	\$3,293.00
Middlesex Regional Educational Services Commission	Collaborative Services	Per fee schedule
Chatham Learning Center	Learning Consultant	\$1,700.00
Holly Ricker, MA, CSW, CSP	Social Evaluation	\$400.00

7E. TRAVEL AND RELATED EXPENSES

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TRAVEL AND RELATED EXPENSES FOR BOARD APPROVAL DECEMBER 14, 2009					
ATTENDEE	Location	DATE	CONFERENCE ATTENDING	TOTAL	YTD TOTAL
C. Rorer	HHS Athletics	Jan. 8, 2010	NJSIAA/NJ State Interscholastic Athletics, Tennis Coaches Clinic at College of New Jersey	\$70.00	
N. Gumnic	MHK	Feb. 19-20, 2010	NJMEA- Music Just Imagine @ Hilton, East Brunswick	\$130.00	
G. Bushelli	HHS	March 15-18, 2010	DAANJ - Directors of Athletics Association of NJ - Athletic Director's Workshop, Atlantic City, NJ	\$325.00	
S. Menchaca	HHS	Feb. 4-5, 2010	Assoc. of Student Assistance Professionals of NJ Workshop - Hyatt Regency New Brunswick	\$295.00	
H. Stryker	MHK	Feb. 4-5, 2010	Assoc. of Student Assistance Professionals of NJ Workshop - Hyatt Regency New Brunswick	\$295.00	
E. Alexander	GNR	April 18, 2010	Play Therapy Training Institute, Inc. Seminar #292 Sunday	\$200.00	
R. Griffis	HHS	April 23, 2010	NJSIAA/Girls Soccer Coaches Clinic @ Rutgers University	\$70.00	
S. Cohen	HHS	Jan. 8, 2010	UMDNJ/Boggs Center "Community Based Instruction Job Coach Training" Mercer County TechSchool, Sypek	\$11.00	
G. Thompson	HHS	Jan. 8, 2010	UMDNJ/Boggs Center "Community Based Instruction Job Coach Training" Mercer County Technical School, Sypek	\$11.00	
S. Atkinson	HHS	Jan. 8, 2010	UMDNJ/Boggs Center "Community Based Instruction Job Coach Training" Mercer County Technical School, Sypek	\$11.00	
S. Cohen	HHS	Feb. 5, 2010 Mar. 12, 2010	UMDNJ/Boggs Center "Using Community Based Instruction to Teach Social Skills" Dept of Education Bldg. Trenton	\$11.00	
G. Thompson	HHS	Feb. 5, 2010 Mar. 12, 2010	UMDNJ/Boggs Center "Using Community Based Instruction to Teach Social Skills" Dept. of Education Bldg. Trenton	\$11.00	
S. Atkinson	HHS	Feb. 5, 2010 Mar. 12, 2010	UMDNJ/Boggs Center "Using Community Based Instruction to Teach Social Skills" Dept. of Education Bldg. Trenton	\$11.00	
M. Handel	EMK	Jan. 25, 2010	NJAHPERD Annual Conv. Ocean Place Resort, Long Branch, NJ	\$50.00	
L. Behrens	PLD	Feb. 18-20, 2010	NJMEA/NJ Music Educators Association Conference "Music! Just Imagine...! Hilton, East Brunswick	\$180.00	
K Akey	Admin	Dec. 11, 2009	Center for Innovative Education/Kean University 21st Century Learning: Virtual Worlds Real Learning	\$100.00	Ron approved
L. Inglisa	Student Services	Dec. 11, 2009	Center for Innovative Education/Kean University 21st Century Learning: Virtual Worlds Real Learning	\$100.00	Ron approved
S. Roczki	MHK	Dec. 11, 2009	Center for Innovative Education/Kean University 21st Century Learning: Virtual Worlds Real Learning	\$100.00	Ron approved
A. Tedeski	Tech. Center	Dec. 11, 2009	Center for Innovative Education/Kean University 21st Century Learning: Virtual Worlds Real Learning	\$100.00	Ron approved
			TOTAL	\$2,011.00	\$15,176.00

7F. ADJUSTED KID CARE RATES (Voted on separately as a stand alone item)

7G. HHS ATHLETIC DEPARTMENT GATE RECEIPT DONATIONS TO THE V FOUNDATION

Mr. Gary Bushelli, Athletic Director of HHS, and the Hightstown High School's Boy's Basketball Team would like to donate the gate receipts from their basketball game on December 18, 2009 to the V Foundation for Cancer Research - Tip Off Against Cancer Program. Board approval is recommended.

7H. DONATION TO THE HHS RED CROSS CLUB

1. Shiseido America, Inc

Ms. Kathy Petti, of Shiseido America, Inc., Human Resources Department, 366 Princeton-Hightstown Road, East Windsor, NJ 08520 has donated \$250 to the Red Cross Club of Hightstown High School for their annual Holiday Party which benefits community members in need. The funds are to be used for children's gifts and door prizes.

2. Theatrical Teamster Local 817 of "30 ROCK"

The Theatrical Teamsters Local 817 of *30 Rock*, c/o Robert Marsh, 11 Quincy Court, Freehold, NJ 07728 has donated \$200 to the Red Cross Club of Hightstown High School for their annual Holiday Party which benefits community members in need.

7.I FIELD TRIPS (with addendum)

Board approval is recommended for the following trips:

Field Trips planned for Hightstown High School:

5/4/10	ESL – Class Trip, Washington, D.C.
12/16/09	Model UN Club, 269 W. 35 th St. 10 th floor, New York, NY
1/5/10	FBLA – Regional Competition MCCC, West Windsor, NJ
1/26/10	Guidance – Assunpink Campus – MCTS 1085 Old Trenton Rd., Trenton, NJ
1/27/10	Guidance – Sypek Campus – MCTS 129 Bull Run Road, Pennington, NJ
2/12/10	Music Department – Jazz Ensembles, Rowan University, Glassboro, NJ 08028

Field Trips planned for the Melvin H. Kreps School:

1/6/10 Student Council Members NJASC Winter Convention TCNJ, Ewing, NJ

Addendum: Field trip planned for HHS:

1/9/10 First Robotics Team to Montgomery Township High School, Skillman, NJ 08558

7.J HHS OVERNIGHT FIELD TRIP TO SARASOTA, FLORIDA

The Baseball Team of Hightstown High School would like to do an overnight field trip to Sarasota, Florida from March 26 – 30, 2010. Board approval is recommended per submitted information.

7.K APPROVAL OF NON-PAID CLUBS AT HHS

1. CREATIVE CRAFTS CLUB

Hightstown High School would like to start a new club entitled "Creative Crafts Club" which would fall under the category of non-paid extra-curricular activity with a teacher advisor. The advisor for this club will be Margaret Goldman, science teacher.

2. DANCE TEAM

Hightstown High School would like to start a new club entitled "Dance Team" which would fall under the category of non-paid extra-curricular activity with a teacher advisor. The advisor for this club will be Victoria Pirher, a Guidance Counselor.

7.L VOLUNTEERS

The Board of Education approves all volunteers/chaperones who serve in the EWRSD.

The following have offered to volunteer/chaperone at the Grace N. Rogers School:

- Kim Hoeflinger
- Sarah Helble

The following have offered to volunteer/chaperone at the Hightstown High School:

- Robert Emison
- Megan Peterson
- Michael James
- Wilson Hernandez
- Lisa Ernst

The following have offered to volunteer/chaperone at the Perry L. Drew School:

- Mrs. Desi

The following have offered to volunteer/chaperone at the Walter C. Black School:

(See submitted attachment).

7M. APPROVAL OF MINUTES FOR NOVEMBER 16, 2009

The minutes of the Board of Education meetings are submitted for approval.

A copy of the minutes is available on district website and in the office of the Board Secretary.

7N. PARTICIPATION AGREEMENT WITH ALLIANCE FOR COMPETITIVE TELECOMMUNICATION

The New Jersey Association of School Business Officials, with the Monmouth Ocean Educational Services Commission as the lead agency, is out for bid for services for the July 1, 2010 through June 30, 2012 on behalf of participating school districts. New NJ school districts or charter schools may join the cooperative at any time. Joining the cooperative permits a district to take advantage of the low pricing for local toll calls, regional long distance toll calls, and national long distance toll calls. It is recommended that the Board vote to authorize the administration to join the ACT bulk purchase if the resulting terms are advantageous to the district as submitted.

7O. EMPLOYEE MILEAGE REIMBURSEMENT

It is recommended that the Board approve the following employees as eligible for mileage reimbursement for the current school year.

- Evangeline Sia
- Anthony Tedeschi

7P. TRANSPORTATION JOINTURE WITH WEST WINDSOR/PLAINSBORO CENTER SCHOOL

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the following joint transportation agreement for the 2009-10 school year with the **West Windsor-Plainsboro School District (Host District)** as indicated below:

East Windsor will be the "Joiner District" for the following route:

Route #	East Windsor Students	School	Annual Cost
CS	1	Center School	\$ 14201.40

7Q. BOARD SECRETARY'S REPORT – October, 2009

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the months of September, 2009 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year. Approval of the Board Secretary's report for period ending October 31, 2009 is recommended, as submitted.

7.R TREASURER'S REPORT – October, 2009

The Report of the Treasurer of School Monies for the month of October,2009 is submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

7S. TRANSFER REPORT – October, 2009

All budget transfers must be properly recorded, documented and approved by the Board.

The School Business Administrator of the East Windsor Regional School District certifies to the best of his knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-1.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the East Windsor Regional Board of Education ratifies the attached transfers between budget line items approved by the School Business Administrator as submitted pursuant to Board policy and State regulation.

7T. BILL LIST – DEC. 14, 2009

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment.

RESOLVED: That the Board of Education approves the payment of bills and claims in the amount of **\$2,721,103.95** as submitted in the attached report.

7U. PROPOSED LEGAL AGREEMENT (OAL Docket # EDS 08629-2009S)

(Confidential) Approval is requested as submitted.

7V. DESIGNATION of RADIO COMMUNICATION EQUIPMENT & SERVICES PROVIDER

The District currently has identified a need for additional radio communication equipment and services throughout the district. There are concerns related to allowing multiple vendors to source our radio communication related infrastructure and it is advisable to consider the designation of a sole source provider for this equipment and services. It is recommended that the Board authorize our existing provider, Allcomm Technologies, as the sole source for radio communication related equipment and services, as submitted.

7.W (Addendum) DONATION TO HIGHTSTOWN HIGH SCHOOL BASEBALL TEAM

Café Capuano Ristorante, 2025 Old Trenton Road, West Windsor, NJ, 08550 would like to donate \$100.00 to the HHS baseball team. These funds will be used for the support of the baseball team and its expenses towards the proposed overnight Florida trip this spring. It is recommended that the Board accept this donation.

Mr. Dolgon moved, seconded by Ms. Lloyd to approve the routine items by exception as submitted.
Voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Paul, Ms. Weisman.
Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

ITEM 7.F ADJUSTED KIDCARE RATES

<u>Adjusted Kid Care Rates</u>			
Drop-in rate		What they pay now (5 Day Rate)	Suggested Rate
3 Day AM	\$180	\$165	\$120
3 Day PM	\$240	\$195	\$140
3 Day AM/PM	\$297	\$280	\$210
4 Day AM	\$240	\$165	\$140
4 Day PM	\$320	\$195	\$160
4 Day AM/PM	\$396	\$280	\$240

Discussion: Mr. Bolandi explained the change of rates. The rates were adjusted to accommodate less than a 5 day program. This creates an accountability issue. It is a safety related issue. The resolution is to create a 3 or 4 day program. Then we know who should be on the bus. Loss of revenue is estimated at approximately \$10,000.00 but it resolves a safety issue.

Mr. Dolgon moved, seconded by Ms. Lloyd to approve Item 7F as submitted.
Voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Paul, Ms. Weisman.
Voting no: none. Abstaining: none. Motion to approve was carried unanimously.

8. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke

9. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS

Mr. Dolgon wished all a very happy holiday season.

10. EXECUTIVE SESSION

11. OPEN SESSION

12. ADJOURN

Kurt Stumbaugh, Board Secretary