

PATERSON CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY
 196 W. Railway Ave., Paterson, NJ 07503
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 www.pcsst.org

BOARD OF TRUSTEES
REGULAR MEETING

Date : July 25, 2018/7:30 pm
Place : 196 W. Railway Ave., Paterson, NJ 07503/Library-Media Center

MINUTES

- I. The Regular Meeting of the Paterson Charter School for Science and Technology is called to order at 7:51 pm when the quorum of the board was reached. Mr. Ayhan Koroglu read the open public meeting act statement and thereafter led the flag salute.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification given to all appropriate parties. The notice of this meeting was posted in The Record, The Herald News, and the school website.

Flag Salute

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Roll Call by Board Secretary, Mr. Murat Yazici:

Trustee	Attendance	Trustee	Attendance
Mr. Koroglu	Present	Mrs. Brown	Present
Mr. Yildiz	Present	Mrs. Garcia Rodriguez	8:04 p.m.

Also Present:

Member	Position	Attendance
Mr. Riza	Lead Person	Present
Mr. Anar	SBA/Board Secretary	Absent
Mr. Yazici	Asst. SBA/Asst. Board Secretary	Present

II. Acceptance of Minutes

Motion by Mr. Koroglu, seconded by Mrs. Brown to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.):

- ❖ Regular Meeting of June 19, 2018
- ❖ Executive Session of June 19, 2018

Roll call: All in favor. The motion **PASSED** unanimously.

III. MOTION by Mr. Koroglu, seconded by Mrs. Brown to adopt the agenda as presented.

Roll call: All in favor. The motion **PASSED** unanimously.

IV. Public Comment Session

No public comment.

V. Board Members and Officers Election

Mr. Yazici announced that one parent and three community member seats are vacant due to recent resignations.

- Announcement of candidate(s) by the Board Member Nominating Committee:
Board Member Nominating Committee reported that **Mrs. Legna Y. Garcia Rodriguez** has submitted a letter of interest for the open parent seat.

- Vote for Board Member Election:

Mr. Koroglu was appointed as temporary chair to conduct election.

- a. Mr. Koroglu opened the floor to nominations for the Parent Member of the Board of Trustees. Mr. Koroglu nominated **Mrs. Legna Y. Garcia Rodriguez** seconded by Mr. Yildiz. There being no further nominations, Mr. Koroglu called for a vote. **Mrs. Legna Y. Garcia Rodriguez** was elected for a three-year term, ending 8/24/2021, by unanimous voice vote.

VI. HIB Report

Motion to affirm following HIB report as presented to Board on June 19, 2018:

<u>Incident #</u>	<u>Finding</u>	<u>Incident #</u>	<u>Finding</u>
26	No	27	No
28	No	E-17	Yes

Mr. Koroglu moved, seconded by Mr. Yildiz

Roll call: All in favor. The motion **PASSED** unanimously

VII. Education

Motion by Mr. Koroglu, seconded by Mr. Yildiz, to approve the agenda items # E19-01 through # E19-02:

E19-01: To approve the recommendation of the Lead Person to submit **Annual Report 2017-2018** to New Jersey Department of Education. (Report forwarded to Trustees via e-mail)

E19-02: To accept the recommendation of the Lead Person to authorize the submission of the **IDEA Consolidated Application** for Fiscal Year 2019, and to accept grant award **FY2019 IDEA Basic & Preschool Application** in total amount of \$255,917.

<u>Function / Object</u>	<u>Expenditure Category</u>	<u>Basic</u>	<u>Preschool</u>
100	Instruction		
100-600	Instructional Supplies		\$1,425
200	Support		
200-100	Personal Services - Salaries	\$132,100	
200-200	Employee Benefits	\$40,952	
200-300	Purchased Prof. & Tech. Services	\$78,930	\$2,510
	Total Project Expenditures	\$251,982	\$3,935

Roll Call

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Yes	Mrs. Garcia Rodriguez	Yes

VIII. Human Resources

Motion by Mr. Yildiz, seconded by Mrs. Brown, to approve the agenda items # HR19-01 through # HR19-06 :

HR19-01: To approve the recommendation of the Lead Person to hire the following **New Staff** for the **2018-2019 School Year** on an emergent basis for a period not to exceed three months, pending completion of criminal history records check, with benefits:

Last Name	First Name	Title	Salary	Salary Scale	10/12 Month	Start Date
Sasa	Bayan	ISS	\$30,588	8	10	08/27/18
Reyes*	Maria	Spanish Teacher	\$51,050	BA/1	10	08/20/18
Dolce	Brandon	Teacher	\$51,050	BA/1	10	08/20/18
Valentine	Donna	Security	\$30,088	7	10	08/20/18
Maggiore	Molly	Teacher	\$54,550	BA/8	10	08/20/18
Bozdog	Guleser	Science Lab Assistant	\$35,000	N/A	10	08/20/18
Capellan	Yeniffer	Spec Ed Aide	\$24,260	3	10	08/20/18
Serra	Carmine	Teacher	\$68,050	MA/20	10	08/20/18
Cebeci	Sakin	Testing/Assessment Coordinator	\$84,000	N/A	12	08/01/18
Buccolo	Suzanne	School Nurse	\$69,635	5	10	08/20/18
Rodriguez	Kimberly	ELA Title I Teacher	\$51,050	BA/1	10	08/20/18
Raju	Ajitha	Teacher	\$52,550	BA/4	10	08/20/18
Gertler	Matthew	Teacher	\$65,050	MA/17	10	08/20/18
Justin	Jonathon	Teacher	\$51,050	BA/1	10	08/20/18
Eren	Aycan	Teacher	\$54,550	MA/2	10	08/20/18
Steele	Monique	Teacher's Aide	\$24,760	4	10	08/20/18
Jones	Alison	Teacher's Aide	\$26,760	8	10	08/20/18
Valdez	Dana	Teacher	\$53,550	BA/6	10	08/20/18

*Pending Teaching Certification

HR19-02: To approve the recommendation of the Lead Person to approve the **2018 Summer Employment** effective July 1, 2018 for the following staff:

Last Name	First Name	Position	Dates	Stipend
Gibbs	Janet	JROTC Teacher	06/24/18-06/29/20	\$361.00
Tengson	Roger	School Physician	07/01/18-08/17/18	
Andriulli	Steven	School Psychologist	August 3, 2018	\$160.00
Martinelli	Sarah	School Social Worker	August 3, 2018	\$120.00

HR19-03: To approve the recommendation of the Lead Person to accept the **2018-19 PCSST Staff Handbook:** (forwarded to Board of Trustees via email)

HR19-04: To approve the recommendation of the Lead Person to approve the following **Fall Sports - Head Varsity, Assistant Varsity and Stipends** for the **2018-2019 School Year:**

Last Name	First Name	Position	Sport	Stipend
Tully	Mike	Head Coach	Volleyball	\$4,500
Gumustepe	Ahmet	Head Coach	Girls' Soccer	\$4,500
Ghaly	Antony	Head Coach	Boys' Soccer	\$4,500
Skwiat	Theodore	Head Coach	Cross Country	\$4,500
Perry	Mike	Head Coach	Cross Country	\$4,500
Leara	Jaime	Assistant Coach	JV/Varsity	\$3,500
Wimberly	Jerry	Head Coach	Boys' Basketball	\$4,500
Jones	Michael	Head Coach	Girls' Basketball	\$4,500
Picciotto	Frank	Head Coach	Bowling	\$4,500
Ziem	Shawn	Head Coach	Baseball	\$4,500
Picciotto	Frank	Head Coach	Softball	\$4,500

HR19-05: To accept the recommendation of the Lead Person to accept the **resignation** of the following staff for the **2018-2019 School Year:**

Last Name	First Name	Title	Status	Effective
Makul	Admir	IT Support Specialist	Resignation	07/20/18
Vasel	Janyne	School Nurse	Resignation	06/30/18
Sigine	Burhanettin	Teacher	Resignation	07/31/18
Pinto	Sara	Teacher	Resignation	07/31/18
Rodrigue	Dominique	Security	Resignation	07/31/18
Rivera	Issac	Teacher	Resignation	07/31/18
Napolitano	Andrea	Teacher	Resignation	07/31/18
Johnson	Mary	Special Education Aide	Resignation	07/31/18

HR19-06: To approve the recommendation of the Lead Person to approve the attendance to and costs of the following Workshops/Conferences as requested by the following faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions are approved as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions are approved as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable

Employees	Date/Time	Program Name	Location	Event Cost
James Bacote	07/30/18	Restorative Practices: Alternatives to Suspension	Jersey City	\$136.34
Thinsha Carter	07/30/18	Restorative Practices: Alternatives to Suspension	Jersey City	\$136.34
Krishana Scott	07/30/18	Restorative Practices: Alternatives to Suspension	Jersey City	\$136.34
Patricia Stephenson	07/30/18	Restorative Practices: Alternatives to Suspension	Jersey City	\$136.34
Shontell Johnson	07/30/18	Restorative Practices: Alternatives to Suspension	Jersey City	\$136.34
William Lightner	Jul 16 to Aug 16, 2018	Social Media and Marketing Certificate	Wayne	\$699.00
Gina Vintalore	08/22/2018	NJSIAA/DAANJ Athletic Director's Course	Robbinsville	\$275

Roll call

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Yes	Mrs. Garcia Rodriguez	Yes

IX. School Resources

Motion by Mr. Koroglu, seconded by Mrs. Garcia Rodriguez, to approve the agenda items # SR19-01 through # SR19-07:

SR19-01: To approve the recommendation of the Lead Person to approve following resolution:

WHEREAS, both the A148 Report of the Secretary and the A149 Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds of \$3,200,513.61 as of **June 30, 2018**;

BE IT RESOLVED, that the Reports of the Secretary and the Reports of the Treasurer of School Moneys be accepted. (Reports forwarded to Trustees via e-mail)

SR19-02: To approve the recommendation of the Lead Person to approve the **List of Bills** for the period between June 16, 2018 and July 20, 2018 in the amount of \$1,618,237.96 this includes

the payroll of June 19, 2018 in the amount of \$423,451.12, the payroll of June 29, 2018 in the amount of \$180,521.96 and the payroll of July 15, 2018 in the amount of \$104,843.35. (Bill List forwarded to Trustees via e-mail)

SR19-03: Certification of Accounts

1. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **June 30, 2018**, no major budgetary line item account expenditure exceeds the amount appropriated by the Charter Board of Trustees.

Matt Ahmet Anar – Board Secretary

July 25, 2018

Date

2. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for **June 2018** and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Paterson Charter School for Science and Technology has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial

SR19-04: To approve the recommendation of the Lead Person to approve **Transportation Services Agreement** for 2018-19 school year with Northern Regional Educational Services Commission (NRESC) that agrees to provide the field trips and annual athletics-team after school transportation (Route# NRATHL, 061813FT and PCESCOACH) through contractual agreement with responsible school bus contractors in the estimated cost of \$135,200.00. The students will be transported in accordance with the law, code and the rules and regulations of the State Board of Education and approved by the Executive County Superintendent of Schools.

SR19-05: To approve the recommendation of the Lead Person to approve the following **Transfer of Fund** resolution for the period dated **June 30, 2018**:

BE IT RESOLVED, by the Board of Trustees of Paterson Charter School for Science and Technology that the following inter-appropriation transfer made on the financial records of the Board affecting 2017-2018 budget be affirmed and approved.

Total transfers are in the amount of \$25,330.31

Account Code	Account Name	Transfer from Code	Transfer to Code
11-000-213-300	Purchased Services – Health		\$6,910.29
11-000-230-331	Legal Services		\$11,784.79
11-120-100-106	Other Salaries – Instruction (1-5)		\$518.12
11-401-100-110	Co-Curricular Salaries		\$4,372.00
11-000-223-100	Salaries of Other Professionals		\$540.00
11-000-270-512	Transportation Other than t/f Sch.		\$1,205.11

11-000-291-270	Health Benefits	\$25,330.31	
	Total	\$25,330.31	\$25,330.31

SR19-06: To approve the recommendation of the Lead Person that authorization be given to Mr. Matt Anar, Business Administrator/Board Secretary, to dispose personal property no longer needed by the PCSST because of condition or obsolescence. (List with items forwarded to Trustees via e-mail)

Mr. Anar will advertise on the Statewide New Jersey School Business Official Website for sale of items to other school districts and prepare for a private sale in full accordance with N.J.S.A. 18A:18A-45 PCSST Policy and Regulation# 7300.3 for those items in useable condition. All sale of equipment is on an "as is" basis. Delivery of all items will be the responsibility of the buyer.

SR19-07: To accept the recommendation of the Lead Person to approve the application for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance, all fees and restrictions will be applied according to PCSST Policy 7510 and Regulation 7510.

School Property	Date & Time	Organization
196 W. Railway Ave. one classroom	08/4-5/2018 9 am to 6 pm	NY Academy Educational Services

Roll call

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Koroglu	Yes	Mrs. Brown	Yes
Mr. Yildiz	Yes	Mrs. Garcia Rodriguez	Yes

X. Adjournment

Motion by Mr. Yildiz, seconded by Mrs. Brown to adjourn the meeting at 8:33 p.m.

Roll call: All in favor. The motion **PASSED** unanimously

Respectfully Submitted,

Asst. Board Secretary