



## DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

### REGULAR MEETING OF THE BOARD OF DIRECTORS

#### DISCOVERY CHARTER SCHOOL

4021 Teale Ave | San Jose, CA 95117

Tuesday, January 15, 2019, Room 2

## Minutes

### I. CALL TO ORDER 6:37PM

- a. Roll Call and Establishment of Quorum: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- b. Approval of Agenda, Motion: Ms. Eagle. Second: Ms. Sanchez, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- c. Pledge of Allegiance led by Mr. Spieler

### II. OPEN SESSION

- a. PUBLIC COMMENTS: None

### III. REPORTS

- a. Phoenix Student Council Report: No Report, Student Council was unavailable for tonight's meeting.
- b. Staff Round Table: 2nd/3rd Teacher (Falcon) 20 min  
Ryan Love, 1st year teaching, Michele Coyte, Sara Sherman (1st year at Discovery):  
Michele says there are opportunities in this transition year from looping grade to combo 2/3. There is leadership for 3rd graders in modeling for 2nd graders, everyone has a friend, as 2nd and 3rd graders partner up.  
In Math, Sara says they are studying place values in 2nd Grade. There is group work where they practice real-life problems with creating for t-shirts for "companies".  
Ryan sees the classrooms come together as a whole with the combo classes. With field trips, they are going to MB Aquarium, learning models with prior learning before the field trip, creative projects. Learning has come to life.  
Christiana asks how much mentorship the 1st years receive from other teachers. Ryan has partnered with Michele and Carol, which has helped with his Math instruction. Falcon staff came to observe the 2/3 teachers at Phoenix. Sara has partnered with Patrice. Sara's class is pen pals with Yolanda's class (Phoenix).  
Christiana encourages them to meet with D1 and build a partnership with them.  
Chris asks about challenges with the Math program, and building the relationship with the kids: Michele says that Discovery's program allows for students to be challenged.

Glady asks about parent partnership/participation: Ryan says that he is slowly learning the process; Michele says that parents feeling connected to the class and engaged also requires a lot of planning.

Barb asks what they need from administration/the Board: Ryan says that teachers can be more supported with SEL so that the burden isn't all on the teachers. Michele says that it is challenging with students with needs and not always having all the resources to help them. Christiana and Barb said the Board is working on more diversity.

c. PSC Report Falcon Campus

Sara Snow: Highlights -- LFL was Dec. 4: A few parents and teachers participated. Gigante from SJ Giants dropped the starting line and gave high-fives. \$29,107 raised, 105 families participated.

Annual Fund Drive: PSC set up with hot chocolate and candy canes to meet parents and students to donate for Giving Week. Goal was \$15,000; actual \$24,470. Target 47% participation, actual 50%. Overall participation: \$186,458.

Corporate matching entered into raffles.

Feasting with Falcon nights at Chipotle (November), 4 nights at California Pizza Kitchen (4 nights, December)

Up next: The Habit, Pizza My Heart - In April: Scramblz weekend brunch

Staff Appreciation Luncheon was on Dec 6, special treat for the staff was a mini-session with a masseuse. PSC donated a Keurig machine to the staff.

Open Enrollment, first tour with 38 families. 1st Information Night is full.

Joint DCS Event Spring Fun Fair hosted at Falcon, to show art on April 13.

Events Committee may try out a fundraising matching from corporations. Barb mentions that it may be better to fundraise that way earlier in the school year.

d. Superintendent/Phoenix Campus Director Report (Debby Perry)

A parent was approached for an Adobe grant for facilities (stage, equipment). We will find out the grant decision in April. Debby is working on Information Night on Thursday at Falcon. Open Tour is on Friday. Currently, Phoenix has 334 applications, Falcon has 171 applications, Homeschool has 17 applications, both campuses are getting lots of phone calls.

e. Falcon Campus Director Report

Regarding the Information Night presentation, parts of the program they wanted to focus on was the parent partnership and making a philosophical commitment. Miki and Debby will showcase all the opportunities that parents can be involved in.

f. Financial Report (EdTec)

Chris: Financial audit report. EdTec is connecting with the office regarding uncategorized items.

#### **IV. ACTION / DISCUSSION / INFORMATION ITEMS**

- a. Act to Approve Lottery Policy  
The Board added the FRPM item.  
Motion: Ms. Sanchez, Second: Ms. Lee, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- b. Act to Approve Discovery I Charter Petition  
The board is tabling the approval to January 29 6:30pm for a Special Meeting. The Board agrees to send all comments or acknowledgements to Debby by January 23, 3PM. (Government Code 54954.2 Subdivision B.2.)
- c. Act to Approve 2019-2020 Academic Calendar DI  
The staff is gives input to calendar changes, and the calendars are aligned with the neighboring district. There were no major changes from last year.  
Motion: Ms. Lee, Second: Ms. Eagle, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- d. Act to Approve 2019-2020 Academic Calendar DII  
Motion: Ms. Sanchez, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- e. Act to Approve School Accountability Report Card (SARC) for Discovery I  
The Board approves every year and it is put on the website.  
Motion to approve: Ms. Eagle, Second: Ms. Lee, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- f. Act to Approve SARC for Discovery II  
Motion to approve: Ms. Sanchez, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- g. Act to Approve Change for 2018 School Year, due to fires  
Because of the fires, a number of families did not attend school on November 16, 2018. In talks with EdTec, we can request the State for that date to not be in session.  
Motion to approve: Ms. Sanchez, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- h. Act to Approve Audit for June 30, 2018  
There was a finding that Homeschool students are to sign agreements. No fiscal impact.  
Motion to approve: Mr. Foisie, Second: Ms. Sanchez, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- i. Annual Fund Report/Fundraising  
To date Phoenix: \$168,507 at 54%  
Ilan is planning to send a schoolwide email and included in the newsletter, with possible phone calls made from Board members. Possible alumni outreach to students and parents. Christiana suggests vests, car magnets, license plate frames as a fundraising idea.

- j. Community Outreach Activity  
Barb ran ads in Spanish language newsletter bi-weekly El Observador, ads in Bay Area Parent (STEM edition/school edition), radio ads on 4th-5th KBAY 106.5, also on the mobile ads - link to our website, geo-locating Google AdWords, Bay Area News Network. Flyers going to at Community Center and/or libraries, 165 preschool letters/flyers pre-stuffed envelopes going out this week. Digital pdfs of the flyers can be sent out. The PSC flyer that was sent to neighborhoods, (Reggio-Emilio inspired) might need to be cleaned up.
- k. Pulled items from Consent Calendar:
  - i. Motion to Approve the Minutes Dec 12 Regular Meeting. Motion: Ms. Sanchez, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
  - ii. Motion to Approve the Minutes Dec 18 Special Meeting. Motion: Ms. Eagle, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler

**V. APPROVAL OF CONSENT CALENDAR (ACTION)**

- a. Moved items to Action Items IV. k.

**VI. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

*This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.*

- a. Board Operations  
Going forward, the Board sees the need to improve process and communication with Debby. Christiana would like softer deadlines when applicable. Barb recommends acknowledging sent items with "received and thank you."
- b. Reports: Committees/Correspondence/Activities  
After school Care Committee: Ilan has a list and a meeting for February.
- c. Board Calendar  
January 23 is the deadline for comments regarding the Charter.  
January 29, 6:45pm is the special meeting to approve the Charter.  
February 11 is the next regular board meeting,
- d. Future Agenda Items  
EdTec in March. ED Review Check-in in March. Gladly requests time for a Board IceBreaker.

**VII. ADJOURN 9:10PM**