

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, September 6, 2018
North Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Mr. David Haight, Mrs. Scotty Haney, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mrs. Sandy Porter, Mrs. Joyce Wilson

Absent: Mr. Robert Fleming, Dr. Jeremy Hatcher

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. **Call to Order** – 4:08 p.m.
- II. **Pledge of Allegiance** - Mr. Jon McFatter
- III. **Prayer** – Mr. Waylon Thompson
- IV. **Approval of Agenda** – Item VII (E) is moved to (A) and everything else moved down. Mr. Haight made a motion to approve the agenda with the noted changes. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries
- V. **Approval of Minutes** – 08/02/18, 08/07/18 – Mr. Haight made a motion to approve the minutes for both 08/02/18 and 08/07/18. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- VI. **Student Recognitions** – None
- VII. **Action/Informational Items**
 - A. GAC Phase 2 – Mr. White from GAC presented information regarding the different phases showing these items on the plans. Everything in orange and green on the site plan given to the board by Mr. White is included in the \$399K for Phase 2. The change order will be for stormwater drainage and sewer based on drawings 3 and 6 with scope of work and the schedule of values as presented for \$399K. Once everything is ready, we will give a notice to proceed and they will have 90 days to finish the project. There is no fee that is typically on top of the construction. The unsuitable material is under one small area and will be taken out at no cost. The suggestion is made that fencing and irrigation be done at the same time when the Board decides to do that. Mr. Haight made a motion to approve the scope of work as presented with details as above on the change order and no more than 90 days to finish the project once a notice to proceed is given. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of Reclassification of BH Guidance Counselor from 30 hours to 40 hours – Mrs. Haney made a motion to approve the reclassification as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of Reclassification of BH Med Tech position from 6 hours to 7 hours – The media para position hours were lowered and 1 hours moved to the med tech position. A lot of students were coming up in the afternoon and it was found that the med tech coverage was needed. Mrs. Haney made a motion to approve the reclassification of the

BH Med tech position to 7 hours as presented. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.

- D. Approval of Budget Amendment – Mrs. Ennis made a motion to approve the budget amendment as presented. Mr. Haight seconded the motion. Mrs. Porter asked if the increase in the administrative fee for NBH Elementary a punishment? The CFO explained that by statute, the admin fee can be up to 5%, but a school earning high performing status enjoys a decrease to 2%. When the high performing status is lost, the fee goes back to its original standing. Mr. Bolinger explained that he has had meetings with SIT at all campuses and impressed upon them the impact of this, not just school recognition funds, but also the fee and that we must always stay high performing. Mr. Bolinger described aspects of the new teacher evaluation system and how this system enabled the administrators to be in the classroom more and have more relevant conversation. He also mentioned the partnership with the International Center for Educational Leadership. Mrs. Porter asked if we could provide information on how Haven schools fall in the district like had been done in the past. Mrs. Vickers said she had those charts already. Mr. Bolinger said they will have those for the next board meeting.
- E. 5% administrative fee to BDS for NBH Elementary – The CFO presented the information regarding the administrative fee.

VIII. Safety/Security Update – The threat assessment teams are formed on all campuses. The governor has reallocated funds that were not used in the guardian program to help fund SROs and SRDs. The CEO and CFO will be researching what will be allocated so we get our pro rata share.

IX. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, September 27th at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held on Thursday, October 4th at 4:00 p.m. at the North Bay Haven campus in the Media Center.

X. Public Comments – The National English Honor Society will be hosting a bestselling author on September 25th to speak to the student body. There will be a dinner the night before catered by Ancillary services. Scott Clemons' sister is a publicist and Reagan is working with her to get more authors in for us. Also, the evening of September 24th, Dr. Daggett will be in town and speaking two different times. Faculty and staff will be at his 4:00 p.m. presentation and all parents are invited at 6:30 p.m.

XI. Board Comments – Mrs. Porter asked if we have application for the professional development position. Mrs. Austill mentioned four internal and two external applicants. Interviews will be next Wednesday or Thursday. Mrs. Ennis stated that she saw in the BH PTSP report that there was a statement about Bay Haven becoming an academy of the arts and a three-year plan. She asked the CEO if this had been discussed. He stated it had not. She asked if the Board could have a presentation about that and also asked if Mr. McLaughlin could present a 3 to 5-year plan for NBH as well. Mr. Haight asked about the transportation position. Mr. Bolinger mentioned that there were a couple of applicants. Mr. Haight asked if we can have a better press release regarding PCMI and the Maritime Academy and what is happening there. Mr. Bolinger mentioned that the program is growing. He stated he plans to have Mrs. Kealy and

Mrs. Gilchrist to come and share an overview. Mrs. Ennis stated she had seen a number of positive posts on Facebook regarding the maritime academy. Mr. Haight mentioned that he gave his provisional resignation letter to the former attorney but now that elections are over, that is not necessary. He mentioned that Mr. Moss called him afterwards and would like Mr. Haight to be an emissary between BDS and charter schools. Mrs. Vickers told the Board if they had not been by Bay Haven to see the courtyard and outdoor classroom that they would love for them to visit. She mentioned they were still working on fundraising for umbrella tables.

XII. Public Recognition

XIII. Adjournment – 5:12 p.m.