

Larson Middle School

TARDY POLICY



Students have five minutes of passing time to travel from classroom to classroom. Students must be in the room and in their seats when class begins. If a teacher confers with a student after class, that teacher should issue a pass excusing the student's tardiness to the next class.

The following procedures will be followed:

1. A student will be considered tardy if not in his/her seat when the bell rings indicating the beginning of class.
2. Tardies will be recorded electronically by the teacher in Powerschool.
3. When a student receives his/her 5th tardy during a ten-week period, the Assistant Principal will notify the student's family that additional tardies will result in disciplinary action.
4. When a student receives his/her 6th tardy, the Assistant Principal will notify the student's family that a detention will be issued to the student. The Assistant Principal will meet with the student to brainstorm improvement strategies as well.
5. When a student receives his/her 7th and/or subsequent tardies, administrative discretion will be used to determine progressive discipline.