

**FRANKLIN LAKES BOARD OF EDUCATION  
FRANKLIN LAKES, NEW JERSEY**

**REGULAR BUSINESS MEETING MINUTES**

Tuesday, February 26, 2019

Franklin Avenue Middle School  
755 Franklin Avenue, 8:05 PM  
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Ms. Lisa Acquaire, Dr. Eileen Hansen, Ms. Vicki Holst, Mr. Peter Kouliourdis, Ms. Ann Kraemer, Ms. Amanda Krakowiak, Mr. Joseph Rosano, Ms. Kathie Schwartz(arrived at 9:00pm), Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

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|---|--|
| Motion by Mr. Rosano                                      | Seconded by Ms. Kraemer  |
| To approve Minutes from the meetings on January 22, 2019. | On roll call. Motion carried unanimously. Ms. Schwartz was absent. |

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

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|---|--|
| Motion by Mr. Rosano  | Seconded by Ms. Acquaire   |
| To approve Board Secretary and Treasurer's Reports for December 2018. | On roll call. Motion carried unanimously. Ms. Schwartz was absent. |

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

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|--|--|
| Motion by Mr. Rosano   | Seconded by Ms. Veliky   |
| To approve Monthly Budget Status Certification ending December 2018. | On roll call. Motion carried unanimously. Ms. Schwartz was absent. |

8. **PUBLIC WORK SESSION**

Superintendent Search – R-PAT Solutions – Presented their proposal  
Review Preliminary Budget Numbers – Mr. Solokas  
2019-20 District Calendar Discussion – Board discussed  
Committee and Liaison Reports – **COMMITTEES**

Ms. Veliky updated Board on Finance.  
Ms. Kraemer updated Board on Policy.  
Ms. Acquire updated Board on Curriculum.  
Mr. Rosano updated Board on Negotiations.  
Mr. Koulikourdis updated Board on Operations.

**LIAISON**

Ms. Schwartz updated Board on Council meeting regarding sidewalks.  
Mr. Rosano updated Board on Ramapo Indian Hills Board of Education.  
Ms. Kraemer updated Board on Mayor’s Explanation of low income housing.

9. **PUBLIC COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

|   |   |
|---|---|
| Motion by Mr. Rosano                                    | Seconded by Ms. Veliky                    |
| To open the meeting to public comments on agenda items. | On roll call. Motion carried unanimously. |

A parent asked about budget.

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| Motion by Mr. Rosano  | Seconded by Ms. Veliky                    |
| To close the meeting to public comment session and re-enter the regular public meeting. | On roll call. Motion carried unanimously. |

10. **RESOLUTIONS: 9:30pm**

| <i>RESOLUTION #</i>                                 | <i>TOPIC</i>   |
|---|--|
| <b>COMMITTEE OF THE WHOLE</b>                       |  |
| <b>1CW</b>  | <b>ACCEPTANCE OF DONATION FROM FRANKLIN LAKES EDUCATION FOUNDATION FOR SECURITY ENHANCEMENTS</b> |
| <b>Motion by Mr. Rosano to approve 1CW</b>          | <b>Seconded by Ms. Veliky. Motion carried unanimously.</b>                                       |
|   |  |
| <b>BUILDINGS, GROUNDS AND OPERATIONS</b>            |  |
| <b>1BGO</b>   | <b>APPROVAL OF ANNUAL UNIFORM STATE MEMORANDUM OF AGREEMENT</b>                                  |
| <b>2BGO</b>   | <b>APPROVE CONTRACT WITH DRESDNER ROBIN</b>  |
| <b>3BGO</b>   | <b>SUBSCRIPTION BUSING FEE</b>   |
| <b>4BGO</b>   | <b>APPROVAL OF SUMMER RECREATION CAMP</b>  |
| <b>5BGO</b>   | <b>APPROVE INCREASE IN TUITION FOR BRIGHT HORIZONS PROGRAM</b>                                   |
| <b>Motion by Mr. Koulikourdis to approve 1-5BGO</b> | <b>Seconded by Mr. Rosano. Motion carried unanimously.</b>                                       |
|   |  |
| <b>CURRICULUM &amp; INSTRUCTION</b>                 |  |
| <b>1CUR</b>   | <b>APPROVAL OF FIELD TRIPS</b>   |
| <b>Motion by Ms. Acquire to approve 1CUR</b>        | <b>Seconded by Mr. Rosano. Motion carried unanimously.</b>                                       |
|   |  |
| <b>FINANCE</b>                                      |  |
| <b>1F</b>   | <b>MEDICAID INITIATIVE PROGRAM (SEMI)</b>  |
| <b>2F</b>   | <b>APPROVAL OF LINE ITEM TRANSFERS – JANUARY 2019</b>  |
| <b>3F</b>   | <b>APPROVAL OF CURRENT BILLS LIST</b>  |
| <b>Motion by Ms. Veliky to approve 1-3F</b>         | <b>Seconded by Ms. Acquire. Motion carried unanimously.</b>                                      |

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| <b>PERSONNEL</b>                                |  |
| <b>1P</b>                                       | <b>APPROVAL OF STAFF TRIPS AND CONFERENCES</b>   |
| <b>2P</b>                                       | <b>RESIGNATION OF BRITTANY CONRAD</b>  |
| <b>3P</b>                                       | <b>RESIGNATION OF KERI AGNELLO</b>   |
| <b>4P</b>                                       | <b>APPROVAL OF ZERO PERIOD PAY FOR LUISA BETRUS</b>  |
| <b>5P</b>                                       | <b>RETIREMENT OF CATHARINE MEARA</b>   |
| <b>6P</b>                                       | <b>RETIREMENT OF WILLIAM HENSHAW</b>   |
| <b>7P</b>                                       | <b>APPOINTMENT OF RACHEAL KUPERUS AS PREK TEACHER, HIGH MOUNTAIN ROAD SCHOOL</b>   |
| <b>8P</b>                                       | <b>APPOINTMENT OF KRISTINE SQUILLACE AS NON-TENURABLE LEAVE REPLACEMENT SPECIAL EDUCATION TEACHER, FRANKLIN AVENUE MIDDLE SCHOOL</b> |
| <b>9P</b>                                       | <b>APPOINTMENT OF NICOLE FERRARA AS PREK SPECIAL EDUCATION TEACHER, HIGH MOUNTAIN ROAD SCHOOL</b>                                    |
| <b>10P</b>                                      | <b>APPOINTMENT OF AARON COLLINS AS NON-TENURABLE LEAVE REPLACEMENT PHYSICAL EDUCATION TEACHER, COLONIAL ROAD SCHOOL</b>              |
| <b>Motion by Ms. Krakowiak to approve 1-10P</b> | <b>Seconded by Mr. Rosano. Motion carried unanimously.</b>   |
|   |  |
| <b>POLICY</b>                                   |  |
| <b>1POL</b>                                     | <b>FIRST READING OF NEW POLICY</b>   |
| <b>Motion by Ms. Krakowiak to approve 1POL</b>  | <b>Seconded by Mr. Rosano. Motion carried unanimously.</b>   |

**COMMITTEE OF THE WHOLE**

#1CW

RESOLUTION NO.

**ACCEPTANCE OF DONATION FROM FRANKLIN LAKES EDUCATION FOUNDATION  
FOR SECURITY ENHANCEMENTS**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following donation:

| <b>Amount</b> | <b>Donor</b>                        | <b>Donation on Behalf of</b>   |
|---------------|-------------------------------------|--|
| \$50,000      | Franklin Lakes Education Foundation | Security Enhancements. Donation will help pay for security enhancements for Franklin Lakes Public Schools for the 2018-19 school year. |

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: February 26, 2019

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**BUILDINGS, GROUNDS AND OPERATIONS**

**#1BGO**

RESOLUTION NO.

**APPROVAL OF ANNUAL UNIFORM STATE MEMORANDUM OF AGREEMENT**

**WHEREAS** regulations promulgated by the State Board of Education and codified at N.J.A.C. 6A:16-6.2(b)13 through 15 established uniform statewide policies and procedures for ensuring cooperation between education officials and law enforcement agencies;

**WHEREAS** these policies and procedures are consistent with and complementary to the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials approved by the Attorney General and the Commission of Education;

**WHEREAS** the Memorandum of Agreement was revised by the Commissioner of Education and Attorney General in 1992 and again in 1999, 2011, 2015 and 2019 to account for new developments with respect to the scope and nature of the State’s evolving alcohol and other drug problem and to address the problem of firearms and other weapons brought on to school grounds.

**WHEREAS** the 2007, 2011, 2015 and 2019 revisions address school safety and security, harassment, intimidation and bullying, hazing, gang reporting, computer crimes, station house adjustments, school law enforcement units, School Violence Awareness Week and other current issues and provide clarification on issues such as child abuse reporting and mandatory versus non-mandatory referrals to law enforcement.

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the 2018-19 Annual Uniform State Memorandum of Agreement between the Franklin Lakes School District and the Franklin Lakes Police Department.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Copy of Agreement on File in Central Office

**#2BGO**

RESOLUTION NO.

**APPROVE CONTRACT WITH DRESDNER ROBIN**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the contract for environmental services with Dresdner Robin for a total of \$98,246.50 to be withdrawn from the District’s Capital Reserve Fund.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

**#3BGO**

RESOLUTION NO.

**SUBSCRIPTION BUSING FEE**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the annual subscription busing fee at \$875.00 per student for the 2019-2020 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**#4BGO**

RESOLUTION NO.

**APPROVAL OF SUMMER RECREATION CAMP**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the Wyckoff YMCA/Franklin Lakes Recreation application for use of School Facilities for purpose of Summer Recreation Camp from June 24 – August 2, 2019 (no session July 4) from 8:30 a.m. to 1:30 p.m. at High Mountain Road School and Woodside Avenue School.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**#5BGO**

RESOLUTION NO.

**APPROVE INCREASE IN TUITION FOR BRIGHT HORIZONS PROGRAM**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an increase in the annual Bright Horizons Program Tuition from \$9,000.00 to \$10,000.00 to be implemented in the 2019-2020 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**CURRICULUM & INSTRUCTION**

#1CUR

RESOLUTION NO.

**APPROVAL OF FIELD TRIPS**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the field trips listed on the attached summary.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Attachment

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**FINANCE**

#1F

RESOLUTION NO.

**MEDICAID INITIATIVE PROGRAM (SEMI)**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may require a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program.

**WHEREAS**, the Franklin Lakes Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Special Education Medicaid eligible students.

**NOW THEREFORE BE IT RESOLVED**, that the Franklin Lakes Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A:12A-5.3 for 2019-20.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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#2F

RESOLUTION NO.

**APPROVAL OF LINE ITEM TRANSFERS – JANUARY, 2019**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the month of January, 2019. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedules.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Attachment

#3F

RESOLUTION NO.

**APPROVAL OF CURRENT BILLS LIST**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,588,989.66 for January, 2019 and the student activities reports in the amount of \$7,829.62 for January, 2019.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Attachments

**PERSONNEL**

#1P

RESOLUTION NO.

**APPROVAL OF STAFF TRIPS AND CONFERENCES**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Attachment

**#2P**

RESOLUTION NO.

**RESIGNATION OF BRITTANY CONRAD**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Brittany Conrad, ParaEducator, CAPS Program, Colonial Road School, effective March 15, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Attachment

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**#3P**

RESOLUTION NO.

**RESIGNATION OF KERI AGNELLO**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Keri Agnello, Preschool Special Education Teacher, Bright Horizons, High Mountain Road School, effective March 28, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019  
Attachment

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**#4P**

RESOLUTION NO.

**APPROVAL OF ZERO PERIOD PAY FOR LUISA BETRUS**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves four zero periods per week for a total of \$6,400.00, prorated, for Luisa Betrus, effective February 27, 2019 through June 30, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**#5P**

RESOLUTION NO.

**RETIREMENT OF CATHARINE MEARA**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts, with regret, the request for retirement of Catharine Meara, Elementary School Teacher, Woodside Avenue School, effective July 01, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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#6P

RESOLUTION NO.

**RETIREMENT OF WILLIAM HENSHAW**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts, with regret, the request for retirement of William Henshaw, Physical Education Teacher, Woodside Avenue School, effective July 01, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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#7P

RESOLUTION NO.

**APPOINTMENT OF RACHEAL KUPERUS AS  
PREK TEACHER, HIGH MOUNTAIN ROAD SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Racheal Kuperus as PreK Teacher, Bright Horizons Program, High Mountain Road School, for the remainder of the 2018-19 school year, to be placed at Step 1, Class BA, on the teacher's salary guide at a salary of \*\$51,557.00, prorated, effective February 27, 2019 – June 30, 2019.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Racheal Kuperus to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records Check;

**BE IT FURTHER RESOLVED** that this appointment is expressly contingent upon Racheal Kuperus executing the Board's customary employment contract, containing a sixty (60) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**APPOINTMENT OF KRISTINE SQUILLACE AS NON-TENURABLE LEAVE REPLACEMENT SPECIAL EDUCATION TEACHER, FRANKLIN AVENUE MIDDLE SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Kristine Squillace as Non-Tenurable Leave Replacement Special Education Teacher, Franklin Avenue Middle School, for the remainder of the 2018-19 school year, to be placed at Step 6, Class MA, on the 2016-17 teacher’s salary guide at a salary of \*\$58,692.00, prorated, plus an \$8,000 stipend, prorated, effective March 11, 2019 through June 30, 2019.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Kristine Squillace to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History background check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment regarding child abuse and misconduct.

**BE IT FURTHER RESOLVED** that this appointment is expressly contingent upon Kristine Squillace executing the Board’s customary employment contract, containing a sixty (60) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**APPOINTMENT OF NICOLE FERRARA AS PREK SPECIAL EDUCATION TEACHER, HIGH MOUNTAIN ROAD SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Nicole Ferrara as PreK Special Education Teacher, Bright Horizons Program, High Mountain Road School, for the remainder of the 2018-19 school year, to be placed at Step 6, Class BA, on the teacher’s salary guide at a salary of \*\$55,497.00, prorated, effective March 18, 2019 – June 30, 2019.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Nicole Ferrara to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records Check;

**BE IT FURTHER RESOLVED** that this appointment is expressly contingent upon Nicole Ferrara executing the Board’s customary employment contract, containing a sixty (60) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**#10P**

RESOLUTION NO.

**APPOINTMENT OF AARON COLLINS AS NON-TENURABLE  
LEAVE REPLACEMENT PHYSICAL EDUCATION TEACHER,  
COLONIAL ROAD SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Aaron Collins as Non-Tenurable Leave Replacement Physical Education Teacher, Colonial Road School, to be placed at Step 1, Class BA, on the 2016-17 teacher's salary guide at a salary of \*\$51,557.00, prorated, effective February 27, 2019 through April 23, 2019.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Aaron Collins to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History background check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment regarding child abuse and misconduct.

**BE IT FURTHER RESOLVED** that this appointment is expressly contingent upon Aaron Collins executing the Board's customary employment contract, containing a sixty (60) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

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**POLICY**

**#1POL**

RESOLUTION NO.

**FIRST READING OF NEW POLICY**

**BE IT RESOLVED** that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a first reading for the following new Board Policy: 4111.2/4211.2 Domestic Violence.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: February 26, 2019

Attachments

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11. **PRIVATE WORK SESSION TIME:**

N/A

12. **SUSPENSION REPORT** – Dr. Strauss reported 3 at FAMS.

13. **PUBLIC COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

|  |   |
|--|---|
| Motion by Mr. Rosano   | Seconded by Ms. Kraemer                   |
| To approve motion to open the meeting to public comment session. | On roll call. Motion carried unanimously. |

N/A

|  |   |
|--|---|
| Motion by Mr. Rosano   | Seconded by Ms. Kraemer                   |
| To approve motion to close the public comment session and re-enter the regular public meeting. | On roll call. Motion carried unanimously. |

14. **ADJOURNMENT**

|  |   |
|--|---|
| Motion by Mr. Rosano                               | Seconded by Ms. Kraemer                   |
| To approve motion to adjourn the meeting a 9:40pm. | On roll call. Motion carried unanimously. |

Respectfully submitted,

Michael Solokas  
Business Administrator/Board  
Secretary