

**PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD
LAPLACE, LA – MEETING OF DECEMBER 13, 2018**

The Chair called the meeting to order and read the following call:

HONORABLE MEMBERS OF THE SCHOOL BOARD
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at Emily C. Watkins Elementary School, 938 La. Hwy. 628, LaPlace, Louisiana, on Thursday, December 13, 2018 at 6:00 p.m.

An agenda for the meeting is attached.

Sincerely, s/Kevin R. George
Superintendent/Secretary

ITEM 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

The Chair called the meeting to order at 6:00 p.m. He called for a moment of silent meditation, followed by the Pledge of Allegiance, led by Tracy Hypolite.

ITEM 2. ROLL CALL OF MEMBERS: The Chair called for Public Comment.

PRESENT: Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl
ABSENT: DeFrancesch, Wise

There were 9 members present and 2 member absent.

ITEM 3. APPROVAL OF MINUTES: The Chair called for Public Comment.

ITEM 3a. Approval of Minutes of the Meeting of Meeting of November 15, 2018 and Town Hall Meeting of November 27, 2018

MOTION BY: Sanders

SECOND BY: Jones

MOTION: To approve the minutes from the meeting of November 15, 2018 and Town Hall Meeting of November 27, 2018.

No objections.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

Mr. Sanders asked that the minutes of the meeting of November 15, 2018 be amended to include his request for the superintendent to give the Board a report on test scores and the status from this point forward. He would like this report to include what changes will take place to show what direction the district will be going.

ITEM 4. SUPERINTENDENT’S REPORT. Mr. Kevin R. George, Superintendent.

ITEM 4a. Public Comment. Mr. Kevin George – Recognition of Christmas Card Winners

Mr. George announced the following winners of this year’s Christmas Card Contest and presented them with plaques:

1st-4th Grade Category: Hailee Sanders, Emily C. Watkins Elementary School, 3rd Grade

5th-8th Grade Category: Emani Payne, ESJH STEM Magnet High Program, 8th Grade

9th-12th Grade Category: Saja Nicholas, ESJH STEM Magnet High Program, 9th Grade

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 4b. Mrs. Patricia Triche – Coordinated Funding Request (Presented for public comment)

The floor was opened for public comment on this item. There was none.

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 5. EDUCATION PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF

ITEM 5a. Public Comment. Dr. Juanita Hill – Recognition of ACT Elite Students

Dr. Hill recognized the following students for their achievement:

Student	ACT Score	ACT WorkKeys	Grade Level	School Year
CAMERON CAGE	--	PLATINUM	12	1819
LOGAN DIMAGGIO	--	PLATINUM	12	1718
ALEIA DUHE	--	PLATINUM	12	1718
KAYJA JACKSON	--	PLATINUM	12	1819
KOURAGEOUS JOSEPH	--	PLATINUM	12	1819
JUSTIN MITCHELL	--	PLATINUM	12	1718
WESLEY PATTERSON	--	PLATINUM	12	1718
AUSTIN SCIONEAX	--	PLATINUM	12	1718
KAMERON THOMAS	--	PLATINUM	12	1718
MYK'ICIA WHITE	--	PLATINUM	12	1718
CLAUDIA ZELAYA	--	PLATINUM	12	1819
CARLIN BARTHOLOMEW	30	--	12	1718
JOSE FOLGAR	30	--	10	1718
NIALL PIERCE	30	--	10	1718
BRIAN PRICE	30	--	12	1718
DIANA GOMEZ	31	--	12	1718
JOSHUA GILLIAM	33	PLATINUM	12	1718

ITEM 5b. Public Comment. Mrs. Serina Duke – Recognition of Teachers of the Year

Ms. Serina Duke recognized the following Teachers of the Year and Principal of the Year. They were presented with gifts, a candy bouquet, and a gift card from RTC.

CONGRATULATIONS TO OUR
2018-2019 TEACHERS OF THE YEAR!

NAME

SCHOOL SITE

Bridget Cirior	Emily C Watkins
Michelle Laurent	Emily C Watkins
Billie Duncan	East St John High
Gwenseta Fenroy	East St. John Prep
Sara Beber	Garyville Mt. Airy
Samuel Mamou	Garyville Mt. Airy
Alison Duhone	Fifth Ward Elementary
Kimberly Poullard	John L Ory
Demetrise Charles	John L Ory
Musette Harding	LaPlace Elementary
Amy Sagona	LaPlace Elementary
Denia Guidry	Lake Pontchartrain
Kelley Thompson	Lake Pontchartrain
Phillip Smith	STEM Program
Bertina Richard	West St. John Elem
Deedra Spurlock	West St. John Elem
Rochelle Darville	West St. John High
Echerica Claiborne	West St. John High

2018-2019 PRINCIPAL OF THE YEAR

Chantell Walker

West St. John Elementary School

The Chair declared a recess at 6:29 p.m.

MOTION BY: Triche

SECOND BY: Mitchell

MOTION: To reconvene in Regular Session

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

The Board reconvened in Regular Session at 6:39 p.m.

ITEM 5c. Public Comment. Mr. Patrick H. Sanders - Resolution of Appreciation: Board Member Russ Wise

Mr. Sanders read the following Resolution into the record and was signed by all current Board members:

Resolution of Appreciation
ST. JOHN THE BAPTIST PARISH SCHOOL BOARD
RESERVE, LA

WHEREAS, Mr. Russ Wise served the St. John the Baptist Parish community for 18 years as a School Board Member; and

WHEREAS, Mr. Wise's tenure as a Board Member demonstrated vision, integrity, and guidance as he served the State of Louisiana and the Parish of St. John the Baptist; and

WHEREAS, the St. John the Baptist Parish School Board recognizes his dedication and commitment to the students, employees and community, and his efforts in advancing education in St. John the Baptist Parish; and

THEREFORE BE IT RESOLVED, that this school district extends our best wishes for continued success and good health, and our appreciation for his leadership, as well as his friendship, and that this Resolution be made part of the official record on this date, December 13, 2018, thus done and subscribed therein.

The District Attorney's Office was not consulted or asked to review any materials related to this issue.

ITEM 6. PERSONNEL MATTERS

ITEM 6a. Public Comment. Mrs. Serina Duke – Request approval of Revised Job Description: Supervisor of External Programs Fiscal Officer

MOTION BY: Sanders

SECOND BY: Holden

MOTION: To table.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

The District Attorney's Office was not consulted or asked to review any materials related to this issue.

ITEM 6b. Public Comment. Mrs. Serina Duke – Request approval of Revised Policy: Bulletin 130

MOTION BY: Keller

SECOND BY: Triche

MOTION: To table.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

The District Attorney's Office was not consulted or asked to review any materials related to this issue.

ITEM 6c. Public comment. Mrs. Serina Duke – Request approval of New Job Description: Full time Early Childhood Program Assistant

MOTION BY: Sanders

SECOND BY: Jones

MOTION: To approve New Job Description: Full time Early Childhood Program Assistant

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

The District Attorney's Office was not consulted or asked to review any materials related to this issue

ITEM 7. BUSINESS AND FINANCE

ITEM 7a. Public comment. Felix Boughton – Monthly Budget to Actual

The following information was shared:

GENERAL FUND REVENUES

Code	Type	Original Appropriation	Revised Budget	Difference
01	Local revenues	\$31,448,059	\$31,448,059	\$0
02	State revenues	\$29,438,182	\$31,065,912	\$1,627,730
04	Other revenues	\$2,345,200	\$2,345,200	\$0
	Total Revenues	<u>\$63,231,441</u>	<u>\$64,859,171</u>	\$1,627,730

GENERAL FUND EXPENDITURES

Code	Type	Original Appropriation	Revised Budget	Difference
11	Regular Education	\$27,110,047	\$27,203,304	\$93,257
12	Special Education	\$10,418,993	\$10,559,122	\$140,129
13	Vocational Ed	\$1,622,717	\$1,431,832	-\$190,885
14	Other Instruction	\$1,953,068	\$2,122,914	\$169,846
15	Special Programs	\$680,471	\$643,670	-\$36,801
21	Pupil Support	\$4,925,446	\$5,116,629	\$191,183
22	Instructional Staff	\$942,395	\$1,088,707	\$146,312
23	General Admin	\$1,771,897	\$1,744,626	-\$27,271
24	School Adm	\$5,530,680	\$5,711,313	\$180,633
25	Business Adm	\$763,448	\$766,036	\$2,588
26	Maintenance	\$7,583,081	\$7,827,340	\$244,259
27	Transportation	\$4,245,387	\$4,219,092	-\$26,295
28	Central Services	\$1,014,142	\$1,014,840	\$698
50	Other	\$1,484,481	\$1,484,481	\$0
		<u>\$70,046,253</u>	<u>\$70,933,906</u>	\$887,653
	Current Year Projected Deficit	<u>-\$6,814,812</u>	<u>-\$6,074,735</u>	
	Beginning Total Fund Balance	<u>\$14,826,856</u>	<u>\$14,826,856</u>	
	Ending Total Fund Balance	<u>\$8,012,044 **</u>	<u>\$8,752,121 **</u>	

** \$ 3,464,000 assigned for retiree insurance

The District Attorney's Office was not consulted or asked to review any materials related to this issue.

ITEM 7b. Public Comment. Mr. Felix Boughton – Request Board approval on Proposal 19.28 Substitute Staffing Services

Mr. Boughton stated that Administration's recommendation is to reject all proposals and continue with the current month-to-month contract with Kelly Services for Substitute Staffing.

MOTION BY: Sanders

SECOND BY: Mitchell

MOTION: To reject all proposals and continue with the current month-to-month contract with Kelly Services for Substitute Staffing.

No objections.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

The District Attorney's Office was not consulted or asked to review any materials related to this issue.

ITEM 7c. Public Comment. Mr. Felix Boughton – Authorize administration to do a request for proposals for the SOC report for ACI

MOTION BY: Triche

SECOND BY: Wallace

MOTION: To authorize administration to do a request for proposals for the SOC report for ACI.

No objections.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

District Attorney's Office: The School Board's currently sales and use tax collection contract mandates the following: "Service Organization Control (SOC) reports shall be prepared and generated by a School Board selected, independent third-party accounting firm or company, with at least five (5) years of qualified knowledge and experience with auditing and collection processes for local government sales and use and Hotel-Motel tax collection services. The cost of the SOC report will be paid by the School Board."

ITEM 8. OLD BUSINESS

ITEM 8a. Public Comment. Mr. Kevin R. George/Mr. Albert Burl, III – Request Approval of 2019 School Board Meeting Calendar

MOTION BY: Wallace

SECOND BY: Triche

MOTION: To approve the 2019 School Board Meeting Calendar

No objections.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

**St. John the Baptist Parish
School Board Meeting Dates
January 1, 2019 through December 31, 2019**

Date	Time	Location
January 10, 2019	6:00 p.m.	West St. John Elementary
February 7, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
March 14, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
April 4, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
April 25, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
May 9, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
May 23, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
June 13, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
July 18, 2019	6:00 p.m.	West St. John Elementary
August 15, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
September 19, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
October 17, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
November 14, 2019	6:00 p.m.	Godchaux Grammar Cafeteria
December 12, 2019	6:00 p.m.	Emily C. Watkins Elementary

Godchaux Grammar Cafeteria: 1600 Highway 44, Reserve, Louisiana
 West St. John Elementary School: 2555 LA Hwy. 18, Edgard, Louisiana
 Emily C. Watkins Elementary School: 944 La. Hwy. 628, LaPlace, Louisiana
 Lake Pontchartrain Elementary School: 3328 Hwy. 51, LaPlace, Louisiana

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 8b. Public Comment. Ms. Iman Montgomery – Remove from the table and Request Approval of Collective Bargaining Agreement with SJAE

MOTION BY: Sanders

SECOND BY: Holden

MOTION: To approve the Collective Bargaining Agreement with SJAE for 3 years.

No objections.

The motion carried.

Roll Call:

9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl

2 Absent – DeFrancesch, Wise

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 8c. Public Comment. Ms. Iman Montgomery – Ms. Iman Montgomery – Request Approval of 19.29 Group Life Insurance

MOTION BY: Sanders
 SECOND BY: Jones
 MOTION: To approve 19.29 Group Life Insurance (Option 2)
 No objections.
 The motion carried.
 Roll Call:
 9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl
 2 Absent – DeFrancesch, Wise

Basic & Supplemental Life and AD&D Cost Analysis



	Current Cigna	Renewal Cigna	Option 2 Standard	Option 3 Standard	
	Basic / Supplemental (includes AD&D)	Basic / Supplemental (includes AD&D)	Basic / Supplemental (includes AD&D)	Basic / Supplemental (includes AD&D)	Basic / Supplemental (includes AD&D)
Rates					
Employee Rates					
Volume (monthly)	Active/Retiree \$33,902,000	Active/Retiree \$33,902,000	Active/Retiree \$33,902,000	Active \$18,677,000	Retiree \$15,225,000
Rate (per \$1,000)	\$0.6300	\$1.2800	\$1.0200	\$0.2800	\$1.8800
Monthly Cost	\$21,358	\$43,395	\$34,580	\$5,230	\$28,623
Dependent Rates:					
Volume (monthly)	94	94	94	94	94
Rate (per \$1,000)	\$2.30	\$2.30	\$2.30	\$2.30	\$2.30
Monthly Cost	\$216	\$216	\$216	\$216	\$216
				\$65,349	\$346,070
				-74.76%	33.67%
				-\$193,544	\$87,177
Estimated Annual Premium	\$258,894	\$523,329	\$417,555	\$411,420	
Percentage Change		102.14%	61.28%	58.91%	
Dollar Change		\$264,436	\$158,661	\$152,526	
Rate Guarantee		2yr	3yr	3yr	

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 9. NEW BUSINESS. ITEM 9a. Public Comment. Ms. Iman Montgomery - Request Recommendation of Lease of the former Godchaux Grammar School Site

MOTION BY: Sanders
 SECOND BY: Jones
 MOTION: To approve the Lease of the former Godchaux Grammar School Site
 No objections.
 The motion carried.
 Roll Call:
 9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl
 2 Absent – DeFrancesch, Wise

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 9b. Public Comment. Ms. Iman Montgomery – Request Recommendation of Lease of Sixth Ward Elementary School Site

MOTION BY: Keller
 SECOND BY: Johnson
 MOTION: To approve the Lease of Sixth Ward Elementary School Site, contingent upon the TIPIN Group providing their plan to take over the site.
 No objections.
 The motion carried.
 Roll Call:
 9 Yeas - Holden, Keller, Sanders, Jones, Johnson, Wallace, Mitchell, Triche, Burl
 2 Absent – DeFrancesch, Wise

The District Attorney’s Office was not consulted or asked to review any materials related to this issue.

ITEM 10. ADMINISTRATIVE MATTERS

The Chair called for Public Comment.

ITEM 11. BOARD ITEMS OF INTEREST

The Chair called for Public Comment.

Mr. Sanders clarified with the Superintendent what his intentions were when asking for the report earlier in the meeting. He reiterated that he wants to see what direction this district is heading and what plan Mr. George has to get us there.

Dr. Keller asked that a resolution to the family of Mr. Sydney Sanders be presented at the next Board meeting.

Mr. Wallace thanked Ms. Robinet for the use of her school for the Board meeting.

Dr. Keller asked that Mr. George report to the Board what he learns when travelling to conferences. Mr. George stated that he currently has been invited to present at 2 national conferences.

ITEM 12. ADJOURNMENT

The Chair called for Public Comment.

The agenda having been completed, and there being no further business, there was a

MOTION BY: Sanders

SECOND BY: Mitchell

MOTION: Motion for adjournment.

There were no objections.

The meeting adjourned at 7:12 p.m.

Kevin R. George, Secretary

Albert A. Burl, III, President