

WESTWOOD COMMUNITY SCHOOL DISTRICT

**FEDERAL AWARDS
SUPPLEMENTAL INFORMATION**

JUNE 30, 2019

WESTWOOD COMMUNITY SCHOOL DISTRICT

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Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

INDEPENDENT AUDITOR'S REPORT

To the Board of Education of
Westwood Community School District
Dearborn Heights, Michigan

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Westwood Community School District (the School District) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements. We issued our report thereon dated October 31, 2019 which contained unmodified opinions on the financial statements of the governmental activities, each major fund and the aggregate remaining fund information. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements.

The accompanying schedule of expenditures of federal awards and reconciliation of the financial statements' federal revenue with the schedule of expenditures of federal awards are presented for purposes of additional analysis as required by the Title 2 U.S. Code of Federal Regulation Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the reconciliation of the financial statements' federal revenue with the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Alan C. Young & Assoc.

Detroit, Michigan
October 31, 2019



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education of
Westwood Community School District
Dearborn Heights, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Westwood Community School District (the School District) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements and have issued our report thereon dated October 31, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be a material weakness and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School District's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in accompanying schedule of findings and questioned costs as item 2019-003 to be a material weakness.

**Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an
Audit of Financial Statements Performed in Accordance
With Government Auditing Standards
(Continued)**

Internal Control over Financial Reporting (Continued)

A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2019-001 and 2019-002 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

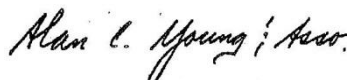
School District's Response to Findings

The management of the School District's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

We noted certain matters that we have reported to management of the School District in a separate letter dated October 31, 2019.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Detroit, Michigan
October 31, 2019



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Education of
Westwood Community School District
Dearborn Heights, Michigan

Report on Compliance for each Major Federal Program

We have audited the Westwood Community School District's (the School District) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the School District's major federal programs for the year ended June 30, 2019. The School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School District's compliance.

**Independent Auditor's Report on Compliance
for Each Major Program and on Internal Control
over Compliance Required by the Uniform Guidance
(Continued)**

Opinion on Each of the Major Federal Programs

In our opinion, the School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of the School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies. However, material weaknesses or significant deficiencies may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Alan C. Young & Assoc.

Detroit, Michigan
October 31, 2019

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Expenditures of Federal Awards Year Ended June 30, 2019

Program Title/Project Number	Grant/ Project Number	CFDA Number	Approved Awards Amount	(Memo Only) Prior Year Expenditures	Accrued Revenue at July 1, 2018	Adjustments and Transfers	Federal Funds/ Payments In-Kind	Expenditures	Accrued Revenue June 30, 2019	Current Year Cash Transferred to Subrecipient
CLUSTERS:										
Child Nutrition Cluster - U.S. Department of Agriculture - Passed through the Michigan Department of Education: <u>Noncash Assistance (Commodities) -</u>										
National School Lunch Program Entitlement Commodities - 2018-19	N/A	10.555*	\$ 71,222	\$ 70,104	\$ -	\$ -	\$ 71,222	\$ 71,222	\$ -	\$ -
<u>Cash Assistance:</u>										
National School Lunch Program - 2017-18	181960	10.555*	636,472	563,370	29,769	-	102,871	73,102	-	-
National School Lunch Program - 2018-19	191960	10.555*	577,639	-	-	-	551,275	577,639	26,364	-
National School Lunch Program (Including Commodities) Subtotal			1,285,333	633,474	29,769	-	725,368	721,963	26,364	-
National School Breakfast Program - 2017-18	181970	10.553*	331,560	292,390	17,570	-	56,740	39,170	-	-
National School Breakfast Program - 2018-19	191970	10.553*	309,297	-	-	-	293,437	309,297	15,860	-
National School Breakfast Program Subtotal			640,857	292,390	17,570	-	350,177	348,467	15,860	-
Summer Food Service Program for Children - 2018-19	180900	10.559*	8,481	1,592	964	-	7,853	6,889	-	-
Summer Food Service Program for Children - 2018-19	181900	10.559*	680	-	-	-	680	680	-	-
Summer Food Program for Children Subtotal			9,161	1,592	964	-	8,533	7,569	-	-
Total Child Nutrition Cluster			1,935,351	927,456	48,303	-	1,084,078	1,077,999	42,224	-
Special Education Cluster - U.S. Department of Education - Passed through the Wayne County Regional Educational Service Agency:										
IDEA Flowthrough:										
IDEA Flowthrough 1718	190450	84.027A*	633,033	488,839	144,194	-	144,194	-	-	-
IDEA Flowthrough 1819		84.027A*	627,263	-	-	-	345,326	627,263	281,937	-
IDEA Flowthrough Subtotal			1,260,296	488,839	144,194	-	489,520	627,263	281,937	-
Preschool Incentive 1819	190460	84.173A*	17,602	-	-	-	16,576	17,602	1,026	-
Preschool Incentive Subtotal			17,602	-	-	-	16,576	17,602	1,026	-
Total Special Education Cluster			1,277,898	488,839	144,194	-	506,096	644,865	282,963	-

See notes to Schedule of Expenditures of Federal Awards.

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Expenditures of Federal Awards Year Ended June 30, 2019 (Continued)

Program Title/Project Number	Grant/ Project Number	CFDA Number	Approved Awards Amount	(Memo Only) Prior Year Expenditures	Accrued Revenue at July 1, 2018	Adjustments and Transfers	Federal Funds/ Payments In-Kind	Expenditures	Accrued Revenue June 30, 2019	Current Year Cash Transferred to Subrecipient
OTHER FEDERAL AWARDS:										
Passed through the Michigan Department of Education:										
Fresh Fruit and Vegetable Program:										
Fresh Fruit and Vegetable Program 1718	180950	10.582	51,500	46,800	-	-	4,700	4,700	-	-
Fresh Fruit and Vegetable Program 1819	190950	10.582	<u>47,950</u>	-	-	-	<u>47,835</u>	<u>47,950</u>	<u>115</u>	-
Total Fresh Fruit and Vegetable Program			99,450	46,800	-	-	52,535	52,650	115	-
Title I, Part A - Improving Basic Programs:										
Title I, Part A 1718	181530	84.010	1,842,250	1,506,370	157,778	-	317,254	159,476	-	-
Title I, Part A 1819	191530	84.010	<u>1,769,834</u>	-	-	-	<u>1,281,085</u>	<u>1,484,615</u>	<u>203,530</u>	-
Total Title I, Part A			3,612,084	1,506,370	157,778	-	1,598,339	1,644,091	203,530	-
Title II, Part A - Teacher and Principal Training and Recruiting										
Title II, Part A 1718	180520	84.367	243,285	123,553	(2,965)	-	5,273	8,238	-	-
Title II, Part A 1819	190520	84.367	<u>381,964</u>	-	-	-	<u>118,503</u>	<u>131,851</u>	<u>13,348</u>	-
Total Title II, Part A			625,249	123,553	(2,965)	-	123,776	140,089	13,348	-
Title IV Part A Student Support & Academic Enrich.										
Title IV Part A 1718	180750	84.424	24,179	16,133	3,801	-	4,612	811	-	-
Title IV Part A 1819	190750	84.424	<u>121,257</u>	-	-	-	<u>62,510</u>	<u>65,212</u>	<u>2,702</u>	-
Total Title IV Part A			<u>145,436</u>	<u>16,133</u>	<u>3,801</u>	-	<u>67,122</u>	<u>66,023</u>	<u>2,702</u>	-
Total Noncluster Programs Passed through Michigan Department of Education			4,482,219	1,692,856	158,614	-	1,841,772	1,902,853	219,695	-

See notes to Schedule of Expenditures of Federal Awards.

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Expenditures of Federal Awards Year Ended June 30, 2019 (Continued)

Program Title/Project Number	Grant/ Project Number	CFDA Number	Approved Awards Amount	(Memo Only) Prior Year Expenditures	Accrued Revenue at July 1, 2018	Adjustments and Transfers	Federal Funds/ Payments In-Kind	Expenditures	Accrued Revenue June 30, 2019	Current Year Cash Transferred to Subrecipient
OTHER FEDERAL AWARDS (Continued):										
Passed through the Dearborn Heights School District # 7										
Carl D. Perkins	2017-18	84.048A	26,595	26,595	2,127	-	2,127	-	-	-
Carl D. Perkins	2018-19	84.048A	33,744	-	-	-	22,427	33,744	11,317	-
Total Carl D. Perkins			60,339	26,595	2,127	-	24,554	33,744	11,317	-
Total Noncluster Programs Passed through the Dearborn Heights School District # 7			60,339	26,595	2,127	-	24,554	33,744	11,317	-
Passed through the Wayne County Regional Educational Service Agency										
Title III, Part A - English Language Acquisition										
Title III, Part A 1718	NA	84.365	-	-	(3,673)	-	3,975	4,832	(2,816)	-
Total Title III, Part A			-	-	(3,673)	-	3,975	4,832	(2,816)	-
Medicaid Outreach										
Medical Assistance Program	NA	93.778	10,233	6,574	1,688	-	5,347	3,659	-	-
Total Medical Assistance Program			10,233	6,574	1,688	-	5,347	3,659	-	-
Total Noncluster Programs Passed through the Wayne County Regional Educational Service Agency			10,233	6,574	(1,985)	-	9,322	8,491	(2,816)	-
U.S. Department of Defense										
R.O.T.C. Program	2017-2018	12.002	68,854	68,854	6,862	-	6,862	-	-	-
R.O.T.C. Program	2018-2019	12.002	41,932	-	-	-	36,184	41,932	5,748	-
Total U.S. Department of Defense			110,786	68,854	6,862	-	43,046	41,932	5,748	-
TOTAL FEDERAL AWARDS			\$ 7,876,826	\$ 3,211,174	\$ 358,115	\$ -	\$ 3,508,868	\$ 3,709,884	\$ 559,131	\$ -

See notes to Schedule of Expenditures of Federal Awards.

WESTWOOD COMMUNITY SCHOOL DISTRICT

Reconciliation of Basic Financial Statements Federal Revenue with Schedule of Expenditures Of Federal Awards Year Ended June 30, 2019

Revenue from Federal Sources - as Reported on Financial Statements (Includes all funds)	\$ 3,766,925
QZAB Bond Rebates, Recorded as Federal Revenue in the Financial Statements, not to be included in SEFA	(38,487)
Federal Revenue Deferred on the Basic Financial Statement Under GASB Statement No.33 at June 30,2018,not to be included in SEFA	(19,411)
Federal Revenue Deferred on the Basic Financial Statement Under GASB Statement No.33 at June 30,2019	<u>857</u>
	<u>\$ 3,709,884</u>

See notes to Schedule of Expenditures of Federal Awards.

WESTWOOD COMMUNITY SCHOOL DISTRICT

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2019

1) BASIS OF PRESENTATION AND SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Westwood Community School District (the School District). The information in this schedule is presented in accordance with the requirements of the Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the School District and therefore it is not intended to and does not present the financial position or changes in net assets of the School District for year ended June 30, 2019. Expenditures reported on the schedule are reported on the accrual basis of accounting. In addition, expenditures reported on the schedule are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

2) GRANT AUDITOR REPORT

Management has utilized the Cash Management System (CMS) Grant Auditor Report in preparing the Schedule of Expenditures of Federal Awards. Unreconciled differences, if any, have been disclosed to the auditor.

3) NONCASH ASSISTANCE

The value of the noncash assistance received was determined in accordance with the provisions of the Uniform Guidance.

Commodities – Inventory values are based on USDA value for donated food commodities. Reported commodity values were computed using the recipient entitlement balance report and other records.

4) MAJOR PROGRAMS

Major programs are designated on the Schedule of Expenditures of Federal Awards with an asterisk (*).

5) INDIRECT COST RATE

The School District has elected not to use 10 percent de minimis indirect cost rate allowed rate allowed under the Uniform Guidance.

6) SUBSEQUENT EVENTS

All subsequent events related to the major programs were evaluated through October 31, 2019, the date the accompanying reports were available to be issued. No significant event was noted that required adjustment or disclosure in the report.

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Findings and Questioned Costs Year Ended June 30, 2019

SECTION I – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of Auditor’s Report Issued: Unmodified

Internal Control over Financial Reporting:

- Material Weakness (es) Identified? X Yes No
- Significant Deficiencies Identified? X Yes None Reported
- Non-Compliance Material to Financial Statements noted? Yes X No

Federal Awards

Internal Control over Major Programs:

- Material Weakness (es) Identified? Yes X No
- Significant Deficiencies Identified? Yes X None Reported

Type of Auditor’s Report issued on Compliance for Major Programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2CFR 200.516(a)?

Yes X No

Identification of Major Programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
84.027A , 84.173A	Special Education Cluster
10.555, 10.553, 10.559	Child Nutrition Cluster

Dollar threshold used to distinguish between type A and B programs: \$750,000

Auditee Qualified as Low Risk Auditee? Yes X No

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Findings and Questioned Costs Year Ended June 30, 2019 (Continued)

SECTION II – FINANCIAL STATEMENT AUDIT FINDINGS

Reference Number	Findings
2019-001	<p data-bbox="467 495 959 527">Finding Type – Significant Deficiency</p> <p data-bbox="467 562 1430 758">Condition and Description – Under Statement of Auditing Standards No. 115, we are required to communicate when a client requires assistance to prepare the financial statements and footnotes required in the annual audit report in accordance with the accounting principles generally accepted in the United States of America. For fiscal year 2019, the School District required assistance in preparing the district-wide financial statements.</p> <p data-bbox="467 800 1430 863">Identification of a Repeat Finding – This is a repeat finding from the immediate previous audit, 2018-001.</p> <p data-bbox="467 898 1430 1031">Recommendation – We recommend that the School District consider evaluating the most effective approach of preparing the financial statements and related footnotes in accordance with accounting principles generally accepted in the United States of America.</p> <p data-bbox="467 1066 1430 1197">View of Responsible Officials and Corrective Action Plan – The District will implement procedures to enable the full preparation of the district-wide financial statements and related footnotes in accordance with generally accepted accounting principles.</p>

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Findings and Questioned Costs Year Ended June 30, 2019 (Continued)

SECTION II – FINANCIAL STATEMENT AUDIT FINDINGS (Continued)

Reference Number	Findings
2019-002	<p data-bbox="488 527 984 556">Finding Type – Significant Deficiency</p> <p data-bbox="488 594 1419 726">Condition and Description – In fiscal year 2019, certain adjustments were made to the general ledger as a result of audit to properly state the account balances. These included audit adjustments made for revenue, accounts receivable and liability accounts.</p> <p data-bbox="488 764 1419 829">Identification of a Repeat Finding – A similar finding was noted in the immediate previous audit, 2018-002.</p> <p data-bbox="488 867 1419 993">Recommendation – We recommend that the School District implement policies to ensure that all adjustments are made in the books as needed and the amounts are properly classified in the trial balance as per the State’s chart of accounts.</p> <p data-bbox="488 1031 1419 1163">View of Responsible Officials and Corrective Action Plan – The District will implement procedures that will ensure that all adjustments are made as needed and amounts properly classified in the District’s trial balance according to the State’s chart of accounts.</p> <ul data-bbox="537 1201 1419 1264" style="list-style-type: none">• Expenditures and revenues are being reviewed to ensure they are posted to the applicable fiscal year.

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Findings and Questioned Costs Year Ended June 30, 2019 (Continued)

SECTION II – FINANCIAL STATEMENT AUDIT FINDINGS (Continued)

Reference Number	Findings
2019-003	<p data-bbox="467 495 927 527">Finding Type – Material Weakness</p> <p data-bbox="467 562 1430 863">Condition and Description – During our review of payroll liabilities account, we noted there were certain immaterial debit balances from previous years, which totaled approximately \$19,000. These balances were cleared out at the yearend through manual journal entries. However, the support provided was not sufficient. The management is in process of investigating these debit balances. Even though there is a review of payroll each pay period, debit balances accumulated from multiple previous years, and not cleared periodically, have a potential for intentional fraud or error that could materially misstate the financial statements.</p> <p data-bbox="467 898 1430 961">Identification of a Repeat Finding – This is a not a repeat finding from the immediate previous audit.</p> <p data-bbox="467 997 1430 1165">Recommendation – We recommend that, the School District should periodically perform a detailed review of its payroll and all payroll related accounts, to ensure any unusual balances are identified during the year. This will also ensure that all related costs are accurately recorded and will reduce the risk that fraud or error could occur and go undetected.</p> <p data-bbox="467 1201 1430 1331">View of Responsible Officials and Corrective Action Plan – The District will implement procedures to ensure that payroll and payroll related accounts are reviewed on a monthly basis and identify and reconcile any unusual balances that may be identified during the year.</p>

WESTWOOD COMMUNITY SCHOOL DISTRICT

Schedule of Findings and Questioned Costs
Year Ended June 30, 2019 (Continued)

SECTION III – FEDERAL PROGRAM AUDIT FINDINGS

No Federal Program Audit Findings

WESTWOOD COMMUNITY SCHOOL DISTRICT

Status of Prior Year Findings
Year Ended June 30, 2019

SECTION II – FINANCIAL STATEMENT AUDIT FINDINGS

Reference Number	Findings
2018-001	<p>Finding Type – Significant Deficiency</p> <p>Condition and Description – Under Statement of Auditing Standards No. 115, we are required to communicate when a client requires assistance to prepare the financial statements and footnotes required in the annual audit report in accordance with the accounting principles generally accepted in the United States of America. For fiscal year 2018, the School District required assistance in preparing the district-wide financial statements.</p> <p>Status – A similar finding was noted in fiscal year 2019. See finding 2019-001.</p>

Reference Number	Findings
2018-002	<p>Finding Type – Significant Deficiency</p> <p>Condition and Description – In fiscal year 2018, certain adjustments were made to the general ledger as a result of audit to properly state the account balances. These included audit adjustments made for revenue, accounts receivable and liability accounts. It was also noted that certain supporting documentation was not readily available due to change in grants and accounting personnel, however, it was provided later on during our fieldwork.</p> <p>Status – A similar finding was noted in fiscal year 2019. See finding 2019-002.</p>

WESTWOOD COMMUNITY SCHOOL DISTRICT

Status of Prior Year Findings
Year Ended June 30, 2019 (Continued)

SECTION III – FEDERAL PROGRAM AUDIT FINDINGS

<u>Reference Number</u>	<u>Findings</u>
2018-003	<p>Program Name – Title II</p> <p>CFDA Number – 84.367</p> <p>Condition and Description – Due to administrative errors, the School District requested reimbursement for expenses which were not classified correctly in the general ledger.</p> <p>Status – No such condition was noted in fiscal year 2019.</p>