

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
OCTOBER 9, 2017

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the meeting at  
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CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the President, Mrs.  
Rochelle Smith.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Rochelle Smith; Mr. Samuel Van Hamblen (absent); Mrs. Barbara  
Michel; Mrs. Irene Castaneda (absent); Mrs. Tharwa Ahmad.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Richard Holash, Assistant  
Superintendent, Administrative Services; Dr. Ramon Miramontes,  
Assistant Superintendent, Educational Services; Mrs. Phuong Pham-Le  
Administrative Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mrs. Ahmad, to  
approve the agenda.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, October 9, 2017 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 25, 2017

Agenda Exhibit A.

Mrs. Ahmad made the motion, seconded by Mrs. Michel, to approve the Minutes of the Regular Meeting of September 25, 2017.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

No Comments.

IV. PROGRAMS AND REPORTS

.01 GORDON H. BEATTY SCHOOL REPORT

Beatty School Principal, Seri Hwang, recognized nine students for exemplifying Buena Park School District's Core Ethical Values. Leilany Ibarra, Noel Jaime, Nicholas Confesor, Adrian Hernandez, Kaelynn Alan, Jay Koo, Isabelle Leerhuber, Jesus Lizarraga, and Amber Lee received certificates of recognition from the Governing Board.

Beatty School Principal, Seri Hwang, Assistant Principal, Mary Beckelheimer, and teachers, Sara Alan, Nicole Foote, Esther Lee, Brianna Zamora, Kristen Kim, Angie Sy and Sauni Dain reported on Beatty School's "One Community, One Mission, and One Focus". Staff discussed the school focus, which is 1) Teachers will plan for purposeful problem-solving that demands knowledge of content; and 2) Students will generate critical responses to questions and inquiries, demonstrating expansion of thinking. There are seven purposeful practice teams grouped to plan an activity incorporating standards-based focus for all grade levels. During grade level collaboration time, teachers will focus on "purposeful problem solving" by sharing and analyzing student work, dissecting lessons, crafting sentence starters, generating questions, developing lessons, and researching alternative forms of student sharing.

Minutes, October 9, 2017 (Continued)

IV. PROGRAMS AND REPORTS (Continued)

- .02 NORTH ORANGE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA PLAN UPDATE/DR. JEAN MARTIN, NORTH ORANGE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA DIRECTOR  
 Dr. Jean Martin, North Orange County Special Education Local Plan Area Director, presented a report on the Local Plan for Special Education. All SELPAs are required to submit a local plan to the California Department of Education for approval. Dr. Martin reviewed the process to develop the plan, amendments to the plan, approval process and the submission to CDE.
- .03 REPORT OF STUDENT ACHIEVEMENT, 2016-2017  
 Dr. Miramontes reviewed the district-wide results for kindergarten through second grade progress as measured by DIBELS and the district-wide California Assessment of Student Performance and progress (CAASPP) results for grades 3-8 English Language Arts and math. Dr. Miramontes shared 2017 CAASPP comparison data for 2015-2017 for Buena Park School District and the state. Individual principals from each of the District's seven schools reported out on their school's test scores in each of the above-mentioned groups.
- .04 BUENA PARK ROTARY CLUB, PAUL HARRIS FELLOW AWARD  
 Mr. Baron Knight, President of Buena Park Rotary recognized and awarded Mr. Magnuson with the Paul Harris Fellow Award.

VIII. ACTION CALENDAR

EDUCATIONAL SERVICES

- .01 ADOPTION OF THE RESOLUTION TO AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CALIFORNIA STATE PRESCHOOL PROGRAM CONTRACT DOCUMENTS FOR FISCAL YEAR 2017-2018

Agenda Exhibit B.

Mrs. Ahmad made the motion, seconded by Mrs. Michel, that the Governing Board approve the Adoption of the Resolution to Authorize the Designated Personnel to Sign California State Preschool Program Contract Documents for Fiscal Year 2017-2018.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 9, 2017 (Continued)

VI. DISCUSSION CALENDAR

.01 OCTOBER 14, 2017 GOVERNING BOARD RETREAT

Mr. Magnuson reviewed the agenda for the October 14, 2017 Governing Board Retreat.

VII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the Consent Calendar.

.15 APPROVAL OF CONSENT CALENDAR

Mrs. Michel made the motion, seconded by Mrs. Ahmad, that the Governing Board approve Consent Calendar Items .02 through .14, according to the Education Code.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #17-18-07

Agenda Exhibit C.

CERTIFICATED PERSONNEL

I. NEW HIRES

Hauser, Allison - 10/09/2017 (Ratification)  
Registered Nurse

Cavanagh, Katheryn - 10/02/2017 (Ratification)  
Substitute Teacher

Collard, Mackenzie - 10/02/2017 (Ratification)  
Substitute Teacher

Grondin, Marysa - 10/03/2017 (Ratification)  
Substitute Teacher

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-07 (Continued)

CLASSIFIED PERSONNEL (Continued)

I. NEW HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Aldana, Stephanie - 08/24/2017

Playground Supervisor #081137J006

Substitute Playground Supervisor

(Correction/Ratification; previously approved 08/28/2017 with an effective date of 08/29/2017)

Choi, Min - 10/10/2017

Substitute Instructional Assistant

Substitute Playground Supervisor

Harkema, Brad - 10/10/2017

Substitute Custodian

Hinrichs, Forrest - 10/10/2017

Substitute Custodian

Ocampo Martinez, Elide - 10/10/2017

Substitute Instructional Assistant

Substitute Playground Supervisor

Morales, Yrma Ashley - 10/10/2017

Substitute Instructional Assistant

Substitute Playground Supervisor

Verdin, Alysia - 10/10/2017

Instructional Assistant I (Kindergarten)

#081158W004

Substitute Instructional Assistant

Substitute Playground Supervisor

II. CHANGE OF ASSIGNMENT

Rios, Yolanda - 09/29/2017 (Ratification)

Current Position(s):

Playground Supervisor #081137J008

Substitute Instructional Assistant

Substitute Playground Supervisor

Delete: Playground Supervisor #081137J008

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-07 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. SEPARATION

- \*ID#0800000417 - 11/30/2017  
Maintenance II #081131D004
  
- \*ID#0800000842 - 11/30/2017  
Lead Child Care Associate #081125B001
  
- \*ID#0800000950 - 11/30/2017  
Cafeteria Worker I #081108D007
  
- \*ID#0800000124 - 11/30/2017  
Cafeteria Worker I #081108D016
  
- \*ID#0800000786 - 11/24/2017  
Cafeteria Cook Manager #081107G001
  
- \*ID#0800000441 - 11/30/2017  
Instructional Assistant II  
- Bilingual #081123E001  
Child Care Associate #081118B003 - 11/30/2017
  
- \*ID#0800000428 - 11/30/2017  
Instructional Assistant II  
Special Education #081160E003
  
- \*ID#0800000627 - 11/30/2017  
Instructional Assistant II  
Special Education #081124W001  
Playground Supervisor #081137W002 - 11/30/2017
  
- \*ID#0800000661 - 11/30/2017  
Health Clerk #08119E001
  
- ID#0800002052 - 09/22/2017  
Cafeteria Worker I #081108D025
  
- ID#0800002258 - 09/25/2017  
Classified Substitute

\*Resignations submitted through Public Agency Retirement Services  
(PARS) Post Employment Incentive Plan

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #17-18-07 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES

Tovar Martinez, Selene  
 Playground Supervisor #081137C010  
 1 hour per day  
 Funding Source: Corey Site Discretionary Funds  
 Location: Corey School  
 Anticipated Dates: October 10, 2017  
                   through no later than May 31, 2018  
 Rate of Pay: \$13.17 per hour, includes benefits  
 # of days (not to exceed): 143  
 Total Cost (not to exceed): \$1,884

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit D.

October 11, 2017 - "Assistive Technology AT Consideration and Implementation to Support Learning and Behavior" - L. Tygenhoff

October 12, 2017 - "Human Trafficking for School-Based Professionals" - L. Smock

October 17, 2017 - "California Exam Class" - P. Pham-Le

October 21, 2017 - "The 19<sup>th</sup> Annual Fullerton Fluency Conference" - S. Vongphrachanh

October 27, 2017 - "Creating a Quality MYP Fiscal Crisis & Management Assessment Team" - T. Vuong, R. Palomino

October 27-28, 2017 - "CA Mathematics Council Fall Conference" - M. McDonald, A. Hopkins, E. Lee, K. Kim

November 7, 2017 - "Beyond the Basics" - T. Vuong, C. Stephenson

November 16, 2017 - "Every Student Succeeds Act Update" - K. Yuen

November 29, 2017 - "Bringing DIBELS Data to Instruction" - R. Lejano, S. Williamson, M. Small

February 1-2, 2018 - "2018 Illuminate Education User Conference" - R. Miramontes, D. Clark, S. Williamson

.04 INTER-DISTRICT TRANSFERS, 2017-2018

Agenda Exhibit E.

Permits granted to date: In: 147  
   Out: 193

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit F.

- a. Purchase Orders dated 09/26/17-10/09/17 were approved in the total amount of \$217,456.01.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 254

Agenda Exhibit G.

Contract #: 18-50  
Contractor: Discovery Education, Inc.  
Site Dept. Manager: R. Miramontes  
New Contract/Amendment: New

Description of Services: Science Techbook for elementary and 6<sup>th</sup> grade students. Includes professional development.

Contract Period: October 15, 2017 - October 14, 2024  
Funding Source: IMFRP - Unrestricted  
Total Expenditure: \$14,400 per year  
Agreement total  
Not to Exceed \$103,300

Contract #: 18-09  
Contractor: CSU Fullerton Auxiliary Services Corporation  
Site Dept. Manager: K. Yuen  
New Contract/Amendment: Amendment

Description of Services: Increase for extra staff hours needed during minimum days and early release days.

Contract Period: July 1, 2017 - June 30, 2018  
Funding Source: ASES  
Total Expenditure: Increase Not to Exceed \$26,723  
Amendment Total  
Not to Exceed \$551,015

.07 2017-18 QUARTERLY REPORT, WILLIAMS LEGISLATION UNIFORM COMPLAINTS

Agenda Exhibit H.



Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.08 RESOLUTION #17-06: RED RIBBON WEEK

Agenda Exhibit I.

Alcohol and other drug abuse has reached epidemic stages in the United States.

It is imperative that community members launch substance abuse prevention education efforts to reduce the demands for drugs.

California Drug-Free Youth, Inc., is coordinating the California Red Ribbon Campaign in cooperation with the National Red Ribbon Campaign to offer its citizens the opportunity to demonstrate their commitment to drug-free lifestyles.

Business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign.

The community of Buena Park further commits its resources to ensure the successes of the RED RIBBON CAMPAIGN.

Let it be resolved that the Governing Board of the Buena Park School District does hereby support October 23-31, 2017, as RED RIBBON WEEK and encourages its citizens to participate in drug prevention and education activities, making a visible statement that we are firmly committed to a drug-free community.

Be it further resolved, that the Governing Board of the Buena Park School District encourages all citizens to pledge: DRUG USE IS LIFE ABUSE.

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued).09 RESOLUTION #17-07: AUTHORIZATION OF SIGNATURES

Agenda Exhibit J.

As Clerk of the Governing Board of the above named school district of Orange County, California, I hereby certify that the said board at the regular meeting thereof, held on the 9<sup>th</sup> day of October, 2017, adopted by a majority vote of said Board, a resolution that the following named persons be authorized to sign payroll notices of employment/change of status (NOE/CS), time sheets, vendor orders for payment and warrant registers as indicated, and that all previous authorizations of signature are rescinded. This resolution, which becomes effective October 10, 2017, further states that the authorization is subject to the following provisions:

NAME TYPED	SPECIMEN SIGNATURES	PAYROLL		VENDOR PAYMENTS	
		NOE/CS	TIME SHEETS	ORDERS	REGISTERS
Greg Magnuson, Superintendent		X	X	X	X
Richard Holash, Assistant Superintendent Administrative Services		X	X	X	X
Tu My Vuong, Director of Fiscal Services		X	X	X	X
Barbara Michel, Governing Board Member					X
Irene Castaneda, Governing Board Member					X
Tharwa Ahmad, Governing Board Member					X
Rochelle Smith, Governing Board Member					X
Samuel Van Hamblen, Governing Board Member					X

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.10 RESOLUTION #17-08: AUTHORIZATION OF BANK ACCOUNTS AND SIGNATURES

Agenda Exhibit K.

As Clerk of the Governing Board of the Buena Park School District of Orange County California, I hereby certify that the said Board at a regular meeting thereof, held on the 9<sup>th</sup> day of October, 2017, issued by a majority vote said Board, this authorization of bank accounts and signatures (two required), which becomes effective October 10, 2017.

<b>City National Bank, 1, Centerpointe Drive, La Palma, CA 90623</b>	
#4204980	Clearing Account Authorized Signatures: Greg Magnuson, Ramon Miramontes, Richard Holash, Tu My Vuong, Rosa Palomino
#4208153	Revolving Cash Fund Authorized Signatures: Greg Magnuson, Ramon Miramontes, Richard Holash, Tu My Vuong, Rosa Palomino
#4208145	Food Services Account Authorized Signatures: Greg Magnuson, Richard Holash, Katrina Butler
#4208161	Student Organizations Authorized Signatures: Greg Magnuson, Ramon Miramontes, Richard Holash, Tu My Vuong, Rosa Palomino
<b>SchoolsFirst Federal Credit Union, 6828 W. Katella, Cypress, CA 90630</b>	
#216780	Buena Park School District Management Association Authorized Signatures: Greg Magnuson, Ramon Miramontes, Richard Holash, Rosa Palomino, Katrina Butler (NOT DISTRICT FUNDS)

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.11 RESOLUTION #17-09: AUTHORIZATION OF APPROVAL OF VENDOR CLAIMS/ORDERS

Agenda Exhibit L.

The Governing Board hereby approves a resolution that the following persons be authorized to approve vendor payments electronically, effective the 9<sup>th</sup> day of October, 2017, and that all previous authorizations for approval are rescinded. The resolution further states that when the authorization is exercised, the claims and orders have been ordered paid by said Board and have been processed pursuant to the provisions of Education Code 42630-34/85230-34.

Greg Magnuson  
Rosa Palomino

Richard Holash  
Katrina Butler

Tu My Vuong

.12 APPROVAL OF DISPOSAL OF OBSOLETE TEXTBOOKS

Agenda Exhibit M.

In accordance with Governing Board Policy 3270 of the Buena Park School District Board Policy manual, the Governing Board may dispose of district-owned books considered to be obsolete, unusable, or damaged beyond use or repair. At this time the District has textbooks and other curriculum that have been identified as such. Governing Board Policy 3270 provides for such items to be declared as surplus and disposed of. Obsolete instructional materials may then be made available to the students of the Buena Park School District or sold for scrap at the highest obtainable price.

Authorization is being requested to dispose of 506 individual curriculum items, including textbooks and materials from former adoptions that are outdated and no longer being used by the students of the Buena Park School District. The following excess property items have been classified in accordance with the disposal methods provided under Governing Board Policy 3270.

DESCRIPTION

Handwriting: A Secret Way to Look Inside  
California HSP Math Teacher's Edition  
California HSP Workbooks  
Avenues, Teacher's Education  
Creative Idea, Student Workbooks  
Carousel of Ideas Kit  
Essential Student Thesaurus

Minutes, October 9, 2017 (Continued)

VII. CONSENT CALENDAR (Continued)

.12 APPROVAL OF DISPOSAL OF OBSOLETE TEXTBOOKS (Continued)

DESCRIPTION (Continued)

Weather, Big Book  
 Earth and Beyond, Big Book  
 Atlas, Big Book  
 Planet Earth, Big Book  
 Cherries and Cherry Pits  
 More Stories Julian Tells  
 The Whingdilly  
 Ugly Duckling  
 English at Your Command, Practice Books  
 Dictionaries  
 ELD Practice Book  
 Phonics Street, Teacher's Guide  
 Listening Library Audio Cassettes  
 Global Education Resource Kit  
 Reading Renaissance Power Lessons  
 Gateways, Student and Teacher Editions  
 Voyager, Student Editions  
 Harcourt Brace, Student and Teacher Editions  
 Scholastic, Social Studies Kit  
 Spelling and Vocabulary Teacher's Edition  
 Letter and Word Card Workbook  
 Reading Kit, Student Edition  
 Fluency Books  
 Teacher Assessment Handbook  
 Development Reading Assessment  
 Pourquoi Tales  
 Houghton Mifflin Literary Readers  
 Rumpelstiltskin  
 The Bears On Hemlock Mountain  
 Beauty and the Beast  
 English at Your Command, Student Handbooks  
 Encyclopedias  
 Read-Alone Phonics Stories  
 Open Court Transition and Review  
 Fairy Tales  
 Assessing Reading Multiple Measures  
 Assessing Reading Anthology

This program requires no funding by the District.

Administration requests the authorization to declare the textbooks that are outdated or no longer used as obsolete and dispose of them in accordance with Governing Board Policy 3270.

.13 INTERDISTRICT TRANSFER REQUEST: JEREMY BAUER

.14 INTERDISTRICT TRANSFER REQUEST: DIEGO BURKE

Minutes, October 9, 2017 (Continued)

VIII. BOARD COMMENTS

Mrs. Ahmad attended the Giving Hope Gala. Mrs. Ahmad also attended Parent Teacher Conferences at Buena Park Junior High School and was happy with all of the classrooms she visited, except for the music room. Mrs. Ahmad requested that administration looks into bigger space, since the students and instruments have outgrown the room. Mr. Magnuson will work with administration on options to address this issue.

Mrs. Michel attended the second and third grade teachers workshops and thanked the District for conducting the workshops. Mrs. Michel expressed that teachers have been having some technology problems. Dr. Miramontes will work with Mr. Magboo regarding the technology issue.

Mr. Magnuson attended transitional kindergarten and kindergarten workshops. Mr. Magnuson thanked Dr. Miramontes and staff for providing staff development.

IX. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

Mr. Magnuson shared information regarding the October 14, 2017, Governing Board Retreat, as well as the Governing Board Tour of Schools and Governing Board meeting, both scheduled for October 23, 2017. An expulsion hearing will be held on October 23<sup>rd</sup>, as well.

Dr. Miramontes reviewed attendance results from Parent-Teacher Conferences held September 28-29, 2017. Results indicate an increase in the number of parents that attended.

.02 2017-2018 Major Topics for the Governing Board

Agenda Exhibit N.

X. CLOSED SESSION

At 6:45 p.m., Mrs. Ahmad made the motion, seconded by Mrs. Michel, that the Governing Board go into Closed Session.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

XI. RECONVENE

At 7:14 p.m., Mrs. Ahmad made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 9, 2017 (Continued)

XII. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release. The Board voted to deny the appeal of the Superintendent's decision, as requested by employee #800002106.

Mrs. Smith made the motion, seconded by Mrs. Michel, to deny the appeal of the Superintendent's decision, as requested by employee #800002106.

.02 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Superintendent

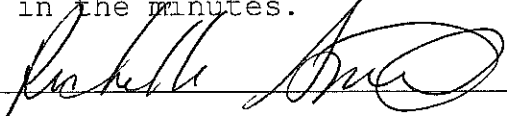

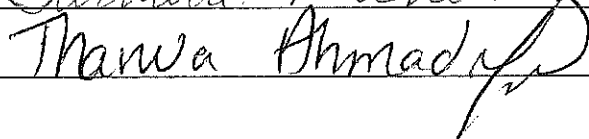
Discussion was held regarding Public Employee Performance Evaluation - Superintendent.

XIII. ADJOURNMENT

At 7:15 p.m., Mrs. Ahmad made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

	_____	President
	_____	Clerk
	_____	Member
	_____	Member
	_____	Member