

SUMMIT ACADEMY

DRAPER



2018-2019

LAND TRUST

SUMMIT ACADEMY- DRAPER CAMPUS

LAND TRUST COUNCIL MEMBERS & CONTACT

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2019-2020 PROPOSED MEETING SCHEDULE

Thursday, February 27, 2020 4:00-5:00 p.m.

Summit Academy High School

14942 South Porter Rockwell

Bluffdale, UT 84065

FINAL REPORT 2018-2019

SUMMIT ACADEMY DRAPER

See attached Final Report

RULES OF ORDERS AND PROCEDURES

See attached Utah Code

Effective 5/14/19

53G-1203 School Community councils – Open and public meeting requirements.

SCHOOL LAND TRUST – FINAL REPORT SUMMARY 2018-19

Summit Academy Draper

Action Plan Steps

This is the Action Plan Steps identified in the plan to reach the goal.

- (1) Provide quality professional development including reading endorsement classes, math trainings and instructional coaching.
- (2) Use paraprofessionals in language arts and math instructional times.
- (3) Employ a literacy facilitator, a math specialist, and other intervention/support staff to support achievement in reading and math.
- (4) Purchase math and reading resources for effective instruction including online resources; this includes purchasing writing materials since writing development supports reading development.
- (5) Continue to build technology capabilities by purchasing iPads or Chromebooks, projectors and other technology-related products.
- (6) Assess students throughout the year to monitor progress and hold data days for teachers to examine data and plan for student achievement.
- (7) Support ELL students in English Language Proficiency by having an ELL team assess students and train teachers.

Please explain how the action plan was implemented to reach this goal.

We have added staff such as Literacy and Intervention Specialists as well as paraprofessionals to support students in classrooms—particularly for language arts and math. We have increased professional development for teachers that focuses on using technology to improve instruction in science, math, reading, and writing. We have also purchased math textbooks, a writing program and non-fiction and fiction texts for small groups, classroom libraries and for take home reading.

53G-7-1203. School community councils -- Open and public meeting requirements.

- (1) As used in this section:
 - (a) (i) "Charter trust land council" means a council established by a charter school governing board under Section [53G-7-1205](#).
 - (ii) "Charter trust land council" does not include a charter school governing board acting as a charter trust land council.
 - (b) "Council" means a school community council or a charter trust land council.
 - (c) "School community council" means a council established at a school within a school district under Section [53G-7-1202](#).
 - (d) "Teacher and student success plan" means the same as that term is defined in Section [53G-7-1301](#).
- (2) A school community council or a charter trust land council:
 - (a) shall conduct deliberations and take action openly as provided in this section; and
 - (b) is exempt from [Title 52, Chapter 4, Open and Public Meetings Act](#).
- (3) (a) As required by Section [53G-7-1202](#), a local school board shall provide training for the members of a school community council on this section.
- (b) A charter school governing board shall provide training for the members of a charter trust land council on this section.
- (4) (a) A meeting of a council is open to the public.
- (b) A council may not close any portion of a meeting.
- (5) A council shall, at least one week prior to a meeting, post the following information on the school's website:
 - (a) a notice of the meeting, time, and place;
 - (b) an agenda for the meeting; and
 - (c) the minutes of the previous meeting.
- (6) (a) On or before October 20, a principal shall post the following information on the school website and in the school office:
 - (i) the proposed council meeting schedule for the year;
 - (ii) a telephone number or email address, or both, where each council member can be reached directly; and
 - (iii) a summary of the annual report required under Section [53G-7-1206](#) on how the school's School LAND Trust Program money was used to enhance or improve academic excellence at the school and implement a component of the school's teacher and student success plan.
- (b) (i) A council shall identify and use methods of providing the information listed in Subsection [\(6\)\(a\)](#) to a parent who does not have Internet access.
- (ii) Money allocated to a school under the School LAND Trust Program under Section [53F-2-404](#) may not be used to provide information as required by Subsection [\(6\)\(b\)\(i\)](#).
- (7) (a) The notice requirement of Subsection [\(5\)](#) may be disregarded if:
 - (i) because of unforeseen circumstances it is necessary for a council to hold an emergency meeting to consider matters of an emergency or urgent nature; and
 - (ii) the council gives the best notice practicable of:
 - (A) the time and place of the emergency meeting; and
 - (B) the topics to be considered at the emergency meeting.
- (b) An emergency meeting of a council may not be held unless:

- (i) an attempt has been made to notify all the members of the council; and
- (ii) a majority of the members of the council approve the meeting.

(8) (a) An agenda required under Subsection [\(5\)\(b\)](#) shall provide reasonable specificity to notify the public as to the topics to be considered at the meeting.

(b) Each topic described in Subsection [\(8\)\(a\)](#) shall be listed under an agenda item on the meeting agenda.

(c) A council may not take final action on a topic in a meeting unless the topic is:

- (i) listed under an agenda item as required by Subsection [\(8\)\(b\)](#); and
- (ii) included with the advance public notice required by Subsection [\(5\)](#).

(9) (a) Written minutes shall be kept of a council meeting.

(b) Written minutes of a council meeting shall include:

- (i) the date, time, and place of the meeting;
- (ii) the names of members present and absent;
- (iii) a brief statement of the matters proposed, discussed, or decided;
- (iv) a record, by individual member, of each vote taken;
- (v) the name of each person who:
 - (A) is not a member of the council; and
 - (B) after being recognized by the chair, provided testimony or comments to the council;
- (vi) the substance, in brief, of the testimony or comments provided by the public under Subsection [\(9\)\(b\)\(v\)](#); and
- (vii) any other information that is a record of the proceedings of the meeting that any member requests be entered in the minutes.

(c) The written minutes of a council meeting:

- (i) are a public record under [Title 63G, Chapter 2, Government Records Access and Management Act](#); and
- (ii) shall be retained for three years.

(10) (a) As used in this Subsection [\(10\)](#), "rules of order and procedure" means a set of policies that govern and prescribe in a public meeting:

- (i) parliamentary order and procedure;
- (ii) ethical behavior; and
- (iii) civil discourse.

(b) A council shall:

- (i) adopt rules of order and procedure to govern a public meeting of the council;
- (ii) conduct a public meeting in accordance with the rules of order and procedure described in Subsection [\(10\)\(b\)\(i\)](#); and
- (iii) make the rules of order and procedure described in Subsection [\(10\)\(b\)\(i\)](#) available to the public:
 - (A) at each public meeting of the council; and
 - (B) on the school's website.