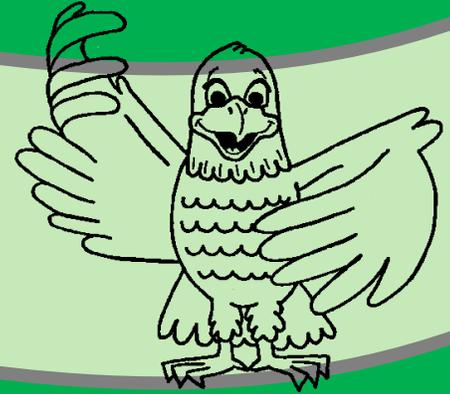


# Evergreen Elementary School

1041 Evergreen Drive  
Carol Stream, IL 60188



## August 15 - 10:00 A.M. - NEW STUDENT TOUR

1st-4th Grade students new to our school are welcome to take a tour with their parents. See you then! Meet at the office!

## August 19 – TECHNOLOGY Orientation Time

**TECHNOLOGY: Third or Fourth Grade student and parents must attend any one of the sessions below. Meeting will be at Evergreen Multi-Purpose Room.**

Parent and Student Technology Meeting 3:30-4:30P.M.  
Parent and Student Technology Meeting 5:30-6:30 P.M.

## August 20 – TECHNOLOGY Orientation Time

Parent and Student Technology Meeting 3:30-4:30 P.M.  
Parent and Student Technology Meeting 5:30-6:30 P.M.

## August 20 - 2:00-3:00 P.M. - MEET & GREET

Drop off School Supplies & Meet your teacher –  
First Grade – Fourth Grade - All school supplies should be out of wrapping and labeled (Label boxes of items, not individual crayons, markers, pencils and pens)

## August 21 - First Day of School - 1st-4<sup>th</sup>. 8:30-3:05

### KINDERGARTEN ORIENTATION & SUPPLY DROPOFF

9:00-9:45 A.M. Kindergarten (Last name that starts with the letters A-L)  
10:00-10:45 A.M. Kindergarten (Last name that starts with the letters M-Z)

This is a time for our kindergarten students and parents to meet the teacher, become familiar with their room, and drop off their supplies. Kindergarten parents are asked to enter through the kindergarten doors. Please label your child's backpack with their name. No other school supplies need a label.

## August 22 – First Day of School for Kindergarten

### PRESCHOOL SUPPLY DROPOFF

9:00 -10:00 A.M. AM Preschool  
1:00-2:00 P.M. PM Preschool

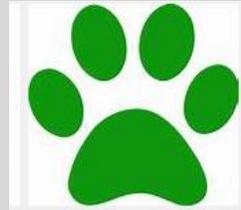
This is a time for our preschool students and parents to meet the teacher, become familiar with their room, and drop off their supplies. Preschool parents and students are asked to enter through the preschool doors (by the large gym). Please label your child's backpack with their name. No other school supplies need a label.

## August 23 – Preschool Screening

## August 26 – First Day of School for Preschool

August 2019  
Principal: Mrs. Pfanenstiel

Evergreen School  
has PAWS-itivity  
Good Character!



August 9  
1:00-3:00 P.M.  
Class lists and bus  
information will be  
posted at Evergreen  
School. Class lists will  
not be posted on the  
website.



Picture Day  
October 2

# **Straight from Principal Pfanenstiel**

**630-876-7810 X1202 [lpfanenstiel@bendist25.org](mailto:lpfanenstiel@bendist25.org)**

Welcome to the 2019-2020 School Year!

Hope you had a wonderful summer with your family and friends. Can't wait to see everyone as they come back to our Blue Ribbon school. Some ideas to remember to get our students off to a good start:

1. Talk with your student about any concerns they might have to relax those anxieties.
2. Establish with your student a realistic bedtime to allow the recommended 10-12 hours of sleep each night.
3. Pack up backpacks the night before, so nothing is forgotten.
4. Practice the morning routine with your student, to figure out how long it will take for everyone to get out of the house on time.
5. Set up a quiet consistent area to work on school work.
6. Make room on the refrigerator to display the great work they will be bringing home. 😊

## **Communication**

To keep the lines of communication open, we will be sending our monthly newsletter to families the way we did last year. Families will get an email blast directing them to the Evergreen website when the newsletter is posted. The email blast will highlight topics in the newsletter and give you a direct link to click. Remember, to let us know if your email changes or you need a paper copy.

# Back-To-School Night 2019

---

---



Back-To-School Night is an opportunity to meet your child's teacher and learn about the curriculum in that particular grade. Please note that due to the informational nature of the evening, we ask that children not attend. Your support and cooperation is appreciated.

New this year – This year Mrs. Pfanenstiel will be welcoming and updating parents in each classroom via a program we use with students. The schedule below has the times listed for these presentations. Make sure to visit our PTA organization to purchase Evergreen Spirit clothing, and sign up as a classroom volunteer. PTA representatives will be in school from 6:00 P.M. – 8:00 P.M. that will be set up in the hallways both evenings in the updated multi-purpose room.

## Thursday, August 29

## Preschool, K, 1 and 2

Preschool and Kindergarten

6:00-7:00

Child's classroom

First and Second Grade

7:05-8:05

Child's classroom

## Thursday, September 5

## Grades 3 and 4

Third Grade and Fourth Grade

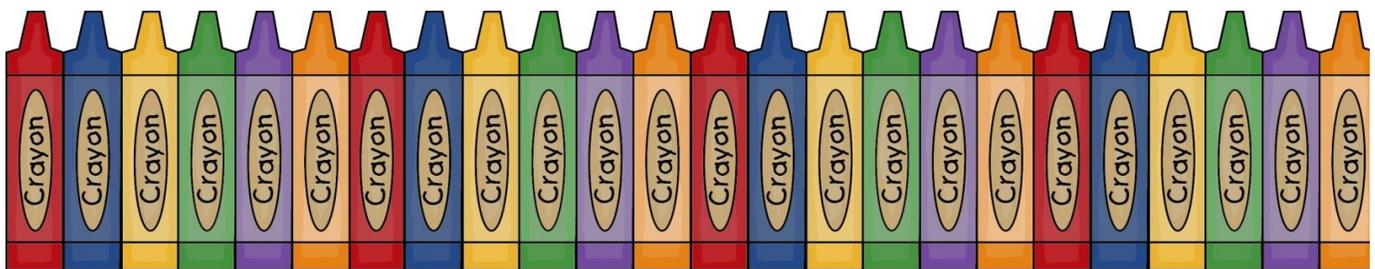
6:15-7:15

Child's Classroom

Due to time constraints, this is not an evening to conference with your child's teacher. I do encourage you to jot a note to your child's teacher with any concerns you may have about your son or daughter. Students do best when parents and teachers work together as partners. The start of a new school year is a great time to open a dialogue with your child's teacher. Not sure where to start? Here are seven things teachers wish you would tell them. Sharing this information with a teacher will help him/her better understand your child's needs and lay the groundwork for a cooperative relationship throughout the school year.

1. **Special interests:** Knowing more about your child's hobbies or interests can help the teacher forge connections in the classroom. Let the teacher know that your young son loves a particular comic book superhero and that your middle school daughter is a gifted painter.
2. **Strengths and challenges:** Your daughter is a star student in math but is embarrassed to read aloud. Your son loves language arts but struggles with science. If you tell teachers these things up front, they'll have more time to help your children improve in the areas they need it most.
3. **Health conditions:** If your child is diabetic, uses an inhaler, is allergic to peanuts, or has a serious health condition, her teacher should know. It's also helpful to let the teacher know whether your child has been diagnosed with conditions like ADHD, which may affect behavior and concentration.
4. **Family issues:** Fill in the teacher if your family is going through a major change that could affect your child, such as a divorce, a death in the family, or a move. Even if your child seems to have adjusted well, alert teachers so they can watch for behavioral changes.
5. **Personality traits or behavior issues:** Maybe your son is painfully shy and is worried about making friends at a new school. Or perhaps your kindergartner has been having tantrums at home and you're concerned she'll do the same at school. It's best to make teachers aware of these issues before they become a problem at school.
6. **Learning style:** You've spent years teaching your kids, from potty training to tying shoelaces, so you have a good idea of their learning styles. If your child learns better through hands-on activities than through listening to explanations, mention that to his teacher. Also share any teaching strategies that you've found work well with your child.
7. **Study habits:** Does your son speed through math homework but labor over reading assignments? Do your daughter's grades suffer because she spends so much time at skating lessons? Tell teachers about your children's study habits and any issues they face in completing the work. Teachers often can offer suggestions to make homework time go more smoothly.

Parent Teacher Conferences will be held on the evening of November 7th, 12th and 14th. Sign-up sheets will be available the evening of Back-To-School Night after the teacher presentation of classroom curriculum and expectations.



# Things to Know:

---

---

At Evergreen school we are always looking for ways we can protect the valuable instructional time in the classroom. Here are ways you can help that happen.

- ✚ Inform students before they leave for school in the morning of any plans for after school that they may need to know such as:
  - ✓ Who is picking them up after school?
  - ✓ Do they need to ride the bus or are you picking them up?
  - ✓ Who are they to go home with?
  - ✓ Do they need to go to day care today or to Brownies?
  - ✓ What are they to do if it rains?
  - ✓ Do they have their homework or project materials?
  - ✓ Arrange play dates in advance with clear instructions.
  - ✓ A child needs to be a bus rider in order to go home with another student who rides the bus.
  - ✓ Check the district's calendar for Early Release Days.
- ✚ If you are going to be picking your child up before his or her regular dismissal time or during the day for an appointment, please send a note for the teacher with the specific time you plan to pick him or her up. The office personnel will then call your child out of instruction when you arrive.

Thank you for our cooperation in helping to preserve valuable instructional time.

## AIMSweb Plus & STAR Enterprise Assessments

---

---

It is important to emphasize every child's strengths along with supporting their challenges. At the beginning of this school year all students, kindergarten through eighth grade will be assessed using AIMSweb. This assessment will take place the week of September 9<sup>th</sup> and will give us a baseline of each student's reading fluency skills. Also, this week, students in kindergarten and first will take the STAR Early Literacy assessment and grades 2-8 will be administered the STAR reading and math assessment. These assessments are completed in about 30 minutes. Results from these assessments will be sent home to parents at a later date. The data from these tests will help us identify specific skill strengths and challenges for individuals and will direct teacher in both academic areas. It is very important that students are in attendance to take these assessments. Please schedule outside appointments after the tests are completed. AIMSweb will be administered three times a year. STAR Reading and STAR Math will be administered at least three times this school year.

# Growth Mindset

---

---

As a school, once again we will be practicing the growth mindset way of thinking. James Anderson, author and prominent leader of this subject, reinforces the importance of teaching growth mindset strategies to our students. Teaching for a growth mindset involves making sure children understand that they can grow their brains and get better at things they find hard. James also states we need to help them to understand what that will take- The actions that they need to take in order to get better at something.

Below are 10 Growth Mindset Statements that you can use at home to help us support this practice at school.

**10 Growth Mindset Statements**

*What can I say to myself?*

**FIXED MINDSET**



**INSTEAD OF:**

I'm not good at this.  
I'm awesome at this.  
I give up.  
This is too hard.  
I can't make this any better.  
I just can't do Math.  
I made a mistake.  
She's so smart. I will never be that smart.  
It's good enough.  
Plan "A" didn't work.

**TRY THINKING:**

- 1 What am I missing?
- 2 I'm on the right track.
- 3 I'll use some of the strategies we've learned.
- 4 This may take some time and effort.
- 5 I can always improve so I'll keep trying.
- 6 I'm going to train my brain in Math.
- 7 Mistakes help me to learn better.
- 8 I'm going to figure out how she does it.
- 9 Is it really my best work?
- 10 Good thing the alphabet has 25 more letters!

**GROWTH MINDSET**



(Original source unknown)

@sylviaaduckworth

# Safety – Parking Lot and Drop Off/Pick Up Traffic

---

---

The traffic pattern will follow the same pattern this year as in previous years. Please remember that parking is at a minimum. Please review the following guidelines to ensure the safety of everyone at Evergreen.

- If you wish to park your car and walk with your child to the back, then you must park in the North parking lot (larger parking lot by large gym), or on one of the side streets (if you park on a side street, please remember not to block someone's driveway).
- The first lane, closest to the front of the building, is for busses and kindergarten parents only at dismissal time. Kindergarten is dismissed earlier than the rest of the school body.
- To keep our school entrance as clear as possible we ask all parents without cars in the drive through lanes to wait and meet their students by the electronic Evergreen sign.
- The two middle lanes (lanes marked on either side of the middle striped yellow line) are **drive through only** lanes. In these two lanes you are allowed to drop off your child, but **you must remain in the car.** *Please remind your child to always walk in the striped yellow lines, and listen to the adult supervisors.*
- The fourth lane (curb lane furthest from the building) is for parking. If you park here, we ask that you walk along the striped yellow lines until you reach an area of the parking lot with connecting striped yellow line. Please honor the handicapped space for designated drivers.
- Buckskin Street can also be used as a **drive through drop off area.** Please do not park between the signs or in somebody's driveway. Once you drop off your child, they can then walk the blacktop path to the school.
- Do not forget that you **can not turn left** into or out of the parking lot from Evergreen Drive, or turn on to Buckskin from Birchbark everyday from 7:30-9:00 each morning, and from 2:30-3:30 each afternoon. Carol Stream Police Department do enforce and the fine is \$75.00.
- Please slow down when entering and leaving the parking lot. Be cautious, watch your speed, and please be patient. The safety of all children is our utmost concern.
- When waiting at dismissal time please turn off your car if weather permits to promote idle free zone.
- Effective January 1, 2010 is Senate Bill #72 titled **Vehicular Phone Use In School Zones** "A person, regardless of age, may not use a wireless telephone at any time while operating a motor vehicle on a roadway in a school speed zone." Please adhere to this new law and refrain from texting or talking on your cell phone when dropping off or picking up your child. The safety of all students is our number one priority.
- The back lot parking has an easy way to enter and exit. Just follow the arrows. It's one way.



# Evergreen School

## A.M. Preschool Drop-Off/Pick-Up Procedures

**For the safety of all – please pay close attention to our procedures:**

### Drop-Off Procedure

1. All preschool children enter and exit the building through the doors by the large gym. If you choose to arrive before 8:15 A.M., before teachers are present, you must park in a marked parking space.
2. When dropping off preschoolers pull your car all the way around to the drop off area shown below. Be sure to pull up as far as you can to allow other cars to do the same. **No parking behind any other cars in the lot for morning drop-off.** One lane will be drop-off the other a drive through lane.
3. Please do not get out of your car before you reach the drop off area, leave your car running or leave other children unattended in your car. A staff member will meet you at the curb and accompany your child to his/her line or classroom.
4. If you are doing more than dropping your preschool student off, you must park in a parking space.

**This procedure is for morning drop-off only.**



5. Do not stop cars on crosswalk.
6. Follow the direction of the supervisor at all times. They will direct you for a safe and fast as possible drop off.
7. If your child is late, you must bring him/her to the main office and follow the office sign in procedure. Doors are closed at 8:25 A.M. and 12:20 P.M.

### Pick Up Procedure

1. Students must be picked up from their end of school session on time. Morning session for Evergreen Preschool - 8:25 A.M. – 11:05 A.M. and Best Buddies Preschool 8:20 A.M. – 11:20 A.M. Students who are not picked up from the preschool door will need to be picked up from the office, and will be charged for daycare services.
2. When picking up your preschool student, please park your car and pick your child up at the preschool doors.
3. Finally, please watch your child closely when in the lot. Please drive slowly and safely—we don't want anyone to be hurt.

Thank you for your patience while we are trying to improve this procedure.

## Required Health Records by Grade Level

All completed forms need to be returned to the school office, Administration Service Center or drop box located outside the schools' offices no later than August 1, 2019.

Requirements by Grade	Pre-K	K	1	2	3	4	5	6	7	8
Child Health Examination	X	X						X		
Dental Examination		X		X				X		
Eye Examination		X								
Immunization Requirements	X*	X*						X*	X*	X*
Sports Physical							X**	X**	X**	X**

**Immunization Requirements:** See Student Handbook for school exclusion rules as indicated by Illinois State Law.

**\*Pre-Kindergarten:** Hib (follow ACIP schedule); four (4) DTP or DTaP (Diphtheria, Pertussis, Tetanus); three (3) Polio (OPV or IPV); one (1) MMR; three (3) Hepatitis B; one (1) Varicella; PCV (Follow the ACIP schedule).

**\*Kindergarten:** Four (4) DTP or DTaP; four (4) Polio of the same type of vaccine; two (2) Measles; two (2) Mumps; two (2) Rubella; and, two (2) Varicella. Last DTP and last polio must be given after four years of age; Developmental/Social/Emotional/Screen.

**\*Sixth Grade:** Three (3) Hepatitis B, two (2) Varicella, one (1) dose of Tdap, and one (1) Meningococcal on or after the 11<sup>th</sup> birthday. If your child would turn 11 after October 15 then you must have the doctor write a note stating your child will receive menactra or menveo during the school year they turn 11.

**\*Sixth – Eighth Grades:** All students entering, advancing, or transferring into 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades will be required to show proof of receipt of one (1) dose of Tdap vaccine (combined tetanus, diphtheria, acellular pertussis) regardless of the interval since the last DTaP, DT or Td dose, and one (1) meningococcal (MCV4) on or after the 11<sup>th</sup> birthday.

**\*\*Sports Physical:** Required before trying out for interscholastic sports. **If you are trying out for soccer or volleyball in August**, you must have your physical, signed by a physician, on file. Sports physicals are valid for 395 days. A great time to get your physical is in the summer so that it will be valid all school year for any sport. The 6<sup>th</sup> grade physical can count for the sports physical as long as it was completed within 395 days of activity.

**Health, dental, eye, immunization, and sports physical forms are available in the schools' offices, the Administration Service Center, or on our Website at [www.bendist25.org](http://www.bendist25.org)**

Also enclosed you will find:

- School Supply Lists
- District School Year Calendar

Thank you for your cooperation. We look forward to a successful beginning to the new school year!

### SCHOOL OFFICE INFORMATION

The Evergreen office will re-open on Monday, 5, 2019. If you have any questions before that date, please call the Administration Service Center at 630-876-7800.

# Evergreen School has PAWS-itively Good Character!

## Caring

A person who is kind and helpful

## Respect

Be polite and considerate

## Trustworthy

Someone that earns respect

## Fair

Give everyone the same chance

## Responsible

Doing what you should do

**Let's Get Excited About Good Character!!!**

**Character Counts Theme of the Month: Caring-Show understanding for the needs of others. Be kind, giving and thoughtful.**

## Screening & Stay and Play

---

---



### Preschool Screening Dates for 2019-2020 School Year

**August 23, 2019 \* January 17, 2020 \* May 1, 2020**

Preschool screening is a free developmental diagnosis available to all children ages three to five-years old who reside within the boundaries of Benjamin School District 25. This screening provides information to parents regarding their child's performance in the areas of academic skill acquisition; speech and language skills; fine and gross motor skills; and social development. It will determine eligibility for the Evergreen School Preschool program which will include At Risk/Special Education/Tuition based preschool students. The tuition-based students will be selected by lottery. Please call the Evergreen office to set up an appointment at (630) 876-7810.