

**Inglewood Unified School District
Minutes**

Regular Board Meeting
February 07, 2018, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Sophia Lebaste, Student from Inglewood High School led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

Minutes:

The following Board members were present:

Dr. Carliss McGhee
Margaret Turner-Evans
Melody Ngaue-Tu'uholoaki
Dr. Dionne Young Faulk
Dr. D'Artagnan Scorza

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana
Dr. Carmen Beck
Eugenio D. Villa

Absent:

Nora Roque

4. APPROVAL OF AGENDA

Minutes:

The agenda was approved with the following modification:

Removed item 13.d.4

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes will be allotted during this section. If the public comment cards exceed [10] cards, the State Administrator may reduce the time.

5.a. Public Comment on Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. Yael Gurse, Item 13.b.17 - Recommendations to lease or sell property.
2. John Hughes, Item 13.d.2 - AON Risk Consultants
3. Chris Graeber, Item 13.a.5 - Establishment of Supplementary early Retirement Plan for Classified Employees.

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding non agenda items:

1. Chris Graeber, Maintenance
2. John Hughes, Cuts in healthcare, and morale
3. David Brown, Bargaining
4. Aba Ngissah, Bargaining
5. Lauryn Burnett, Contract payment for M3 Services, Inc.

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel-Pending Litigation (Pursuant to Government Code Section 54956.9(a) and (d)(1):

7.a.1. OAH Case No. 2018010399

7.a.2. OAH Case No. 2017120055

7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(2):

7.b.1. Settlement No. CS 008/2017-2018

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

The State Administrator took action to approve the following settlement agreements under items:

- 7a1 Case No. OAH 2018010399;
- 7a2 Case No. OAH 2017120055; and
- 7b1 Settlement No. CS 008/2017-2018

10. STUDENT REPORTS

10.a. Inglewood High School

Minutes:

Sophia Lebaste gave a report regarding Inglewood High School.

10.b. Morningside High School

Minutes:

Christian Zuniga gave a report regarding Morningside High School.

11. REPORTS/PRESENTATIONS

11.a. California Accountability Model & School Dashboard

Minutes:

Dr. Carmen Beck provided an update report regarding the California Accountability Model & School Dashboard.

11.b. District Advisory Committee Final Report and Recommendation

Minutes:

Mr. Eugenio Villa and Mr. Odest Riley, Advisory Committee Chairperson gave an overview of the Final Report and Recommendations from the District Advisory Committee.

11.c. Report by National Demographics Corporation: Content of Draft Maps and Proposed Sequence of Elections

Minutes:

Robert McEntire from National Demographics Corporation gave a presentation regarding the content of Draft maps and provided an explanation of each proposed map.

11.d. Receipt of Grace Hopper Stem Academy Renewal Petition

Financial Impact:

None

Minutes:

The District formally received the renewal petition for Grace Hopper Charter School.

12. PUBLIC HEARING(S)

12.a. Grace Hopper Stem Academy Renewal Petition

Minutes:

Margo Harris from Grace Hopper gave a report to the Board, Cabinet and the Community regarding the Grace Hopper Stem Academy renewal petition.

The public hearing opened at 7:08 p.m.

Ms. Yael Gurse was initially not in favor of the charter renewal; however after listening to the report given by Ms. Harris she has no comments regarding the renewal.

The public hearing closed at 7:18 p.m.

Dr. Sanderlin provided a staff report to the Board, Cabinet, and the Community.

12.b. Public Hearing Regarding Content of Draft Maps and Proposed Sequence of Elections

Minutes:

The State Administrator provided the audience with 10 minutes to discuss amongst themselves the presentation, the draft maps and proposed sequence of elections, followed by a public comment period where individuals can share their input and their preference of maps.

The public hearing opened at 7:29 p.m.

Ms. Diane Sambrano spoke about the maps provided during the meeting and expressed concern and said that the majority of the community does not have internet access to view the draft maps.

The public hearing closed at 7:32 p.m. with no further comments.

13. CONSENT CALENDAR/ACTION ITEMS

13.a. HUMAN RESOURCES DIVISION (CONSENT CALENDAR/ACTION ITEMS)

Minutes:

The following item was pulled for discussion:

Item 13.a.2. - Agreement for AON Risk Consultants, Inc., to provide actuarial consulting services.

13.a.1. Approve the Inglewood Unified School District 2019-2020 Academic Calendar

Financial Impact:

The cost of approximately \$1,000 for printing the school calendar will be paid with General Funds. The calendar is also made available on the District's website once approved.

Minutes:

Approve

13.a.2. Approve the Agreement with Aon Risk Consultants, Inc. to Provide Actuarial Consulting Services

Financial Impact:

The cost of \$3,950 will be paid with General Funds.

Minutes:

Approved

13.a.3. Ratification of Agreement with National University to Provide Internship Credential Program Agreement for Students in the Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, Pupil Personnel Services Internship Credential for School of Counseling and School of Psychology

Financial Impact:

None.

Minutes:

Approved

13.a.4. Ratification of the Memorandum of Understanding (MOU) with Pacific Oaks College to Provide Intern Experiences for Students in the Multiple and Single Subject and Education Specialist Intern Credential Programs

Financial Impact:
None.

Minutes:
Approved

13.a.5. Adopt Resolution No. 21/2017-2018, Establishment of Supplementary Early Retirement Plan for Classified (Non-Management) Employees

Financial Impact:
It is estimated that this item will result in a total savings of \$25,541 over a three year period.

Minutes:
Approved

13.a.6. Certificated Personnel Roster

Minutes:
Approved

13.a.7. Classified Personnel Roster

Minutes:
Approved

13.b. BUSINESS SERVICES DIVISION (CONSENT CALENDAR/ACTION ITEMS)

13.b.1. Approval/ratification of Purchase Orders in the amount of \$476,628.43 issued December 1, 2017, through December 29, 2017

Financial Impact:
\$476,628.43

Minutes:
Approved

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:
The estimated cost of \$7,957 will be paid with General, Improving America's School Act (IASA) Title I, and Education Effectiveness Grant Funds.

Minutes:
Approved

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 20/2017-2018, in the Amount of \$10,062,296.02 for the Month of December 2017

Financial Impact:

Vendor and payroll warrants expended in the month of December 2017 are \$10,062,296.02.

Minutes:

Approved

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:

None

Minutes:

Approved

13.b.5. Authorization to Sell or Dispose of Property

Financial Impact:

None

Minutes:

Approved

13.b.6. Adopt the Inglewood Unified School District Comprehensive Educational Specifications for K-8, Elementary, Middle, and High Schools

Minutes:

Approved

13.b.7. Approval of Agreement with Demsey Filliger & Associates to Provide Actuarial Consulting Services Related to the District's Benefit Programs for Retirees and their Beneficiaries

Financial Impact:

The cost of \$6,000 will be paid with General Funds.

Minutes:

Approved

13.b.8. Approval of Agreement No. C17/18-034 with California Marquee to Provide Installation and Communications Setup for a new LED Full Color Marquee Display at Frank D. Parent Elementary School

Financial Impact:

The cost of \$9,076.19 will be paid with General Maintenance Funds

Minutes:

Approved

13.b.9. Approval to Purchase one New Vehicle for the Maintenance & Operations Department from Jim VanderWeerd Reynolds Buick GMC Isuzu

Financial Impact:

The total cost of \$38,558.25 will be paid with General Maintenance Funds.

Minutes:

Approved

13.b.10. Approval of Agreement with Food Safety Systems to Conduct a Food Safety and Sanitation Feasibility Study (Phase I) for a period not to exceed 12 weeks from February 8, 2018 through May 3, 2018, for three IUSD School sites for the F/Y 2017-2018

Financial Impact:

The cost not to exceed \$2,500 will be paid with Cafeteria Funds.

Minutes:

Approved

13.b.11. Authorization to Participate in the SBPC-61-16/17 South Bay Co-op, Piggyback Bid No. SBPC-61-16/17 to Purchase Paper Products from P&R Paper Supply Company, Inc., for the Food Services Program for F/Y 2017-2018

Financial Impact:

The estimated cost of \$180,000 for the purchase of paper products will be paid with Cafeteria Funds.

Minutes:

Approved

13.b.12. Approve Equipment Lease Agreement with Oliver Packaging and Equipment Company to Lease One Heat Seal Machine and Purchase Eco-Serve Trays for the Food Services Department, Effective February 8, 2018, to June 30, 2018

Financial Impact:

The cost for the eco-serve trays not to exceed \$51,840 will be paid with Cafeteria Funds. There is no cost to lease the heat seal packaging machine.

Minutes:

Approved

13.b.13. Approval Resolution No. 17/2017-2018, Certifying the Number of Unhoused Pupils in the Inglewood Unified School District for Purposes of Today's Fresh Start Application for Funds Under the Charter Schools Facilities Program

Financial Impact:

None

Minutes:

Approved

13.b.14. Approval Resolution No. 18/2017-2018, Certifying the Number of Unhoused Pupils in the Inglewood Unified School District for Purposes of ICEF Inglewood Elementary Charter Academy's Application for Funds Under the Charter Schools Facilities Program

Financial Impact:

None

Minutes:

Approved

13.b.15. Approval Resolution No. 19/2017-2018, Approval of Resolution Certifying the Number of Unhoused Pupils in the Inglewood Unified School District for Purposes of ICEF Inglewood Elementary Charter Academy's Application for Funds Under the Charter Schools Facilities Program

Financial Impact:

None

Minutes:

Approved

13.b.16. Approval of the 2016-2017 Annual Developer Fee Expenditure Report

Financial Impact:

None

Minutes:

Approved

13.b.17. Receive the Recommendations Provided by the District's Advisory Committee for Properties to be Declared Surplus and Sold, Leased and/or Utilized as Indicated in the Attached District Advisory Committee Final Report and Recommendation

Financial Impact:

To be determined.

Minutes:

Approved

13.b.18. Ratification of the Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement with Kern County Superintendent of Schools - Administrative Agent to Complete a Comprehensive Assessments and Develop Improvement Plans - Year 5

Financial Impact:

The estimated cost not to exceed \$215,000 will be paid with General Funds.

Minutes:

Approved

13.b.19. Approval of the Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement with Kern County Superintendent of Schools - Administrative Agent to Complete a Comprehensive Assessments and Develop Improvement Plans - Year 6

Financial Impact:

The estimated cost not to exceed \$295,000 will be paid with General Funds.

Minutes:

Approved

13.b.20. Approval of Consulting Services Agreement with Isom Advisors, A Division of Urban Futures Inc., to Review Ongoing District's Annual Debt Transparent Report and Marks Roos Filing Requirements

Financial Impact:

The annual fee of \$600 until all bond proceeds are spent; thereafter, an annual fee of \$350 to prepare the annual filings will be paid with Maintenance Funds. In any future year, the District may, at its own discretion, choose not to have Advisor complete the filing services, and shall inform Advisor no later than December 1 of said filing year.

Minutes:

Approved

13.b.21. Approval of Agreement with Cooperative Strategies, LLC to prepare a School Facilities Needs Analysis and Residential and Commercial/ Industrial Development School Fee Justification Studies

Financial Impact:

The cost not to exceed \$14,750 will be paid with Developer Fee Funds.

Analysis Fee: \$8,250 (inclusive of expenses) Studies Fee: \$6,500 (inclusive of expenses)

Minutes:

Approved

13.c. MEASURE GG AND FACILITIES (CONSENT CALENDAR/ACTION ITEMS)

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$25,164.15 issued December 1, 2017, through December 29, 2017

Financial Impact:

\$25,164.15

Minutes:

Approved

13.c.2. Approval to Rescind Contract No. C-17/18-033 with Guida Surveying Inc., to Provide Professional Topographic and Underground Utility Survey Services for the New Classroom Buildings Project at Crozier Middle School

Financial Impact:

There is no cost for rescinding this item. The cost previously approved in the amount of \$14,740 to be paid with Measure GG Bond Funds has been cancelled and no work has been performed to date.

Minutes:

Approved

13.c.3. Approval to Rescind Contract No. 17/18-026 with McDonald, Soutar & Paz, Inc. (MSP) to Provide Architectural Design Services to Classrooms at Crozier Middle School

Financial Impact:

There is no cost for rescinding this item. The cost previously approved of \$122,640, to be paid with Measure GG Bond Funds has been cancelled with no work done to date.

Minutes:

Approved

13.c.4. Approval to Rescind Contract No. C-17/18-032 with Ninyo and Moore to Provide Geotechnical and Geologic Seismic Hazard Evaluation Services for the New Classroom Buildings Project at Crozier Middle School

Financial Impact:

There is no cost for rescinding this item. The cost previously approved in the amount of \$15,794 (\$14,794 plus \$1,000 for reimbursable expenses) to be paid with Measure GG Funds has been cancelled and no work has been performed to date.

Minutes:

Approved

13.c.5. Approval of Change Order No.1 to Contract No. C16/17-042 with M3 Services, Inc. of Lawndale, California for the Restroom Replacement In-Kind Project

Financial Impact:

The additional cost of \$22,314.66 will be paid with Measure GG Funds. The original contract sum was \$1,456,250 for a revised contract sum of \$1,478,564.66.

Minutes:

Approved

13.c.6. Approval Agreement No. C17/18-047 with Simons Vasquez Associates (SVA) Architects to Provide Architect on Record Services for DSA Closeout Project A#03-55436 at Warren Lane Elementary School, Worthington Elementary School, and Morningside High School

Financial Impact:

The total cost not to exceed \$5,040 will be paid with Measure GG Bond Funds. The provider shall be compensated in accordance with the rate schedule included in the attached proposal.

Minutes:

Approved

13.d. EDUCATIONAL SERVICES (CONSENT CALENDAR/ACTION ITEMS)

Minutes:

The following items were pulled for discussion:

13.d.10. - Memorandum of Understanding with Vision to Learn

13.d.11 - Memorandum of Understanding with WestEd.

13.d.1. Consideration of Whether to Approve or Deny the Grace Hopper Stem Academy Renewal Petition for a Five Year Term - July 1, 2018 to June 30, 2023

Financial Impact:

To be determined.

Minutes:

Approved

13.d.2. Approval to the Revised Contract No. C-16846:17:18 with the Los Angeles County Office of Education for Designated Instruction Services (DIS) Special Education for Fiscal Year 2017-2018

Financial Impact:

The estimated cost of \$2,262,649.17 will be paid with Special Education Funds.

Minutes:

Approved

13.d.3. Ratification of Agreement for Consultant Services with Susan Wetzel to Provide Speech and Language Services, for Fiscal Year 2017-2018

Financial Impact:

The cost not to exceed \$30,000 will be paid with Special Education Funds.

Minutes:

Approved

13.d.4. Ratification of Memorandum of Understanding with The Ulmer Institute (TUI) to Provide Individually Tailored, Culturally Sensitive, Trauma Informed Training, Treatment and Therapy Through Collaboration and Facilitation of Outpatient Counseling Services, effective January 17, 2018 until June 30, 2018

Financial Impact:

There is no financial impact to the District.

Minutes:

Pulled

13.d.5. Approval of Amendment No.1 to the Agreement with Extended Learning, Inc. DBA Educational Resource Consultants (ERC) to Prepare and Submit a Grant Proposal for the California Department of Education's 21st Century Community Learning Centers Program for Elementary and/or Middle Schools and a Separate Proposal for the Equitable Access Component

Financial Impact:

The additional cost of \$15,000 will be paid with After School Education and Safety (ASES) Grant Funds. This request may provide up to an additional \$451,000 in grant funds for Elementary and/or Middle Schools and a separate proposal for the Equitable Access Component.

Minutes:

Approved

13.d.6. Approval of Consultant Agreement with Communications Solutions to Conduct Assistive Technology / Augmentative and Alternative Communication (AT/AAC) Assessments, Personalize Communication Systems, Train to Incorporate Assistive Technology/Augmentative and Alternative Communication (AT/AAC) Systems and Attend the Student Individualized Education Program (IEP) Meetings for Fiscal Year 2017-2018

Financial Impact:

The cost not to exceed \$2,500 at the rates of \$100-\$155 per hour and \$900-\$1,000 per Independent Educational Evaluation (IEE), will be paid with Special Education Funds.

Minutes:

Approved

13.d.7. Approval of Agreement for Consultant Services with Educational Based Services (EBS) Healthcare, Inc., for Fiscal Year 2017-2018

Financial Impact:

The cost will not exceed \$20,000 at the rate of \$79 per hour and will be paid with Special Education Funds.

Minutes:

Approved

13.d.8. Approval of Consultant Agreement with Easter Seals Southern California, Inc. to Conduct Evaluations and Therapy to Students per Individualized Education Program (IEP) for Fiscal Year 2017-2018

Financial Impact:

The cost not to exceed \$3,000 at the rate of \$114-\$230 per hour will be paid with Special Education Funds.

Minutes:

Approved

13.d.9. Approval of Consultant Agreement with McDuffy's Kajukenbo to Provide Instruction in the Areas of Dance, Self-Defense and Basic Martial Arts to Students in the After School Educational and Safety (ASES) Program, Effective February 8, 2018 through May 30, 2018

Financial Impact:

The cost not to exceed \$18,464 will be paid with ASES Grant Funds.

Minutes:

Approved

13.d.10. Approval of Memorandum of Understanding Between Vision To Learn and Inglewood Unified School District for the Purpose of Operating A Free of Charge, Mobile Vision Clinic on a District Campus, Effective February 8, 2018 until June 30, 2018

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

13.d.11. Ratification of Memorandum of Understanding Between WestEd and Inglewood Unified School District to Administer the California School Climate Health & Learning Survey (CalSCHLS) Data System, Effective September 1, 2017 until August 31, 2018.

Financial Impact:

The cost not to exceed \$3,753 will be paid with Supplemental and Concentration Grant Funds.

Minutes:

Approved

13.d.12. Ratification to Renew the Memorandums Of Participation (MOP) with Success Learning Center Center Based Special Education Program for Fiscal Year 2017-2018

Financial Impact:

Special day class costs should not exceed \$35,000 per pupil. The cost of an Individualized Educational Evaluation (IEE) should not exceed \$8,000 per pupil and will be paid with Special Education Funds.

Minutes:

Approved

13.d.13. Approval of the Amendment to the Contract with Administrative Software Applications, Inc., (ASAP) for Software Licenses and Maintenance Transition and Implementation Cost (one-time fee) for the Inglewood Community Adult School for F/Y 2017-2018

Financial Impact:

The additional transition and implementation cost of \$3,500 as stated on page 12-schedule 1 of the agreement will be paid with Workforce Investment Act (WIA) Grant Funds.

Minutes:

Approved

13.d.14. Approval of the Consultant Agreement Between P.S. Arts, La Tijera and Warren Lane Elementary School for the 2017-2018 School Year

Financial Impact:

The cost will not exceed \$30,000. A total of \$15,000 per site, which will be paid with Concentration (Supplemental) Funds.

Minutes:

Approved

13.e. STATE ADMINISTRATOR (CONSENT CALENDAR/ACTIONS ITEMS)

13.e.1. Approval for Board Member Dr. Dionne Young Faulk to Attend the California School Board Association 2018 Master In Governance (MIG) Courses

Financial Impact:

The cost of \$299 for registration per course, plus the expense of transportation, lodging, and taxi/parking fees will be paid with General Funds.

Minutes:

The Board expressed their support for Dr. Faulk attending the Master in Governance Courses.

Approved

14. APPROVAL OF MINUTES

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on January 10, 2018

Minutes:

Approved

15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.


16. STATE ADMINISTRATOR REMARKS

17. NEXT MEETING - March 7, 2018

18. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 8:25 p.m.


Board Clerk