

MARIPOSA ELEMENTARY SCHOOL

STUDENT/PARENT INFORMATION & PROCEDURES
2019-2020 SCHOOL YEAR



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BREA, CA 92821
mariposa.bousd.us

OFFICE (714) 529-4916

PRINCIPAL
MR. RICK TORRES
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BELL SCHEDULE

2019-2020 School Year

8:30 am Students allowed on campus
8:42 am Line-up bell rings
8:45 am School begins
2:55 pm Dismissal

<u>Grade</u>	<u>Recess Schedule</u>	<u>Lunch Schedule</u>
Grades 1-2	10:30 am - 10:45 am	12:00 pm - 12:40 pm
Grades 3-4	10:45 am - 11:00 am	12:30 pm - 1:10 pm
Grades 5-6	11:00 am - 11:15 am	1:00pm - 1:40 pm

TK/Kindergarten

<u>Session 1</u>	8:45 am - 12:15 pm
Recess (am)	10:45 am - 11:05 am
<u>Session 2</u>	11:05 am - 2:55 pm*
Lunch	12:15 pm - 12:35 pm
Recess (pm)	12:35 pm - 12:55 pm

**On Minimum Days, ALL Kindergartners come to Session 1 at 8:45 am - 12:15 pm*

Early Release Wednesday

<u>Session 1</u>	8:45 am - 12:00 pm
Recess (am)	10:15 am - 10:35 am
<u>Session 2</u>	10:35 am - 2:10 pm
Lunch/Child Care (pm)	12:15 pm - 12:55 pm
<u>Grades 1-6</u>	8:45 am - 2:10 pm (recess & lunch remain same)

Minimum Day Schedule

Grade	LunchTime
1 & 2	10:45
3 & 4	11:15
5 & 6	11:45

Dismissal for all grades is 1:15 pm

Rainy Weather

When the grounds are too wet or the weather too inclement for pupils to be outside, recesses and lunch will be inside. Our schedule on rainy days remains the same and all pupils are dismissed at the usual times.

Child Care

Before and after school child care is available on our campus from 7:00 a.m. until 6:00 p.m. daily. Call (714) 990-7527 for more information.
Supervision begins daily on campus at 8:30am.

GENERAL INFORMATION

Attendance

Regular attendance is an important component of your child's success in school. Parents hold a legal responsibility to compel their children to attend school regularly. Many of our youngest students miss **10 percent** of the school year—about **18 days a year** or **just two days every month**. Chronic absenteeism in kindergarten, and even preK, can predict **lower test scores, poor attendance** and **retention in later grades**, especially if the problem persists for more than a year. Students are expected to make-up any work or tests missed during their absence. The student's teacher will decide the scope and time frame of the make-up work.

Absences

The State of California excuses a student's absence from school only for:

- Illness or quarantine
- Medical or dental services
- Bereavement for an immediate family member (one day within the state and not more than three days outside the state)
- Religious holiday
- Court appearance

Unexcused absences are defined as anything other than the reasons listed above. *Oversleeping, missed ride to school, care for others in the family, shopping, paying bills, car/transportation problems, vacation, visiting friends or relatives, lack of clean clothes, etc. are some examples of absences that are declared as "unexcused" by the State of California.*

Students who accumulate three or more "unexcused" absences in the school year are deemed truant and will be reported to the Attendance Supervisor of the district. Students who do not attend school regularly, are absent from school without permission, leave campus illegally, or are tardy without an acceptable excuse are subject to disciplinary action. Such action may include, but is not limited to:

- Attendance contracts
- Detentions
- On campus community service
- Parent-Principal conference
- Parents required to attend school for one full day, pursuant to the California Education Code.
- If the student is on an intra or inter district transfer, the transfer may be revoked.
- Referral to the Site Attendance Review Team (SART) and/or Student Attendance Review Board (SARB)
- Referral to the District Attorney if attendance problems persist.

After an Absence Procedure

Call the office before 9:15 a.m. to report absences at (714) 529-4916. If a child is absent from school, it is imperative that a parent/guardian report the reason for the absence. As a courtesy to the classroom teacher, please send a note signed by the parent, stating the date and reason for the absence when your child returns to school.

Tardy Procedures

School starts at 8:45 a.m. Any student who arrives after the bell rings will be marked tardy. Late arrival denies the student the opportunity to become mentally and physically prepared for the important task of learning. Tardies also interrupt the learning of other students. If you drop your children off at school, please remember that the parking lot can be crowded. Patience is necessary. To avoid stress, arrive 10 minutes before school starts to avoid arriving right at 8:45 a.m. Arriving on time is a part of responsible behavior that is expected of both children and adults. Please model for your child the importance of punctuality by making it a priority.

Students who arrive tardy without a valid excuse are subject to disciplinary actions. Tardies will be counted monthly for disciplinary action. Consequences may include, but is not limited to: detention, on-campus suspension, community service, a parent teacher conference, placement on an attendance contract, referral to the District Attorney, and referral to the Brea Olinda Unified School District Student Attendance Review Board (SARB), as per State requirements.

NOTE: Please remember that students should not be on the playgrounds before 8:30 am. There is no supervision on the yard for our students until 8:30 a.m. Please plan accordingly and know that BOUSD Child Care on campus can be utilized by the hour, if needed.

Truancy

Students who do not attend school or who arrive to school 30 minutes late without a valid excuse are deemed “truant” by the State of California. Students who are truant three or more times will be subject to consequences, which include parent conference, placement on an attendance contract, and referral to SARB along with a mandatory meeting with the District Attorney.

Early Withdrawal

Students are able to leave school early only with an adult that is listed on the student’s emergency card. It is important that the school be notified of any changes on the emergency card. Your child will not be released to an adult that is not listed on the emergency card. A parent will need to come to the school office to sign the student out for the day. If the parent cannot pick up the student, they will need to notify the office of who will be picking up their child and at what time. The student will be called out of class when the parent or authorized adult comes to the office. A valid ID will be required in order to withdraw a student early.

Students who are tardy or are withdrawn early will not be eligible for perfect attendance awards.

COMMUNICATION

Agenda

Homework is an important part of a student's learning. The Student Agenda, for grades 3-6, is designated to communicate with parents about the homework required in all content areas. Furthermore, through the agenda, parents and teachers can communicate on a daily basis about the child's academic and behavior progress. It is essential that parents check the agenda on a daily basis to track the progression of their child. **Students are expected to bring their agenda to school every day, and keep it neat and orderly.**

Communication with Staff

Parents and staff members are encouraged to keep communication lines open. Please attend Parent Conferences, Back to School Night and Open House. **Read** all school communications from the Teacher or Principal. Weekly School Messenger email and phone calls will be sent every Sunday evening to inform you of upcoming events and important information. PTA membership is open to all, and everyone is invited to volunteer for events that are of interest. Suggested ways to communicate with teachers or the principal when you have an individual concern are:

- Write the teacher a note, email, and/or telephone the school and request that the teacher return your call/email. Before and after school hours, the teacher will usually be available to call or email you. Please indicate the best time and number, whether it is at home, work, or cell. **Teachers will not be able to communicate with you during school hours.**
- When necessary to discuss a matter directly with the teacher, call the office to make an appointment with the teacher and/or the principal. **Please try to address any concerns with the child's classroom teacher first.**

Communication Systems

Mariposa informs parents of upcoming events and activities through our telephone communication system, emails, newsletters, and the school website.

Deliveries

The office **does not** make deliveries to students once the school day has begun in order to protect the integrity of the learning environment. This includes homework, instruments, lunch, school supplies, flowers, gifts, balloons, jackets, umbrellas, etc. If you make arrangements for your students to pick up something from the office, they will be permitted to check in at the office for the items at recess and lunch only.

Report Cards & Conferences

Report cards are issued in each trimester, three times a year. Parent conferences are held in October prior to the first report card. In the months of March and June you will receive the remaining report cards. At the halfway mark of each trimester, parents should receive a progress report from their child's teacher if the student is not meeting benchmarks for their grade level. Additional conferences are welcome any time you have a concern about your child's progress. Call the school office, email, or send a note to the teacher to arrange an appointment.

School Notices - Communication

All communication from Mariposa is sent home electronically. Please ensure that you keep your email contact up to date in order to receive the weekly newsletter via email. The Principal's communication is sent home via email and a phone call each week. I encourage you to receive all newsletters via email, rather than request a paper copy.

DRESS CODE

While on campus or any school sponsored event, a student should be dressed and groomed in a manner that reflects appropriateness for the age and school setting. Appearance that detracts from or interfere with the instructional program, the general morale, or the image of the school is not permissible.

- *All clothing must fit appropriately*
- Midriffs, strapless or backless tops are strictly prohibited.
- Spaghetti straps, mini skirts, short shorts, and beanie caps (except on cold weather days) are not appropriate at school.
- Inappropriate T-shirt/sweatshirt logos are not allowed (ex. No references to alcohol, drugs, tobacco, weapons, gang related, profanity or sexual reference, ethnic/racial slurs, or other unsuitable statements).
- Close toed shoes must be worn at all times while a student is at school; slippers and flip-flops are not appropriate footwear. Athletic shoes must be worn on PE days.
- Students' hair should be a naturally occurring hair color and style should not be disruptive to the normal school day.

Student dress should indicate respect for the educational environment and should be suitable for an active schedule. If a student comes to school and because of his/her dress, hair, or makeup is a distraction to others, parents will be notified to bring a change of clothing or the student will be removed from class. Continual defiance of the dress code will result in disciplinary action.

STUDENT CONDUCT

Cell Phones & Electronics

Students bring cell phones and electronics at their own risk. Cell phones must be turned **OFF** at all times and given to the teacher to store the designated "safe" spot. Students may not keep cell phones in their pockets or carry them around campus during the day. Cell phones may be used before and/or after school. If any electronic causes a disruption, it will be confiscated and given to the principal and only returned to a parent. Pictures during school hours should not be taken. Texting during school hours is also prohibited. If a student needs to contact a parent during the school day, he or she may ask school staff for permission to use their cell phone or school phone. We ask that parents contact the school office rather than contact the student during school hours to prevent instructional interruptions. Students should not utilize cell phones during the school day without permission. **Neither Mariposa Elementary School, nor Brea Olinda Unified School District is responsible for lost, broken, or stolen electronic devices, including cell phones.**

CLASSROOM DISCIPLINE

Each classroom teacher will have a discipline plan that incorporates positive reinforcement for behavior and consequences for negative behavior. Students are held accountable for their behavior inside and outside their classroom. Recess supervisors will communicate with the classroom teachers and/or principal concerning major infractions of the rules that require additional follow-through. Parents should be involved in the process to ensure communication and joint home/school cooperation.

Consequences

Students who do not comply with the school rules will be disciplined for most infractions in the following manner:

1. Warning by teacher/school supervisor;
2. Conference with teacher/school supervisor;
3. Minor Referral Form - Loss of privilege for an extended period of time and parent notification; detention assigned by teacher; etc.
4. Major Referral Form - Principal may handle referrals in one or more of the following ways:
 - a. Loss of privileges
 - b. Detentions
 - c. Home communication
 - d. Community service
 - e. Parent/Principal conference
 - f. In or/Out-of-school suspension

Major disruptions may result in an immediate referral of the student to the principal.

R- Reach for Excellence 🦋 U- Use Self Control 🦋 L- Learn to Problem Solve 🦋 E- Earn Respect

School-wide Expectations - R.U.L.E.

Positive Behavioral Interventions and Supports (PBIS) focuses on strategies and systems established to enhance the overall school climate, improve academic achievement, initiate problem-solving strategies, and increase positive attitudes among students. Banners displayed on campus help to reinforce our core values. Mariposa staff recognizes children with Monarch Moment (M & M) tickets when they display excellence. Students are recognized in a variety of ways as they earn M & M tickets over the course of the year.

School Rules

The staff at Mariposa Elementary School strives to create a safe campus environment and a climate conducive to learning. In order to maintain a safe and orderly campus and to allow our students to become self-disciplined, we have developed a set of school rules and discipline procedures which will be enforced.

Students are expected to be on time to school, be prepared to do assignments, be courteous and follow all school rules. The school rules are meant to protect the safety and health of all those on campus. By setting firm and consistent guidelines, students will interact in a positive and productive environment conducive to learning.

General Rules

1. Stay within proper boundaries during school hours.
2. Walk on blacktop or cement areas; except when engaged in an organized activity.
3. If a student rides a bicycle to school, bicycles must be walked to and from the bike racks. (Students may not use scooters, skateboards, or “Healies”).
4. Use appropriate language at school.
5. Gum is not allowed at school.
6. Restricted items include anything that can create a distraction from the learning environment. Examples of restricted items include, but are not limited to: *toys, including balls and sports-related equipment, replica weapons of any kind, laser pointers, pocket knives, electronic games and devices such as: iPods, iPads, and Nintendo DSIs, etc.* These items will be confiscated and will only be returned to a parent. On occasion devices will be brought to school for learning purposes. Teachers will send home a parent permission form to be signed and returned.
7. Students are not allowed in classrooms unsupervised.
8. Upon dismissal, students are to leave the school grounds (unless attending Child Care or a specific after-school program).
9. Observe all lunchtime, playground, and classroom rules.
10. Arrive to school on-time and prepared to learn.

Playground Rules

1. Follow directions of adults and be courteous. Appropriate games only. No dodge ball or tag during recess or lunch.
2. Use equipment properly: Put trash in trash can and walk on the blacktop.
3. No teasing or harassing others. Use only appropriate language and **no profanity**. Be a buddy, not a bully!
4. Keep hands, feet, and other objects to yourself. Do not throw rocks, sticks, or other objects. No roughhousing, and absolutely no fighting.
5. Freeze when the bell rings, then walk to your line when the whistle is blown.
6. No **weapons** or **dangerous objects** of any kind are to be brought on campus.
7. Playground balls must be carried, not bounced or thrown, when walking up or down the ramps to and from recess.
8. We take turns on the swings by counting to 100 when a student pumps forward. Do not climb the poles. Swing straight with only one child per swing. Do not run under the swings, stand on, or in front of a student who is swinging.
9. On the slide, students walk up the steps and then slide down. Stand clear at the bottom. Do not roll objects down the slide.
10. Do not jump off of the “moon climber.”
11. If the grass is wet, students will play on the blacktop and woodchip area only.
12. Do not climb fences or go under to retrieve a ball. Ask a supervisor for help.
13. Do not bring playground equipment from home. We are not responsible for lost personal equipment.
14. When the bell rings, freeze in place. When the whistle is blown, WALK down the ramp directly to the classroom.
15. All students should obey the rules, show kindness, include others, and display good sportsmanship.

Lunch Area Rules

1. Remain seated while eating
2. Wait to be dismissed
3. Use your “inside voice”
4. Clean up your space after eating
5. Throwing food is prohibited
6. Walk at all times
7. Follow directions of staff
8. No food outside, except at designated lunch tables
9. Use acceptable table manners, whether we eat at assigned seats in the cafeteria or outside at the blue tables.
10. Keep hands and feet to self.
11. Food should not be traded or given away.
12. Throwing food or any objects in the eating areas is prohibited.

Restroom Rules

1. Use a quiet voice in the restroom.
2. Use toilet paper appropriately.
3. Do not stand on the toilets.
4. Do not look under or over the stalls at any time, especially when occupied by another student. Do not swing on stall doors.
5. Students are responsible to help keep the restrooms clean.

Bus Rules

1. Students must also obey school safety rules at the bus stop and on the bus. Bus drivers report to the Principal any unacceptable student behavior. Bus privileges may be denied if a student is disrespectful or breaks rules.
2. Please be respectful of each other, the bus driver, and other vehicles.
3. Don't forget to thank our bus driver.

STUDENT SAFETY

Auto Safety & Parking Lot Procedures

Parents must exercise great care when dropping off and picking up children at school by automobile. Please read and be aware of the following systems for drop off and pick up on a daily basis.

Please cooperate fully with the Mariposa Staff on parking lot duty as they have the safety of all children in mind as their highest priority.

Traffic is extremely heavy during drop-off and pick-up times and can create safety hazards for our students. If we are to reduce the danger to our children, we must adhere to the following traffic safety rules.

Street sweeping at Mariposa occurs on Mondays between 12:00-2:00 p.m. Kinder families picking up Session 1 students at 12:15 are ok to park on Mariposa Dr.

1. **Only busses and tutoring vans/cars are allowed to drop off students in the drive-thru in front of the school. This area is for staff parking, emergency vehicles, and bus drop-off and pick-up only!**
2. If your child is a walker, please tell he/she to follow the directions of the supervisor at the driveway if that is the way they must travel to get home.
3. Students may be easily dropped off and picked-up in the west parking lot and drive-thru next to the Child Care portables. Please be prompt when picking up students.
4. If you leave your vehicle, it must be parked in a parking space in the back (west) parking lot or on Mariposa Drive.
5. Do not block the traffic flow when picking up. If your child is not out and ready, take a swing around the block, so that waiting students can continue to be picked up safely. This will help eliminate traffic congestion.
6. There is no stopping, waiting or passenger loading and unloading in the drive-thru in front of the office before or after school. Parents, picking up an extremely ill child may utilize curbside.
7. Do not double park, make U-turns, or impede the flow of traffic. This will help avoid unnecessary safety hazards for our children.
8. Please be courteous to cars attempting to leave a parking space or the parking lot exit.
9. Always have children enter your vehicle on the curb side. Do not have them to cross the street or enter traffic lanes to enter the car.
10. Never ask your child to cross a traffic lane to be picked up.
11. **Please respect our neighbors. Do not move trash cans or block driveways.**

BICYCLE RIDERS

Students grades third through sixth may ride bicycles to school with parent permission, if they follow safety rules and wear protective helmets.

Bicycle riders are to follow bicycle safety rules on the way to and from school. They are to walk their bicycles in the crosswalk, sidewalk and on campus at all times. Helmets are mandatory. Failure to comply could result in a police citation.

Students may not ride rollerblades, razors, skateboards and/or Heely type skate shoes while on campus.

TO AND FROM SCHOOL

All students are encouraged to use sidewalks whenever possible and to stay out of the streets and off grass areas. Please check the safest route to school and encourage your children to use caution when crossing streets.

BUS RIDERS shall be under the authority of the school bus driver and directly responsible to him/her. School bus drivers are responsible for the orderly conduct of students while they are on the school bus, when they enter or exit, and when they are escorted across the street.

The school bus driver shall report to the Principal any unacceptable student behavior. In severe cases, the driver may recommend to the Principal that the unruly student be denied bus transportation.

Students who do not behave properly on the bus may be disciplined as follows:

- 1st offense: Conference with Principal. A copy of disciplinary policy sent home and student receives detention at school
- 2nd offense: Principal contacts parent and bus privileges may be suspended for 3 to 5 days
- 3rd offense: Loss of transportation

If the infraction is serious enough, the Principal may revoke bus riding privileges or suspend for the first offense. If damage is done to the bus, the family will be held responsible to pay for repairs.

Transportation Costs: BOUSD has a fee for transportation for the school year, unless your family qualifies for free transportation. Please call our Transportation Department at 714-990-7839 with any questions.

TRANSITIONAL KINDERGARTEN & KINDERGARTEN - NO EXCEPTIONS TO TRAFFIC RULES

1. All children, including 1st Session, TK/Kindergartners may be dropped off in the morning at the drop-off zone, at the back parking lot, usually with older siblings. From there it is a straight shot through the Cafeteria to the Kindergarten play yard. If you wish to walk your child to class, you must either park on Mariposa Drive or in the designated drive-thru (west) parking lot (**not in the circular drive**).
2. 2nd Session TK/Kindergartners may be dropped off at the designated area, or parents may park on the street and walk their students to the playground. **AGAIN, NO PARKING IN DRIVE-THRU IN FRONT OF SCHOOL!**
3. 1st Session Kindergarten parents may pick up their children in front of their child's classroom. Please park on the street and walk up to retrieve the student. The bus must have a clear path up the driveway. Since the driveway is just for staff, emergencies, and school busses, you may not enter in the morning, before or after school.

*We understand the concern of our Kindergarten parents, and we strive to make your drop off and pick-up experiences safe and positive.

Cafeteria Service

School lunches, which include milk, are served for \$2.75.

The office no longer loans lunch money. The cafeteria will provide children who lose or forget their lunch a snack that is nutritious and will maintain the child until they arrive home.

Free and/or reduced price meals are available for families that qualify. The application form is sent home in the first day packet or you may receive one at the time of registration. Parents must reapply each year for continued approval. The deadline is early October. If you do not reapply, your child will not qualify for the lunch program. Our cafeteria offers a prepaid service that helps considerably in the loss of money. You may prepay for lunches in any amount. If you wish to prepay, please send either cash or a check (made payable to BOUSD) for the amount of lunches you wish to purchase. The cost of lunch is \$2.75. The drop off box for lunch payments is located in the main office. Parents may also use the on-line pre-pay option, family.titank12.com

Donations and Contributions

Due to reductions in funding for schools, BOUSD wishes to maintain the high level of programs expected by our schools and community through the solicitation of donations. These contributions are requested to help defer, or offset, the additional costs of providing our exceptional programs and activities at their current high level. Education Code does require that all students be allowed to participate in core curricular and co-curricular activities without limitations. Without your support of these programs through your donations, we may need to redesign programs to match the limited funding provided by the State. Please be assured that we appreciate your support in order to make these experiences more meaningful for all students.

Student Insurance

Mariposa does not provide medical insurance coverage for school accidents. This means that in the case of an accident, you must pay your child's medical bill, if he or she gets hurt during school activities, or have it taken care of by your personal health insurance.

The Brea Olinda District has selected Myers-Stevens & Toohey & Co., Inc. as the agent to offer parents student insurance coverage. Many coverage options are available. Some even cover illness as well as injury 24 hours a day. If your child does have other insurance, student insurance may also be used to help pay those charges not covered by other insurance.

Please look for the information regarding student insurance included in the first day packet or your registration materials.

Bullying

Peer abuse (bullying) among students is strictly prohibited, defined as intentionally engaging in an act of harassment, threats, or intimidation that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that student by creating an intimidating or hostile educational environment. Peer abuse (bullying) may be physical, verbal, exclusionary, or cyber. Students who violate this policy will be subject to disciplinary action, which may include suspension and/or expulsion or other disciplinary methods as deemed appropriate according to the Education Code and Board Policy.

Closed Campus Policy

To ensure the safety of students, staff, and visitors *all visitors must sign-in immediately in the office upon entering any school building or grounds when school is in session.* Visitors must bring a valid I.D. and check in via the Raptor Security System. This system checks identification against the Megan's Law Sex Offender Registry List. All BOUSD schools have implemented this security procedure to ensure that all adults are approved to be on campus.

At Mariposa, we take instructional time very seriously. **Please avoid going directly to your child's classroom during school hours.** Our school office staff will assist you with any needs you might have. *A sign shall be posted at the entrance to each campus, notifying visitors of the need to register. The procedure shall be provided for the removal of visitors who pose a threat to the health and safety of students and staff or those who interfere with the instructional program. Anyone who is directed by the principal or designee to leave the school grounds must promptly depart and shall not return for at least 48 hours (cf. 1112 – Media Relations) (cf. 3515.2 – Disruptions).*

Parents found on campus who have not entered through the office and received a Raptor sticker, will be asked to leave for the day. If the practice of entering the campus in this manner becomes habitual, restriction from site visitation may result.

Dismissal

Students should leave the campus within 10 minutes after normal school hours or 10 minutes after any other school-sponsored events. Only those students participating in after-school events with the permission of an authority on campus are allowed to stay after school hours. Those students must remain with their after school group or classroom at all times. Please be sure to make arrangements for on time pick up of your children.

Emergency and Evacuation Drills

Mariposa has organized a coherent plan for all emergencies that may occur on campus. It is against the California Penal Code to falsely pull a fire alarm without just cause. Individuals will be charged with the appropriate offense and disciplinary actions will be taken.

Health Services

The responsibility of the health office is to administer first aid. Parents will be contacted by this office if a student needs to go home. Students may not call parents, when ill, from cell phones. They must check out through the Health Office.

Information/Emergency Cards

In case of an emergency, cards with all necessary information on each child are kept in the school office. **Please notify the school office as well as child care providers of any change of address, telephone number, or place of employment.** The school secretary may request that you fill out a new emergency data card.

Medication at School

When it is necessary for a student to take medication at school, a signed form from a physician must be presented to the office by the parent. Forms are available in the Health Office. All medication, whether prescription or over the counter, will be kept in and dispensed through the Health Office. **Students MAY NOT keep medication on their person or in their backpack.** Any student with medicine or prescription medication of any kind on campus without permission will have the medication confiscated and may be subject to disciplinary action.

Playground Safety

With large groups of children playing together, it is necessary that some play practices, that can be carried on at home, not be allowed at school. These include tumbling, wrestling, chasing, and/or tag-like games, etc.

We make every effort to instruct students in the correct and safe use of all playground equipment. Students are taught to report any injury on the playground to the staff member on duty. You can help by reminding your child to be sure to tell someone if he/she is injured or becomes ill at school. If a child cannot locate a playground supervisor, he/she should report to the office.

We maintain a safe playground by providing play equipment that is appropriate for each age level. For this reason, we ask that children not bring toys, games or other play equipment from home.

Library and Textbooks

Textbooks and reading books may be checked out to a student throughout the school year. As all books are school property, students must be responsible for the books and keep them free from damage and/or writing. Students must turn in all books at their appropriately scheduled time. **Any book lost or missing must be paid for by the student.** Library books typically cost \$5-20 and textbooks can cost up to \$80 each. All library fines and fees must be paid by the end of the school year.

Lost and Found

We welcome parents and children to come to the cafeteria before or after school to check on a lost article. All sweaters, coats, jackets, lunch kits and other personal belongings, which are brought to school, should be clearly labeled with the child's first and last names. All unclaimed items will be donated to a charity on a monthly basis.

Student Awards

Students of the Month (All Grades)

Each month, a student(s) from every class will be recognized for their outstanding accomplishments and display of good character at Mariposa Elementary School. All parents of recipients are invited by the child's teacher ahead of time to attend the Monarch RULEs Celebration Assembly.

Growth Awards

Each trimester, teachers will identify five students who have shown growth in an academic domain. This focus on growth alligns with Mariposa's commitment to promoting a growth mindset as well as the states expectations that student academic performance will grow annually.

Perfect Attendance (All Grades)

Perfect attendance is awarded at the last awards assembly of the school year. Students may receive this award in one of two categories.

1. Perfect attendance with tardies (students may have been late but never absent).
2. Perfect attendance without tardies (students were never late or absent).

President's Award for Educational Achievement (6th Grade Only)

This award is given to 6th grade students who show outstanding commitment to their academic subjects, in some cases while dealing with personal challenges. Each 6th grade teacher will select at least one, and in some cases multiple, students to receive this award at the end of the school year.

President's Award for Academic Excellence (6th Grade Only)

This award is given to 6th grade students to recognize the highest level of academic achievement. 6th grade students receiving this award have earned the Principal's Award every trimester beginning in the 4th grade (G.P.A of 3.75 to 4.0).