

Calipatria Unified School District

**601 West Main Street
Calipatria, California 92233
(760) 348-2892**

BILL E. YOUNG MIDDLE SCHOOL SAFE SCHOOL ACTION PLAN

2018-2019 School Year

**Virginia Calsada-Medina, Principal (760) 348-2176
Marisa Gates-Muse, Counselor (760) 348-2179
America Cervantes, Administrative Secretary (760) 348-2177**

**220 South International Street
Calipatria, CA 92233**

BILL E. YOUNG MIDDLE SCHOOL SAFE SCHOOL PLAN NARRATIVE

It is Bill E. Young Middle School's goal to provide a safe, learning environment in which all students have access to a rigorous, grade-level curriculum and support for student growth and success.

Bill E. Young, Jr. Middle School (BYMS) is one of four schools in the Calipatria Unified School District. Bill E. Young, Jr. Middle School opened in 2000-2001 and is a 5-8 middle school located in Calipatria, California. Students come from the communities of Calipatria, Niland, and Bombay Beach as well as the surrounding areas. The total population of the area is 11,962, including a prison population of 4,000 at Calipatria State Prison. Calipatria is located in the northeastern end of Imperial Valley, just at the southern tip of the Salton Sea. The city is located 190 miles southeast of Los Angeles, 142 miles east of San Diego, and 40 miles north of Mexicali, Baja California, Mexico.

Imperial County is one of the most economically disadvantaged areas in the state of California and nation. Imperial County consistently has the highest unemployment rate of any county in California. According to the California Employment Development Department, the unemployment rate for Imperial County as of November 2018 was 18.1%, as compared to state rate 3.9%. Median household income in capita money income (2013-2017) in 2017 dollars for the City of Calipatria is \$35,486 as compared to the county average of \$44,779 and state average of \$67,169 (U.S. Census Bureau). Percent of residents living below the poverty level in Calipatria is 37.9 % compared to county 20.7% and the state percentage of 13.3. The percent of high school graduates or higher for persons 25 years+ is 2.5 for Calipatria, 14.3 for Imperial County and 32.6 for state (U.S. Census Bureau). Language other than English spoke at home percentage for persons 5 years+ for Calipatria is 64.0, compared to 76.1 for county and 44.0 state (U.S. Census Bureau).

Bill E. Young, Jr. Middle School serves a student population of 357 students (January 2018), with 83% qualifying for the Federal Free and Reduce Lunch Program, with 100% of students participating in the FFRLP. BYMS meets the criteria for Schoolwide Title 1. The school facility has 20 classrooms, one library, 2 computer labs with 58 computers, 20 classrooms connected to the Internet, and one science lab. BYMS serves grades 5-8 and operates on a traditional calendar, with 7 periods per day. On Wednesdays, the bell schedule is modified for all students district-wide at 1:30 p.m., allowing for staff planning and development from 1:35 –3:30 p.m.

Twenty (19) teachers and seven (8) classified instructional staff support the educational program at Bill E. Young, Jr. Middle School. In addition, one categorical counselor provides student support services. The overall school program is directed by the principal. The district's Centralized Services Department provides technical assistance to ensure categorical programs are properly implemented and that they meet state and federal guidelines.

Bill E. Young, Jr. Middle School and local communities work closely together, mutually sharing in various learning opportunities. Students are involved in the community programs sponsored by 4H, Little League Baseball, PAL or traveling teams, as well as other service and religious organizations. Our local businesses participate in Career Days and actively support our character education program. The school's classrooms are used for informational meetings or workshops for parents and community.

Bill E. Young, Jr. Middle School is committed to forming alliances with the school community (families, students, teachers, and school support staff) to establish clear and high expectations for student achievement. There is a strong effort to communicate the school's expectations for grade level achievement to both our parents and community through monthly newsletters and calendars, website, marquee, Parent Portal, along with a home contacts through phone calls, visits and conferences. All mailings, parent conferences and meetings are translated in Spanish, and bus transportation has been provided for some meetings, as well as childcare. Parent workshops and training are offered to parents, both on the district's site and within the community to provide opportunities for parenting skills and learning. The school has used every parent meeting opportunity (Open House, Grade Level Parent Nights, ELAC, SSC, and parent trainings), as well as community forums/meetings to communicate our vision and, the message that classroom curriculum, instruction, and assessment are being driven by the Common Core State Standards and California State Standards.

The three core beliefs that form the underpinnings of providing a safe school are:

1. Everyone deserves to be respected, no matter their ethnic background, their age, their gender, their abilities.
2. Students, staff, parents, and community members have a stake in the school's success and a role to play in keeping it safe.
3. The school plays many roles and functions, it is a place to learn, a multi-service center that provides student and community services well beyond the traditional school day and beyond the scope of academic learning, a place where staff takes pride in their work and knows that they make a difference.

It is our vision to ensure that every effort and precaution is made to:

- Provide for a safe, orderly, and secure environment conducive to learning and that all our students, staff, and community feel safe at school and to;
- Collaborate and work effectively with parents, students, staff, and the school community.

ACTION PLAN FOR COMPONENT 1 “PEOPLE AND PROGRAMS”

GOAL: Bill E. Young Middle School will work collaboratively with parents, pupils, teachers, administrators, counselors, and community agencies to provide a safe and orderly school and neighborhood.

I. Areas of Pride and Desired Improvements

a. Pride

1. BYMS implements a strong and active Character Education Program
2. BYMS promotes student involvement and achievement, through school sponsored programs, recognition, enrichment and supplemental programs.
3. BYMS ASES program helps to provide a safe and learning environment for students after school hours.
4. BYMS has developed a collaborative working relationship with local agencies (City of Calipatria, Calipatria Police Department, ICOE, Calipatria Fire Department, IID, IC Sheriff Department, IC District Attorney Office, IC Behavioral Health) to ensure a safe and orderly school and neighborhood.
5. Implementation of WEB, (Where Everyone Belongs), trained student leaders to help mentor and transition 5th graders, to help reduce student conflicts, and improve student attendance.
6. All staff is trained in Child Abuse Mandated Reporting training, NIMS and Chemical Use.
7. Student activities and programs that promote safety, respect and healthy choices (ie: Red Ribbon, Anti-Bullying, Random Acts of Kindness, IID Safety Workshops, Too Good For Drugs, Internet-Media Safety).
8. Implementation of *Respira Sano Air Quality Flag Program* that provides guidance of what the air quality is in the area for each school day.
9. BYMS began Year 2 of its schoolwide implementation of *Second Step Middle Curriculum*.
10. Automated External Defibrillator (AED) on site.

b. Areas of Desired Improvement

1. Continue to increase the use of the AERIES Parent Portal, online tool where parents can monitor attendance and grades, and communicate with teachers regarding their student.
2. Continue to implement calendared safety drills and activities that are extended and integrated into the regular classroom curriculum.

OBJECTIVE 1-1: BYMS will continue to implement Second Step Middle School (Social Emotional Learning) curriculum schoolwide every Wednesday in all English classes to promote a safe, supportive and successful school environment to help all students thrive.

a. Related Strategies and Activities

1. Continue to provide training to staff and parents on Gradebook & Parent Portal.
2. Continue to train staff in WEB, which includes teaching students conflict resolution, how to effectively use school resources, and improve school attendance.
3. Integrate daily strategies to be successful in school, relationships, and life one habit at a time through use of thematic daily “The 7 Habits.”
4. Continue to implement calendared safety drills and activities that are extended and integrated into the regular classroom curriculum.
5. Train certificated and classified instructional staff in Trauma Informed Practices for Schools (TIPS)
6. Additional staff training on AED and CPR.

b. Resources Required

1. Staff training and materials.

2. Training for staff and parents
- c. Personnel Assignments
 1. District staff
 2. Site Principal
- d. Timeframe for completion- June, 2018, completion of continued staff training

ACTION PLAN FOR COMPONENT 2

“Physical Environment”

GOAL: Provide a safe, orderly, and secure environment conducive to learning.

1. Areas of Pride and Desired Improvements

a. Pride

1. Modern facility.
2. Campus has designated loading and unloading zones
3. Staff Campus Supervision Schedule to provide adequate supervision during school hours.
5. Voice over Internet Protocol district-wide phone system.
6. New campus security cameras installed on campus classrooms and cafeteria.
7. All classroom phones have access to outside line.
8. Maintenance personnel scheduled until 6:00 p.m.
9. Fire and disaster drills held as prescribed by law with an emphasis of Lock-down and reunification of students with parents.
10. Outside campus lighting provide adequate visibility for campus use.
11. Use of in and out logs in all classrooms.
12. Use of traffic cones to control traffic entrance and exit during release time.
13. All visitors are required to check in and out of the office, and fill out a Visitor's Pass.
15. Well established sign-in and release time for all school dances. Students are required to have their parent or guardian sign them out of the event if they leave before the scheduled end of the dance.
16. Bus Drill conducted annually. Bus safety and rules are reviewed with students and staff.
17. All school sponsored off-campus activities, required a *Parent Permission for Student Participation in Off-Campus School-Sponsored Events Form*. All Continue to implement calendared safety drills and activities that are extended and integrated into the regular classroom curriculum students required to complete a *Release and Waiver of Liability and Indemnity* form for parents who provide student transportation from an off-campus event.
18. Safe entrance and exit to school with auto and foot traffic is reviewed with all students at the beginning at the year in homerooms, as well as through the Morning Show and daily bulletin.
19. Completion of fencing on back of campus.
20. No backpacks allowed on Minimum Days.
21. New shade structure constructed on campus.

b. Areas of Desired Improvement

1. Add 2 to 3 more cameras to cover south field, court and bus pick-up areas of campus.
2. Continue to lock basketball courts before school begins to reduce use without supervision. Lock basketball gates to fields after 5:30 p.m. and/or when school is not in session. Unlock outside gate to courts after 5:30 p.m. to allow community use.
3. Continue to require that all student backpacks are be placed on shelf or hung while in the classroom.

3. Continue to review PE facility options, to include adding new shade structures, and/or schedule use of high school gym and district pool during months with high temperatures for both PE classes and athletic games.
4. Secure back campus with secure fencing and gate.
5. Add Voice over Internet Protocol and Bell System at Cafeteria building.
7. Work with district to develop a single entrance to school for parents and visitors.
8. Review school for safe entrance and exit with auto and foot traffic.
9. Install more trash bins on campus.
10. Review backup battery pack or other power sources for phone and Intercom availability.
11. AED and CPR training for all staff.

OBJECTIVE 2-1: BYMS will increase security and effective electronic monitoring surveillance systems in order to promote a safe, orderly, and secure environment conducive to learning.

- a. Related Strategies and Activities
 1. Develop a plan in collaboration with district personnel that includes technical support, maintenance and monitoring of security systems and the acquisition of additional safety equipment or supports to ensure ALL cameras are operational.
 2. Continue to investigate minimizing entrance and exits to and from campus.
 4. Review safety plan and PA Color Code Status yearly with all staff.
 5. Increase student, staff and parent knowledge on school safety plan.
- b. Resources Required
 1. District Support and Personnel
 2. Staff Handbook and Safety Plan reviewed yearly
 3. Student/Parent Planner
 4. Professional Development
 5. New cameras/installation.
- c. Personnel Assignments
 1. CUSD/BYMS technology staff
 2. CUSD/BYMS administration and staff
- d. Timeframe for completion: June, 2019

Safe School Action Plan Certification

The Bill E. Middle School Safe School Action Plan is part of the Calipatria Unified School District Comprehensive School Safety Plan and shall be evaluated and amended as needed, by the school site council or school safety planning committee no less than once a year, by March 1, to ensure that the comprehensive school safety plan is properly implemented. An updated file of all safety-related plans and materials shall be readily available for inspection by the public at our school site and the District Office.

The Bill E. Young Middle School Safe School Action Plan was developed and approved using a collaborative process respectful of representation from all stakeholder groups, including consultation with local agencies, law enforcement, and the public.

Required Signatures

Printed Name

Signature

Principal/Designee

Virginia Calsada Medina

V. Calsada-Medina
Mercy Viloria-Gorman

SSC Chairperson

Mercy Viloria

This is a public document and will be readily available for inspection at the school site and at the District Office