

December 11, 2018

Dear Parent(s) and/or Guardian(s),

We welcome you and your student to Assumption School! The faculty and staff of Assumption are dedicated to helping your child be a successful learner in a Christ-centered environment. We support our Assumption families in their desire for a quality, caring, Catholic education. We are very proud of our school, its students and graduates. Our faculty, the pastor, and I are committed to preparing our students for the 21st Century by supporting the values of a Christian home, providing a strong academic program and utilizing state-of-the-art fiber optic internet connections in all classrooms.

Mission Statement

We are Assumption Catholic School, a ministry of the Church of the Assumption. As a diverse community, we excel in academics and model Christ where each individual is safe, nurtured, respected, and treasured.

Admission applications are available on our website beginning December 11, 2018

TK and Kindergarten applications are due to the school by February 6, 2019. The interview and testing for **Kindergarten** will take place February 8 - 15. The testing fee is \$60. Please be sure to include a copy of your child's birth, baptismal certificate, and immunization record with your completed application. For the school year 2019 – 2020, kindergarten children must be five years of age on or before September 1, 2019. Interviews will be set up as applications are received. Decisions regarding Kindergarten acceptance will be announced after March 8, 2019. Health records are due after acceptance.

Applications for grades 1 – 8 are due to the school by March 1, 2019. The interview and testing for **grades 1 – 8** will take place on Wednesday, March 13, 2019 at 2:30 p.m. The testing fee is \$60. Please be sure to include a copy of your child's birth, baptismal certificate and a copy of your child's latest report card with your completed application. After acceptance, current immunization record and additional health records will be due.

I look forward to meeting with you and your child. We welcome all committed parents to be part of the dynamic Assumption Community.

Sincerely,



Joseph Petersen
Principal



(510) 357-8772



www.assumptionschool-sl.org



1851 136th Avenue
San Leandro, CA 94578

Assumption Admissions Begins!

Applications for the **2019 - 2020** school year, including Transitional Kindergarten, are available on our website: www.assumptionschool-sl.org, and in our school office.

Admissions Policy for Assumption School

“The special prerogative of a Catholic school, beyond academics, is spiritual formation. Because the constitution of our country gives us freedom of religion, we have the right to educate our children according to our beliefs.”

Families who send their children to Assumption School entrust their authority to the teacher, who supplements the parent(s) in the classroom. This partnership is built through support and cooperation; the parent(s) and teacher are united in communication and collaboration, affirming each other's role. With God's blessing, we will be able to assist each other, instill Christian values to offset the many pressures in society that our children are experiencing now, and may continue to experience throughout their lives.

AFTER ESTABLISHMENT OF READINESS, THE FOLLOWING PRIORITIES EXIST TO ENTER ASSUMPTION SCHOOL:

1. **First Priority** will be given to siblings of students presently in Assumption School.
2. **Second Priority** will be given to those families who are registered and actively participating parishioners, who regularly attend Mass at Assumption.
3. **Third Priority** will be given to actively participating Catholics outside the parish.
4. **Fourth Priority** will be given to other students who by their behavior and attitude demonstrate an acceptance of the Assumption School philosophy.

As a general rule, the pastor and/or principal may change the admissions priorities if in their judgment the school and parish will be better served.

To be classified as an In-Parish and active parishioner, the following criteria must be met:

- A registered member of Assumption Parish for at least 6 months prior to applying.
- Use of the Sunday offertory envelope/EFT on a regular basis (at least 6 times per 6 months).

All students accepted are expected to demonstrate the Assumption School philosophy through their attitude, behavior, and faith. As long as space is available, no qualified student will be denied admission to Assumption School on the basis of race, sex, color, or ethnic origin.

Philosophy of Education

We, at Assumption School, are committed members of a diverse Catholic community who believe Christianity is an integral part of each person's daily life. In keeping with this belief is the understanding that every facet of a child's education should nurture their growth as Christians. Parents, as primary educators of their children, work in partnership with teachers to promote learning by providing developmentally appropriate instruction and creative experiences to educate the whole child. It is in this spirit of fellowship that children, parents, teachers, staff, clergy and parishioners form the faith-filled community of Assumption School.



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2018 - 2019 Fact Sheet

- Established in 1952
- Catholic Christian values-based education
- Co-educational
- Grades TK through 8
- A student body of 200 students
- Small class size
- Uniforms – Bancroft Uniform Company
- School day: 8:00 a.m. – 3:00 p.m. except Wednesday: 8:00 a.m. – 2:00 p.m
- 2018 – 2019 Cost to educate a student \$9,373
- 2018 – 2019 Registration:
 - \$450 for first child per year
 - \$350 for each additional child per year
- 2019 – 2020 Tuition Fees will be available in March 2019
- 2018 – 2019 Tuition:
 - In-Parish, 1 child = \$7,660 or \$766 per month or \$42.55 per day
 - Out of Parish, 1 child = \$8,725 or \$872.50 per month or \$48.47 per day
 - Non-Catholic, 1 child = \$9,845 or \$984.50 per month or \$54.69 per day
- Tuition assistance applications through FACTs Grant and Aid
- Extended Care available – before and after school
- Utilizing state-of-the-art fiber optic internet connections in all classrooms
- Parish CYO Sports Program including basketball, volleyball, track, cross country, and sand volleyball
- Primary and middle school students 1:1 digital device deployment
- Fine Arts, Choir, Band, and Makerspace



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To The Parent(s)/Guardian(s):

Fill in the student information and complete the Parent/Guardian Authorization for Release of Records. Give this form to the office at your child's present school.

Student: _____ Date: _____
Last Name First Middle

Parent/Guardian: _____ Phone: () _____
Last name First

Current School: _____

Address of School: _____
Street City State Zip

Parent/Guardian Authorization for the Release of Records

The undersigned hereby consents to the release to the Principal at Assumption School by any educational institution of all education records about the above name student.

Signature of Parent/Guardian

Date

To Whom It May Concern:

The above named student is an applicant for admission to Assumption School. Please send report cards or transcripts from this year and last year and the two most recent sets of standardized test scores.

Please return this form with the requested grades and test scores after the first semester/trimester grades have been recorded.



 Signature of Principal

This form must be returned by February 15, 2019.

Important Dates/Admissions Policy/Student Learning Expectations

Important Dates for Students Entering August, 2019

January 27, 2019 Sunday	Assumption School Open House 10:30 to 11:30 a.m. Informational parent meeting at 11:30 a.m.
February 6, 2019 Wednesday	Deadline for Kindergarten applications with a \$60 (non-refundable) testing fee
February 8 - 15, 2019	Kindergarten Interview and Readiness Test All students planning to enter Kindergarten in Fall 2019 are required to take this test.
March 1, 2019 Friday	Deadline for Grades 1 – 8 applications with a \$60 (non-refundable) testing fee
March 8, 2019 Friday	Kindergarten acceptance letters mailed
March 13, 2019 Wednesday	New Student Testing Grades 1 – 8 Meet at 2:15 p.m. Test until complete.
March 21, 2019 Thursday	New Student Registration Fee for Transitional and Kindergarten due

Admissions Policy

Assumption School admits students of any race, color, and national and/or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of gender, color, race, or ethnic origin with regard to the administration of its education policies and aid programs. Assumption School encourages applications for admission to transitional kindergarten and all other grades through eighth grade. Assumption School has an open enrollment policy whereby any student may apply for enrollment.

Health Records

All students entering Assumption School must provide current immunization and additional health records before being admitted to school.

Transcript Records

Students entering Assumption School from another elementary school must provide transfer records that include report cards and progress reports.

Student Learning Expectations

Assumption Students are:

1. Active Christians
2. Effective Communicators
3. Lifelong Learners
4. Socially Responsible Citizens



General Information

History

Msgr. Thomas Browne founded Assumption Catholic School in 1952. Dominican Sisters from Everett, Washington provided a staff for the school. In the beginning years, grades one through six had 50 students in each classroom. In 1957, grades seventh and eighth were added and enrollment increased to 400 students. In 1977 the Sisters of the Holy Names replaced the Dominican Sisters and staffed the school until 1989. At this time Assumption School has a lay administrator, faculty and staff. Assumption Parish's Parochial Administrator is Fr. Leonard Marrujo.

Student Body

The 200 students enrolled in grades TK-8 come to Assumption from San Leandro, Castro Valley, Hayward, San Lorenzo, Pleasanton, and Oakland areas. These students reflect the cultural diversity of the community at large. The school is approximately 54% male and 46% female, and 87% are Catholic.

Curriculum

The curriculum follows the Diocese of Oakland guidelines. We stress critical thinking for effective preparation for success in school and later for high school. Our program is geared to meet the high expectations of our teachers and parent community. Besides the state and Diocese of Oakland requirements, Assumption School curriculum offers P.E., Makerspace, a Fine Arts Program consisting of music, art, and educational field trips. Students must pass all courses successfully in order to move to the next grade.

Goals

Each student will grow in awareness of the presence of Jesus Christ. The student will have exposure to and will be taught the traditions and doctrines of the Catholic Church. Each will be encouraged to know Jesus Christ better through scripture, prayer, the sacraments, and each other.

Parish Sports

Students in grades 2 – 8 are encouraged to participate in the parish Catholic Youth Organization (CYO) program. Assumption Parish currently offers very active and extensive volleyball, basketball, and track programs for both boys and girls. The parish is actively involved with the Diocese of Oakland CYO program.

Catholic Values-Based Education

Assumption School is dedicated to developing promising young Catholic leaders. This means providing a stimulating, intellectual, and physical environment with an emphasis on the student's spiritual and moral growth. Student Body Masses are held regularly. Assumption is a Catholic community that recognizes its responsibility to assist in values formation. Classroom discussions focus on prayer and, in the junior high level, contemporary moral and social issues. We make our Assumption parents partners in this development.

Faculty

The Assumption faculty is well qualified. Most teachers hold California credentials. Several of the faculty members hold advanced graduate degrees. All teachers and instructional assistants participate in ongoing education to enrich and enhance our program. Assumption teachers bring a combination of experience and creativity to a strong academic program while conveying Catholic values and a sense of community to the students and their families.

Extra Curricular Programs

Assumption provides student activities that are designed to develop a student's leadership abilities. These activities include Campus Ministry, Student Leadership Team, school yearbook, assistants in Extended Care Program, service, band, choir, drama, and alter servers.

Appearance Code

Assumption students wear uniforms that may be purchased through the uniform company.

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Tuition/Tuition Assistance/Commitments

Tuition

The following tuition plan has been in effect for the 2018 - 2019 school year. Tuition for 2019 - 2020 school year will be published in March 2019. A non-refundable student registration fee is due each spring.

Present Tuition for Assumption School for 2018 - 2019

In Parish	1 child	\$ 7,660.00	@ \$ 766.00 per 10 months
	2 children	\$13,405.00	@ \$1,340.50 per 10 months
	3 children	\$17,235.00	@ \$1,723.50 per 10 months
	4+ children	\$21,065.00	@ \$2,106.50 per 10 months
Out of Parish	1 child	\$ 8,725.00	@ \$ 872.50 per 10 months
	2 children	\$15,265.00	@ \$1,526.50 per 10 months
	3 children	\$19,635.00	@ \$1,963.50 per 10 months
	4+ children	\$23,660.00	@ \$2,366.00 per 10 months
Non-Catholic	1 child	\$ 9,845.00	@ \$ 984.50 per 10 months
	2 children	\$17,235.00	@ \$1,723.50 per 10 months
	3 children	\$22,150.00	@ \$2,215.00 per 10 months
	4+ children	\$27,075.00	@ \$2,707.50 per 10 months

Also included in the Assumption tuition contract are 30 hours of service and a \$400 fundraising commitment. For a family with one parent, the service hours and fundraising commitment are half.

Tuition Assistance

Tuition Assistance is available to all qualified students and their families through need-based grants offered by FACE (Family Aid to Catholic Education, a diocesan tuition assistance program), the BASIC Fund, and Assumption School Tuition Assistance Program. Assumption School uses FACTS Grant and Aid, an outside organization to process the financial information provided by families. Submitting the FACTS Grant and Aid forms allows families to be considered for both FACE and the Assumption School Tuition Assistance Program. The BASIC Fund has a separate application. For further details, please refer to the Tuition Assistance flyer.

Service Hours

Included in the Assumption tuition contract are 30 service hours per family. For a family with only one parent, 15 hours are required. Families have numerous service opportunities that are designed to both assist the school and create community. Service hours can be paid at \$30 per hour.

Parent Clubs

Assumption School has three active parent groups that enhance the growth of the Assumption community spirit. Assumption School has an active School Board, a Parent Teacher Group (PTG), and Dads Club. Assumption also has a Foundation whose goal is to help with the present development of the school and provide for the future of Assumption.

Fundraising Component

In order to keep tuition at a modest level, Assumption School has a fundraising component of \$400 per year also included in the Assumption tuition contract. For a family with only one parent, \$200 per year is required. Ways of fulfilling the fundraising component are by buying Consumer Chex, Fun Run, and numerous other fundraising opportunities provided by the school and the PTG program. Parents may opt to pay the fundraising component monthly or in installments instead of participating in this program.



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Tuition Assistance Programs

The following is a list of tuition assistance grants and scholarship programs available for the upcoming 2019 - 2020 school year. Please read this information carefully to determine which financial aid program(s) will meet your need. Be sure to follow the application process completely as well as submitting your application and supporting documentation by the deadline dates.

The FACTS Grant and Aid application is used for both the FACE Grant and the Assumption School Assistance. Processing Fee: \$45.00.

FACE (FAMILY-AID CATHOLIC EDUCATION)

- **Obtain:** FACTS Grant and Aid applications available at the school office or on the school website: assumptionschool-sl.org
- **Website:** www.factsmgt.com to check on status of application. www.faceofoakland.org for Alameda County information.
- **Income guidelines:** Based on greatest financial need of applicant pool.
- **Open to:** Students entering TK - 8th grade.
- **Documentation required:** 2018 Federal Income Tax Return (Form 1040) including all schedules and copies of all W-2 and/or 1099 forms. Additional details on the application.

The FACE grant may not be combined with the Basic Fund.

THE BASIC FUND

- **Obtain:** Applications for current recipients will be sent to the school in late March and are due back April 2019. Applications for new families will be available in January. If you would like to request an application by mail, please call 415-986-5650. Or download an application from their website at www.basicfund.org.
- **Open to:** Students entering private school (TK-8th grade) for the first time.
- **Due date: Please note** that the application deadlines have changed this year. Scholarships are awarded on a first come, first served basis until the **March 15 deadline**. Completed application received after this date will be placed on a wait-list. Wait-listed applications will be entered into a lottery at the end of summer.
- **Documentation required:** 2018 Federal Income Tax Return (Form 1040) and copies of all W-2 and/ or 1099 forms. Additional details on the form.
- **Application Fee:** No Charge.

The Basic Fund grants may not be combined with FACE.

ASSUMPTION SCHOOL ASSISTANCE

- **Obtain:** FACTS Grant and Aid applications available at the school office or on the school website: <http://www.assumptionschool-sl.org>.
- **Income guidelines:** Based on greatest financial need of applicant pool.
- **Open to:** Students who have completed at least one year at Assumption School.
- **Documentation required:** 2018 Federal Income Tax Return (Form 1040) including all schedules and copies of all W-2 and /or 1099 forms. Additional details on the application.



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Extended Care Information

Purpose

Assumption School Extended Care Program's purpose is to provide a safe, welcoming, and caring atmosphere for the students of Assumption School.

Philosophy

The Extended Care Program provides a structured environment with adult supervision. In accordance with the Assumption School philosophy, the extended care personnel strive to assist, accommodate and serve the parents and children. Our goal is to guide participants to respect all people and to be caring individuals who are able to enjoy this after school time spent together.

Hours

Morning: 7:00 a.m. – 7:45 a.m.

Afternoon: 3:00 p.m. – 6:00 p.m. Extended Care is available every day, including minimum days, that students are in school unless otherwise noted in the school newsletter calendar. Closed days include the last day before Christmas and Easter breaks, the Friday of Catholic Schools week and the last two days of school.

Location

Assumption's Extended Care facility is located in our Msgr. Lucid Learning Center.

Procedure

The teacher on duty is responsible for overseeing that all students sign in to the program. Only parents or authorized persons may sign a student out of the Extended Care Program. The attendance sheet will record the sign in and sign out time.

Schedule

Each day, the Extended Care daily schedule includes time for snack, outdoor recreation, homework, free choice of play, and planned activities.

Regulations

Students report to the Extended Care room immediately upon dismissal from class, or carline. Students are to remain in assigned areas and must request permission to leave the assigned area.

Before attending, all students must have an Extended Care Registration Form on file with names and phone numbers of authorized persons permitted to sign out students.

Permission to be excused from extra-curricular school related activities must also be submitted in writing and signed by the parent.

Emergency/Illness/Accident

Parents will be notified immediately as is the policy of Assumption School.

Cost

Extended Care Registration is \$55.00 per family per year until Friday, August 30, 2019. After that date, the fee is \$75.00. Cost: \$6.00 per hour, per child.

Billing

Coupon payment is due at the time of service. Coupon books may be purchased from the Extended Care. Each booklet contains twenty coupons. The coupons do not have an expiration date, and can be used each year.

Snack

A snack will be provided during the afternoon. On minimum days, students bring their own lunch, or order from our hot lunch program. If your child has severe allergies, please send a separate snack.

Contact

Additional information can be found in the Assumption School Extended Care handbook. If you have additional questions, please contact the Extended Care Director at lrudiak@csgdo.org.



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CONFIDENTIAL APPLICATION FOR REGISTRATION

STUDENT APPLICATION DATA

LAST NAME	FIRST	MIDDLE
INTERESTED IN GRADE _____ for August 2019		MALE <input type="checkbox"/>
		FEMALE <input type="checkbox"/>
STREET ADDRESS	CITY	ZIP CODE
HOME PHONE	BIRTHDATE	BIRTHPLACE
PRESENT SCHOOL		
CITY	STATE	ZIP CODE

PARENT/GUARDIAN APPLICATION DATA

PARENT/GUARDIAN 1 LEGAL NAME (LAST, FIRST, MIDDLE)			RELIGION
HOME ADDRESS (If different than applicant's)			
EMAIL ADDRESS			
CELL PHONE	OCCUPATION	WORK NUMBER	EMPLOYER
PARENT/GUARDIAN 2 LEGAL NAME (LAST, FIRST, MIDDLE)			RELIGION
HOME ADDRESS (If different than applicant's)			
EMAIL ADDRESS			
CELL PHONE	OCCUPATION	WORK NUMBER	EMPLOYER

FAMILY APPLICATION DATA

Please list other children in the family.				
Name	Age	School (if any)	Grade	Baptized (Y/N)

CONFIDENTIAL APPLICATION FOR REGISTRATION

RELIGION APPLICATION DATA

PLEASE COMPLETE THE FOLLOWING AS APPLICABLE, AND ATTACH THE NECESSARY CERTIFICATES OF PROOF.								
BAPTISM:	_____	/	_____	/	_____	_____	in	_____
	Month		Day		Year	Church		City State Zip Code
FIRST RECONCILIATION:	_____	/	_____	/	_____	_____	in	_____
	Month		Day		Year	Church		City State Zip Code
FIRST EUCHARIST:	_____	/	_____	/	_____	_____	in	_____
	Month		Day		Year	Church		City State Zip Code

Please choose one category below that indicates your status as defined in the application packet.

_____ Catholic Sibling (active in Assumption Parish)	Assumption Envelope # _____
_____ Assumption Parishioner (6 months or more)	Assumption Envelope # _____
_____ Assumption Parishioner (less than 6 months)	Assumption Envelope # _____
_____ Catholic Sibling (Out of Parish)	
_____ Catholic School Attendee (Out of Parish)	
_____ Out of Parish	
_____ Non-Catholic	

Parent(s)/Guardian(s) Signature: _____ **Date** _____

Parent(s)/Guardian(s) Signature: _____ **Date** _____

We would love to hear how you first became interested in or acquainted with Assumption School. In addition, please state why you wish to have your child/children attend Assumption School. If you would like us to know of your involvement in your parish or if you feel that there may be some pertinent information that is not covered in this application, please also include on a separate piece of paper.

The school office will only accept applications if they are complete. Please use the checklist below as a guide to assure that you have included all the necessary information.

Item	Verified by Office
Application	_____
Birth Certificate copy for our records	_____
Testing Fee (non-refundable) \$60.00	_____
Baptismal Certificate copy	_____
First Reconciliation Certificate copy (Gr 3 – 8)	_____
First Eucharist Certificate copy (Gr 3 – 8)	_____
Evaluation from current school (K only)	_____
Release form received from previous school (Gr. 1 – 8)	_____
Letters of Recommendation (optional)	_____
Copy of Report Card (Current and 2 previous yrs: grade appropriate)	_____
Copy of 2 years most recent Standardized Achievement tests (Gr. 4-8)	_____
Verification of church status	_____